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| **Members Present** |  | **Members Absent** |
| Mark Campbell, Chairman |  | Pat Jones (Alternate) |
| Michael Chiodini, Vice-Chairman |  |  |
| Dick Gordon |  |  |
| Don Anderson |  |  |
| Chris Burton |  |  |
| Adam Edelbrock |  |  |
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1. **Call of Meeting to Order and Approval of Minutes**

Chair Mark Campbell called the work session to order at 6:00 pm.

Mr. Campbell stated for the record that Section 610.015 of the Missouri Sunshine Law provides that members of the Architectural Review Board who are not physically in the City Council Chambers can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S. and the world is in a state of emergency due to the Coronavirus – COVID-19. Therefore, members of the Architectural Review Board have elected to participate in this meeting electronically for the public health and safety of each other and the general public.

Mr. Campbell asked if there were any comments for the November 15, 2021 meeting minutes.

**Don Anderson made a motion to approve the November 15, 2021 minutes. Seconded by Dick Gordon. Motion approved unanimously.**

1. **Sign Review - Old Business**

None

1. **Sign Review - New Business**

None

1. **Residential Review - Old Business**
	1. Case 155-21R – 401 Miriam Ave – R3
	TRC Outdoor, applicant
	Shade Structure with Outdoor Kitchen & Fireplace

The Board discussed the following items:

* The size of the posts were questioned and a comment was made that the post proportion does not match the column proportion.
	1. Case 163-21R – 429 Miriam Ave – R3
	Paul Fendler, Fendler + Associates, Inc, applicants
	Lifting House to Replace Foundation & Adding a 2-Story Addition

The Board discussed the following items:

* It was noted that the windows will be two-over-two to be consistent with the existing house.
* An earth tone color palette is specified.
* The use of shake shingles was deemed appropriate by the architect and will paint them the same as the other siding.
	1. Case 166-21R – 520 Coverdale Ln – R4
	Christopher Pike, applicant
	New Single Family Residence

The Board discussed the following items:

* The windows need to be moved away from the corners.
* The gutter lines should align.
1. **Residential Review - New Business**
	1. Case 162-21R – 619 Norfolk Ave – R3
	Korus Properties, LLC, applicant
	New Single Family Residence

The Board discussed the following items:

* The gable within a gable was acknowledged as a design option not commonly seen in Kirkwood.
* The stone needs to return on the side elevations.
* Windows are needed on either side above garage on front façade.
* The spacing of the porch posts were discussed.
* It was noted that the lights on the front elevation are at different heights.
* It was suggested that the doghouse needs to be raised.
* The right side elevation needs more fenestrations and/or a man door.
* The number of roof pitches was discussed.
* The porch gable on the left side elevation should be even with the house.
	1. Case 171-21R – 413 N Van Buren Ave – R4
	Lewis Homes, applicant
	Loft over Existing Detached Garage

The Board had no comments or concerns.

* 1. Case 172-21R – 620 E Monroe Ave – R3
	Todd Rausch, applicant
	Patio & Covered Porch on Existing Garage

The Board had no comments or concerns.

* 1. Case 173-21R – 237 E Madison Ave – R3
	Lewis Homes, applicant
	New Single Family Residence

The Board discussed the following items:

* A band board is needed on left and right side elevations.
* The small windows to the right on the left side elevation should match the top portion of the upper windows.
* A full-size window should be added in the garage in place of the smaller window shown in the drawing.
	1. Case 174-21R – 428 Porter Ave – R3
	Matthew Westerheide, applicant
	Covered Patio

The Board discussed the following items:

* The method for how the patio cover ties into the house was questioned.
* It was suggested that the aluminum wrapping be eliminated and cedar be used instead.
	1. Case 175-21R – 448 Clemens Ave – R4
	Stauder Architecture, applicant
	Covered Deck

The Board discussed the following items:

* It was suggested that the space underneath the deck needs a skirt or a step around it.
* A nicer cap or clay pipe was suggested to finish off the top of the chimney.
	1. Case 176-21R – 603 Chelsea Ave – R4
	Joe Page, Srote & Co Architects, applicant
	New Single Family Residence

The Board discussed the following items:

* A cutsheet is needed on the garage door.
* The trim wrapping the foundation was discussed and it was noted that the rear and right elevations need to be fixed.
* A window could be added to the upper right side of the right elevation.
* It was suggested that the closet at top of the stairs be removed and a window be installed in its place.
	1. Case 177-21R – 308 N Van Buren Ave – R4
	Lewis Homes, applicant
	New Single Family Residence

The Board discussed the following items:

* The design of the second floor was discussed and it was mentioned that bringing it forward by eight feet might make it work better.
* It was suggested that one of the columns on the front porch be removed.
* It was also suggested that the left gable could be removed.
	1. Case 178-21R – 420 W Argonne Dr – R4
	Knappmiller Contracting, applicant
	Covered Front Porch

The Board had no comments or concerns.

* 1. Case 180-21R – 111 N Harrison Ave – R4
	Pearl Construction, applicant
	Covered Rear Patio

The Board discussed the roof connection.

1. **Commercial Review - Old Business**
	1. Case 16-21C – 801 W Essex Ave – R3
	Bond Architects, applicant
	Renovations to Kirkwood High School

The Board discussed the following items:

* The clerestory windows were discussed.
* The chosen materials were specified.
* The design of the entrance area was discussed as well as the potential of the seating below the canopy acting as an impact barrier.
* Clarification is needed for Area D and there was discussion about the fire-rating between the addition and the existing structure.
1. **Commercial Review - New Business**

None

Mr. Campbell asked if there was any other business that needed to be addressed and upon hearing there was not, adjourned the meeting at 6:58 pm.

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|  | Mark Campbell, Chairman |
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|  | Michael Chiodini, Vice-chairman |

Upon request, these minutes can be made available within three working days in an alternate format, such as a CD, by calling 314-822-5822. Minutes can also be downloaded from the City’s website at [www.kirkwoodmo.org](http://www.kirkwoodmo.org), then click on City Clerk, Boards & Commissions, Architectural Review Board.