



WHERE COMMUNITY AND SPIRIT MEET®

# Fence Permit Application

**Property Address:** \_\_\_\_\_ **Permit #** \_\_\_\_\_

**Is the Property a Kirkwood Landmark or in a Kirkwood Historic District?** YES NO

***Applicant information***

Name: \_\_\_\_\_ Contractors Lic. No. \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Homeowner Name (if different from above): \_\_\_\_\_ Phone \_\_\_\_\_

*I understand the fence regulations of the City of Kirkwood and hereby certify that the fence proposed in this application will:*

- ❖ *Not be located within a public right-of-way,*
- ❖ *Be located at least 12 feet from the curb or edge of a street,*
- ❖ *Be located at least 1 foot from the edge of a public sidewalk or walkway,*
- ❖ *Be located at least 25 feet from the point of intersection of the curb or edge of any intersecting streets,*
- ❖ *Shall be installed with the finished side out; facing the street and/or neighbors properties, and*
- ❖ *Shall be installed and constructed in accordance with the Kirkwood Fence Code*

**Site Plan** *(two copies)*

*The site plan shall show the location of the fence with relation to the property lines. If the fence is located between a building and any street or walkway, the site plan shall include the location of the edge of the street pavement, curb, or sidewalk in relation to the fence.*

**Proposed Height of Fence** \_\_\_\_\_

**Type of Construction Material** \_\_\_\_\_

*I have read the fence regulations of the City of Kirkwood and hereby agree to comply with the provisions of the ordinances of the City of Kirkwood. I certify that I am the owner or the owner's representative of this property and have permission to construct this fence and that the fence will be constructed in accordance with the information on this permit application, and that I recognize the City's authority to remove a fence that is in violation of the Fence Code regarding public right-of-way.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Date

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## | Permits

Permits are required for construction or reconstruction of any fence. Permit applications shall show height, type, construction, material, and location of fence relative to property lines. Permits may be obtained from the Building Commissioner's Office located on the lower level of City Hall. Call 822-5823, Monday through Friday from 8 AM to 5 PM, for more information.

## | Site Plan (Two Copies)

Fence permit applications shall include a site plan which adequately represents the premises and contains dimensions to physical features which are easily located on the premises. If a front yard fence or a fence near a public right-of-way is proposed, then the site plan shall include the location of the edge of the street pavement, curb, or sidewalk in relation to the fence. Although a spot survey is not required, it is recommended and will usually satisfy the site plan requirements when the location of the proposed fence is drawn on the survey.

- ❖ Brochure or Picture of the fence to be installed

## | Fee

The fence permit fee is **\$48**.

## | General Fence Regulations

### **Materials:**

- ❖ Fences shall not be constructed in any location of paper, cloth, canvas, bamboo, chicken coop wire, or barbed wire.
- ❖ Fences located between the street and a building in a residential area shall not be constructed of chain link wire, wire mesh, plastic mesh, or wooden slats.
- ❖ Fences shall not have electric current running through them.
- ❖ Fences shall not be constructed of a single or double wire.
- ❖ Fences in residential areas shall not contain barbed wire.

### **Height & Openness:**

- ❖ Fences in residential areas shall not exceed 6 feet in height measured from the ground to the top of the fence. (Posts may be 6 inches higher than the top of the fence.)
- ❖ Fences in residential areas which are located in front of the residence shall not exceed 4 feet in height and must be at least 1/3 open. (The front of the residence is the area between the front of the house and the street to which the house is addressed.)

### **Location:**

- ❖ Fences shall not be located within any public right-of-way.
- ❖ Fences shall be located at least 12 feet from the curb or edge of a street.
- ❖ Fences shall be located at least one foot from the edge of a public sidewalk or walkway.
- ❖ Fences shall be located at least 25 feet from the point of intersection of the curb or edge of any intersecting streets.

### **Installation:**

- ❖ Fences shall be erected with the posts and framing members facing the interior of the property.
- ❖ Fences shall be installed with the finished side out, facing the street and/or neighbor's properties.

## | Other Fence Regulations

- ❖ Fences around an institution, park, playground, school, or commercial or industrial site shall not exceed 10 feet in height.
- ❖ Tennis court fences shall be of open mesh construction and shall not exceed 15 feet in height.
- ❖ The Planning and Zoning Commission or City Council may specify fence height and materials as part of a Site Plan Review or Special Use Permit.
- ❖ Public safety fences enclosing utilities, bridge abutments, retaining walls, culverts, walkways, and drainage channels are exempt from the fence ordinance.
- ❖ In non-residential zoning districts, barbed wire shall be at least 6 feet above grade and not adjacent to a street, sidewalk, or park.
- ❖ Swimming pools shall be enclosed with a fence at least 4 feet high with a self-latching and self-closing gate. (See Pool Regulations available at Building Commissioner's office.)

## | Appeals & Variances

The Board of Adjustment may grant variances based on undue hardship. The fee for the Board of Adjustment to hear a variance is **\$240** for an existing single-family residence and **\$500** for a new single-family residence, multi-family or commercial buildings. Property owners within 300 feet are notified and invited to the public hearing.

## | Additional Information

The Building Commissioner enforces the Kirkwood Fence Code. For more information on permit applications, requirements, or other Fence Code information, contact the Building Commissioner's Office at 822-5823.