

ORDINANCE 10711

AN ORDINANCE AMENDING THE KIRKWOOD CODE OF ORDINANCES, CHAPTER 2, ARTICLE VII "BOARDS AND COMMISSIONS", BY ADDING A NEW DIVISION 4 "YOUTH ADVISORY COMMISSION", AND REDESIGNATING THE SUBSEQUENT DIVISIONS ACCORDINGLY.

WHEREAS, the City of Kirkwood was approached by Kirkwood youth regarding the creation of a Youth Advisory Commission, and

WHEREAS, the purpose of a Youth Advisory Commission would be for providing the youth of Kirkwood with awareness of matters and activities taking place within the City of Kirkwood, and to allow members of the Youth Advisory Commission to provide input to the City Council, Administration and designated Boards and Commissions, and

WHEREAS, the City Council believes that a Youth Advisory Commission should be established as a formal Commission of the City of Kirkwood.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The Kirkwood Code of Ordinances, Chapter 2, Article VII "Boards and Commissions" is hereby amended by adding a new Division 4 "Youth Advisory Commission" as follows:

**DIVISION 4. YOUTH ADVISORY COMMISSION**

**2-543 Created; Composition**

A Youth Advisory Commission ("YAC") is hereby created and established for the purpose of providing the youth of Kirkwood with an awareness of matters and activities taking place within the City, and to allow the members of YAC to provide input to the City Council, the Administration and designated Boards and Commissions. The YAC shall consist of eleven (11) members nominated by the Mayor and approved by the City Council. The members of YAC are encouraged to submit the names and qualifications of potential new members to the Mayor. All members of the YAC shall be at least thirteen (13) years of age and not exceeding nineteen (19) years of age.

**2-544 Terms; Vacancies; Quorum**

The first term of four (4) members shall be three (3) years; the first term of four (4) members shall be two (2) years; and the first term of three (3) members shall be one (1) year. Thereafter, the terms of all successors shall be for three (3) years. Each member shall serve until a successor is duly appointed. In the event of death, resignation or removal of any member, a successor shall be appointed to serve the unexpired term for which such member has been appointed. A quorum shall consist of six (6) members.

**2-545 Organization**

The members of the YAC shall elect officers, consisting of a Chairperson, a Vice Chairperson and a Secretary. The Chairperson shall preside over the meeting and the Vice Chairperson shall serve in the absence of the Chair. The Secretary shall keep

minutes of the meetings. Such officers shall serve a term of two (2) years or until their successors are elected.

#### **2-546 Regular Meetings**

The YAC shall conduct meetings at least once a month on a regular day and time as established by the YAC. An additional monthly meeting may be established and conducted if a majority of the members of the YAC determine to do so. Special meetings may be called by the Chairperson or a majority of the members

#### **2-547 Duties**

The duties of the YAC are as follows:

- (a) Interact with and provide input to the Mayor, City Council, Chief Administrative Officer and the Park Board, Human Rights Commission, Kirkwood Arts Commission and the Greentree Committee concerning any new programs or changes in existing programs to encourage participation and involvement of young residents of the City;
- (b) Assist and address any issue or matter brought to the YAC by the City Council, the Chief Administrative Officer or the aforementioned designated Boards, Commissions and Committee;
- (c) Research and propose initiatives and programs to the City Council and the Chief Administrative Officer on any matter affecting the youth, including, but not limited to, programs, services, recreation, alternatives to drugs and alcohol, and youth roles in crime prevention, equity, and neighborhood preservation;
- (d) Invite speakers to inform the YAC members and their peers concerning local, state and national governmental matters, and any matter affecting the young residents;
- (e) Encourage voter turnout in all local, state, and national elections;
- (f) Interact with Law Enforcement Officers;
- (g) Interact with senior residents, and
- (h) Inform the City Council and the public of the role and duties of the YAC.

#### **2-548 Facilities and Personnel**

The City shall assign to the YAC such office space and facilities and such assistance as shall be necessary for the fulfillment of its duties.

SECTION 2. The subsequent Divisions are hereby redesignated as follows:

- Division 4 "Audit Committee" is designated as Division 5
- Division 5 "Finance Committee" is designated at Division 6
- Division 6 "Kirkwood Urban Forestry Commission" is designated as Division 7
- Division 7 "Kirkwood Arts Commission" is designated at Division 8
- Division 8 "Landmarks Commission" is designated as Division 9

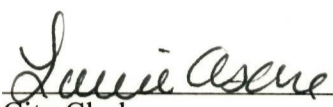


SECTION 3. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS 15<sup>TH</sup> DAY OF APRIL 2021.

  
\_\_\_\_\_  
Mayor, City of Kirkwood

ATTEST:

  
\_\_\_\_\_  
City Clerk

1<sup>st</sup> Reading: April 1, 2021  
2<sup>nd</sup> Reading: April 15, 2021

# Legislation Request

Ordinance

Place On The Agenda Of: 4/1/2021

Step #1:

Strategic Plan YES

Goal # & Title

Background To Issue:

The City of Kirkwood was approached by Kirkwood youth regarding the creation of a Youth Advisory Commission.

Recommendations and Action Requested:

Amend the Code of Ordinances, Chapter 2, Article VII "Boards and Commissions" to add a new Division. 4 "Youth Advisory Commission" and redesignate the subsequent Divisions accordingly.

Alternatives Available:

Does this project have a public information component?  Yes  No

Cost: \$0.00

Account #: 00000

Project #:

Budgeted: YES

If YES, Budgeted Amount: \$0.00

If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 3/30/2021

Authenticated: aschelb

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve  Disapprove

Chief Administrative Officer's Comments:

To:

BY:



Date:

3/30/21