



**Park Board  
Agenda  
Monday, February 24, 2020, 7:00 p.m.  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, MO 63122**



**I. CITIZEN COMMENTS** *(3 minute time limit. The public comment portion of the meeting is an opportunity to listen to comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**II. PUBLIC HEARING ON PARK FUND FISCAL YEAR 2020-21 BUDGET**

**III. APPROVAL OF JANUARY 27, 2020 MEETING MINUTES**

**IV. COMMITTEE REPORTS**

- a. Finance Committee
- b. Partnership Committee

**V. UNFINISHED BUSINESS**

- a. Interstate 44 Meramec Bridge Update
- b. Complete Streets Consortium Report
- c. Strategic Planning Update

**VI. NEW BUSINESS**

- a. Park Board Officer Election Nominating Committee
- b. Other Matters

**VII. SUPERINTENDENT OF PARKS REPORT**

**VIII. DIRECTOR'S REPORT**

**IX. BOARD MEMBER COMMENTS**

**X. ADJOURNMENT**

**Staff Liaison:** Murray Pounds. Phone: 314.822.5857 Email: [poundsm@kirkwoodmo.org](mailto:poundsm@kirkwoodmo.org)

**Chair:** Steve Coates

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

From the desk of:  
Murray Pounds, Director of Parks and Recreation  
111 S. Geyer Road, Kirkwood, MO 63122  
Phone: 314-822-5857 Fax: 314-984-5931  
E-mail: poundsm@kirkwoodmo.org



## Memo

To: Kirkwood Park Board  
From: Murray Pounds  
Date: February 21, 2020  
Re: February 24, 2020 Agenda Memo

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Here are the topics to be covered at this meeting:

### **Committee Reports**

Finance Committee – We will hold the public hearing for the new budget at the beginning of the meeting. Historically we receive very few comments at this hearing, but discussion of any comments received could happen at this time. You all should have copies of the budget received at either the Finance Committee meeting, or at the last Board meeting. If you cannot locate your copy please let me know and one will be provided. The plan is still to approve the budget at the March meeting.

Partnership Committee – The Partnership Committee met earlier this month and a committee report is included. If desired the Board can take action on one or two of the proposals received, but it may also be effective to deal with them at the next meeting.

### **Unfinished Business**

I-44 Meramec River Pedestrian Bridge – At this point I do not have anything new to present to the Board but may have some additional information by Monday about the timing for plan development.

Complete Streets Consortium Report – Superintendent of Recreation Kyle Henke has attended another Complete Streets Consortium meeting in February and will have a brief presentation outlining what he learned.

Strategic Planning Update – this represents the monthly opportunity to provide updates on any actions taken relative to the strategic plan.

## **New Business**

Park Board Officer Election Nominating Committee – Under the current bylaws elections for Park Board are to be held at the regular Board meeting in April. It would be good to establish the committee so a slate of officers can be developed.

Maintenance Report – Curt's report is included as is the report from Ron Hall.

Director's Report – My report will include information on the following:

- Update on the Performing Arts Center project
- Details on an upcoming "Community Days in the Park" which is scheduled for Kirkwood Park on Saturday, April 25





**Park Board  
Meeting Minutes  
Monday, January 27, 2020, 7:00 p.m.  
Kirkwood Community Center, Room 202  
111 S. Geyer Road  
Kirkwood, MO 63122**



**IN ATTENDANCE:** The meeting was called order at 7:03 p.m. with President Steve Coates, Alan Hopefl, Kathy Paulsen, Dave Hufford, Alvin Reid, Scott Stream, Jordan Wienke, Lara Goeke and Staff Liaison Murray Pounds, Curt Carron and Kyle Henke in attendance.

**I. CITIZEN COMMENTS**

Michael Hennon, 19491 Stonewood Dr., spoke about his concerns with design and parking at the I-44 pedestrian bridge.

Liz Gibbons, 651 Pearl Ave., came to the meeting to learn more about the Park Board.

Mike Duffy, 124 W. Jefferson, came to support a new walkway in Kirkwood Park and would like to see it done safely.

**II. APPROVAL OF DECEMBER 16, 2019 MEETING MINUTES**

A motion made by Dave Hufford, seconded by Scott Stream. Motion approved unanimously.

**III. COMMITTEE REPORTS**

- a. Partnership Committee – Murray asked the committee to set up a meeting for next week.
- b. Trail Committee – Murray asked the committee to set up a meeting before the next Park Board meeting.
- c. Finance Committee – Murray discussed a recent meeting of the Finance Committee. There will be a public hearing during the meeting in February and the vote for the upcoming budget will be at the March Park Board meeting.

**IV. UNFINISHED BUSINESS**

- a. I-44 Meramec River Pedestrian Bridge update – The consultant doing the design work is moving forward with the design. They understand the views of the Kirkwood Park Board to maximize parking and eliminate the overlook.

**V. NEW BUSINESS**

- a. Eagle Scout Project – Clayton McCune presented his plans for a GaGa ball pit in Kirkwood Park. He explained the rules and the current way of playing by Camp Kirkwood.
- b. Complete Streets – Kyle Henke discussed the Complete Streets Consortium and the trip he recently took with City Council members and other City Staff.
- c. Meacham Sprayground – A motion by Alvin Reid to approve a contract with Westport Pools to replace Meacham Park Sprayground not to exceed the amount of \$50,000.00 charged to the account 201-5101-452-7504 Project PF 2003(Meacham Sprayground), seconded by Jordan Wienke. Motion approved unanimously.



## **VI. SUPERINTENDENT OF PARKS REPORT**

- a. Curt Carron discussed Superintendent of Parks' report.

## **VII. DIRECTORS REPORT**

- a. Performing Arts Center – The building is enclosed and construction progress is moving forward rapidly.
- b. Recreation Staff Changes – The new Recreation Manager Brenton Ward and Performing Arts Center General Manager Rick Duplissie are in place.
- c. Kirkwood Park Gazebo and Pavilion Projects – Construction is almost complete.

## **VIII. BOARD COMMENTS**

- a. Alvin Reid discussed being a lead on creating a Parks Foundation and asked volunteers to create a team.

**IX. ADJOURNMENT** – Chair Steve Coates adjourned the meeting at 8:20 p.m.

DRAFT



**Park Board Partnership Committee  
Committee Report  
Thursday, February 6, 2020, 9:00 a.m.  
Kirkwood Community Center, Room 202  
111 S. Geyer Road  
Kirkwood, MO 63122**



**I. IN ATTENDANCE** – Alan Hopefl, Kathy Paulsen, Alvin Reid, Peggy Grever. Staff, Murray Pounds.

**II. UNFINISHED BUSINESS**

a. None

**III. NEW BUSINESS**

- a. Consideration of Memorial Request For Basketball Court – A motion was made by Alvin, seconded by Kathy that the submitter provide additional letters of support and outline any financial support that could be provided to support the request. Motion approved unanimously.
- b. Consideration of Memorial Request for Gaga Ball Pit in Kirkwood Park – A motion was made by Alan, seconded by Alvin that the proposal to memorialize the new Gaga Ball Pit be presented to the Park Board subject to confirmation from the family that this action is acceptable. Motion approved unanimously.
- c. Consideration of Memorial/Interpretive Request - A motion was made by Kathy, seconded by Peggy to propose to the Park Board that an interpretive marker recognizing the Jones family homestead and Alphonse E. Smith be placed in Kirkwood Park, subject to an endorsement by the Kirkwood Historical Society.
- d. Other Matters – None.



# MAINTENANCE REPORT FOR FEBRUARY 2020

## For period Jan 28 through Feb 23

### **GAGA BALL PIT PROJECT:**

We spent a fair amount of time preparing the site for this project. We excavated to a drainable, accessible floor, installed rock and plated it, extended the sidewalk to the entrance gate, laid down weed fabric, artificial turf. The Eagle scout candidate brought his crew in on the 22<sup>nd</sup> and built the walls, installed the gate, and backfilled the outside of the wall. We will still need to install crumb rubber into the artificial turf afterwards, finish grade the periphery and seed and straw it, and pour concrete sidewalk to the access point.

### **EMMENEGGER BRIDGE INSPECTION:**

ABNA Engineering performed the on-site inspection week of the 17<sup>th</sup>. Their initial report (verbal) gave the structure a clean bill of health. Other than wear from the last 20 years or so, beyond a good cleaning and eventually new flooring, the bridge is in very good condition. I expect their completed report before the end of February.

### **TREE REPLACEMENT IN CONCESSION PLAZA:**

The trees were removed and stumps were completely ground out. Old soil will be removed, root chanelers will be installed and young trees will be planted this spring.

### **SPRING SEEDING OF FIELDS:**

We found a one day window of opportunity where field conditions and dry weather met and we were able to put out about 1000# of seed with our slit seeded and roller seeder. The next day it snowed which was timely that it waited, and then timely that it followed up planting with a layer of soft moisture.

### **NEW RANGER VEHICLE:**

The new Ranger vehicle is now finally in service. The useable equipment that we removed and re-installed was limited to the 2x radio and the external speaker/PA system. We rang up almost 160,000 miles on the last Explorer, which will go out to auction through our Procurement dept.

### **UTILITY LOCATES OUTSOURCED:**

I found out on the 18<sup>th</sup> that as of March 2, Kirkwood Electric and Kirkwood Water would be outsourcing their utility locates to a contractor. This means that all the proprietary utilities that we have in the parks – electric, water, fiber optic, irrigation will depend on our ability to locate them and diagram them ourselves. I will be looking at adequate locating equipment in the upcoming months. Contractors only locate mains and utility owned lines and will not be available to us for proprietary lines, which we enjoyed for many years through Kirkwood Electric and Water departments.



**City of Kirkwood Parks Recreation Department  
Monthly Park Ranger Activity Report**

Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	26	0	0	0	0	0	0	0	0	0	0	0	26
Public Contacts	198	0	0	0	0	0	0	0	0	0	0	0	198
PD/FD Assist	2	0	0	0	0	0	0	0	0	0	0	0	2
PD Dispatched Calls	1	0	0	0	0	0	0	0	0	0	0	0	1
Interpretive	1	0	0	0	0	0	0	0	0	0	0	0	1
Reported Maint.	4	0	0	0	0	0	0	0	0	0	0	0	4
Injuries	0	0	0	0	0	0	0	0	0	0	0	0	0
Wildlife Related	0	0	0	0	0	0	0	0	0	0	0	0	0
Recovered Property	0	0	0	0	0	0	0	0	0	0	0	0	0
First Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Missing Persons	0	0	0	0	0	0	0	0	0	0	0	0	0

# Summary of Activities

A little more detail on the classes at the Park Ranger Institute that Ron Hall attended in January:

- \* Lost person operations
- \* Identifying gang graffiti vs tagging
- \* De-escalation & crisis intervention
- \* Programing with astronomy, live animals and night hikes

Prepared by: Senior Ranger Ronald Hall