



**Kirkwood City Council Work Session
Agenda
Thursday, November 14, 2019, 7:00 a.m.
Kirkwood City Hall
Main Level Conference Room
139 South Kirkwood Road
Kirkwood, MO 63122
(Posted November 12, 2019)**

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please confirm with the City Clerk on the work day prior to the meeting that the meeting will actually take place and that the nature of the agenda topics has not changed. Please note that the time for each of the topics are estimates. When a topic is completed the council will immediately move on to the next item on the agenda.)

- I. Approval of the November 7, 2019 Work Session Minutes**
- II. Budget and Revenue Projection Discussion (7:00 a.m. to 8:30 a.m.)**
- III. Meeting Adjournment**

Kirkwood City Council: Mayor Tim Griffin; Council Members Nancy Luetzow, Maggie Duwe, Ellen Edman, Mark Zimmer, Wallace Ward, and Kara Wurtz

Contact Information: For full City Council contact information visit www.kirkwoodmo.org/council. To contact the City Clerk call 314-822-5802. To contact the Chief Administrative Officer call 314-822-5803.

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on November 7, 2019 at 5:45 p.m. Present were Mayor Griffin, Council Members, Luetzow, Duwe, Edman, Zimmer, Wurtz and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Laurie Asche, Deputy City Clerk Fredrick Doss, and Public Information Officer Beth von Behren.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Ward and seconded by Council Member Zimmer to close the meeting pursuant to RSMo Chapter 610.021 (2) – Real Estate.

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	“Yes”
Council Member Wurtz	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Ward and seconded by Council Member Duwe to open the meeting.

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	“Yes”
Council Member Wurtz	“Yes”

The meeting was opened.

APPROVAL OF OCTOBER 17, 2019 MEETING MINUTES

Motion was made by Council Member Ward and seconded by Council Member Wurtz to approve the October 17, 2019 minutes. The motion was unanimously approved.

INFORMATIONAL SIGN AT CITY HALL

Chief Administrative Officer Russell Hawes distributed handouts regarding a previously discussed informational sign outside City Hall. Handouts include an example of what the sign could look like and the proposed location of the sign, which would be along Kirkwood Rd. just northeast of City Hall. This project would be funded through the Electric Department, and the funds are available in the current fiscal year budget. An RFQ has been drafted, and Russ is seeking input from the Council on whether he should continue with the

process and direct the Procurement department to put out an RFP. It was the consensus of Council to allow staff to proceed with preparing an RFP and this topic will be placed on a future work session agenda.

100TH ANNIVERSARY OF WOMEN'S RIGHT TO VOTE

Assistant Chief Administrative Officer Georgia Ragland reviewed a memo distributed to Council regarding a presentation she heard from Nancy Tate at the ICMA Conference. Ms. Tate is the Co-Chair of the 2020 Women's Vote Centennial Initiative. Part of her job for the last several years has been to provide information and ideas to states and local communities about how to recognize the men and women who worked from around 1840 and 1920 to win the for women the right to vote in the United States. In the coming months we have an opportunity to involve local like the League of Women Voters, Kirkwood Library, the Kirkwood Historical Society, our boards and commissions, the City of Oakland, and others to tell this story and make it meaningful today. Staff would like approval from council to work with these entities to utilize existing resources to mark this achievement. Potential ideas are making it the HRC essay contest theme, putting up displays at the Library and Historical Society, a program by a character re-enactor and a formal proclamation in July or Aug of 2020. It was the consensus of Council to allow staff to move forward with partnering with and planning events to commemorate the 100th anniversary of this achievement.

There being no further matters to come before the council, the meeting was adjourned.

Laurie Asche, CMC/MRCC
City Clerk