



SPECIAL ANNOUNCEMENT REGARDING THE CITY COUNCIL MEETING

The City Council Meeting will take place in the Council Chambers. However, the Council Chambers will be closed to the public. The City Council Meeting will be live streamed from the City Council Chambers to the following:

<https://www.kirkwoodmo.org/government/city-council/livestream>

www.Facebook.com/cityofkirkwoodmo

www.YouTube.com/kirkwoodcitymo

www.twitter.com/kirkwoodcity

PUBLIC COMMENTS

If you wish to make a public comment, please submit your comment(s) to City Clerk Laurie Asche in writing, by either e-mailing the comment(s) to aschelb@kirkwoodmo.org, or mailing them to 139 S. Kirkwood Road, Kirkwood, MO 63122, by no later than 5 p.m. on July 16th. The City Clerk will then read your comment(s) into the record.

****SEE THE FOLLOWING PAGES FOR THE AGENDA**



**Kirkwood City Council
Agenda
Thursday, July 16, 2020, 7:00 p.m.
Kirkwood City Hall
Council Chambers
139 S. Kirkwood Road
Kirkwood, MO 63122
Posted on July 10, 2020**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. INTRODUCTIONS AND RECOGNITIONS - NONE
- IV. PRESENTATIONS - NONE
- V. PUBLIC HEARINGS - NONE
- VI. PUBLIC COMMENTS – 3 MINUTE LIMIT PER PERSON

The Public Comments portion of the meeting is an opportunity for the City Council to listen to comments from citizens. It is not a question and answer session and the City Council will not respond to comments or answer questions during this period. The Mayor may refer any matter brought up to the City Council to the Chief Administrative Officer or City Clerk if action is needed.

VII. CONSENT AGENDA

All items within the Consent Agenda will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a member of the City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

- a) Approval of the July 2, 2020 Council Meeting Minutes
- b) Resolution 83-2020, designating Council Member Maggie Duwe to serve as Deputy Mayor
- c) Resolution 84-2020, designating Council Members Wallace Ward and Liz Gibbons as members of the Audit Committee for a term to April 2022
- d) Resolution 85-2020, appointing council members to serve as liaisons to City Boards and Commissions
- e) Resolution 86-2020, appointing and reappointing members to various Boards and Commissions
- f) Resolution 87-2020, appointing Council Member Liz Gibbons as the City Council Representative as Director on the Historic Train Station Foundation



VIII.

UNFINISHED BUSINESS

1. Bill 10833, appropriating funds from the Equitable Sharing Fund Balance to the Machinery and Equipment Account for the purchase of 60 Signal Sidearm Units from Axon Enterprises, Inc. for the Police Department (\$14,940)
2. Bill 10834, appropriating funds from the Medical Fund to the Medical Premiums Account for Fiscal Year 2019/2020 (\$272,770)
3. Bill 10835, appropriating funds from the Worker's Compensation Fund to the Other Professional Services Account for Fiscal Year 2019/2020 (\$21,681)
4. Bill 10836, appropriating funds from the Worker's Compensation Fund to the Worker's Compensation Premiums Account for Fiscal Year 2019/2020 (\$11,089)
5. Bill 10837, appropriating funds from the Medical Fund to the Claims Expense Account for Fiscal Year 2019/2020 (\$133,095)
6. Bill 10838, reappropriating to the Distribution System Improvements Account, Project #EL1803, from Fiscal Year 2019/2020 to Fiscal Year 2020/2021 for the final payments to Gerstner and CMT for the work performed for the Signal Modernization on Kirkwood Road (\$496,229)
7. Bill 10839, appropriating funds from the Sanitation Fund Balance to the Machinery and Equipment Account, Project #SA2002, for Fiscal Year 2019/2020 (\$548,221)

IX.

NEW BUSINESS

1. Resolution 82-2020, authorizing and directing the Mayor to enter into a Supplemental Agreement No. 3 to Engineering Services Contract with CMT and increasing the contract amount for Professional Engineering Services for the Kirkwood Road Traffic Signal Optimization and Interconnect Project, CMAQ-5502 (605) (increase amount by \$12,831.97 for a not to exceed amount of \$956,992.39)

X. CONSENT AGENDA ITEMS FOR DISCUSSION (IF ANY)

XI. CITY COUNCIL REPORTS

XII. CHIEF ADMINISTRATIVE OFFICER REPORTS

XIII. CITY ATTORNEY REPORTS

XIV. CITY CLERK REPORTS

XV. MEETING ADJOURNMENT

PLEASE NOTE: The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on August 6, 2020.

UPCOMING PUBLIC HEARINGS

NONE

CONTINUED ITEMS

NONE



TABLED ITEMS
NONE

Kirkwood City Council: Mayor Tim Griffin; Council Members Maggie Duwe, Liz Gibbons, Bob Sears, Wallace Ward, Kara Wurtz, and Mark Zimmer

Contact Information: For full City Council contact information visit www.kirkwoodmo.org/council. To contact the City Clerk call 314-822-5802. To contact the Chief Administrative Officer call 314-822-5803.

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.

THE CONSENT AGENDA IS ATTACHED

- a) Approval of the July 2, 2020 Council Meeting Minutes
- b) Resolution 83-2020, designating Council Member Maggie Duwe to serve as Deputy Mayor
- c) resolution 84-2020, designating Council Members Wallace Ward and Liz Gibbons as members of the Audit Committee for a term to April 2022
- d) resolution 85-2020, appointing council members to serve as liaisons to City Boards and Commissions
- e) Resolution 86-2020, appointing and reappointing members to various Boards and Commissions
- f) Resolution 87-2020, appointing Council Member Liz Gibbons as the City Council Representative as Director on the Historic Train Station Foundation



WHERE COMMUNITY AND SPIRIT MEET

DRAFT

**Kirkwood City Council
Council Chambers
139 South Kirkwood Road
Kirkwood, MO 63122
Thursday, July 2, 2020, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, July 2, 2020, at 7:00 p.m. in the Council Chambers, 139 South Kirkwood Road, Kirkwood, MO 63122. Present were Mayor Griffin, Council Members Duwe, Gibbons, Sears, Ward, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Laurie Asche, Deputy City Clerk Kim Sansegraw, Public Information Officer Freddy Doss, Director of Public Services Bill Bensing, City Engineer Chris Krueger, and City Attorney John Hessel.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

City Clerk Laurie Asche read the following comments received via e-mail into the record:

1. Michael Carmody, 352 Windgrove Drive, on behalf of Safer Streets for Kirkwood:
 - 1) East West Gateway July 13 project review workshop, Registration deadline is July 8, 2020 at 12:00 pm. We urge each Council member to listen in to this important demonstration and educate yourselves with the process, to get a comprehensive understanding of the scoring system used by EWG to award said grants to eligible recipients, 2) We again ask that the Council members vote to submit a TAP application for the sidewalk portion of the Manchester phase 2 project. In our opinion it is the Council's fiduciary responsibility to the citizens who elected you. The East-West-Gateway TAP application process provides time to submit if addressed now, the submission date for review is July 8th. Drafting an application to review the scoring is a wise step to take. If it meets the Published scoring points provided at a high level it should be submitted. When compared to East-West-Gateway 80/20 and MoDOT 50/50 grant applications, the council is missing an opportunity to realize a savings. Based on a council members statement, "*phase 2 sidewalks cost to be \$800k*", Kirkwood's / MoDot share is over \$400k while a TAP funded venue would potentially save the citizens \$240k based on a 80/20% split. Please exercise your fiduciary duty to provide the best



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fiscal oversight, 3) Big Bends high speeds create inaccessibility and isolates people from our Community, lower the speed limit to

25mph and bring down this Neighborhood speed barrier. The Kirkwood ADA report shows challenges that limit walking to school, speed is a factor. Kirkwood's ADA school principal survey asked to identify streets or intersections that Students do not cross on foot to and from school due to the perceived danger of using the sidewalks.

- 4. **Big Bend** and Geyer
- Big Bend** and Couch
- Big Bend** and S Glenwood
- Big Bend** and Marshal Rd.
- Big Bend** and Milwaukee

Vehicle Speed is one of or the highest deterrents to walking to and from school on Big Bend, please draw a resolution and send it to STL County to reduce the speed limit to 25mph.

2. Kristen Painter, 1425 Forest Avenue, As a cyclist that must use Big Bend from Forest Ave, there is no way to cross north without riding at least partially on Big Bend. Big Bend has neither a shoulder nor bike lane and unfortunately the current speed limit makes it risky to ride on the road. However, riding on the sidewalk creates tight situations with pedestrians. A healthier Kirkwood that feels safe to cycle and walk will need a safer place to do so. Please reduce speed limit on Big Bend.
3. Parker Pence, 3 Windsor Lane, Hello and welcome to the new council members. I would like to quickly re-state my support for converting the intersection of Clay & Madison from the current 2-way stop to a 4-way stop. Given the nature of the Clay bridge, it is very difficult to see oncoming traffic and I've had several close calls on foot and while cycling. This situation is especially dangerous given that the intersection is home to McEntee Park, a popular hangout for young children. A 4-way stop trial period at the intersection would be greatly appreciated.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the June 18, 2020 Council Meeting Minutes
- b) Resolution 76-2020, appointing members to the Board of Adjustment and the Planning and Zoning Commission

UNFINISHED BUSINESS

NONE



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NEW BUSINESS

Bill 10833, appropriating \$14,940 from the Equitable Sharing Fund Balance to the Machinery and Equipment Account for the purchase of 60 Signal Sidearm Units from Axon Enterprises, Inc. for the Police Department, was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10834, appropriating \$272,770 from the Medical Fund to the Medical Premiums Account for Fiscal Year 2019/2020, was brought before the council. Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10835, appropriating \$21,681 from the Worker's Compensation Fund to the Other Professional Services Account for Fiscal Year 2019/2020, was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10836, appropriating \$11,089 from the Worker's Compensation Fund to the Worker's Compensation Premiums Account for Fiscal Year 2019/2020, was brought before the council. Motion was made by Council Member Wurtz and seconded by Council Member Zimmer to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10837, appropriating \$133,095 from the Medical Fund to the Claims Expense Account for Fiscal Year 2019/2020, was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10838, reappropriating \$496,229 to the Distribution System Improvements Account, Project #EL1803, from Fiscal Year 2019/2020 to Fiscal Year 2020/2021 for the final payments to Gerstner and CMT for the work performed for the Signal Modernization on Kirkwood Road, was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the bill for first reading approval.



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The bill received first reading approval and was held over.

Bill 10839, appropriating \$548,221 from the Sanitation Fund Balance to the Machinery and Equipment Account, Project #SA2002, for Fiscal Year 2019/2020, was brought before the council. Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Resolution 75-2020, authorizing and directing the Mayor to enter into a Supplemental Agreement No. 1 to Engineering Services contract with EFK Moen, LLC, and increasing the contract amount by \$11,052.09 for a not to exceed amount of \$156,417.20. Motion was made by Council Member Wurtz and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"

Resolution 77-2020, accepting the proposal of Lochmueller Group at the rates provided in the rate sheet, amount not to exceed budgeted funds, for Traffic Signal Engineering Services and Maintenance for an initial term of 12 months with the option to renew for up to four additional 12 month terms pending budgetary approval and authorizing and directing the Mayor to enter into a contract. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"



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Resolution 78-2020, accepting the bid of Compass Minerals America, Inc. at the unit cost of \$59.35 per ton for Bulk Rock Salt for an initial term of 12 months with the option to renew for up to four additional 12 month terms pending budgetary approval and authorizing and directing the Mayor to enter into a contract. Motion was made by Council Member Duwe and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"

Resolution 79-2020, accepting the proposal of Oates Associates in the amount not to exceed of \$58,000 (which includes a contingency of \$6560) for 2020 Infrastructure Construction Engineering Services and authorizing and directing the Mayor to enter into a contract. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"

Resolution 80-2020, accepting the proposal of CDG Engineering at the rates provided in the rate sheet, amount not to exceed budgeted funds, for Substation Protection Engineering Services for an initial term of 12 months with the option to renew for up to four additional 12 month terms pending budgetary approval and authorizing and directing the Mayor to enter into a contract. Motion was made by Council Member - Ward and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"



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Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"

Resolution 81-2020, accepting the proposal of Brown and Caldwell in the amount not to exceed of \$41,013 for Risk and Resilience Assessment Services and authorizing and directing the Mayor to enter into a contract. Motion was made by Council Member - Ward and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Duwe	"Yes"
Council Member Zimmer	"Yes"
Council Member Ward	"Yes"
Council Member Wurtz	"Yes"
Council Member Gibbons	"Yes"
Council Member Sears	"Yes"

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

Mayor Griffin welcomed Council Member Gibbons and Council Member Sears.

Council Member Ward announced that retired Kirkwood resident City of Kirkwood Street Department employee Charles Howard passed away.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported that the City received a Temporary Outdoor Promotional Variance from Burn Boot Camp – Kirkwood, to hold outdoor exercise classes at Concordia Lutheran Church, 505 S. Kirkwood Road, on July 8th, 15th, 22nd, and 29th from 6:30 p.m. to 7:15 p.m. Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to approve the application. The motion was unanimously approved.

CITY ATTORNEY REPORT

Mr. Hessel reported that St. Louis County Executive Sam Page issued a public health order that requires all individuals over the age of 9 to wear a face mask when inside businesses and other public places, and outside when social distancing is not possible. The county issued a public health order that requires all individuals over the



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age of 9 to wear a face mask when inside businesses and other public places, and outside when social distancing is not possible.

The Kirkwood police are responsible only for enforcing Kirkwood's ordinances and state laws. St. Louis County police must enforce county laws, but, in this case, the St. Louis County counselor's office is responsible for enforcing this order. Everyone needs to understand and appreciate that Kirkwood police can't enforce an order issued by the county executive. Even if someone violates the face covering order, people won't be arrested or put in jail or given a summons. If the Kirkwood police get a complaint about people not wearing face coverings, they will try to educate people who are not in compliance on the county's order.

CITY CLERK REPORT

Ms. Asche read the certified results of the June 2, 2020 General Municipal Election:

For Seat of Mayor

Timothy E. Griffin 6,608

For Seat of Council Member

Liz Gibbons 4,733

Maggie Duwe 4,232

Bob Sears 3,458

Ellen Z. Edman 3,257

Sandy Washington 2,114

Joe (Vogelgesang) Fuchs 1,582

Ms. Asche reported that City Hall will be closed on Friday, July 3, 2020 in observance of the 4th of July.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:26 p.m. The next regular council meeting is scheduled for July 16, 2020 at 7:00 p.m.

Laurie Asche, CMC/MRCC
City Clerk

Approved:

RESOLUTION 83-2020

A RESOLUTION DESIGNATING COUNCIL MEMBER MAGGIE DUWE TO SERVE AS DEPUTY MAYOR.

WHEREAS, Section 3.3(g) of the Charter of the city of Kirkwood provides that the City Council shall elect one of its members to serve as Deputy Mayor, and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council does hereby designate Council Member Maggie Duwe as Deputy Mayor.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/16/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

Council Member Nancy Luetzow served as Deputy Mayor to the City Council. Council Member Luetzow's term has expired and a Deputy Mayor needs to be appointed.

Recommendations and Action Requested:

Appoint Council Member Duwe to serve as Deputy Mayor to the City Council.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$0.00 Account #: 000000 Project #: Budgeted: YES
If YES, Budgeted Amount: \$0.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 7/7/2020

Authenticated: aschelb

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

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 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 7-9-20

RESOLUTION 84-2020

A RESOLUTION DESIGNATING COUNCIL MEMBERS WALLACE WARD AND LIZ GIBBONS AS MEMBERS OF THE AUDIT COMMITTEE FOR A TERM TO APRIL 2022.

WHEREAS, in 2008 the City Council approved the creation of an Audit Committee in for independent oversight of Kirkwood's accounting procedures and internal controls, and

WHEREAS, the Audit Committee consists of three members of the Kirkwood City Council, one of whom is the Mayor who will serve as Chair of the Committee, and

WHEREAS, the City Council is responsible for selecting among its members two Council Members to serve a two-year term or until the conclusion of their current term, whichever comes first.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Council Members Wallace Ward and Liz Gibbons are hereby designated as members of the Audit Committee for a term to April 2022.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/17/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

Two Members of the City Council need to be appointed to serve on the Audit Committee. The Mayor serves as the Chair of the Audit Committee.

Recommendations and Action Requested:

Appoint Council Members Ward and Gibbons as members of the Audit Committee.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$0.00

Account #: 00000

Project #:

Budgeted: YES

If YES, Budgeted Amount: \$0.00

If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:


BY: Laurie Asche


Date: 7/8/2020

Authenticated: aschelb

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

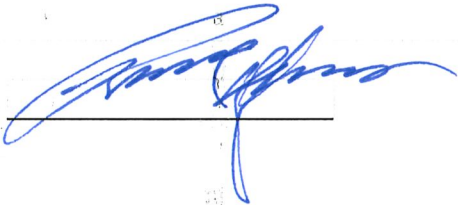
Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve

Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

7-9-20

RESOLUTION 85-2020

A RESOLUTION APPOINTING COUNCIL MEMBERS TO SERVE AS LIAISONS TO CITY BOARDS AND COMMISSIONS.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI:

Council Members are hereby designated to serve as liaison on the following Boards/Commissions beginning July 17, 2020.

BOARD

Architectural Review
Board of Adjustment
Civil Service Commission
Downtown Special Business District/Market Committee
Finance Committee
Greentree Festival Committee
Human Rights Advisory & Awareness
Industrial Development Authority
Kirkwood Arts Commission
Landmarks Commission
Library Board
Local Housing Authority
Market Committee
Park Board
Planning and Zoning Commission
Urban Forestry Commission

LIAISON

Kara Wurtz
Bob Sears
Tim Griffin
Liz Gibbons
Wallace Ward
Liz Gibbons
Maggie Duwe
Mark Zimmer
Maggie Duwe
Maggie Duwe
Wallace Ward
Mark Zimmer
Liz Gibbons
Bob Sears
Mark Zimmer
Kara Wurtz

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/16/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

The City Council Members serve as Council Liaisons to Boards and Commissions.

Recommendations and Action Requested:

Appoint Council Liaisons to Boards and Commissions.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$0.00 Account #: 000000 Project #: Budgeted: YES

If YES, Budgeted Amount: \$0.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 7/7/2020

Authenticated: aschelb

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve

Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

7-9-20

RESOLUTION 86-2020

A RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS.

WHEREAS, the City Council annually reviews reappointments and vacancies relating to Boards and Commissions, and

WHEREAS, the City Council has discussed the volunteer profiles that have been submitted by various citizens for consideration of vacancies and they discussed reappointments of individuals currently serving.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The following appointments and reappointments are hereby accepted and approved:

Aquatic Advisory Council

Lloyd Todd	New Appointment	June 2023
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Architectural Review Board

Pat Jones (Alternate)	Reappointed	June 2023
Don Hussman (Alternate)	Reappointed	June 2023
Mark Campbell	Reappointed	June 2023
Todd Neu (Alternate)	Reappointed	June 2023
Adam Edelbrock	Reappointed	June 2023
Dick Gordon	Reappointed	June 2023

Arts Commission

William Fink	Reappointed	June 2023
Stefanie Kirkland	Reappointed	June 2023

Civil Service Commission

Jane Evans	Reappointed	June 2023
Bernard Reinert	Reappointed	June 2023

Civilian Pension Board

Jeff Holley	New Appointment	June 2023
Josh Wright	New Appointment	June 2023
Tim Engelbrecht	Reappointed	June 2023

Finance Committee

Al Rheinnecker	New Appointment	June 2023
Larry Watson	Reappointed	June 2023

Human Rights Commission

Michelle Cole	New Appointment	June 2023
Margie Palazollo	New Appointment	June 2023
Carolyn Becker	New Appointment	June 2023

Industrial Development Authority

Brian Gill	Reappointed	June 2026
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Brian Gill	Reappointed	June 2026
Ryan Molen	Reappointed	June 2026
Ron Evans	Reappointed	June 2026

Landmarks Commission

Andrew Raimist	Reappointed	June 2023
Ryan Molen	Reappointed	June 2023

Library Board

Patti Smith	New Appointment	June 2023
Julie Lasater	Reappointed	June 2023
Ben Clark	Reappointed	June 2023

Local Housing Authority

Carole Fitzgerald	Reappointed	June 2024
Mary Anne Peters	Reappointed	June 2024

Park Board

Steve Ostrowski	New Appointment	June 2023
Alvin Reid	Reappointed	June 2023
Jordan Wienke	Reappointed	June 2023

Planning and Zoning Commission

David Eagleton	Reappointed	June 2024
James Diel	Reappointed	June 2024

Urban Forestry Commission

Ned Golterman	New Appointment	June 2023
Tanner Craft	New Appointment	Partial to June 2021

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/16/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

There are current/upcoming vacancies, and members up for reappointment on various Boards and Commissions.

Recommendations and Action Requested:

Appoint and Reappoint various members to Boards and Commissions.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$0.00 Account #: 000000 Project #: Budgeted: YES

If YES, Budgeted Amount: \$0.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 7/7/2020

Authenticated: aschelb

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

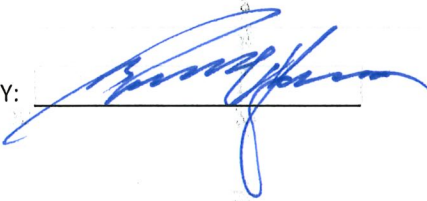
Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve

Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

7-9-20

CITY OF KIRKWOOD

Volunteer Profile

139 S. Kirkwood Road, Kirkwood, Missouri 63122

(314) 822-5802

Fax: (314) 822-5863

Website: www.kirkwoodmo.org

*The website address contains information on the various boards that may assist in making your decision.

PLEASE NOTE: The City Council is committed to Board and Commission Members being trained in the aspects of their responsibilities. If you are appointed to a Board or Commission you may be required to attend training sessions.

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Personal/Home Information

Name: Jeff Holley

Date: June 24, 2020

Address: 110 W Madison Unit 102 Kirkwood,

Employment Information:

Employer's Name: Detalus Advisors

Address: 383 Marshall Ave

Contact Information:

Day Phone: 314-541-6255

Evening Phone: 314-541-6255

Fax: _____

Email: jholley@detalus.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee		Park Board
	Greentree Festival Committee	✓	Civilian Pension Board
	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority		Urban Forestry Commission
	Arts Commission		Public Facilities Authority

Part II: Background Information: This section is designed to learn more information about you – your community interests and your educational and professional background. If you have a resume, please attach a copy to this form. Please note, some appointments must be filled by specific professionals (engineer, attorney, architect, etc.) This information is available through the City Clerk at 314-822-5802.

Education & Employment Information:

University of Missouri - Columbia. Graduated in 2008 and spent five years at Edward Jones. Worked 2ish years on their equity trading desk and then 2ish years in their equity research department. Been with Detalus since 2013 and am responsible for over \$1 billion in client capital that includes banks, insurance companies and pensions.

Previous Board and Commission Appointments:

Marian Middle School Finance Committee and Unity Christian Academy.

Community Activities:

None, hence my interest in getting involved.

Other Information:

Am passionate about finance and have experience in manager sourcing/due diligence, asset allocation and capital markets.

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

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Personal/Home Information

Date: June 22, 2020

Name: Josh Wright

Address: 618 Clemens Court

Employment Information:

Employer's Name: The Bedford Group of Ameriprise

Address: 7733 Forsyth Ste 950; Clayton 63015

Contact Information:

Day Phone: 314 471-4841

Evening Phone: 314 471-4841

Fax:

Email: stljoshwright@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee		Park Board
	Greentree Festival Committee	✓	Civilian Pension Board
	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority		Urban Forestry Commission
	Arts Commission		Public Facilities Authority

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Education & Employment Information:

I'm a graduate of Truman State University. I worked for Edward Jones for 15 years, and I have been in business for myself, affiliated with Ameriprise Financial, for the past five years.

Previous Board and Commission Appointments:

I have previously served on the Board of Directors of the Kirkwood Chamber of Commerce, and as a Trustee of Kirkwood Public Library.

Community Activities:

I am a former elder at Greentree Community Church in Kirkwood, and I currently serve on the Board of Directors and as the Deputy Treasurer at Friendship Village, a multi-site senior living community in St. Louis County.

Other Information:

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

Revised: April 4, 2019

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Personal/Home Information

Name: AI Rheinacker Date: 7/2/20 Address: 201 N. Taylor Ave.

Employment Information:

Employer's Name: American Piping Prod. Address: 825 Marquette Centre

Contact Information:

Day Phone: 636-730-3044 Evening Phone: 314-853-6589 Fax: N/A Email: ARheinacker@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

Table with 2 columns and 10 rows listing various committees and boards such as Aquatic Advisory Council, Landmarks Commission, etc. The Finance Committee row has a checkmark.

Part II: Background Information: This section is designed to learn more information about you – your community interests and your educational and professional background. If you have a resume, please attach a copy to this form. Please note, some appointments must be filled by specific professionals (engineer, attorney, architect, etc.) This information is available through the City Clerk at 314-822-5802.

Education & Employment Information:

MBA - Webster University
Founded & Built - American Piping Products - CEO

Previous Board and Commission Appointments:

N/A

Community Activities:

Other Information:

Please return completed form to: Laurie Asche, City Clerk
139 S. Kirkwood Road
Kirkwood, MO 63122
(314) 822-5802 Fax: (314) 822-5863

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Personal/Home Information

Date: 09/27/2019

Name: Michelle Cole

Address: 1009 N Harrison Ave

Employment Information:

Employer's Name: Barnes Jewish Hospital St. Peters

Address: 10 Hospital Drive St. Peters MO

Contact Information:

Day Phone: 314-406-3411

Evening Phone: 314-406-3411

Fax: none

Email: schulzemc@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee		Park Board
	Greentree Festival Committee		Civilian Pension Board
✓	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority		Urban Forestry Commission
	Arts Commission		Public Facilities Authority

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Education & Employment Information:

Mehlville Senior High School Graduate 2003

University of Missouri-Columbia Graduate 2007

I am a certified Nuclear Medicine Technologist (2007) and a certified Computed Technology Technologist (2014). I have worked for several St. Louis area hospital systems since 2007.

Previous Board and Commission Appointments:

None

Community Activities:

None

Other Information:

I am relatively new to Kirkwood and looking for ways to engage in the community.

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

**CITY OF KIRKWOOD
HUMAN RIGHTS COMMISSION**

The Kirkwood Human Rights Commission is one of the most important volunteer opportunities anyone can offer the citizens of the city. Membership provides an opportunity to support and educate the community about the importance and value of diversity among us. Diversity manifests itself in all forms whether it is age, gender, sexual orientation, disability, racial or ethnic identity, religion, and other categories. It is the City's commitment that diversity should be embraced and not avoided.

The nine citizens who serve on this commission seek ways to create educational opportunities and provide an outlet for residents who are facing real or perceived injustices. The city has a long heritage of finding ways to encourage such concerns. The predecessor commission the Kirkwood Human Rights and Awareness Commission was created over 50 years ago. The city enacted a fair housing code as far back as 1963 to help insure fairness in seeking housing opportunities. The fact that such commissions exist today is a tribute to Kirkwood's commitment to human rights.

The following are examples of traits that assist a resident in serving comfortably and effectively as a commission member. The following are not requirements for appointment, but only issues offered for self-reflection. The City wants a committee member to be effective and know that their service is important to the city government and the community at large.

Examples of such traits:

- respect for all people
- a vision for a highly respectful and inclusive community
- a passion for justice
- a willingness to advocate change
- willingness to help those that perceive they are the victim of bias or discrimination
- an ability to listen attentively
- openness to creative solutions
- a confidence amid criticism
- a comfort with collaboration
- an appreciation for maintaining confidentiality

Please feel free to contact Russ Hawes, Kirkwood's Chief Administrative Office should you have any questions. Office telephone 314-822-5806, or hawesrb@kirkwoodmo.org.

Name: Michelle Cole

E-mail Address: SchulzeMC@gmail.com

Briefly describe your interest in serving on the Human Rights Commission.

Which of the above traits can you bring to your work on the HRC?

I would love to be a part of active changes within the Kirkwood community to make it more inclusive. I am extremely passionate about making sure that my children are being raised in a community who respects and recognizes the challenges that this city and country face in regards to inequality, injustice, and bias towards people of all different backgrounds and abilities. I am comfortable speaking to or engaging the community in any way I could be helpful. I have experience through my 12 years of work in healthcare in working closely with a vastly diverse population and have participated in work place committees to help with workplace inclusion and awareness. I am also very happy to use my proficiency in social media and technology to help encourage involvement and community engagement with generations even younger than I.

Additional Information

We moved to Kirkwood about 4 years ago and quickly fell in love with community more than we expected. My husband joined the Kirkwood Aquatics Advisory Committee, but I have been trying to figure out a way to become more involved in the community in a way that is both meaningful to me and also involves something I am passionate about. I am a wife in an interracial marriage and I have two young biracial boys. One of who entered the Kirkwood school district this year as a Kindergartner at Keysor. Raising my boys in this community means I care deeply about making sure it is a place they will feel accepted and encouraged. A place that teaches them the importance in valuing all humans regardless of their differences while also recognizing that we still have a long way to go. I come from a family with a heavy LGBTQ presence and have dear friends who themselves have atypical physical abilities and children with varying mental and physical abilities. I became much more passionate about inclusion and human rights over time from my own experiences, an eye opening mission trip to Kenya, and seeing how it impacts those important to me. I have been learning and teaching my boys American Sign Language to be able to communicate with the deaf community and also enrolled our Kindergartner in Spanish lessons in the hopes that they can play a role in the progression of society. I would be proud to be part of this commission and happy to be tasked with anything that may be helpful in its success.

eSigned via DocuSign.com
Michelle Colleen Cole
Key: b85b8107c0d10d92d486c0909472c

Signature

09/27/2019

Date

CITY OF KIRKWOOD

Volunteer Profile

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Personal/Home Information

Name: CAROLYN BECKER

Date: 4-5-19

Address: 1526 SUMMIT PLACE

Employment Information:

Employer's Name: RETIRED

Address:

Contact Information:

Day Phone: 314-821-5477

CELL Evening Phone: 314-707-8308

Fax:

Email: cbecker221@aol.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board	1	Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee	2	Park Board
	Greentree Festival Committee		Civilian Pension Board
1	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority	2	Urban Forestry Commission
2	Arts Commission		Public Facilities Authority

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Education & Employment Information:

SEE RESUME ATTACHED

Previous Board and Commission Appointments:

NONE

Community Activities:

SEE RESUME ATTACHED

Other Information:

SEE ATTACHED

Please return completed form to:

Laurie Asche, City Clerk
139 S. Kirkwood Road
Kirkwood, MO 63122
(314) 822-5802 Fax: (314) 822-5863

**CITY OF KIRKWOOD
HUMAN RIGHTS COMMISSION**

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The nine citizens who serve on this commission seek ways to create educational opportunities and provide an outlet for residents who are facing real or perceived injustices. The city has a long heritage of finding ways to encourage such concerns. The predecessor commission the Kirkwood Human Rights and Awareness Commission was created over 50 years ago. The city enacted a fair housing code as far back as 1963 to help insure fairness in seeking housing opportunities. The fact that such commissions exist today is a tribute to Kirkwood's commitment to human rights.

The following are examples of traits that assist a resident in serving comfortably and effectively as a commission member. The following are not requirements for appointment, but only issues offered for self-reflection. The City wants a committee member to be effective and know that their service is important to the city government and the community at large.

Examples of such traits:

- respect for all people
- a vision for a highly respectful and inclusive community
- a passion for justice
- a willingness to advocate change
- willingness to help those that perceive they are the victim of bias or discrimination
- an ability to listen attentively
- openness to creative solutions
- a confidence amid criticism
- a comfort with collaboration
- an appreciation for maintaining confidentiality

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Name: CAROLYN BECKER

E-mail Address: cbecker221@aol.com

**Briefly describe your interest in serving on the Human Rights Commission.
Which of the above traits can you bring to your work on the HRC?**

Additional Information

I believe I possess all of the traits listed on the preceding page required to be an effective member of the Kirkwood Human rights Commission. My training and background as a counselor makes me an attentive listener, withholding judgment until all pertinent facts are gathered from whatever issue is being addressed. I am an effective communicator with the ability to reflect back to a speaker what I have heard said, requesting clarification or confirmation that the point has been understood. I am able to participate in consensus building, ensuring that all voices present have been heard; making sure that all present in a conversation know that they are respected and valued as equal participants.

My counseling background also ingrained in me respect for individual privacy and the ability to maintain confidentiality.


My experience working in the School District of University City gives me the background necessary to work in and for an integrated community. The District was under 50% African-American when I was first employed and grew to over 90% by the time I retired. University City also has a significant Asian community, and we saw immigrants from Viet Nam, Cambodia, Mexico and Russia, among others, enter our schools. I am sensitive to cultural differences while encouraging and supporting assimilation. I believe strongly in an inclusive community. I experienced on a regular basis helping students who perceived that they were the victims of bias or discrimination. Overcoming prejudice is a constant challenge for students of color or different ethnicity. I participated in drafting Board Policy regarding prohibitipn of discrimination of staff or students on the basis of age, race, color, national origin, ethnicity, religion, disability, gender, sexual orientation, or perceived sexual orientation.

My participation in various District committees was enhanced by my openness to creative solutions and a willingness to change to new procedures via collaboration and teamwork. I believe each participant in a group has a right to have their voice heard and respected.

I have a passion for justice, believing that each person has the right to equal treatment and consideration. Kirkwood has made progress in the recent past in moving toward the goals of justice and racial harmony. But there is much more to be done. I want to be part of an integrated community where all are respected and valued. I believe if we are not part of the solution, we are part of the problem. I want to be part of the solution.

Carolyn Becker
Signature

4-5-19
Date



CAROLYN A. BECKER M.Ed.,
LPC, NBCC (Retired)
1526 Sommet Place
Kirkwood MO 63122-6840

EDUCATION:

High School: Poteau High School, Poteau, OK, g.p.a. 4.0; Tri-valedictorian

College:

Poteau Junior College, g.p.a. 4.0

Oklahoma State University, BC in Vocational Home Economics Education, g.p.a. 3.92

Oklahoma State University, 37 graduate hours in vocational education and counseling, g.p.a. 3.8

University of Missouri – St. Louis, M.Ed. in Counseling, g.p.a. 4.0

Continued Education:

Over 85 post-graduate hours and professional growth credits in counseling, education and administration completed at various universities and institutes, g.p.a. 4.0 when grades were awarded. Continued study led to Licensure as Professional Counselor in the State of Missouri (License # CS000500) and Certification by the National Board of Certified Counselors (Certificate # 13759)

COLLEGE ACTIVITIES AND HONORS:

Orange Quill, Orange and Black Quill, Phi Upsilon Omicron, Omicron Nu, Phi Kappa Phi, Borden's Award, Kappa Delta Pi, Dean's and President's Honor Roll

PROFESSIONAL EXPERIENCE:

Educational Consultant: School Board Policy review and development for University City School District and Special School District of St. Louis County; developed and revised Administrators' Operations Manual for University City School District, advisement activities for grant writing, program implementation, budget spend out and program evaluation for the Office of External Funding; completed various research and report writing projects for the Superintendent of University City School District

Co-program evaluator for St. Louis Charter School and Thurgood Marshall Academy accreditation

Interim Director of Special Projects: responsible for administration of federal, state and institution grants programs for the School District of University City

Interim Director of Student Services: responsible for administration of all student support programs, including guidance, counseling, special education, gifted education, social work services, health services, student discipline and attendance for the School District of University City

Chairperson of Guidance: responsible for supervision of counselors and implementation of Missouri Model Guidance Program; scheduling for 1200 high school students; supervision of curriculum development for all academic areas for University City High School



Carolyn A. Becker
Resume, Page 2

College and Career Counselor: responsible for developing and implementing guidance activities relative to college and career choice for the student body of University City High School

High School Counselor: responsible for implementing Missouri Model Guidance Program activities for student caseload, including personal and family counseling and educational/vocational guidance exploration for grades 9 – 12 at University City High School

Teacher/Counselor: responsible for teaching child development classes; supervising independent study activities; personal counseling of students; collaborative work with other teachers to develop and implement alternative educational programs for the University City Alternative High School

Teacher: responsible for teaching vocational home economics classes for 9th grade students; sponsor of Honor Society at Stillwater OK Junior High School

WORK EXPERIENCE outside the Educational Arena

Co-owner, the Beckwood Corporation, Fenton MO: responsible for accounts payable, accounts receivable, general sales and clerical duties

Caseworker, responsible for county-wide (LeFlore County) family service programs for dependent children for the Oklahoma State Department of Welfare

Secretary, KLCO Radio Station, Poteau OK: responsible for bookkeeping, accounts payable, accounts receivable, general clerical duties.

COMMUNITY ACTIVITIES

Teacher for the Family to Family Educational Program for the St. Louis Chapter of the National Alliance for the Mentally Ill (NAMI); co-leader of a monthly family support group; consultant for fund-raising and grants development activities; marketing director for artwork sales for NAMI's National Alliance for Research on Schizophrenia and Affective Disorders (NASAD)

Reader for elementary school students, St. Louis Public Schools

Secretary, Sommet Place Homeowners' Association

Volunteer Coordinator for Books & Beyond, the Kirkwood Library Gift Shop; staff one shift per week

PERSONAL ASSETS AND INTERESTS

Detail oriented. Dependable. Strong sense of responsibility. Committed work ethic. Punctual. Excellent collaboration skills. Hobbies include reading, gardening, golf, hiking and travel

REFERENCES

Available upon request

CITY OF KIRKWOOD

Volunteer Profile

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Personal/Home Information

Date: 7/1/2020

Name: Margie Palazzolo

Address: 12131 Old Big Bend

Employment Information:

Employer's Name: Washington University School of

Address: 4940 Parkview Pl, St. Louis, Mo 63110

Contact Information:

Day Phone: 314-707-7559

Evening Phone: same

Fax:

Email: mpalazzo@wustl.edu

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	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
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	Finance Committee		Park Board
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Education & Employment Information:

I have been an RN, BSN for 40 yrs. My focus for the 1st half of my career was intensive care and emergency room. For the past 25 years I have worked in Cardiology as a Nurse Coordinator and Cardiology Clinical Research. For the past 7 years, I have also worked on the side at Mercy Urgent Care in Kirkwood.

Previous Board and Commission Appointments:

None

Community Activities:

My husband and I have lived in Kirkwood for 30 years. Our children went to local school. I was involved at the school level during that time.

Other Information:

5 years ago, I became involved with St Louis Winter Outreach through Central Reform Congregation. That involvement led me to volunteering with the Assisi Houses. For the past 3 years, I have been on the core

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

For Completion ONLY if you selected Human Rights Commission

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- openness to creative solutions
- a confidence amid criticism
- a comfort with collaboration
- an appreciation for maintaining confidentiality

Please feel free to contact Russ Hawes, Kirkwood's Chief Administrative Office should you have any questions. Office telephone 314-822-5806, or hawesrb@kirkwoodmo.org.

Name: Margie Palazzolo

E-mail Address: mpalazzo@wustl.edu

Briefly describe your interest in serving on the Human Rights Commission.

Which of the above traits can you bring to your work on the HRC?

My husband and I moved to Kirkwood 30 years ago. The primary attraction was the diversity of the community. I would like to ensure that anyone that lives or visits is welcomed. The issues are not new and change is long overdue. I can't sit back any longer. I hope to be part of the change. I am trying to become more educated with the issues but waiting until I have a better understanding is not acceptable.

I have raised my children. I have a career I love.. I have been blessed with strong, independent women in my life. I wanted to give back by being of service to others. It was time to look inward and determine the next part of my journey.

As I review the examples of the traits, I recognize most of these are part of the core of who I am. These traits encompass the definition of a nurse. I look forward to working as a team as well as learning

Additional Information

Signed via ComlessDocs.com
Marjorie Palazzolo
Key: b85a94197c0d1fd02d3480c0900c473c

Signature

7/1/2020

Date

CITY OF KIRKWOOD

Volunteer Profile

139 S. Kirkwood Road, Kirkwood, Missouri 63122

(314) 822-5802

Fax: (314) 822-5863

Website: www.kirkwoodmo.org

*The website address contains information on the various boards that may assist in making your decision.

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Personal/Home Information

Date: 7/1/20

Name: Patti Smtih

Address: 134 Sweetbriar Lane

Employment Information:

Employer's Name: Retired

Address:

Contact Information:

Day Phone: 314-686-9977

Evening Phone:

Fax:

Email: pasmith2256@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board	✓	Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee		Park Board
	Greentree Festival Committee		Civilian Pension Board
	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority		Urban Forestry Commission
	Arts Commission		Public Facilities Authority

Part II: Background Information: This section is designed to learn more information about you – your community interests and your educational and professional background. If you have a resume, please attach a copy to this form. Please note, some appointments must be filled by specific professionals (engineer, attorney, architect, etc.) This information is available through the City Clerk at 314-822-5802.

Education & Employment Information:

MBA: Marketing

BS: Education (Secondary) KHS Graduate

Insurance Marketing, Sales & Claims: 44 years

Previous Board and Commission Appointments:

None

Community Activities:

4th Generation Kirkwood Resident Osage Hills Subdivision Trustee

Avid User of Kirkwood Library

Other Information:

Grandfather helped develop Osage Hills & Greenbriar Hills Country Club.

Resume to follow.

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

134 Sweetbriar Lane
St. Louis, MO 63122
314-822-9344
pasmth103@yahoo.com

PATTI A SMITH

OBJECTIVE A position utilizing my strengths in education, planning, supervision and training.

SKILLS & ABILITIES Proficiency with MS Excel, Word

EXPERIENCE **WEST BEND MUTUAL INSURANCE COMPANY**

2008 to 2019

Senior Regional Sales Manager: Developed and trained Independent Insurance Agents in a new territory using a Reference Manual I developed.

AMERICAN AUTOMOBILE CLUB OF MISSOURI(AAA)

1989 to 2008

Regional Sales Manager: Recruited, hired and trained commissioned sales agents using a Sales Operations Training Manual that I developed. Upgraded training programs to encourage prospecting, networking, planning and customer service.

CRUM & FORESTER PERSONAL INSURANCE COMPANY

1987 to 1989

Area Sales Representative: Successfully developed a new territory leading to award-winning 1st year sales.

CITICORP ACCEPTANCE COMPANY

1985 to 1987

Product Planner: Analyzed existing programs and offered enhancements that increased profits.

WAUSAU INSURANCE COMPANIES

1981 to 1985

Marketing Services Manager: Managed mass marketing accounts and developed training seminars for them..

HARTFORD INSURANCE COMPANY

1974 to 1981

Marketing Representative: Promoted sales through educating independent insurance agents on the technical aspects of new products.

Telephone Claims Representative: Determined fault and negotiated settlements.

EDUCATION **LINDENWOOD UNIVERISTY: M.B.A.-MARKETING**

UNIVERSITY OF MISSOURI-COLUMBIA: B.S.-Education with Lifetime Teaching Certificate

KIRKWOOD HIGH SCHOOL: Graduate

CITY OF KIRKWOOD

Volunteer Profile

139 S. Kirkwood Road, Kirkwood, Missouri 63122

(314) 822-5802 Fax: (314) 822-5863 Website: www.kirkwoodmo.org

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Personal/Home Information

Date: 7/6/2020

Name: Stephen J. Ostrowski

Address: 803 Kings Cliff Rd, Kirkwood, MO

Employment Information:

Employer's Name: Clayco

Address: 2199 Innerbelt Business Center Dr,

Contact Information:

Day Phone: 314.229.5217

Evening Phone: 314.229.5217

Fax: _____

Email: ostrowski.steve@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee	✓	Park Board
	Greentree Festival Committee		Civilian Pension Board
	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority		Urban Forestry Commission
	Arts Commission		Public Facilities Authority

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Education & Employment Information:

See attached

Previous Board and Commission Appointments:

See attached

Community Activities:

See attached

Other Information:

Please return completed form to:

Laurie Asche, City Clerk
139 S. Kirkwood Road
Kirkwood, MO 63122
(314) 822-5802 Fax: (314) 822-5863

STEPHEN OSTROWSKI

803 Kings Cliff Road • St. Louis, Missouri • 63122 • (314) 229- 5217
Ostrowski.Steve@gmail.com

OBJECTIVE: To secure a challenging position with a growing company while utilizing my skill set in both auditing and analytics in the corporate finance industry.

WORK EXPERIENCE

Clayco, St. Louis, MO

Prequalification Manager

November 2018 –Present

- Responsible for annual audit and financial analysis of any/all current and pending subcontractors while communicating with the prequalification vendor and other internal and external parties.
- Evaluate project specific financial risks for subcontractors and assign appropriate financial approval limits.
- Manage and handle the annual and monthly budgeting, revenue projections, and forecasting for Consolidated Distribution Company, Clayco's procurement arm.
- Responsible for streamlining and updating Clayco's prequalification processes to keep processes up to date and ensure that Clayco is up to date with industry standards and policies.

Great Southern Bank, St. Louis, MO

Credit Analyst & Relationship Manager

April 2014 –November 2018

- Responsible for researching and analyzing real estate and financial market information, evaluating industry trends, and creating accurate projections in order to prepare memorandums and loan approval summaries for perspective and renewing loans.
- Managing a loan portfolio consisting of 90+ loans and over \$90 million while meeting loan production and business development goals on a monthly and annual basis and retaining existing business/customers.
- Obtains and reviews all financial and credit information for underwriting loan requests and directs the preparation of all loan memorandums and write-ups being presented to the loan committee or the appropriate signor.
- Leads and directs the documentation of loans while working closely with the loan assistant, loan documentation department, and legal counsel to ensure compliance with the approved terms, conditions, established lending policies and regulations.

Cassidy Turley, St. Louis, MO

June 2012- March 2014

Portfolio Lease Administrator

- Abstract and audit lease documents including updating and maintaining all lease information and data into SAP.
- Conduct audits of year-end Common Area Maintenance (CAM), Insurance, and Real Estate Tax reconciliations. Design, produce, and review selected monthly/quarterly cost reports, identify and track savings, identify exceptions, investigate causes of exceptions, and recommend solutions to prevent further errors. Manage and provide assistance for a portfolio made up of over 140+ client real estate locations.
- Provide final review of all major recurring initiatives (i.e. budgets, business plans, monthly, quarterly, and annual reporting, etc.) as well as coordinate activities with other divisions including Brokerage, Facilities Management, Construction/Design, etc. as needed

KBM Group, St. Louis, MO

June 2010 – June 2012

Finance & Human Resource Coordinator

- Accurately construct all client jobs according to company processes as well as monthly financial closing of completed jobs and analysis of jobs in progress for monthly revenue, financial forecasting/budgeting, and cost reporting. Calculate the sales commissions from monthly financials as well as assist in completion of monthly payroll. Analyze account balance sheets by documenting balances, accrued expenses and other current assets at a detailed level. Track daily cash balance and transfers, vendor bill and postage payments, client accounts payable/receivables, and bank reports.
- Utilize relationships with client service and finance managers to compile appropriate data in order to run routine Quickbook's/Platinum reports. Responsible for auditing, processing, and payment of all employee expense reports. Effectively developed and composed new financial processes to help expand and fine tune original ideas to effectively adapt to work environments and cut back on processing time.
- Responsible for preparation and execution of general journal entries, general ledger reconciliations, and intercompany commission payments.
- Actively working as primary team member to research and convert current companies project accounting system to a more current and effective system for the companies needs.

- Prepare, organize, and facilitate each new employee orientation as well as any company wide benefit programs while focusing on employee needs and follow-up to assure complete understanding.
- Helped first hand in preparing, conducting, and following up with several external audits as well as learning and executing the process and transition of a company acquisition.
- Identify and develop opportunities for strategic sales efforts with clients while striving to maintain accurate short and long term sales forecasts.

Wells Fargo & Company, St. Louis, Missouri

March 2010- June 2010

Credit/Margin Operation Service Specialist (Contract Assignment)

- Review and process trade corrections for equities, fixed income products, and unit investment trusts.
- Provide first-call resolutions, anticipate all needs of requestors, approve exception requests, and use a high level of discretion in decision-making
- Provide technical, operational, and procedural information on trade corrections to branches through phone calls and wires.

SGSM Network, St. Louis, Missouri

January 2009- February 2010

Marketing Specialist/ Americorps VISTA

- Develop relationships with local businesses and qualified donors with the goal of transitioning SGSM into a self-sustaining ministry through a robust awareness campaign as well as coordinated St. Louis Senior Wii Bowling League by crafting rules, organizing schedules, recruiting and coordinating approximately 250 seniors from 25 organizations.
- Wrote, designed, and assisted the webmaster in the creation of website for the organization including content creation, graphics, photograph collection, and a detailed site map.
- Researched and prepared \$250,000 federal grant proposal in an effort to strengthen the senior community through improved transportation, home rehabilitation and the creation of opportunities for social interaction

EDUCATION

University of Missouri, Columbia, Missouri

December 2008

• Bachelor of Science - Major: Personal Financial Management Services Minor: Marketing, Psychology

LEADERSHIP/ACTIVITIES

Alzheimer's Association, St. Louis, Missouri

July 2009- July 2016

Young Ambassador

Ronald McDonald House, St. Louis, Missouri

2012- 2014

Ronald McDonald House Ride

Start/Finish Coordinator

Multiple Sclerosis Society, St. Louis, Missouri

2012

Corporate Achiever Honoree

John Burroughs School/ Parkway Lightning Volleyball Club, St. Louis, Missouri

August 2008- 2012

Assistant Junior Varsity Volleyball Coach/ Co-Head Coach

COMPUTER SKILLS

Microsoft Office Suite, Quickbooks, SAP, Citrix Platinum, Adobe Dreamweaver, Adobe Photoshop, BETA, SmartStation, Reflex,

YARDI

LEAD

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Lea

R

Re

Multi

Corp

Job

As

CITY OF KIRKWOOD

Volunteer Profile

139 S. Kirkwood Road, Kirkwood, Missouri 63122

(314) 822-5802

Fax: (314) 822-5863

Website: www.kirkwoodmo.org

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Personal/Home Information

Date: 6/24/20

Name: Edward (Ned) Golterman

Address: 651 E Monroe Ave

Employment Information:

Employer's Name: Golterman & Sabo, Inc.

Address: 3555 Scarlet Oak Blvd

Contact Information:

Day Phone: 314-402-5445

Evening Phone: 314-402-5445

Fax: _____

Email: ned@golterman.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council		Landmarks Commission
	Architectural Review Board		Library Board
	Board of Adjustment		Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee		Park Board
	Greentree Festival Committee		Civilian Pension Board
	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority	✓	Urban Forestry Commission
	Arts Commission		Public Facilities Authority

Part II: Background Information: This section is designed to learn more information about you – your community interests and your educational and professional background. If you have a resume, please attach a copy to this form. Please note, some appointments must be filled by specific professionals (engineer, attorney, architect, etc.) This information is available through the City Clerk at 314-822-5802.

Education & Employment Information:

I have a BS in Agricultural Economics from the University of Vermont 1980. I am the CFO of Golterman & Sabo, Inc. a manufacturer and supplier of commercial building products where I have worked for 34 years. I am interested in participating in the Urban Forestry Commission. I grew up in Kirkwood and have always been proud of our City's "Greentree" motto. I believe that planting and maintaining quality trees is a key

Previous Board and Commission Appointments:

None

Community Activities:

None

Other Information:

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

CITY OF KIRKWOOD

Volunteer Profile

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(314) 822-5802 Fax: (314) 822-5863 Website: www.kirkwoodmo.org

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Personal/Home Information

Date: 03/15/20

Name: Richard "Tanner" Craft

Address: 338 Lee Ave

Employment Information:

Employer's Name: Webster University

Address: 475 E. Lockwood Ave

Contact Information:

Day Phone: 314-550-4695

Evening Phone: 314-550-4695

Fax: n/a

Email: tannerrichardcraft@gmail.com

Part I: Please indicate the areas in which you have an interest:

Write (1) for STRONG INTEREST or (2) for MODERATE INTEREST. Leave blank if limited or no interest.

	Aquatic Advisory Council	✓	Landmarks Commission
✓	Architectural Review Board	✓	Library Board
	Board of Adjustment	✓	Local Housing Authority
	Civil Service Commission		Farmers' Market Advisory Committee
	Finance Committee	✓	Park Board
✓	Greentree Festival Committee		Civilian Pension Board
✓	Human Rights Commission*		Planning and Zoning Commission
	Industrial Development Authority	✓	Urban Forestry Commission
✓	Arts Commission		Public Facilities Authority

Part II: Background Information: This section is designed to learn more information about you – your community interests and your educational and professional background. If you have a resume, please attach a copy to this form. Please note, some appointments must be filled by specific professionals (engineer, attorney, architect, etc.) This information is available through the City Clerk at 314-822-5802.

Education & Employment Information:

IT Service Desk Weekend Supervisor - Webster University

Kirkwood High School Class of 2016

Bachelor's Webster University - Major: Film, Television, and Video Production. Minor: Computer Science - Class of 2020

Previous Board and Commission Appointments:

n/a

Community Activities:

n/a

Other Information:

n/a

Please return completed form to:

Laurie Asche, City Clerk

139 S. Kirkwood Road

Kirkwood, MO 63122

(314) 822-5802 Fax: (314) 822-5863

CITY OF KIRKWOOD HUMAN RIGHTS COMMISSION

The Kirkwood Human Rights Commission is one of the most important volunteer opportunities anyone can offer the citizens of the city. Membership provides an opportunity to support and educate the community about the importance and value of diversity among us. Diversity manifests itself in all forms whether it is age, gender, sexual orientation, disability, racial or ethnic identity, religion, and other categories. It is the City's commitment that diversity should be embraced and not avoided.

The nine citizens who serve on this commission seek ways to create educational opportunities and provide an outlet for residents who are facing real or perceived injustices. The city has a long heritage of finding ways to encourage such concerns. The predecessor commission the Kirkwood Human Rights and Awareness Commission was created over 50 years ago. The city enacted a fair housing code as far back as 1963 to help insure fairness in seeking housing opportunities. The fact that such commissions exist today is a tribute to Kirkwood's commitment to human rights.

The following are examples of traits that assist a resident in serving comfortably and effectively as a commission member. The following are not requirements for appointment, but only issues offered for self-reflection. The City wants a committee member to be effective and know that their service is important to the city government and the community at large.

Examples of such traits:

- respect for all people
- a vision for a highly respectful and inclusive community
- a passion for justice
- a willingness to advocate change
- willingness to help those that perceive they are the victim of bias or discrimination
- an ability to listen attentively
- openness to creative solutions
- a confidence amid criticism
- a comfort with collaboration
- an appreciation for maintaining confidentiality

Please feel free to contact Russ Hawes, Kirkwood's Chief Administrative Office should you have any questions. Office telephone 314-822-5806, or hawesrb@kirkwoodmo.org.

Name: Richard "Tanner" Craft

E-mail Address: tannerrichardcraft@gmail.com

Briefly describe your interest in serving on the Human Rights Commission.

Which of the above traits can you bring to your work on the HRC?

My interest in serving for the Human Rights Commission stems from the fact that I am both LGBTQ+ and disabled. Issues of equality are especially important to me. I can bring all the above traits to this commission as I've had to live my whole life under these principals.

Additional Information

I am an extremely caring and extremely knowledgeable. I go out of my way to do as much research about issues because I like to be informed. I have volunteer treasurer experience, and I'm a hard worker. I will work my butt off for any board or commission I am hypothetically appointed to.

eSigned via SeamlessDocx.com
Tanner Craft
Key: b95a64197c0d18d92da486c09906472e

Signature

03/15/2020

Date

RESOLUTION 87-2020

A RESOLUTION APPOINTING COUNCIL MEMBER LIZ GIBBONS AS THE CITY COUNCIL REPRESENTATIVE AS DIRECTOR ON THE HISTORIC TRAIN STATION FOUNDATION.

WHEREAS, the Historic Train Station Foundation bylaws include a provision that one of its directors shall be an active member of the Kirkwood City Council, and

WHEREAS, Mayor Griffin and the City Council believe that Council Member Liz Gibbons will serve the City well in this capacity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Council Member Liz Gibbons is hereby appointed at the City Council Representative as Director on the Historic Train Station.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/16/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

A member of the City Council serves as the City Council Representative as Director on the Historic Train Station Foundation.

Recommendations and Action Requested:

Appoint Council Member Liz Gibbons to serve as the City Council Representative as Director on the Historic Train Station Foundation.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$0.00 Account #: 00000 Project #: Budgeted: YES
If YES, Budgeted Amount: \$0.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 7/9/2020

Authenticated: aschelb

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve

Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

7-9-20

BILL 10833

ORDINANCE

AN ORDINANCE APPROPRIATING \$14,940 FROM THE EQUITABLE SHARING FUND BALANCE TO THE MACHINERY AND EQUIPMENT ACCOUNT FOR THE PURCHASE OF 60 SIGNAL SIDEARM UNITS FROM AXON ENTERPRISES, INC. FOR THE POLICE DEPARTMENT.

WHEREAS, the Police Department wishes to purchase 60 Signal Sidearm Units from Axon Enterprises, Inc., and

WHEREAS, funds in the amount of \$14,940 needs to be appropriated from the Equitable Sharing Fund Balance to Account #205-1201-429.75.05 (Machinery and Equipment).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$14,940 are hereby appropriated from the Equitable Sharing Fund Balance to Account #205-1201-429.75.05 (Machinery and Equipment) for the purchase of 60 Signal Sidearm Units from Axon Enterprises, Inc. for the Police Department.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

ATTEST:

Mayor, City of Kirkwood

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

The Police Department wishes to purchase an option from Axon for use with body worn cameras, called "Signal Sidearm." This small device mounts to an officer's holster, and activates the body worn camera when the officer's sidearm is removed from the holster. The significance of this is that it will ensure camera activation in critical incidents where an officer is faced with circumstances that make camera activation a secondary thought.

Recommendations and Action Requested:

The Police Department is requesting Council approve the appropriation of \$14,940 from Equitable Sharing, and payment to Axon Enterprises, Inc. for the purchase and usage of 60 Signal Sidearm units.

Alternatives Available:

This is not a budgeted item.

Does this project have a public information component? Yes No

Cost: \$14,940.00 Account #: 20512014297505 Project #: Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Brian Murphy

Date: 6/19/2020

Authenticated: folluojd

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve


Purchasing Director's Comments:


BY: David Weidler

Date: 6/23/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Equitable Sharing Fund Balance

To Account # or Fund Name: 20512014297505

Finance Director's Comments:

The Equitable Sharing Fund 205 fund balance is sufficient to appropriate \$14,940 to account 205-1201-429-75-05, Machinery and Equipment as requested above.

BY: Sandra Stephens

Date: 6/23/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/24/2020

BY: _____

Date: _____

BILL 10834

ORDINANCE

AN ORDINANCE APPROPRIATING \$272,770 FROM THE MEDICAL FUND TO THE MEDICAL PREMIUMS ACCOUNT FOR FISCAL YEAR 2019/2020.

WHEREAS, Medical Premiums expenses exceeded the budgeted amount for Fiscal Year 2019/2020 and requires an appropriation of funds, and

WHEREAS, funds in the amount of \$272,770 needs to be appropriated from the Medical Fund to Account 601-3110-451.52.10 (Medical Premiums).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$272,770 are hereby appropriated from the Medical Fund to Account 601-3110-451.52.10 (Medical Premiums) for Fiscal Year 2019/2020.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

In the Medical Fund budget for FY20 account 60131104415210 Medical Premiums expenses exceeded the budgeted amount by \$272,770 and requires an appropriation.

Recommendations and Action Requested:

Appropriate \$272,770 from the Medical Fund fund balance to 601-3110-441-52.10 Medical Premiums for FY20.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$272,770.00 Account #: 60131104415210 Project #: Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The City pays for approximately 2/3 of the cost of providing health insurance to employees. The amount varies per individual depending on the type of coverage and plan design chosen. For example, the amount that the City pays for single coverage is far less than the amount paid towards Family coverage. For FY20 staff badly underestimated the amount necessary for this line item.

BY: Georgia Ragland

Date: 6/23/2020

Authenticated: raglangl

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: David Weidler

Date: 6/23/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

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 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Medical Fund

To Account # or Fund Name: 60131104415210 Medical Premiums

Finance Director's Comments:

Medical Fund 601 fund balance is sufficient to appropriate \$272,770 to 601-3110-451-52-10, Medical Premiums as requested above.

BY: Sandra Stephens

Date: 6/23/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/24/2020

BY: _____

Date: _____

BILL 10835

ORDINANCE

AN ORDINANCE APPROPRIATING \$21,681 FROM THE WORKER'S COMPENSATION FUND TO THE OTHER PROFESSIONAL SERVICES ACCOUNT FOR FISCAL YEAR 2019/2020.

WHEREAS, general liability claims exceeded the budgeted amount for Fiscal Year 2019/2020 and requires an appropriation of funds, and

WHEREAS, funds in the amount of \$21,681 needs to be appropriated from the Worker's Compensation Fund to Account #602-3112-442.31.10 (Other Professional Services).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$21,681 are hereby appropriated from the Worker's Compensation Fund to Account #602-3112-442.31.10 (Other Professional Services) for Fiscal Year 2019/2020.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

For FY20 expenses exceeded the budgeted amount in line item 602-3112-442-31-10 Other Professional Services.

Recommendations and Action Requested:

Appropriate \$21,681 from the Workers Compensation Fund fund balance to 602-3112-442-31-10.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$21,681.00 Account #: 60231124423110 Project #: Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

This account is used to pay general liability claims through our third party administrator. These are claims such as paying for the damage of a vehicle in a traffic accident when an employee driving a city vehicle is at fault in an accident. The number and severity of such claims is extremely difficult to predict.

BY: Georgia Ragland

Date: 6/23/2020

Authenticated: raglangl

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve


Purchasing Director's Comments:

BY: David Weidler

Date: 6/23/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Workers Compensation Fund

To Account # or Fund Name: 60231124423110

Finance Director's Comments:

Worker's Compensation Self-Insurance Fund 602 fund balance is sufficient to appropriate \$21,681 to account 602-3112-442-31-10, Other Professional Services as requested above.

BY: Sandra Stephens

Date: 6/23/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/24/2020

BY: _____

Date: _____

BILL 10836

ORDINANCE

AN ORDINANCE APPROPRIATING \$11,089 FROM THE WORKER'S COMPENSATION FUND TO THE WORKER'S COMPENSATION PREMIUMS ACCOUNT FOR FISCAL YEAR 2019/2020.

WHEREAS, the Worker's Compensation Premiums Account exceeded the budgeted amount for Fiscal Year 2019/2020 and requires an appropriation of funds, and

WHEREAS, funds in the amount of \$11,089 needs to be appropriated from the Worker's Compensation Fund to 602-3111-442.52.11 (Worker's Compensation Premiums).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$11,089 are hereby appropriated from the Worker's Compensation Fund to 602-3111-442.52.11 (Worker's Compensation Premiums) for Fiscal Year 2019/2020.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

For FY20 actual expenses in the Workers Compensation budget in line item 60231114425211 WC Premiums exceeded the budgeted amount by \$11,089.

Recommendations and Action Requested:

Appropriate \$11,089 from the Workers Compensation Fund fund balance to 602-3111-442-52.11 for FY20.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$11,089.00 Account #: 60231114425211 Project #: Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

Workers compensation insurance renews early in the fiscal year so it is hard to budget for what to expect the following year. Expenses in this line item also pay for various fees set by the state Department of Revenue and the Missouri Division of WC which vary widely from year to year.

BY: Georgia Ragland

Date: 6/23/2020

Authenticated: raglangl

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve


Purchasing Director's Comments:

BY: David Weidler


Date: 6/23/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Workers Compensation Fund

To Account # or Fund Name: 60231114425211

Finance Director's Comments:

Workers Compensation Self-Insurance Fund 602 fund balance is sufficient to appropriate \$11,089 to account 602-3111-442-52-11, Work. Comp. premium as requested above.

BY: Sandra Stephens

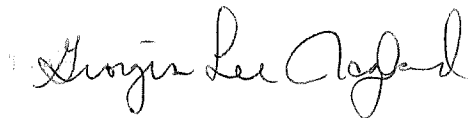
Date: 6/23/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/24/2020

BY: _____

Date: _____

BILL 10837

ORDINANCE

AN ORDINANCE APPROPRIATING \$133,095 FROM THE MEDICAL FUND TO THE CLAIMS EXPENSE ACCOUNT FOR FISCAL YEAR 2019/2020.

WHEREAS, the Claims Expense Account exceeded the budgeted amount for Fiscal Year 2019/2020 and requires an appropriation of funds, and

WHEREAS, funds in the amount of \$133,095 needs to be appropriated from the Medical Fund to Account #601-3110-441.21.02 (Claims Expense).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$133,095 are hereby appropriated from the Medical Fund to Account #601-3110-441.21.02 (Claims Expense) for Fiscal Year 2019/2020.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

For FY20 the actual amounts for Claims Expense in the Medical Fund exceeded the budgeted amount. Staff wanted to wait until we were sure that all claims had been received before addressing this matter.

Recommendations and Action Requested:

Appropriate \$133,095 from the Medical Fund fund balance to 601-3110-441-21-02 Claims Expense.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$133,095.00 Account #: 60131104412102 Project #: Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

Attached is a comparison report to show total expenses for the health insurance plan for FY20 and the first two months of FY21. A break-even point would be a 100% Loss Ratio. Overall, the health insurance program underestimated expenses by 7.4%. Actual dollar amounts will not match our accounting of City expenses because the plan also includes coverage for Library, SBD and Housing Authority employees which pay for their own employees. However, this report shows the various funding and expense components and serves and illustrative purpose. This is an exceedingly difficult area to budget for as there can be wide variance in how employees and their dependents utilize the plan.

BY: Georgia Ragland

Date: 6/23/2020

Authenticated: raglangl

You can attach up to 3 files along with this request.



20200623102741903.pdf
Adobe Acrobat Document
294 KB

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: David Weidler

Date: 6/23/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Medical Fund

To Account # or Fund Name: 60131104412102 Claims Expense

Finance Director's Comments:

Medical Fund 601 fund balance is sufficient to appropriate \$133,095 to account 601-3110-441-21-02, Claims expense as requested above.

BY: Sandra Stephens

Date: 6/23/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/24/2020

BY: _____

Date: _____

City of Kirkwood
Total PPO Budget Comparison Report - All Plans

4/1/2020 through 3/31/2021

Month	Funding/Budget		Total Net Paid Claims			Total Gross Plan Costs			Funding Variance		Loss Ratio			
	Employees	\$	Paid Medical Claims	Paid Rx Claims	Claims over \$125K Stop Loss Level	\$	PEPM	Admin and Stop Loss Expenses	Health Care Reform Expenses	\$		PEPM		
Apr-20	296	\$302,208	\$186,988	\$17,567	\$0	\$204,555	\$691.06	\$81,260	\$99	\$286,014	\$966.26	\$16,194	\$34.71	94.6%
May-20	297	\$303,733	\$185,473	\$53,829	\$0	\$219,302	\$738.39	\$82,471	\$100	\$501,873	\$1,016.41	\$1,860	\$6.26	99.4%
Jun-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Jul-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Aug-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Sep-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Oct-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Nov-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Dec-20	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Jan-21	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Feb-21	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Mar-21	0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0.00	\$0	\$0.00	0.0%
Total	593	\$603,941	\$272,461	\$51,393	\$0	\$423,857	\$714.77	\$163,831	\$200	\$587,887	\$991.38	\$18,054	\$30.45	97.0%

4/1/2019 through 3/31/2020

Month	Funding/Budget		Total Net Paid Claims			Total Gross Plan Costs			Funding Variance		Loss Ratio			
	Employees	\$	Paid Medical Claims	Paid Rx Claims	Claims over \$125K Stop Loss Level	\$	PEPM	Admin and Stop Loss Expenses	Health Care Reform Expenses	\$		PEPM		
Apr-19	290	\$274,968	\$137,067	\$61,866	\$0	\$198,932	\$685.84	\$78,953	\$99	\$277,943	\$958.43	\$2,973	(\$10.26)	101.1%
May-19	289	\$276,345	\$200,880	\$56,057	\$0	\$257,522	\$891.08	\$78,680	\$100	\$536,501	\$1,163.67	(\$207.47)	(\$207.47)	121.7%
Jun-19	291	\$276,785	\$248,819	\$61,242	\$0	\$310,059	\$1,065.49	\$79,225	\$100	\$389,383	\$1,338.09	(\$112,598)	(\$386.94)	140.7%
Jul-19	287	\$273,569	\$164,130	\$54,767	\$0	\$218,918	\$762.78	\$78,136	\$98	\$297,152	\$1,035.37	(\$23,582)	(\$82.17)	108.6%
Aug-19	286	\$272,371	\$230,727	\$53,606	(\$69,429)	\$234,904	\$821.54	\$77,864	\$98	\$312,865	\$1,093.93	(\$40,494)	(\$141.59)	114.9%
Sep-19	285	\$273,330	\$223,204	\$40,911	(\$79,582)	\$184,534	\$647.49	\$77,591	\$99	\$262,224	\$920.08	\$11,106	\$58.97	95.9%
Oct-19	288	\$274,538	\$171,673	\$68,349	(\$32)	\$239,991	\$833.30	\$78,408	\$99	\$318,497	\$1,105.89	(\$43,959)	(\$152.64)	116.0%
Nov-19	293	\$278,441	\$209,053	\$54,221	(\$79,582)	\$183,692	\$626.94	\$79,769	\$100	\$265,561	\$899.53	\$14,879	\$50.78	94.7%
Dec-19	294	\$279,923	\$174,463	\$43,765	\$0	\$218,233	\$742.29	\$80,042	\$100	\$298,375	\$1,014.88	(\$18,452)	(\$62.76)	106.6%
Jan-20	293	\$278,649	\$184,829	\$40,120	(\$39,739)	\$185,211	\$632.12	\$79,769	\$100	\$265,080	\$894.71	\$13,569	\$46.31	95.1%
Feb-20	291	\$277,182	\$248,422	\$45,384	(\$88,580)	\$205,426	\$705.93	\$79,225	\$99	\$284,750	\$978.52	(\$7,569)	(\$26.01)	102.7%
Mar-20	298	\$281,161	\$230,789	\$27,140	(\$83,778)	\$174,151	\$584.40	\$81,131	\$101	\$255,382	\$856.99	\$25,778	\$86.50	90.8%
Total	3,485	\$3,317,260	\$2,444,083	\$608,229	(\$40,721)	\$2,611,532	\$749.36	\$948,791	\$1191	\$5,561,514	\$1,021.96	(\$244,255)	(\$70.09)	107.4%

This analysis is for illustrative purposes only, and is not a guarantee of future expenses. Actual costs may vary from those shown. There are many variables that can affect future health care costs including policyholder behavior, demographic trends, changes in plan design, health care cost trends, etc. This analysis does not include actual or projected future claims. Please refer to your policy or contract for specific information or further details in this regard.

BILL 10838

ORDINANCE

AN ORDINANCE REAPPROPRIATING \$496,229 TO THE DISTRIBUTION SYSTEM IMPROVEMENTS ACCOUNT, PROJECT #EL1803, FROM FISCAL YEAR 2019/2020 TO FISCAL YEAR 2020/2021 FOR THE FINAL PAYMENTS TO GERSTNER AND CMT FOR THE WORK PERFORMED FOR THE SIGNAL MODERNIZATION ON KIRKWOOD ROAD.

WHEREAS, the Electric Department requests a reappropriation of funds for the final payments to Gerstner and CMT for the work performed under existing contracts for the signal modernization on Kirkwood Road from Manchester Road to Big Bend , and

WHEREAS, staff recommends that \$496,229 be reappropriated to Account #501-2115-480.75.15 (Distribution System Improvements), Project #EL1803 from Fiscal Year 2019/2020 to Fiscal Year 2020/2021.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$496,229 are hereby reappropriated to Account #501-2115-480.75.15 (Distribution System Improvements), Project #EL1803 from Fiscal Year 2019/2020 to Fiscal Year 2020/2021.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF .

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan YES

Goal # & Title Goal #1 - Enhance the Quality of Life of Citizens

Background To Issue:

The Electric Department has funded the project associated with the upgrade of the Kirkwood Rd. Traffic Signals from Manchester to Big Bend. The project is now completed and the outstanding balances from the previous year are available for the final payments to the contractors that performed the signal upgrades.

Recommendations and Action Requested:

The Electric Department recommends approval of an ordinance to reappropriate \$496,229 from the Electric Kirkwood Rd. CMAQ Traffic Signal Project Account (501-2115-480-7515, Project EL1803 - \$496,229) to fund the final payments to Gerstner and CMT for the work performed under existing contracts for the signal modernization.

Alternatives Available:

Kirkwood's City Engineer has managed the project and determined that this compensation is the appropriate amount for the contractors.

Does this project have a public information component? Yes No

Cost: \$496,229.00 Account #: 50121154807515 Project #: EL1803 Budgeted: YES

If YES, Budgeted Amount: \$3,887,202.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The signal modernization project is a great success story for Kirkwood. The new signals have improved the movement of traffic. All totaled, the project cost an estimated \$5M with grants covering approximately \$4M. The department recommends approval of the ordinance.

BY: Mark Petty

Date: 6/15/2020

Authenticated: pettyma

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:


BY: David Weidler


Date: 6/24/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Funds are available to reappropriate \$496,229 from FY2020 to FY2021 account 501-2110-480-75-15, Distribution System Improvements, Project EL1803 Rose Hill to Essex as requested above.

BY: Sandra Stephens

Date: 6/24/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/25/2020

BY: _____

Date: _____

BILL 10839

ORDINANCE

AN ORDINANCE APPROPRIATING \$548,221 FROM THE SANITATION FUND BALANCE TO THE MACHINERY AND EQUIPMENT ACCOUNT, PROJECT #SA2002, FOR FISCAL YEAR 2019/2020.

WHEREAS, on July 3, 2019 the City Council approved Ordinance 10607 approving the financing for the purchase of roll-off carts to automate solid waste collection within the City, and

WHEREAS, this project has been completed and has been operating successfully for the past nine months, and

WHEREAS, recently in review of the Sanitation's budget it has been determined that the actual allocation of funds for the purchase of these roll-off carts has not been approved by the City Council, and

WHEREAS, funds in the amount of \$548,221 needs to be appropriated from the Sanitation Fund Balance to Account #509-2315-482.75.05 (Machinery and Equipment), Project #SA2002.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$548,221 are hereby appropriated from the Sanitation Fund Balance to Account #509-2315-482.75.05 (Machinery and Equipment), Project #SA2002 for Fiscal Year 2019/2020.

SECTION 2. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

Mayor, City of Kirkwood

ATTEST:

City Clerk
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 7/2/2020

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

On July 3rd, 2019 the City Council approved Ordinance No. 10607 approving the financing for the purchase of roll-off carts to automate solid waste collections within the City. This project has been completed and has been operating successfully for the past nine months. Recently in review of the Sanitation's budget it has been determined that the actual allocation of funds the in the amount of \$548,221 for the purchase of these roll-off carts has not been approved by the City Council. Therefore, this ordinance is requesting that \$548,221 be appropriated from the Sanitation Fund Balance to Account 509-2315-482.75-05 project SA2002 for Fiscal Year 2020.

Recommendations and Action Requested:

It is recommended that the City Council authorize the appropriation of \$548,221 from the Sanitation Fund Balance to Account 509-2315-482.75-05 project SA2002 for the purchase of roll-off carts for the solid waste automated collection project

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$548,221.00 Account #: 50923154827505 Project #: SA2002 Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Bill Bensing


Date: 6/25/2020

Authenticated: bensinwe

You can attach up to 3 files along with this request.

 File Attachment

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Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...


Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

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Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Fund Balance

To Account # or Fund Name: 509-2315-482.75-05 Project SA2002

Finance Director's Comments:

Sanitation Fund balance is available and sufficient to appropriate \$548,221 to account 509-2315-482-75-05, Machinery and Equipment, Project SA2002, Roll Carts for FY2020 as requested above. Please note that the council approved the lease financing on Substitute Bill 10768 on 7/3/2019.

BY: Sandra Stephens

Date: 6/25/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:



6/25/2020

BY: _____

Date: _____

RESOLUTION 82-2020

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A SUPPLEMENTAL AGREEMENT NO. 3 TO ENGINEERING SERVICES CONTRACT WITH CMT AND INCREASING THE CONTRACT AMOUNT BY \$12,831.97 FOR A NOT TO EXCEED AMOUNT OF \$956,992.39 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE KIRKWOOD ROAD TRAFFIC SIGNAL OPTIMIZATION AND INTERCONNECT PROJECT, CMAQ-5502 (605).

WHEREAS, the City of Kirkwood entered into a contract with CMT on February 22, 2016 for Professional Engineering Services for the Kirkwood Road Traffic Signal Optimization and Interconnect Project, CMAQ-5502 (605), and

WHEREAS, additional inspection services are required from CMT to finalize the project and ensure that all grant requirements are met, and

WHEREAS, staff recommends that the council approve a Supplemental Agreement No. 3 to the Engineering Services Contract with CMT and increasing the contract amount by \$12,831.97 for a not to exceed amount of \$956,992.39, and

WHEREAS, funds are available in Account #501-2115-480.75.15, Project #EL1803.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The Mayor is hereby authorized and directed to enter into a Supplemental Agreement No. 3 to Engineering Services Contract with CMT and increasing the contract amount by \$12,831.97 for a not to exceed amount of \$956,992.39.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2020.

Mayor, City of Kirkwood

ATTEST:

City Clerk

Legislation Request

Resolution

Place On The Agenda Of: 7/16/2020

Step #1:

Strategic Plan YES

Goal # & Title Goal #1 - Enhance the Quality of Life of Citizens

Background To Issue:

The Kirkwood Road Traffic Signal Project is now completed and final documentation is being prepared for compliance with the CMAQ grant. A supplemental agreement is needed with CMT to finalize the project.

Recommendations and Action Requested:

The Engineering Department recommends approval of Supplemental Agreement #3 to the Engineering Services contract with Crawford, Murphy, & Tilly, Inc (CMT) in an amount not to exceed \$12,831.97 finish out the Kirkwood Road Traffic Signal Project and ensure that all grant requirements are met.

Alternatives Available:

Does this project have a public information component? Yes No

Cost: \$12,831.97 Account #: 50121154807515 Project #: EL1803 Budgeted: YES

If YES, Budgeted Amount: \$3,887,202.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Christopher Krueger

Date: 6/22/2020

Authenticated: kruegeca

You can attach up to 3 files along with this request.



CMT SUPPLEMENTAL
AGREEMENT #3.pdf
Adobe Acrobat Document
172 KB

File Attachment

File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

The attached Supplemental Agreement 3 is seeking to increase the not to exceed value of our contract with Crawford, Murphy, & Tilly, Inc (CMT) in the amount of \$12,831.97, increasing the total value of the agreement from \$944,160.42 to a not to exceed value of \$956,992.39.

BY: David Weidler

Date: 7/8/2020

Authenticated: weidledc

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Contingent upon the approval of Bill 10838, budgetary appropriation will be sufficient and available to approve \$12,832 to account 501-2115-480-75-15, Distribution System Improvements, Project EL1803, Rose Hill to Essex as requested above.

BY: Sandra Stephens

Date: 7/8/2020

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 7-9-20

**CITY OF KIRKWOOD
CMAQ-5502(605)
KIRKWOOD ROAD SIGNAL OPTIMIZATION AND INTERCONNECT**

**SUPPLEMENTAL AGREEMENT NO. 3
TO ENGINEERING SERVICES CONTRACT**

This Supplemental Agreement is made part of an agreement dated February 22, 2016 and supplemented May 28, 2018 and March 27, 2020 between the City of Kirkwood and Crawford, Murphy & Tilly, Inc. (CMT) for engineering design services of the Kirkwood Road Signal Optimization and Interconnect Project, CMAQ-5502(605). The purpose of this Supplemental Agreement is to allow the CMT team to:

- 1) Perform additional construction observation in Spring / Summer 2020.

The total additional engineering services shall be in an amount not to exceed twelve thousand, eight hundred eighty-one dollars and ninety-seven cents (\$12,831.97) without further authorization. The total engineering services (original, supplement #1, supplement #2 and supplement #3) shall not exceed nine hundred fifty-six thousand, nine hundred ninety-two dollars and thirty-nine cents (\$956,992.39).

This Supplement Agreement shall be used for construction inspection services, which results in the following not to exceed values for the two phases of the project:

- A. For design services, including work through the construction contract award stage, the total engineering design services (original and supplement #1) shall not exceed five hundred and fifty-one thousand, eight hundred and fifty-two dollars and ninety-three cents (\$551,852.93).
- B. For construction inspection services, the total engineering design services (original, supplement #2 and supplement #3) shall not exceed four hundred five thousand, one hundred thirty-nine dollars and forty-six cents (\$405,139.46).

Attachment A outlines the cost breakdown for this Supplemental Agreement.

Original Contract Ceiling	\$ 825,150.92
Supplemental Agreement No. 1	\$ 29,227.85
Supplemental Agreement No. 2	\$ 89,781.65
Supplemental Agreement No. 3	\$ 12,831.97
TOTAL	\$ 956,992.39

Supplemental Agreement No. 3 is accepted as defined herein:

OWNER: City of Kirkwood, Missouri

ENGINEER: Crawford, Murphy & Tilly, Inc.

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

ATTEST:

BY: _____

BY: _____

—

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

Executed by the City on the _____ day of _____ 2020

ESTIMATE OF COST
Total Hours

Task I.D. #	Task Description	Man-hours										Total Hours
		Principal	Senior Project Engineer	Project Manager / Engineer	Senior Engineer	Engineer	Registered Land Surveyor	Technician	Technical Assistant	Clerk/Word Processor		
12	CONSTRUCTION PHASE SERVICES											
	Final Change Order, Pay Estimate Reviews, Misc. Paperwork			28	16							44
	Final Inspection/Measurement Field Checks for Completion			2	4							6
	Final Project Closeout Documents			32	20							52
												102
	Total Man-hours	0	0	62	40	0	0	0	0	0	0	102
	Hourly Salary	\$75.62	\$59.98	\$45.93	\$35.55	\$28.25	\$41.60	\$24.29	\$18.74	\$21.51		
	Total Cost	\$0.00	\$0.00	\$2,847.66	\$1,422.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,269.66

Labor		\$4,269.66
Overhead	162.45%	\$6,936.06
		<u>Subtotal</u>
		\$11,205.72
Fixed Fee	13%	\$1,456.74
		<u>Total</u>
		\$12,662.47

Direct Costs		\$169.50
		<u>Total</u>
		\$12,831.97

TOTAL FEE	\$12,831.97
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RESOLUTION 22-2020

A RESOLUTION APPROVING A CONTRACT AMENDMENT WITH CMT BY INCREASING THE CONTRACT IN THE AMOUNT OF \$89,782 FOR A NOT TO EXCEED AMOUNT OF \$944,161 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE KIRKWOOD ROAD TRAFFIC SIGNAL OPTIMIZATION AND INTERCONNECT AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AMENDED CONTRACT.

WHEREAS, material testing is required in order to meet MoDOT requirements for traffic signal work and grant compensation, and

WHEREAS, the Director of Electric is requesting an amendment of the contract with CMT by increasing the contract amount by \$89,782 for an amount not to exceed of \$944,161 for Professional Engineering Services for the Kirkwood Road Traffic Signal Optimization and Interconnect Project, and

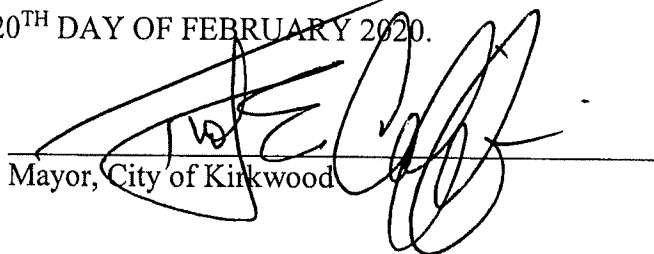
WHEREAS, funds are available in Account #501-2115-480.75.15, Project #EL1616.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The Mayor is hereby authorizing and directed to enter into an amended contract with CMT in the amount not to exceed of \$944,161 for Professional Engineering Services for the Kirkwood Road Traffic Signal Optimization and Interconnect Project.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 20TH DAY OF FEBRUARY 2020.



Mayor, City of Kirkwood

ATTEST:



City Clerk