



**Park Board  
Agenda  
Monday, September 27, 2021, 7:00 p.m.  
Virtual Meeting Via Zoom**



**SPECIAL ANNOUNCEMENT REGARDING PARK BOARD MEETINGS**

Under Section 610.015 of the Mo. Sunshine Law provides that members of the Park Board who are not physically at the meeting site can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the world, is in a state of emergency due to the Coronavirus—Covid-19. Therefore, members of the Park Board have elected to participate in this meeting electronically for the public health and safety of each other and the general public.

To follow along with the Park Board meeting please see Zoom instructions below. If you wish to make a public comment, please submit your comment(s) to Director of Parks and Recreation, Kyle Henke at [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org), or mail them to 111 South Geyer Road, Kirkwood, MO 63122, by no later than 4 p.m. on September 26, 2021. A staff person will then read your comment(s) into the record. Please indicate on your correspondence that the comments are for the Public Comment portion of the meeting.

*You are invited to a Zoom webinar.*

*When: Sep 27, 2021 06:00 PM Central Time (US and Canada)*

*Topic: Park Board Strategic Plan Meeting 6 p.m. & Park Board Meeting 7 p.m.*

*Please click the link below to join the webinar:*

*<https://us02web.zoom.us/j/84418388678>*

*Or One tap mobile :*

*US: +13126266799,,84418388678# or +19292056099,,84418388678#*

*Or Telephone:*

*Dial(for higher quality, dial a number based on your current location):*

*US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1*

*669 900 6833 or +1 253 215 8782*

*Webinar ID: 844 1838 8678*

**\*\*SEE THE FOLLOWING PAGES FOR THE AGENDA**



Park Board  
Agenda  
Monday, September 27, 2021, 7:00 p.m.  
Virtual Meeting Via Zoom



**I. CITIZEN COMMENTS** *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. APPROVAL OF AUGUST 16, 2021 MEETING MINUTES**

**III. SUNSHINE LAW – CITY CLERK**

**IV. COMMITTEE ASSIGNMENTS/REPORTS**

- a. Committee Reports

**V. UNFINISHED BUSINESS**

- a. Strategic Plan Update
- b. Emmenegger Bank Stabilization Update

**VI. NEW BUSINESS**

- a. Eagle Scout Project Presentation
- b. Other Matters

**VII. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS**

**VIII. DIRECTOR'S REPORT**

**IX. BOARD MEMBER COMMENTS**

**X. ADJOURNMENT**

**Next Meeting – OCTOBER 18, 2021**

**Staff Liaison:** Kyle Henke. Phone: 314.822.5856 Email: [henkekk@kirkwoodmo.org](mailto:henkekk@kirkwoodmo.org)

**Chair:** Jordan Wienke

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

*From the desk of:*  
Kyle Henke, Director of Parks and Recreation  
111 S. Geyer Road, Kirkwood, MO 63122  
Phone: 314-822-5856 Fax: 314-984-5931  
E-mail: henkekk@kirkwoodmo.org



## **Memo**

To: Kirkwood Park Board  
From: Kyle Henke  
Date: September 23, 2021  
Re: September 27, 2021 Agenda Memo

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### **Committee Reports**

Committees have been very active over the last month and brief reports are expected from the Partnership, Personnel and Trail Committees.

### **Unfinished Business**

Strategic Planning Update – A strategic planning sessions will have taken place prior to the regular Park Board meeting. This represents the monthly opportunity to provide updates on any actions taken relative to the strategic plan.

Emmenegger Bank Stabilization – Any new information to date will be reported to the Park Board.

### **New Business**

Eagle Scout Project Presentation – As requested by the Park Board, Eagle scouts are encouraged to present their ideas to the Park Board after staff has been approached. A presentation by a scout has been arranged to take place.

Maintenance Report – Curt's report is included as is the report from Ron Hall, Head Park Ranger and Kylie Christanell, Volunteer Coordinator.

Director's Report – My report will include information on the following:

- I-44 Pedestrian Bridge Update
- Greentree Festival



**Park Board  
Meeting Minutes  
Monday, August 16, 2021, 7:00 p.m.  
Virtual Meeting**



**IN ATTENDANCE:** The meeting was called order at 7:03 p.m. with President Jordan Wienke, Alan Hopefl, Scott Stream, Kathy Paulsen, Matt Cook, Ellen Edman, Steve Ostrowski, Matt Helbig, Alvin Reid and Staff Liaison Kyle Henke, Curt Carron in attendance.

**I. CITIZEN COMMENTS**

John MicKinley – 443 N. Van Buren – Wrote in support of bike trails in Kirkwood Park

Lee Isselhardt – 504 Creekside Pl. – Wrote in support of permanent pickleball courts being added to the racquet center.

Mary Prestemon – 1022 Forest Ave– Wrote in support of making Kirkwood a pickleball friendly community with quality facilities for future pickleball events and activities.

**II. APPROVAL OF JULY 19, 2021 MEETING MINUTES**

A motion made by Matt Helbig to approve the July 19, 2021 meeting minutes, seconded by Alan Hopefl. Motion approved unanimously.

**III. COMMITTEE REPORTS**

- a. Personal Committee – Kyle requested that the personnel committee set up a meeting.

**IV. UNFINISHED BUSINESS**

- a. Strategic Plan Update – The Board will have a strategic plan meeting before the September 27th Park Board meeting, at 6:00 p.m.  
Emmenegger Park Bank Stabilization – Kyle updated the Board on the timeline.

**V. NEW BUSINESS**

- a. Recreation Staff Pickleball Presentation – Brenton Ward gave a presentation the The Board on current Racquet Center usage and regional usage. He outlined the current difficulties. Jordan Wienke asked to create an ad hoc committee to explore options for short and long term pickleball solutions with staff and pickleball community members. Scott Stream, Matt Helbig and Steve Ostrowski volunteered for the committee.
- b. Other Matters – Alvin Reid asked about the lot to the north of Fillmore Park that is being developed and if there is an process for purchasing lots next to parks. The Board discussed that it is not currently party of the master plan to expand parks. Ellen Edman asked if Kyle has received information from the city survey. Kyle will let the Board know the results when he has them.

**VI. SUPERINTENDENT OF PARKS REPORT**

- a. Curt Carron discussed Superintendent of Parks' report.



## VII. DIRECTORS REPORT

- a. I44 Overpass- Kyle gave an update on the status of the pedestrian bridge project.
- b. Performing Arts Center Update – Stages season has opened.
- c. Greentree Festival – Festival is in 5 weeks

## VIII. BOARD COMMENTS

Alan Hopefl went to a meeting at Sunset Hills and at that meeting they said construction would start on the Pedestrian Bridge late 2021.

Scott Stream spoke about an accessible park that he visited in Sunset Hills.

Alan Hopefl is on the Vision Zero steering committee and spoke about the recent meeting.

Jordan Wienke let the board know that Laurie Asche, Kirkwood City Clerk, will come to the next Park Board meeting to answer some questions about Sunshine Laws.

IX. ADJOURNMENT – The meeting was adjourned at 8:04 p.m.

## MINUTES KIRKWOOD PARK BOARD TRAIL COMMITTEE MEETING

September 17, 2021 8:00 AM Due to the Covid-19 Pandemic the meeting was held virtually via ZOOM.

The meeting was opened at 8:03 AM

Attendees: Matt Cook, Matt Helbig, Alan Hopefl (chair), Alvin Reid, staff: Kyle Henke

### I. CITIZEN COMMENTS

John McKinley, 433 Van Buren Volunteered information on how mountain bike trails would be constructed in the West Valley of Kirkwood Park.

### II. UNFINISHED BUSINESS

- a) Proposal for Beginner Mountain Bike Trails in Kirkwood Park.

Hopefl gave a brief overview of the proposal to construct mountain bike trails in the West Valley portion of Kirkwood Park. Several concerns were raised. One is that the Kirkwood Master Plan (Appendix B) denotes the land use of this area as PASSIVE/NATURAL. A natural area is defined as a low or no maintenance area with minimal man-made elements containing trails of low intensity, wet lands, conservation, or environmentally sensitive areas.

The Master Plan also suggests that the West Valley be returned to more passive use (p. 4-6). Passive use is often defined as relaxational activities that places minimal stress on a site's resources, compatible with natural resource protection. (examples: birding, hiking, photography, wildlife viewing). Active use involves greater energy expenditures often requiring special facilities or equipment.

Another concern was the projection of more crowds coming to Kirkwood Park for this activity, drawn from all over. The Master Plan points out that "Kirkwood Park is the most heavily used park" and that "it is used to death". Today the Park is probably more used than it was 15 years ago. Is there space for all these additional people?

Another concern is the size of trails in relation to the size of Kirkwood Park and the area under consideration. Mountain Bike trails are available in some County and State parks (Castlewood 1818 acres, Greensfelder 1734 acres, Babler 2325 acres). The trails there range in length from 0.8 to 8.0 miles in length. Kirkwood park has an area of 92 acres and the West Valley area is probably 5 acres in size and can support minimal trail length.

A final concern is the environmental effects of new trail construction in this natural area. A 2011 plant inventory found 160 unique native plant species in the West Valley area and recommended that "the forest be restored and protected for future generations." Building new trails will likely destroy local habitat.

Discussion:

Reid: had concerns with other activities in this area besides walkers. The area is small and could create situations between bikes and people. The area would not be environmentally protected from bikes. People walking do not hurt nature.

Cook: had concerns with the erosion in the area.

Helbig: sees this proposal as a positive, the trails would be dirt, there would be erosion repair and GORC has funding to pay for this. He noted that interests change from the time the Master Plan was developed. He said GORC will do what the Parks wants done and we should give them a chance to show what they want to do here. This would be more of a local trail. We need to see what specific plans they have for this area.

Reid: Asks if the proposers can show us what the project would look like. We need a plan from them showing exactly what they want to do. We should be prepared for more people to use this than for smaller numbers. The proposal is contrary to the Master Plan. Would like to know what the trails would look like and what treatments would be done for erosion control.

Cook: agrees with Reid and would like more details on the proposal, remembering that we can still say NO to the proposal. Also he would like to know if the trails would be multi-use or single use.

Helbig: Most trails are multi-use. He will get together with GORC to look at other designs. GORC has been around for 20 years and has some funding and they do much volunteer work on trails.

The suggestion was made that a site visit might be in order with committee and the proposers

Henke: noted there are mountain bike sites at Eureka, Castlewood and Greensfelder.

#### b) Trail Connection Between Greentree Park and Emmenegger Nature Park

Hopefl: Went through the history of this issue. The Kirkwood Master Plan notes a trail along the west side of Emmenegger along the river. This was picked up by Great Rivers Greenway as one of their proposed future trails. It has since been removed from the GRG maps.

Problems with the west side of Emmy are: erosion and flooding. This area from the creek emptying into the Meramec north to the end of park property has suffered considerable erosion over the years and the collection of large amounts of debris. The erosion here is probably not as great as that seen south of the creek at the Emmy staging area. Putting in a trail here is likely to result in continual maintenance and replacement due to periodic floods. The other problem here is that between the north border of Emmy and the old Kirkwood water treatment plant lie three private properties with river frontage, all which are against any trails across their properties. Other local property owners are also concerned about trespassers onto their property from Emmenegger park.

Eastside park connection along Cragwold Road. Beginning at the park service road, there is approximately 3 to 4 feet of space between the west side of the road and a cliff face of 30 feet



or more up to the north entrance to the park. It would be difficult to construct any path here. There are occasional rock falls in this area, one just this year. The north entrance to the park is approximately 20 feet wide. Immediately north of the entrance there is a steep drop off of 30 or more feet into a valley protected by barriers along the road for about a quarter of a mile. Beyond that there is another small cliff face for about 100 yards followed by private properties up to Cragknob road.

The east side of Cragwold has about 4 feet of space between the road and a chain link fence from the I-270 overpass to the end of Cragwold. This area is MoDOT right-of-way. Beyond that is more MoDOT right-of-way up to Marshall Road. There are also more private properties with entrances off of Marshall road. Access through these properties is unlikely. It appears that MoDOT has right-of-way on both sides of Cragwold that go into Emmenegger property. It is unlikely that MoDOT would allow bike/pedestrian paths along its right-of-way, based on past experience with them.

Construction of the new bike/pedestrian bridge over the Meramec river (completion in late 2022) creates a new potential for connecting to the Meramec Greenway trail. The bridge should be connecting to a trail or road in Unger County park. The trail in Unger does dead-end after following the curve in the Meramec river. This leaves potential for another bridge from Unger Park into Greentree Park and the Meramec Greenway trail. The big impediment here would be funding (Municipal Parks Grant, County Parks funds?). This idea might be investigated several years in the future.

Short discussion followed.

Meeting Adjourned: 8:49 AM

**MAINTENANCE REPORT FOR**  
**AUGUST/SEPTEMBER 2021**  
**For period August 17 through Sept. 26**

**RIVERBANK STABILIZATION PROJECT:**

KCI Construction began the grading work to create a 3:1 slope out of the scoured bank cut. Once the slope was re-established, they began the removal of impacted soil to a disposal site. The loads were dry soil which held the per load weight done and less sculpting was necessary than originally anticipated. So we saved money on that portion. Following removal and sculpting, KCI began the process of dismantling the "causeway" of rock under the I-44 bridge. The causeway was created by hauling in shot rock to build a construction platform from which to construct the bridge from. The rock was hauled a couple thousand feet upstream to the Emmy bank site. There it was dumped and graded over the top of the soil slope. Additional rock will be placed at the toe to create a foundation to hold the slope in place and larger shot rock with less fines in it will top the slope before completion. Our road closure plan worked well and was easy to negotiate.

**GREENTREE FESTIVAL PREPARATIONS/RECAP:**

We began the prep work by dead wooding trees for safety purposes. While that was going on, the Hort crew was cleaning up and putting finishing touches on all beds and bushes. The big push begins with the Party in the Park event the Saturday prior to the festival. Tables were moved, pavilion floors cleaned, ruts and drop-offs filled and sodded throughout the festival designated areas. On Monday 9/13 it was all hands on deck preparation. We worked M-Th 6a-6p, Friday until midnight, and Sat/Sun 5a-9p. By Monday afternoon we were playing Fall softball already. The crew did an outstanding job considering we were 1 FT short and only had 1 PT carryover. We supplemented by recruiting 3 from Water Dept and 2 from Street Dept on the weekend. We also contracted janitorial cleaning of restrooms and portable toilets with Spencer Cleaning Service for all of Saturday and Sunday. We did not contract recycling but managed to collect a significant amount of cardboard and glass ourselves. By Weds 22<sup>nd</sup>, we were back to hosting permits and painting soccer fields. Kylie's volunteer recruitment numbers were down, however they did a great job on ground trash and parking assistance. Recreation staff put on a great program for Friday night's pooch events, and Kids Day was wildly popular with some very fresh activities for 3yr-teen kids.

**STORMS IN AUGUST:**

A number of quick but blustery storms caused more limb damage than anything else, but that required us to visit 4-5 park sites for dangerous hangers. This also set us back on our regular dead wooding process pre-festival by a couple days. And the hangers are never easy to access, especially in neighborhood parks with tight confines.

**OPERATION CLEANSTREAM:**

We participated in the annual streams event put on by the Open Space Council, and hosted at Greentree Park. We historically have allowed for a number of roll-off dumpsters to be placed on the main parking lot, offered up the Riverside pavilion and grill, and provided a loader and operator for the event. This year because of COVID concerns the event ran a full week's time to spread out activities. Dumpsters were made available for a full week and river volunteers could work at their pace over the span. The actual wrap-up and collection date of August 28, we sent a backhoe and operator to the ramp for 6 hours to help load and stuff the dumpsters with tires and all manner of debris. IN the end, Bridgestone Tire picked up a full dumpster worth of tires for recycling, and MSD hauled off 2 containers of debris to the landfill.

**EMMENEGGER SIGN REPLACEMENT:**

We received the modified trail signage for the nature park. You may recall voting to remove the prohibition of jogging from the site. MDC's sign shop made new signage and we installed them as replacements throughout the park.

**DAN LINDQUIST RECOVERING:**

Dan (FT Maintenance worker) is home and recovering from a scary bout with COVID 19. He hopes to return to work on or around October 4. Prayers Work!!

City of Kirkwood Parks Recreation Department  
 Monthly Park Ranger Activity Report



Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	51	31	87	68	91	91	76	92	0	0	0	0	587
Public Contacts	132	59	247	205	298	291	223	320	0	0	0	0	1775
PD/FD Assist	1	2	1	11	6	9	4	7	0	0	0	0	41
PD Dispatched Calls	1	4	3	5	8	5	3	4	0	0	0	0	33
Interpretive	0	0	0	0	1	4	0	6	0	0	0	0	11
Reported Maint.	2	1	10	4	2	6	8	5	0	0	0	0	38
Injuries	0	1	0	2	0	3	2	2	0	0	0	0	10
Wildlife Related	0	0	0	1	0	2	1	1	0	0	0	0	5
Recovered Property	0	4	6	5	3	7	6	3	0	0	0	0	34
First Aid	0	1	0	0	1	0	1	2	0	0	0	0	5
Missing Persons	0	0	0	0	0	0	0	0	0	0	0	0	0

# Summary of Activities

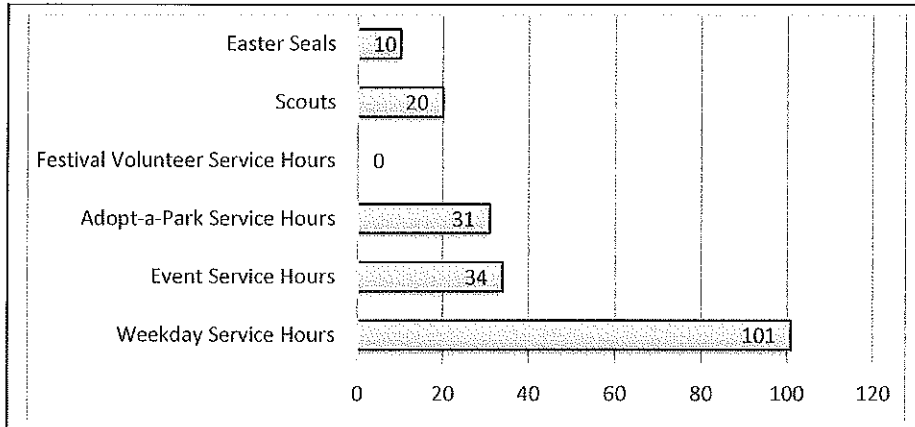
Nothing special to report for August.

Prepared by: Senior Ranger Ronald Hall

# Monthly Volunteer Activity Report



## August Volunteer Hours



## August | 2021

### Upcoming Events

September 25- Free the Trees in Greentree Park

October 2-Free the Trees in Greentree Park


October 9-Twilight Weeding in Mitchell Park

October 23-Free the Trees in Greentree Park

November 6-Free the Trees in Greentree Park

November 20-Free the Trees in Greentree Park


November 21-End of the 2021 Volunteer Season



### 1,324


YTD Service Hours

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### 12

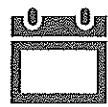
Weekday Volunteers



### 22

YTD Episodic Volunteers

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### 9

Events

## Highlights

The Chapman Family adopted Walker Park this month and will hold their first service day in early September. The Chapman's are lifelong Walker Park visitors and are excited to help with the park's upkeep.

Weekend and Twilight Weeding activities occurred in the Aquatic Center Tuesday evenings and Saturday mornings. Weekend events return to focusing on conservation efforts beginning in September. Volunteers efforts continue in Greentree Park.

The Boy Scouts New Horizons District applied a new layer of limestone to the Historic Quinette Cemetery's ADA path.