



BUILDING PERMIT APPLICATION

139 S. Kirkwood Rd., Kirkwood, MO 63122 | (314) 822-5823 | www.kirkwoodmo.org

When you are ready for an inspection, **please email bldginspections@kirkwoodmo.org to schedule.** Provide the following required information: Address, Permit/Application Number, Type of Inspection, and the Date desired. Your request will be processed within 24 hours of your submittal (Monday thru Friday). Please allow a minimum of 48 hours for inspection to be made.

PROJECT ADDRESS: _____ **Zone:** _____

Type of Structure: Single or Two-Family Multi-Family Apt/ Condo Commercial**
 *New Business or Tenant Finish** Landmark** Historic District**

*The following Business Information is required. Parking Worksheet is required if changing the Business Type or Use to higher parking requirement.

Proposed Business Type: _____ **Business Name:** _____

Previous Business Type: _____ **Business Name:** _____

Type of Permit: Building Electrical Mechanical Plumbing Integrated Sign

Property Owner Information:

Name _____ Phone _____

Address (if different from Project) _____

City/State/Zip _____ E-mail _____

Describe Project Work: _____

Square Footage: _____ **Cost of Construction:** \$ _____

I hereby certify that all the information provided is true and accurate to the best of my knowledge and belief. I agree to fully comply with Kirkwood Ordinances. I understand that a permit is not effective until signed by Electrical, Mechanical, and Plumbing Contractors who have active Contractor's Business Licenses. I hereby certify that the Owner(s) of Record authorize the proposed work and I have been authorized by the Owner(s) to make this application as their agent.

I understand that deed restrictions and subdivision indentures may exist on this property, which are not reviewed or enforced by the City of Kirkwood. The City recommends the Property Owner review the deed, subdivision plot, and subdivision indentures, and other property title information before undertaking any construction.

Contractor/Applicant _____ KWD LIC. NO. _____

Address _____ City/State/Zip _____

E-mail _____ Phone _____

Signature _____ Date _____

City Use Only

Date Stamp

Permit #: _____

Case # _____

**Zoning Approval: _____

Reviewed By: _____

Notified On: _____

Deposit Paid By: _____

Permit Fee: \$ _____

RSNW \$5000 Deposit

BMP \$1000 Deposit

Total Fee: \$ _____

ELECTRICAL PERMIT:

Electrical Contractor
Business Name _____ KWD LIC. NO. _____

Signature _____ Phone _____

Fixtures/Outlets: _____ Service: Change New Temp Perm Temp Pole

Location: Overhead Underground 100 amp 200 amp Other _____

Panel Replacement Only Phase _____ Wire _____

Inspections: Ground Rough Final

MECHANICAL PERMIT:

Mechanical Contractor
Business Name _____ KWD LIC. NO. _____

Signature _____ Phone _____

Furnace & A/C Furnace Only A/C Only

PLUMBING PERMIT:

Interior
Plumbing Contractor
Business Name _____ KWD LIC. NO. _____

Signature _____ Phone _____

Fixtures/Outlets: _____ Water Heater Sewer Line Repair < 140

Inspections: Ground Rough Final

Exterior
Plumbing Contractor
Business Name _____ KWD LIC. NO. _____

Signature _____ Phone _____

PLUMBING PERMIT FOR DEMOLITION: A demolition application must be on file to obtain permit

Digging in City Right-of-Way? Yes* No *Excavation Permit Required

Sewer Disconnect for Demolition – Must Choose One

Lining Sewer (pre & post video approval required prior to demo) Need to verify sewer has been destroyed prior to lining Capping Sewer at Main

Water Disconnect for Demolition – Must Choose One

Tap Destroy at Main Install yard hydrant - must have water dept. approval Re-Using Existing Service – must have water dept. approval New Tap at Time of Destroy – please select the tap size 1" fee = \$225 1.5" fee = \$445 2" fee = \$565

Water Source at Demolition Site – Must Choose One

Yard Hydrant (See Finance Dept. for Billing) Fire Hydrant Bringing in Water Approval to use Neighbor's