

## SPECIAL ANNOUNCEMENT REGARDING PLANNING AND ZONING COMMISSION MEETINGS

Under Section 610.015 of the Missouri Sunshine Law provides that members of the Planning and Zoning Commission who are not physically in the Council Chambers can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the World, is in a state of emergency due to the Coronavirus--Covid-19. The Missouri Governor and the County Executive directed all citizens to limit meetings and gatherings to a few people to avoid the spread of the Coronavirus. Therefore, members of the Planning and Zoning Commission have elected to participate in this meeting electronically so that we are compliant with such Orders and for the public health and safety of each other and the general public.

To follow along with the Planning and Zoning Commission meeting, please see the instructions below. To make a comment during the public comment portion of the meeting, you will need to access via the Zoom application and click the hand icon to "raise your hand". Raised hands will be called on in the order received. Please note, if dialing in from a phone, you will "raise your hand" by dialing \*9.

You are invited to a Zoom webinar.

You are invited to a Zoom webinar.

When: October 21, 2020 7:00 PM Central Time (US and Canada)

Topic: Planning & Zoning Commission

Please click the link below to join the webinar:

https://zoom.us/j/99572026630?pwd=L0ZITWdLanF5cFdLaDI0dkcyTGVTZz09

Passcode: 702247 Or iPhone one-tap:

US: +16468769923,,99572026630#,,,,,0#,,702247# or +13017158592,,99572026630#,,,,,0#,,702247#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 995 7202 6630

Passcode: 702247

International numbers available: https://zoom.us/u/ackJkEZ0yJ

A digital copy of the packet for this meeting may be accessed by clicking on the event for this meeting on the City's website calendar at the following link: <a href="https://www.kirkwoodmo.org/services/events-calendar">https://www.kirkwoodmo.org/services/events-calendar</a>.



# Planning & Zoning Commission Agenda Wednesday, October 21, 2020, 7:00 p.m. Via Zoom Virtual Meeting Posted October 15, 2020

- I. ROLL CALL
- II. APPROVAL OF THE MINUTES OF THE OCTOBER 7, 2020, MEETING
- III. UNFINISHED BUSINESS

None.

#### IV. NEW BUSINESS

 PZ-5-21 SITE PLAN REVIEW (MULTI FAMILY) – 144 WEST ADAMS AVE Submitted: 10-1-20 Automatic Recommendation: 1-29-21 Petitioner's Agent, Adam Hartig

#### V. COMMISSION/STAFF (INTERNAL) ITEMS

1. DEVELOPMENT PROJECT UPDATE

#### VI. PLANNING AND ZONING SCHEDULE:

- 1. NOVEMBER 4 AND 18, 2020 7:00 P.M. (VIA ZOOM)
- 2. DECEMBER 2 AND 16, 2020 7:00 P.M. (VIA ZOOM)

Staff Liaison: Jonathan Raiche; Phone: (314) 984-5926; Email: RaicheJD@kirkwoodmo.org

**Kirkwood Planning and Zoning Commission:** Chairman Jim Adkins, Commissioners Allen Klippel, Jim O'Donnell, James Diel, David Eagleton, Ron Evens, Tom Feiner, Sandy Washington, and Mary Lee Salzer-Lutz.

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.

#### RECOMMENDATIONS SUBMITTED TO COUNCIL

1. ZONING, SUBDIVISION, SIGN CODE RE-WRITE

January 29:

P&Z recommended approval.

February 6:

City Council scheduled public hearing for February 27, 2020 at 6 p.m.

February 27:

Public hearing held.

PZ-15-20 MIXED USE/SITE PLAN REVIEW IN B-2-KIRKWOOD FLATS, 426 N KIRKWOOD 2.

July 14:

P&Z recommended denial. Awaiting public hearing at the City Council.

August 14:

City Council scheduled public hearing for October 22 at 6 p.m.

PZ-27-20 ZONING CODE AMENDMENT, SITE PLAN REVIEW, AND SUBDIVISION 3. (2 LOTS) - COMMERCE BANK, 350 NORTH KIRKWOOD ROAD

August 5:

P&Z recommended approval.

September 3:

Public hearings held.

September 17:

Res. 103-2020 approving preliminary plat passed and Bill 10847 amending Code

regarding frontage occupation requirement & Bill 10849 approving final plat

passed first readings.

October 1:

Res. 108-2020A approved site plan; Bill 10847 passed amending Code, Ordinance 10685; and Bill 10849 passed approving final subdivision plat, Ordinance 10687.

PZ-1-21 SPECIAL USE PERMIT (PHYSICAL FITNESS FACILITY)-RIVERNORTH 4. STRENGTH, 10505 BIG BEND BOULEVARD, SUITES A & B

August 5:

P&Z recommended approval.

September 3:

Public Hearing held.

September 17: October 1:

Bill 10848 passed first reading. Bill 10848 passed second reading, Ordinance No. 10686.

PZ-28-20 ZONING CODE AMENDMENT, SPECIAL USE PERMIT (ASSISTED LIVING), 5. AND SITE PLAN REVIEW FOR MIXED-USE DEVELOPMENT IN B-2 ZONING DISTRICT 300 NORTH KIRKWOOD ROAD

September 2:

P&Z recommended approval.

October 1:

Public hearing held.

6. PZ-08-20 SPECIAL USE PERMIT AND SITE PLAN REVIEW EXTENSION – AUDI KIRKWOOD

September 16:

P&Z recommended approval.

October 1:

7.

8.

Resolution 109-2020 approving a one-year extension passed. PZ-2-21 SITE PLAN REVIEW - MULTI FAMILY. 134-138 WEST MADISON AVE

September 16:

P&Z recommended approval.

City Council scheduled public hearing for October 15, 2020. September 17:

PZ-3-21 SPECIAL USE PERMIT (RESTAURANT WITH OUTDOOR SEATING)

AND SITE PLAN REVIEW - TELEO COFFEE, 132 W MONROE

October 7:

P&Z recommended approval.

October 8:

City Council scheduled public hearing for November 5.

PZ-4-21 SPECIAL USE PERMIT (MOTOR VEHICLE ACCESSORY AND 9.

RELATED INSTALLATION) - PLATINUM TINTING, 538D LEFFINGWELL AVENUE

October 7:

P&Z recommended approval.

October 8:

City Council scheduled public hearing for November 5.

#### STATUS OF APPROVALS

PZ-24-18 SPECIAL USE PERMIT & SITE PLAN - BP, 10901 MANCHESTER 1. Perf guar/fee, Water/Fire, and ARB prior to 4-5-21.

PZ-24-19 SPECIAL USE PERMIT. - NO LEASH NEEDED, 902 SOUTH KIRKWOOD 2. Permit issued 10-5-20.

PZ-08-20 SPECIAL USE PERMIT AND SITE PLAN REVIEW – AUDI KIRKWOOD 3. Perf guar/fee, consolidation plat w/easements, MoDOT, MSD, ARB & permit by 9-19-21.

4. PZ-13-20 SITE PLAN – TOWNES AT GEYER GROVE, 11204-11224 BIG BEND ARB, StLCo Dept of Transportation, MDNR, & MSD approval; and Fire/Water prior to 1-16-21.

PZ-23-20 FINAL B4 PLAN – GENERAL RETAIL AND SPECIAL USE PERMIT (RESTAURANT WITH 5. DRIVE-THRU), 10463 MANCHESTER ROAD

Perf. guarantee/fee, signal timing study, MSD, and Water/Fire prior to 4-16-21.

PZ-24-20 FINAL B4 PLAN - FIRST COMMUNITY CREDIT UNION, 10357 MANCHESTER 6. Perf guar/fee, ARB, MSD prior to 2-20-21

PZ-27-20 ZONING CODE AMENDMENT, SITE PLAN REVIEW, AND SUBDIVISION 7. (2 LOTS) - COMMERCE BANK, 350 NORTH KIRKWOOD ROAD

Recorded copy of subdivision plat by 1-1-21 and Perf guar/fee, recorded cross-access easement, demo permit, MSD, ARB prior to 10-1-21.



# CITY OF KIRKWOOD PLANNING AND ZONING COMMISSION Via Zoom Virtual Meeting October 7, 2020

PRESENT:

Jim Adkins, Chairman
James Diel, Vice Chairman
David Eagleton, Secretary/Treasurer
Jim O'Donnell
Ron Evens
Tom Feiner
Mary Lee Salzer-Lutz

ABSENT:

Allen Klippel Sandy Washington

Pursuant to notice of meeting duly given, the Planning and Zoning Commission convened on Wednesday, October 7, 2020, at 7:00 p.m. via Zoom Virtual Meeting. Planning and Development Services Director Jonathan Raiche, Planner II Amy Lowry, and Administrative Assistant Patti Dodel also attended the meeting.

1. Chairman Adkins called the meeting to order at 7:00.

Planning and Development Services Director Jonathan Raiche stated for the record that under Section 610.015 of the Missouri Sunshine Law provides that members of the Planning and Zoning Commission who are not physically in the City Hall can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes. So, let the minutes reflect that the U.S., and the World, is in a state of emergency due to the Coronavirus. The Missouri Governor and the County Executive directed all citizens to limit the number of attendees for meetings and gatherings to avoid the spread of the Coronavirus. Therefore, members of the Planning and Zoning Commission have elected to participate in this meeting electronically so that we are compliant with such Orders and for the public health and safety of each other and the general public. To make a comment during the public comment portions of the meeting, you will need to use the following methods. If you are accessing the meeting via the Zoom application/program, then you should click the hand icon on the bottom of your screen to "raise your hand". If you are accessing the meeting solely using a dial-in phone line, you will need to "raise your hand" by dialing \*9. All individuals with raised hands will be called upon and unmuted one at a time. Please begin your comment by providing your name and address for the record. Also, please note, that the chat feature of the Zoom meeting will not be monitored by staff or the Commissioners.

Chairman Adkins informed the audience of the procedure for making comments regarding items on the agenda requiring Site Plan Review approval and announced that Commissioners Klippel and Washington were absent and their absence was excused.

2. Commissioner Feiner stated paragraph five of Item 5 of the September 16, 2020, minutes should be corrected to state that he asked the question regarding food, alcohol, and music for Teleo Coffee. Motion was made by Commissioner Feiner and seconded by Commissioner Evens to approve the minutes for the September 16, 2020, meeting as corrected.

#### Roll Call:

| Chairman Adkins          | "Yes"  |
|--------------------------|--------|
| Commissioner Klippel     | Absent |
| Commissioner O'Donnell   | "Yes"  |
| Commissioner Diel        | "Yes"  |
| Commissioner Eagleton    | "Yes"  |
| Commissioner Evens       | "Yes"  |
| Commissioner Feiner      | "Yes"  |
| Commissioner Salzer-Lutz | "Yes"  |
| Commissioner Washington  | Absent |
|                          |        |

The motion was unanimously approved.

3. PZ-3-21 SPECIAL USE PERMIT (RESTAURANT WITH OUTDOOR SEATING)
AND SITE PLAN REVIEW – TELEO COFFEE, 132 W MONROE

Submitted: 8-28-20 Automatic Recommendation: 12-26-20

Petitioner's Agent, Brian Ivy

Opportunity for Public Comment

Planner II Amy Lowry stated the petitioner is requesting a Special Use Permit for a restaurant with outdoor seating with music and a site plan for a new deck on the front and wrapping around to the east side of the building with a walk-up window for a coffee shop at 132 West Monroe Avenue. Decades ago, the original home had been converted to business use. An exterior staircase provides access to the second floor. The Architectural Review Board will review the exterior of the building and signs. The applicant is requested 12 outdoor seats, which is the maximum allowed as an accessory use. Additional outdoor seats would be allowed provided a written agreement is recorded to provide off-site parking. A bicycle rack would be provided for two bicycles. Outdoor speakers are proposed for music.

Brian Ivy stated they are pursuing an agreement with the American Legion Post at 314 South Clay to share their trash dumpster and hopes staff could approve this change administratively and not require a dumpster on this site. A trash enclosure complying with City regulations would be constructed on the Post's property. A shared parking agreement is also being considered by the Post. Mr. Raiche responded that the shared parking agreement is already addressed in the Report and a shared dumpster would not require any additional condition by the Commission if the applicant is able to provide for trash provisions off-site that meet the Code provisions and recommends to continue with the report. If they can provide documentation that a dumpster is provided, the dumpster shown on the site plan would not be required. The bike rack would then be located where the dumpster was shown. Mr. Ivy advised the Commission that, due to financial

challenges, the deck would be constructed at a later date. Mr. Raiche informed him the approval would be valid for 12 months.

Commissioner Eagleton read the underlined sections of the Subcommittee Report:

#### (Insert Report)

Commissioner Evens made a motion, which was seconded by Commissioner O'Donnell, to recommend approval of PZ-3-21 for a request of a Special Use Permit for a restaurant with outdoor seating with outdoor speakers at 132 West Monroe Avenue subject to the conditions contained in the Subcommittee Report.

Commissioner Feiner made a motion to amend Condition No. 3 of the Subcommittee Report by adding the underlined sentence and deleting strike-out portion as follows: "Use of the outdoor seating area will be restricted to the hours of 6 a.m. to 8 p.m. Outdoor seating will be limited to 12 seats on the deck. during the daily hours of operation, 6 a.m. to 8 p.m., unless applicant provides a written agreement to provide off-site parking in order to add outdoor seating beyond 12 seats ..." Mr. Raiche added that the outdoor seating area hours would mirror the of operation of the restaurant and suggested the word "will" be replaced with "shall". The petitioner, Olivia Oglesby, stated she was agreeable to the hours being 6 a.m. to 8 p.m. Her agent, Brian Ivy suggested that the hours be extended to 10 or 11 p.m. for special events. Commissioner Salzer-Lutz expressed concern regarding music being played outside at 6 a.m. and then seconded Commissioner Feiner's motion as revised by replacing "will" with "shall". Therefore, Condition No. 3 would read: "Use of the outdoor seating area shall be restricted to the hours of 6 a.m. to 8 p.m. Outdoor seating shall be limited to 12 seats on the deck unless applicant provides a written agreement to provide off-site parking in order to add outdoor seating beyond 12 seats ...'

#### Roll Call:

| Chairman Adkins          | "Yes"  |
|--------------------------|--------|
|                          |        |
| Commissioner Klippel     | Absent |
| Commissioner O'Donnell   | "Yes"  |
| Commissioner Diel        | "Yes"  |
| Commissioner Eagleton    | "Yes"  |
| Commissioner Evens       | "Yes"  |
| Commissioner Feiner      | "Yes"  |
| Commissioner Washington  | Absent |
| Commissioner Salzer-Lutz | "Yes"  |

The motion was unanimously approved.

Commissioner Diel made a motion to amend Conditions No. 3 and 4 of the Subcommittee Report to revise the hours of operation of the outdoor seating area to 6 a.m. to 10 p.m. Commissioner Evens seconded the motion.

#### Roll Call:

"No" Chairman Adkins Commissioner Klippel Absent Commissioner O'Donnell "Yes" Commissioner Diel "Yes" Commissioner Eagleton "Yes" Commissioner Evens "Yes" "No" Commissioner Feiner Commissioner Washington Absent Commissioner Salzer-Lutz "Yes"

The motion passed five to two.

Commissioner Salzer-Lutz made a motion to limit the hours that music can be played on the outdoor seating area to 7 a.m. to 9 p.m. Commissioner Diel seconded the motion.

#### Roll Call:

"Yes" Chairman Adkins Commissioner Klippel Absent Commissioner O'Donnell "Yes" Commissioner Diel "Yes" Commissioner Eagleton "Yes" Commissioner Evens "Yes" Commissioner Feiner "Yes" Commissioner Washington Absent "Yes" Commissioner Salzer-Lutz

The motion was unanimously approved.

Roll call vote was taken on the motion to recommend approval of the Special Use Permit for a restaurant with outdoor seating with outdoor speakers at 132 West Monroe Avenue subject to the conditions contained in the Subcommittee Report as amended.

#### Roll Call:

"Yes" Chairman Adkins Commissioner Klippel Absent Commissioner O'Donnell "Yes" Commissioner Diel "Yes" Commissioner Eagleton "Yes" "Yes" Commissioner Evens Commissioner Feiner "Yes" Commissioner Washington Absent "Yes" Commissioner Salzer-Lutz

The motion was unanimously approved.

### 4. PZ-4-21 SPECIAL USE PERMIT (MOTOR VEHICLE ACCESSORY AND RELATED INSTALLATION) – PLATINUM TINTING, 538D LEFFINGWELL AVE

5

Submitted: 9-11-20 Automatic Recommendation: 1-9-21 Petitioner's Agent, David Bridges

Planner II Amy Lowry stated the building, which is located in the industrial zone, was approved by the Commission in 2015 and constructed in 2016. The petitioner is requesting a Special Use Permit to operate a window tinting business in Unit "D", which would be the fifth tenant of five in the building. They would have a customer service area, inventory storage, and a space to conduct window tinting on vehicles. In addition to vehicles, the majority of their business is off-site installation of vinyl/window film on commercial businesses and residences. Their hours of operation are Tuesday through Friday from 9 a.m. to 4 p.m. and Saturdays from 9 a.m. to 1 p.m.

David Bridges, the petitioner's agent, and Andrew Wiskoski, the petitioner, were available for questions. In response to questions from Commissioners, Mr. Bridges responded that the applicant has a lease contingent upon obtaining City approval and tinting on vehicles must be performed indoors due to dust. Mr. Raiche added that unless specified as part of the Special Use Permit, all use must be conducted inside the building. The tinting is applied with soap and water; no chemicals are used in the process.

Due to the simple nature of the request and no exterior changes being made, staff had prepared a memo requesting action from the Commission at this meeting rather than the formation of a subcommittee. Motion was made by Commissioner Evens to recommend approval of PZ-4-21 for a request of a Special Use Permit for a motor vehicle accessory store and related installation at 538 Leffingwell Avenue Suite D subject to the conditions contained in the October 7, 2020, memorandum from City Planner II Amy Lowry. The motion was seconded by Commissioner O'Donnell.

#### Roll Call:

| i i i i i i i i i i i i i i i i i i i |        |
|---------------------------------------|--------|
| Chairman Adkins                       | "Yes"  |
| Commissioner Klippel                  | Absent |
| Commissioner O'Donnell                | "Yes"  |
| Commissioner Diel                     | "Yes"  |
| Commissioner Eagleton                 | "Yes"  |
| Commissioner Evens                    | "Yes"  |
| Commissioner Feiner                   | "Yes"  |
| Commissioner Washington               | Absent |
| Commissioner Salzer-Lutz              | "Yes"  |

The motion was unanimously approved. Mr. Raiche added that the petitioner will be renovating the office space during this process in order to use the office for off-site installations which would be classified as a permitted use.

5. Planning and Development Services Director Raiche stated the City Council is holding a public hearing on Kirkwood Flats/The James (PZ-15-20) on October 22 via Zoom, on October 1, the City Council approved RiverNorth Strength (PZ-1-21) and Commerce Bank subdivision, site plan, and text amendment (PZ-27-20); the City Council held a public hearing on October 1 for Allegro/Opus' project (PZ-28-20) at 426 North Kirkwood Road, and the Council will vote on the bill amending the Zoning Code on October 15; the Council granted a one-year extension on the approval for Audi Kirkwood (PZ-8-20); the Council scheduled a public hearing for the multi-family project at 134-138 West Madison for October 15; the BP on Manchester at Clay has installed the retaining wall and replaced the guard rail and the fence, dumpster, and landscaping to be accomplished later; No Leash Needed assumed the SUP (PZ-24-19) issued to Camp Bow Wow at 902 South Kirkwood and submitted the performance guarantee and the permit was issued; gueuing analysis to be finalized for Starbucks (PZ-29-20) and additional traffic data is to be submitted for Villa Di Maria (PZ-30-20). With Automatic Recommendation Dates for Starbucks being November 5 and Villa Di Maria, November 21, Commissioner Feiner suggested the Commission vote on the original application with a cap on the number of students if the revised information is not received before the deadline.

There being no further business, motion was made by Commissioner Feiner and seconded by Commissioner Diel to adjourn at 8:05 p.m. The next meeting will be held via Zoom on October 21, 2020, at 7 p.m.

Jim Adkins, Chair

David Eagleton, Secretary/Treasurer

Upon request, these minutes can be made available within three working days in an alternate format, such as CD, by calling 314-822-5822. Minutes can also be downloaded from the City's website at <a href="https://www.kirkwoodmo.org">www.kirkwoodmo.org</a>, then click on City Clerk, Boards & Commissions, Planning & Zoning Commission.

#### CITY OF KIRKWOOD

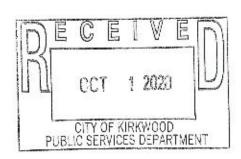
APPLICATION FOR PLANNING AND ZONING COMMISSION ACTION

| DATE: 10/1/2020   | PROJECT ADDRESS: 144 W. Adams  |  |
|---|--|--|
| DATE. 17 17 60 20   | ZONING DISTRICT. 2-2 LOT DIZE. /200 25   |  |
| 9   | ZONING DISTRICT: 8-2 LOT SIZE: 6300 SF   |  |
|   | LOCATOR NUMBER: 23M //08/0   |  |
| ACTION REQUESTED  |  |  |
| □ Zoning Changa From to   |  |  |
| Zoning Change From to   |  |  |
| □ Community Unit Plan, Type:  | □ Right-of-Way/Easement Vacation   |  |
| Special Use Permit, Category:   | D Other:   |  |
| Subdivision Development, Number of Lots:  | Comments:  |  |
| ☐ B4 Development Plan   | The second secon |  |
| ☐ B5 Development Plan   |  |  |
|   | PETITIONER INFORMATION   |  |
| I (Me) hereby certify that I (wa) have legal interest in the  | to begin about deposited preparty and that all information about hearing to the second   |  |
| statement of fart - 1/2 Adams 1/10  |  |  |
| statement of fart Clay Adams LLC Name (Print):_ Clay Adams LLC Mailing Address:_ Z.8 Brooks   | Signature: Phone No.: 573 355-08 27 Phone  |  |
| Mailing Address: (C.8 Drooksood   | 9 City: 69 Louis State: MO_Zip: 63/22  |  |
| E-mail Address:   |  |  |
| Petitioner's Status:   Corporation   Partnership  | o Individual   |  |
| Relationship of Petitioner to Property:   Owner   To  | enant 🗈 Option Holder (Attach Copy of Contract) 🗈 Other  |  |
| 1. 1.11   | AGENT INFORMATION . / .  |  |
| Agent's Name: Adam Hartic   | Signature: 100 4/5/ 15 Phone No. 573-355-057   |  |
| Mailing Address: 13253 Bance -1   | Signature: 100/sfs Phone No.: 573-355-0825 Phone No.: 573-355-0825 State: 10-6 Zip: 63131  |  |
| E-mail Address: adam @ bc/cht/  | The city of the state of the st |  |
| E-mail Address: adam @ bright/  | gc +/ cal Ty net   |  |
| (NOTE: The petitioner's agent, if listed, shall receive the   | ne official notice of public hearing)  |  |
|   | PROPERTY OWNERS  |  |
| Signature required or submit proof petitioner has legal   | interest in property.  |  |
| Name: 18 Clay Adder ICC / Dena  | y Solidar (Name:   |  |
| Signature: 1  | Signature:   |  |
| Address: 28 Bookwood Rd   | Address;   |  |
| City/State/Zip: 51. Cous  | City/State/Zip_  |  |
| Phone: 314 607 9704   | Phone:   |  |
|   | FOR CITY USE ONLY  |  |
| Date Received: 10 - 1 - 2020 Total Rece   | incide \$ 10.0000 Asserts Bats 1.0 21 2000   |  |
| d by po bevelopment right (Fighting all V). 3   | Acres (a) \$100/Acre of portion over one acre) = \$  |  |
| <ul> <li>CUP, Preliminary (Multi Family): \$1,000 +</li> </ul>  | Dwelling units @ \$20/Each = \$ = \$   |  |
| <ul> <li>CUP, Preliminary (Detached Single Family)</li> </ul>   | : \$1,000 + Lots @ \$500/Lot = \$  |  |
| □ Letter of Credit Extension: \$100<br>□ Rezoning: \$1,000  |  |  |
| Site Plan Review: \$1,000   | *  |  |
| Site Plan Review Amendment \$800 or Exte  | nsion: \$300   |  |
| □ Site Plan Review, Mixed Use in B2 Zoning I  | District (Preliminary): \$1,000 (includes SPR fee) + \$25/acre or portion over one acre  |  |
| <ul> <li>Special Use Permit and Special Use Permit</li> <li>Subdivision, Preliminary (Detached Single I</li> </ul>  | : Amenaments: \$1,000 Family):   Lote @ \$500/Lot = \$   |  |
| □ Vacation, Easement: \$75  | anny)Lois & \$000 Eot = 5  |  |
| □ Vacation, Right-of-way: \$100   | 0 **   |  |
| □ Zoning Code Amendment: \$1,000  | 然为考 <del>为人大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大</del> 大大大大大大   |  |
|   | t/Community Unit Plan/B-4or B-5 Development Plan   |  |
| Date Received: Total Received   | t: \$ Agenda Date:   |  |
| B-4 and B-5 Development Plan (Final) or B4  | 4 Development Plan Amendment (when public hearing is not required): \$1,000  |  |
| B-5 Development Plan Amendment (when pure CUP Amendment, Type A or Type C; Without Type A or Type A or Type C; Without Type A or Type A | out public hearing \$500; With public hearing \$800  |  |
| <ul> <li>CUP Type C (Final): \$500 + 1-1/4% of \$</li> </ul>  | \$   |  |
| CUP Type A or C Time Extension on Final:  | \$300  |  |
| <ul> <li>Sldewalk Wälver onfeet @ \$30/F</li> <li>Site Plan Réview, Mixed use in B2 Zoning D</li> </ul>   | oot = \$ = \$  |  |
| Site Plan Review, Mixed use in B2 Zoning L     Site Plan, Mixed use in B2 Zoning District A   | mendmont: \$300  |  |
| a Subdivision Plat or CUP Type A (Final):   | Lots @ \$100/Lot = \$ + 1-1/4% of \$ = \$  |  |
| Subdivision Plat Development Plan Amenda  V:PlansingAndZeningIFOPMSIReditionForm200   | Lofs @ \$100/Lot = \$ + 1-1/4% of \$ = \$  |  |

#### Cover Letter

#### Planning and Zoning Commission Application Project Summary / Team Contacts

- Location: 144 W Adams, Kirkwood, MO (SEC of Clay/Adams)
  - The Location encompasses a land area which measures +/- 63' by 100', comprising a total of ~6,300 SF
- Project: The proposed Project will include a total of three (3) residential units with the general layout/breakdown described as follows:
  - Ground Floor/1st Story: three (3), two (2) car garage bays (a dedicated 2-car garage per residential unit), covered driveway (accessible from Clay), and pedestrian entrance from Adams
  - 2<sup>nd</sup> Story: 2,187 SF of first floor area of the 2-story unit (Unit 1), and Unit 2, a single level, 3 Bed/3.5 Bath 2,939 SF unit
  - 3<sup>rd</sup> Story: 2,175 SF of 2<sup>nd</sup> floor area of the 2-story unit (Unit 1), and Unit 3, a single level, 3 Bed/3.5 Bath 2,939 SF unit
  - Rooftop: outdoor living space allocated for each unit with common area to include 14 irrigated potted plants
    - The Project does not include any space for commercial use





October 13, 2020

Adam Hartig 13253 Bonroyal Drive St. Louis, MO 63131

SENT VIA EMAIL: adam@brightlightrealty.net

SUBJECT: PZ-5-21; 144 W. ADAMS AVE. (SITE PLAN)

Mr. Hartig:

The City of Kirkwood Public Services Department is in receipt of your application for Site Plan Review for construction of a multi-family building located at 144 W. Adams Avenue. This item will be placed on the Planning and Zoning Commission agenda for its meeting at 7:00 p.m. on Wednesday, October 21, 2020 at Kirkwood City Hall, 139 South Kirkwood Road. City Staff will make an introduction presentation regarding the request at this meeting. You, or your representative, should attend this meeting to present this item to the Commission and answer any questions the Commission members may have.

The Planning and Zoning Commission will review the application in accordance with the Zoning Code. The Public Services Department has the following comments concerning the application:

#### General Comments/Site Plan

- Please note, in order to accomplish the proposed plan an amendment will be required to
  the City's Framework Plan which regulates where commercial development is required.
  It is Staff's opinion that this request is reasonable and in line with recent evaluation of the
  Framework Plan. The need to consider revisions of the Framework Plan will be
  discussed as part of this project with the P&Z Commission and City Council.
- 2. Tree locations on the Site Plan shall be revised to match the proposed landscape plan.
- No exterior lighting (site or building-mounted) is noted on the plan. If exterior lighting is
  to be installed, a lighting plan meeting the requirements of Section A-1040 must be
  provided and reviewed by Staff for conformance with said code.
- Provide the average grade of the site around the building on the elevations. This height
  will be used to measure the height of the proposed building.
- 5. Note, the maximum allowed building height is 52°. Depending on the information provided in respond to comment # 4, the proposed building height is between 53° and 56°2°. A modification request to exceed the maximum 40° building height is required. Please review Section A-220.2 and provide a written request which states the modification being requested and how the proposed development achieves one or more of

the objectives listed in said section at a higher level than could be achieved if all zoning requirements were upheld. Said request should be submitted prior to the October 21st meeting.

- Review and approval by the Metropolitan St. Louis Sewer District will be required. MSD has indicated that the project will be evaluated in a way that compares the proposal as if the site was previously undeveloped.
- Note, fire separation distances with the narrow structure setbacks proposed must be considered in the building design.

Landscape Plan

- Per Section A-1020.5(1), four canopy trees are required along the Adams Avenue frontage, but four understory trees are proposed. Revise the plan to include canopy trees, as required, with consideration given to columnar species due to restricted growth areas.
- 9. The irrigation plan provided proposed irrigation to be located within the Clay Avenue right-of-way. Irrigation is not permitted within City right-of-way. It appears irrigation is also proposed in the St. Louis County right-of-way and approval must be sought from St. Louis County. If St. Louis County does not permit irrigation as proposed, an alternate location must be provided. Revise the plan as needed.
- 10. Due to sight distance concerns with the stop sign and required spacing from the proposed driveway, only 1 tree can be safely accommodated along Clay Avenue. Due to overhead utility conflicts, the 1 required tree shall be an understory species. Revise the plan as needed.
- 11. The proposed tree removal for the existing tree on Clay Avenue must be reviewed by the City's Urban Forestry Commission (UFC). You must submit a permit to the UFC to initiate this review. Please coordinate this process with the City Forestor.

This is a preliminary review of the application. The Planning and Zoning Commission and Public Services Department will review the application in detail and provide further comments as necessary. This preliminary review is not an approval or acceptance of any part of the application submitted.

The applicant is further advised that it is the applicant's responsibility to follow their petition through the entire process and to satisfy all submittal requirements and deadlines. Also note, this application and review does not grant the applicant any special rights, privileges, or immunities, and that all provisions of the Kirkwood Code of Ordinances shall apply.

Sincerely,

CITY OF KIRKWOOD

Jonathan D. Raiche, AICP

Planning & Development Services Director

314-984-5926

raichejd@kirkwoodmo.org

View at the NWC of Clay/Adams, looking southeast



View at the SWC of Clay/Adams, looking east



View of the NWC of the existing building on the property



View of the west elevation of the existing building, from across Clay, looking east

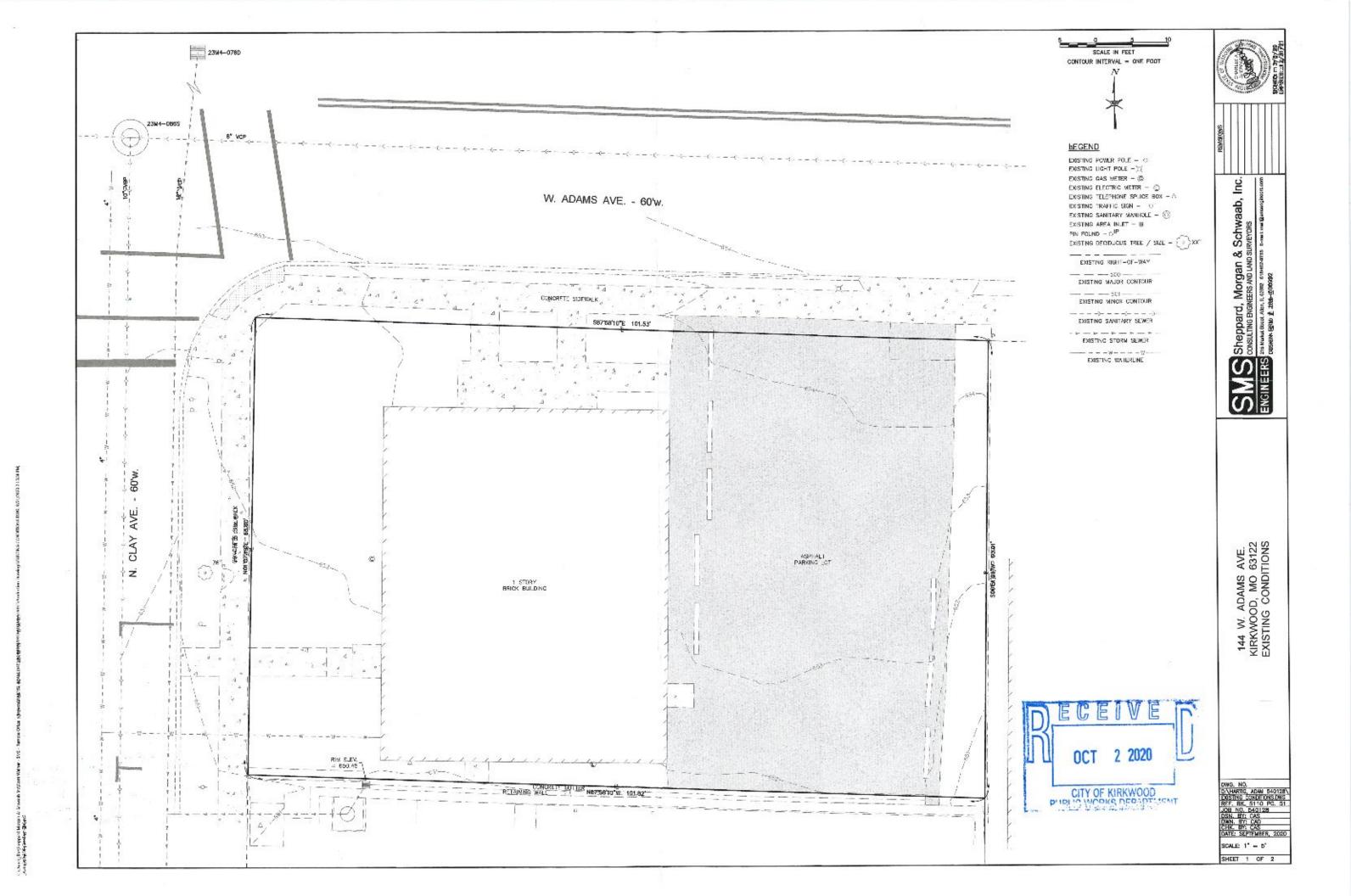


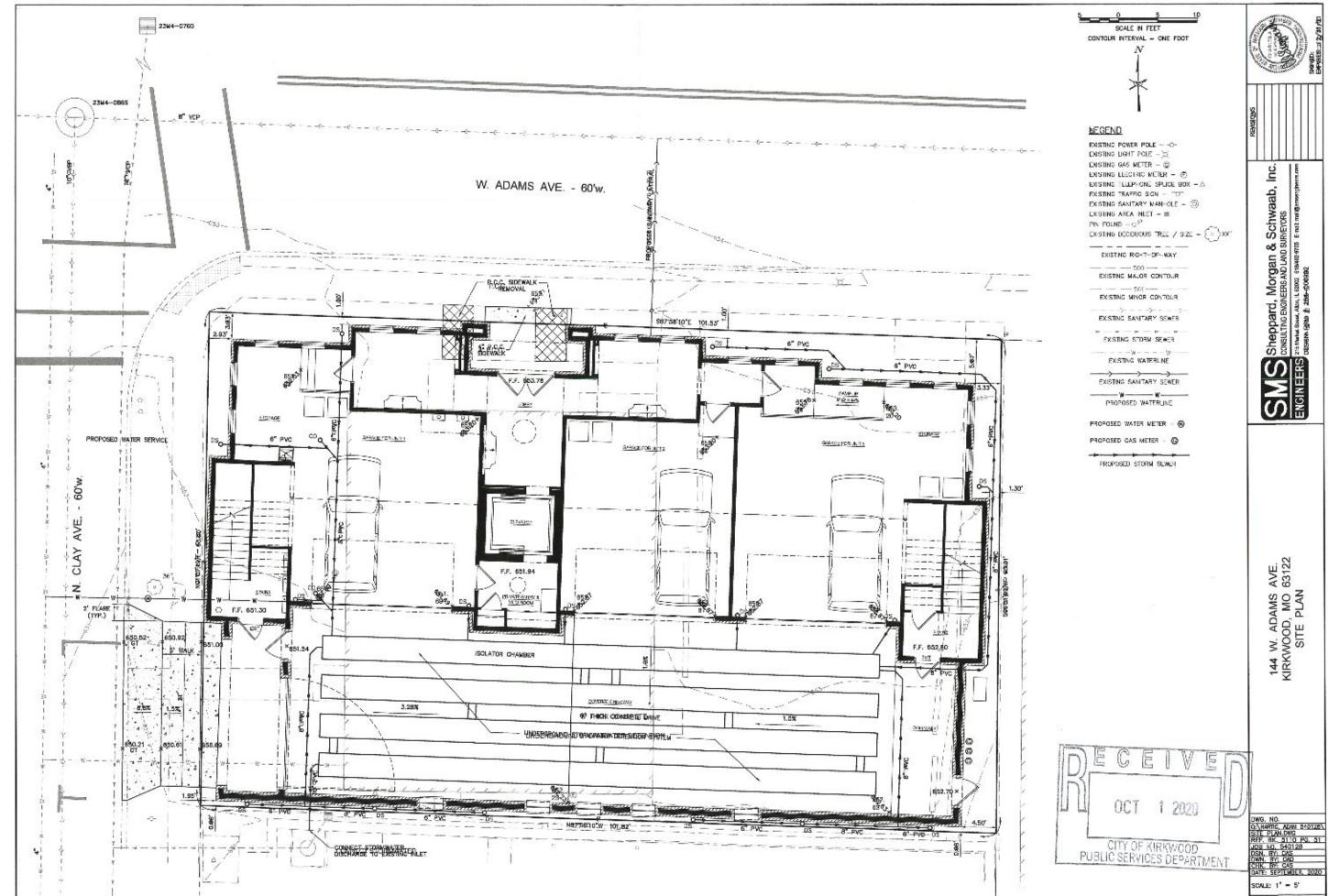
Close up of SWC of the existing building



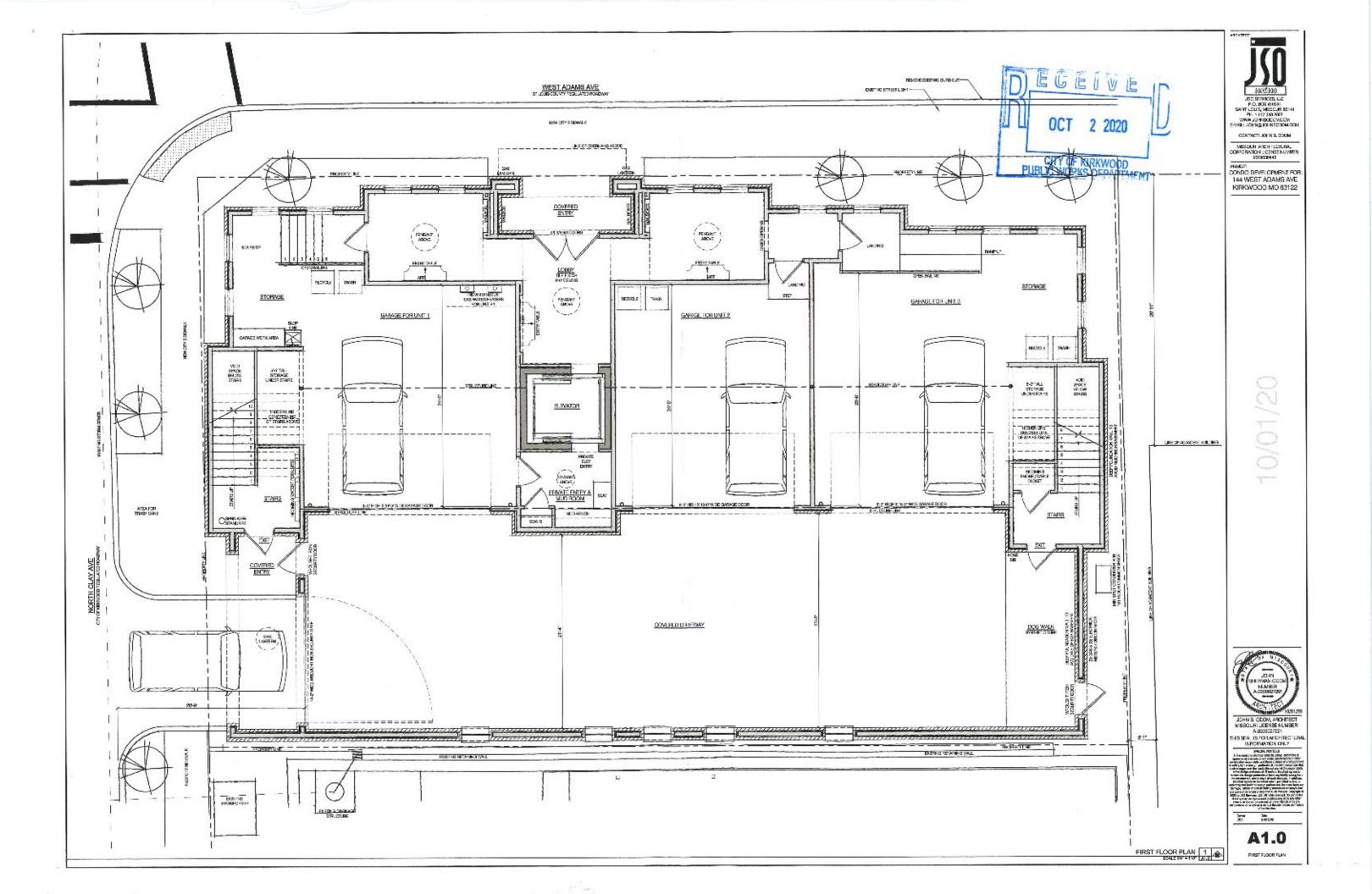
View of the east elevation of the existing building, taken from the existing parking lot, looking west







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CONTACT: JOHN S. DOOM

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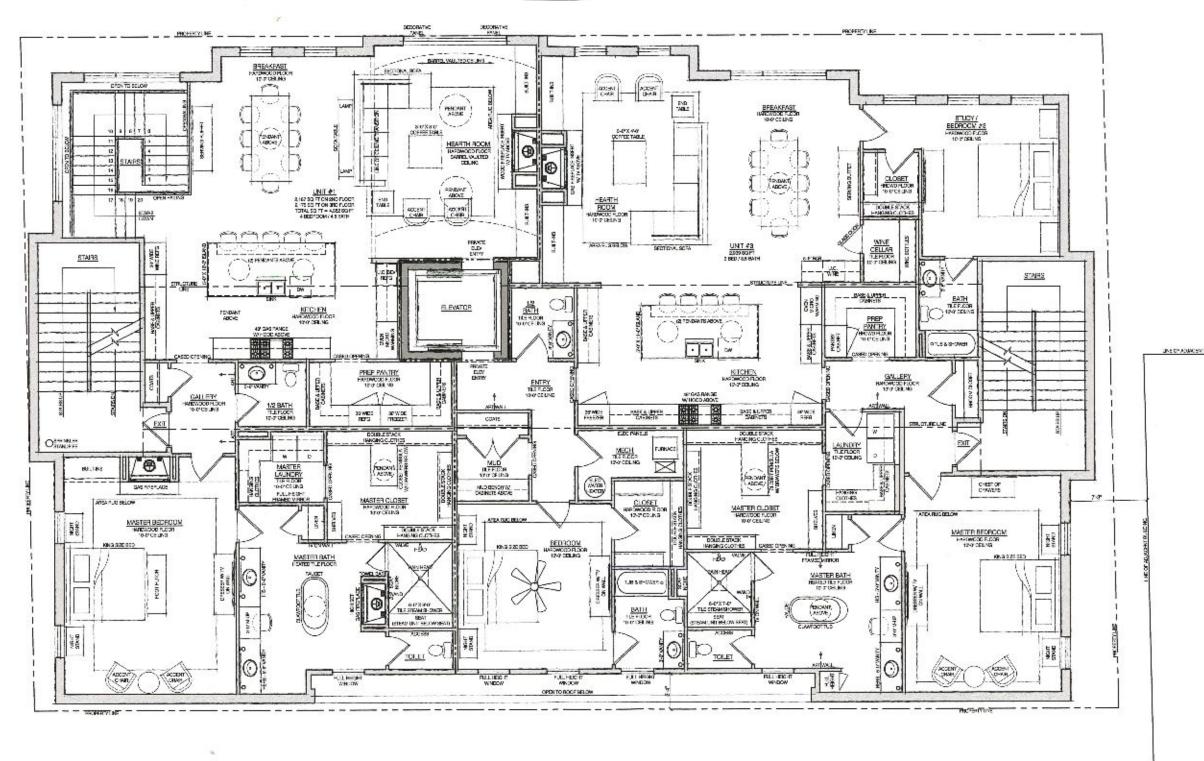
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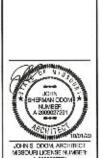
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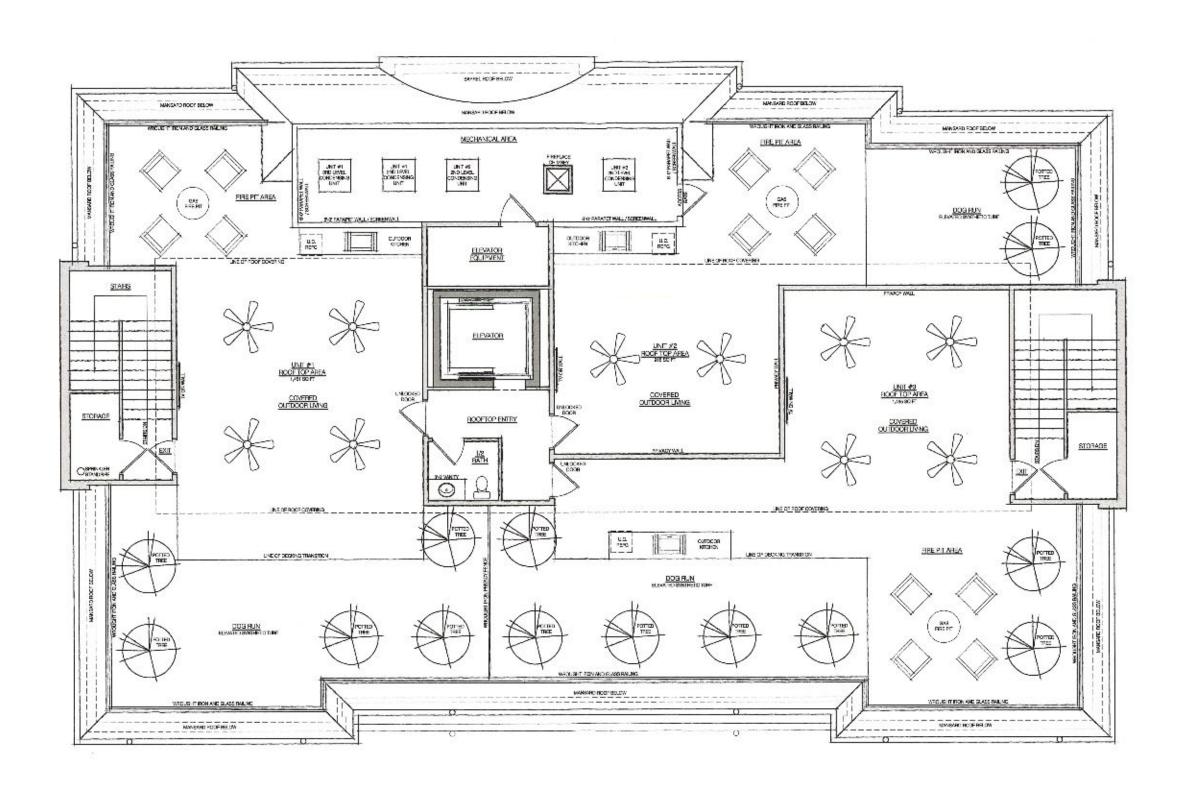
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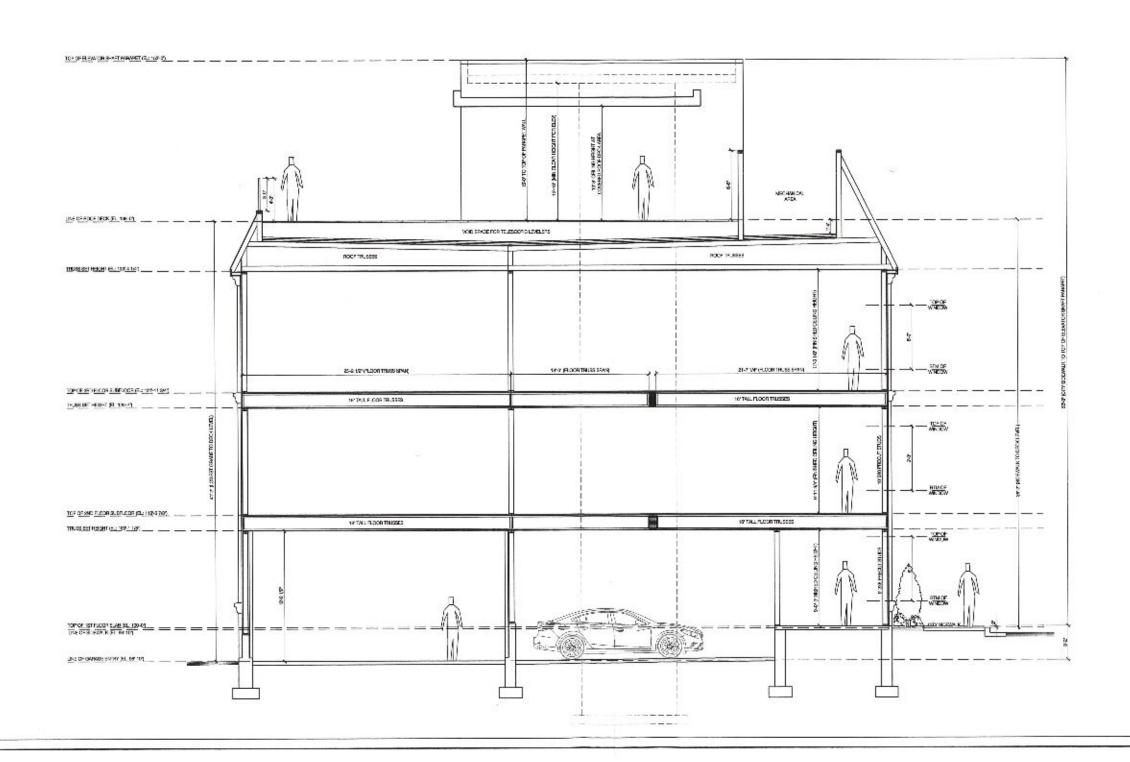
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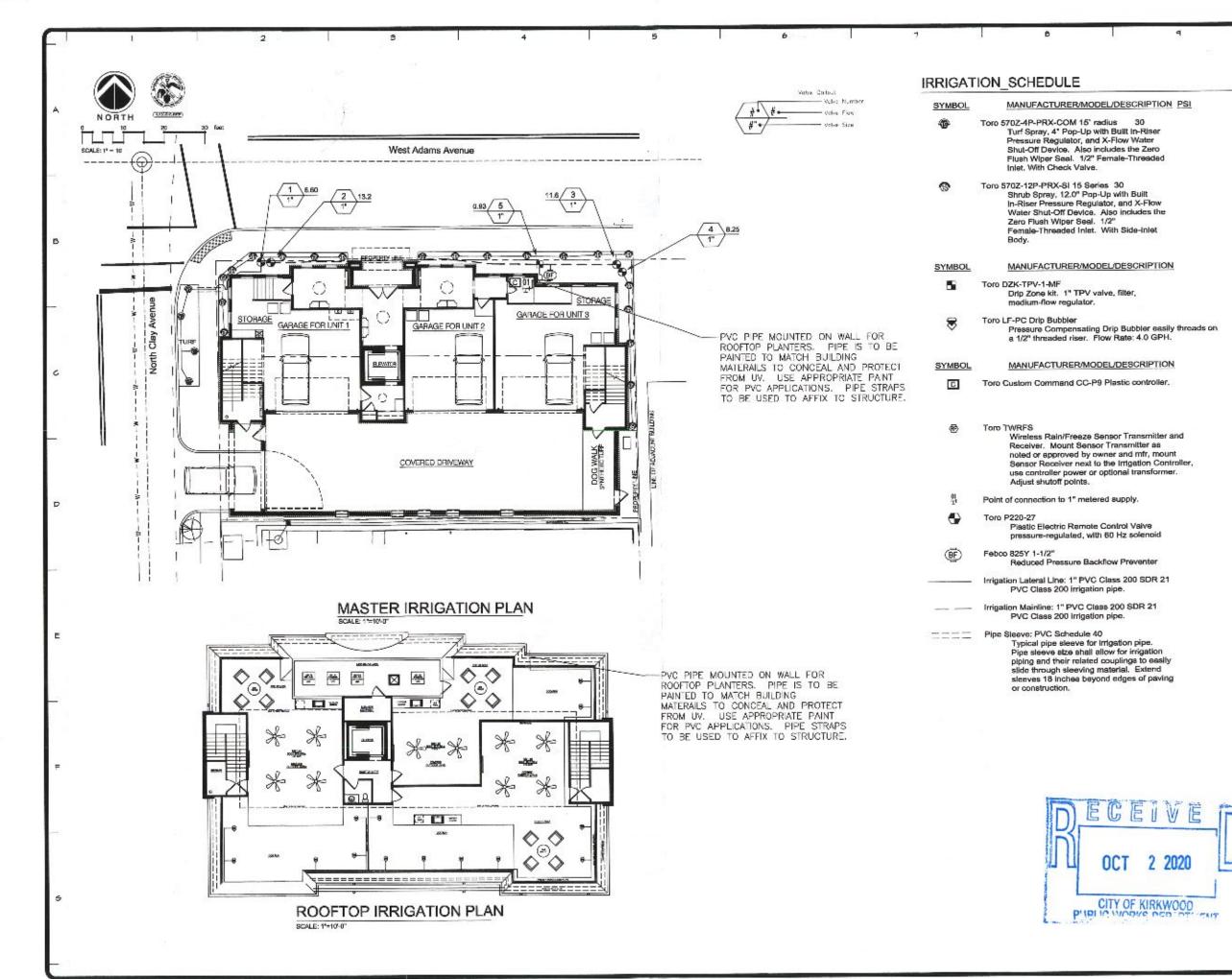
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BUILDING SECTION 1

A4.0 BULDING SECTION





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