**Kirkwood Arts Commission**

**Minutes**

**Tuesday, July 20, 2021**

**Kirkwood Community Center, Room 202**

**The meeting was called to order at 5:05 PM by Zoe Perkins, Chairperson. In attendance: Zoe Perkins, Jim Erwin, Glenda Hares, Deanna Stevenson, Ellen Edman, Erika Whittaker, April Morris, Kyle Henke (Staff Liaison), Maggie Duwe (Council Liaison), Rick Duplissie, (KPAC General Manager). Absent and excused: Andrew Smith, Stefani Kirkland.**

1. **CITIZEN COMMENTS –** There were no citizen comments.
2. **APPROVAL OF JUNE 22, 2021 MEETING MINUTES –** Due to technical difficulties the minutes were not distributed and will be approved at the August meeting.
3. **INTRODUCTION OF NEW COMMISSION MEMBERS —** The new commissioners were introduced at the June 22, 2021 meeting.
4. **COMMITTEE REPORTS**

a. Kirkwood Arts Foundation – Art McDonnell reported that the checks are ready for the musicians engaged for Music in the Park, and the Foundation still has a favorable cash balance.

 b. Making Music – Zoe Perkins reported that approximately 250 people attended the last concert and $$440 was donated freely by attendees using buckets at the exits. It appears that there would not be a problem due to the COVID virus with passing the bucket at the next concert.

 Gary will introduce the next concert. Gary and Emily will be there. Kyle will be out of town, and Kim Hedpeth will make the weather cancellation call if one is necessary.

 It is evident that committee reports need to indicate any changes in committee membership.

c. Public Arts Planning — This discussion was moved to a later time in the meeting.

d. Mel Bay—Zoe reported that the subcommittee is close to an arrangement with Los Angeles Guitar Quartet (LAGQ) for the December concert. Items under study include the selection and compensation for a caterer, ticket sales (including the issue of the ticket surcharge for the City), and a raffle. Rick Duplissie asked for a copy of the technical rider of the group’s contract.

e. MAACA — April Morris contacted the group through their website. She watched two videos covering the issues diversity versus equity and emotional appeals used in fund raising.

f. Sculpture on the Move —April reported that the sponsoring group for Sculpture on the Move has a new mural project with artists creating five murals exploring their own cities. The murals will be free standing for outdoor display.

 The sculpture “Gotta Practice” in Kirkwood Park appeared to be rocked on the pedestal. The Parks Department adjusted and tightened two bolts on the front of the base.

g. Public Arts Planning—The draft of the Kirkwood Public Plan was distributed prior to the meeting. Deanna Stevenson introduced the plan, the work process, and identified and thanked the subcommittee.

 A discussion followed covering the topics of the formatting and the content.

 Formatting with outline format, bullet points, and graphic elements will add to the ease of reading and professional appearance of the plan. Erika, April, and Andrew will work preliminary editing and formatting prior to presenting the plan to the Mayor and CAO for comment.

 The discussion of content and purpose covered topics such as funding for projects, the plan’s role compared to the existing policy, the inclusion of performance art, promoting the city’s interest in art and the benefits to the city of promoting and supporting public art, aspects of city administration participation in the process of procuring and installing public art. After preliminary editing, Zoe will meet with the Mayor and CAO in September.

 **V. UNFINISHED BUSINESS**

 **a.**  Greentree Festival Participation— KAC will have a booth at the Greentree Festival.

 Possible activities include some type of give-away,

 **V. NEW BUSINESS**

a. KPAC Visual Arts Program — This program would find artists and exhibit in the KPAC. There will be an opportunity for community input. Rick Duplissie as General Manager will have the final say.

 Barbara McDonnell, who coordinates a similar program at the Sheldon was helpful developing the concept.

 KAC can add value and assist Rick with the workload and in avoiding common pitfalls of exhibits.

 KAC will have to follow a schedule, coordinating invitationals and exhibits. Rick suggested 6 exhibitions per year.

 The program can be launched and evaluated for further development.

 Zoe suggested that this is a mission for a sub-committee. Jim Erwin moved that KAC establish a committee to work with the KPAC General Manager to administer a visual arts program.

 Maggie Duwe objected to a committee that includes members of the public who are not commissioners. The Making Music subcommittee has always functioned this way.

 The motion and discussion were tabled until Kyle can check with the City Administration.

 b . Other Matters – There were no Other Matters.

1. **KPAC GM Report —** Shortened due to time constraints.

* 1. Upcoming Events/New and Exciting – KAC compliments and enthusiasm for the successful Grand Opening Gala were expressed prior to the meeting opening.

 **VII. Arts Commission Chair Report —** Shortened due to time constraints. Zoe reminded the

 Commission that commission, committee and subcommittee emails are public documents that can be requested and made public under the Sunshine Law.

 There was a discussion on whether every email between any members has two be copied to Kyle. In general, it will be better to err on the side of including Kyle so the email

 is easily found.

 Jim Erwin emphasized the importance of never attempting to evade the Sunshine Law.

 Zoe will ask Laurie Asche for a Sunshine Law training. Pre-COVID this was offered to all Boards and Commissions.

  **VIII. Arts Commission Staff Liaison Report —** Tabled due to constraints.

 **VIIII. Adjournment** – The meeting adjourned at 6:46 PM.

 **Next Meeting Date – August 17, 2021 according to the schedule—Location TBD**

 **Staff Liaison: Kyle Henke. Phone: 314-822-5856 Email: henkekk@kirkwoodmo.org**

 **Chair: Zoe Perkins**

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