



WHERE COMMUNITY AND SPIRIT MEET®

KIRKWOOD WATER DEPARTMENT

FIRE HYDRANT USE PERMIT

Date: _____

Company: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Hydrant Location(s): _____

Hydrant(s) to be used for the purpose(s) of: _____

METER START READ: _____ METER FINAL READ: _____

PERMIT COST:

Water use cost: \$15.00 for hydrant permit period (includes 12 ccf)

	Number of hydrants: _____	x \$15.00	=	_____
Hydrant inspection fee: \$15.00	Number of hydrants: _____	x \$15.00	=	_____
			TOTAL COST:	_____

At the completion of your permit use, your company will be invoiced for the fees and water usage over the minimum 12 ccf.

GRANTEE AGREES TO:

1. Fully open hydrant, open and close slowly.
2. Use only fire hydrant wrench on hydrant.
3. Perform any flow throttling with a separate valve.
4. Grantee is responsible for any damage caused by the use of the hydrant and meter.
5. Use the hydrant only for the purpose(s) stated.
6. Fire hydrant meter is equipped with a standard 2 1/2" NSI male fitting.
7. Install a reduced pressure (RP) backflow prevention device as listed in the most recent publication of the "MoDNR Approved Backflow Prevention Assemblies" list, or provide an adequate air gap device that cannot be compromised. A "Backflow Prevention Assembly Test Report" for the specific device to be used for this permit must be submitted to the Water Department prior to the issuance of this permit. The test report must indicate that the particular device to be used was tested and passed within the last twelve months.
8. Supply all equipment necessary to operate the fire hydrant in accordance with permit requirements.
9. Not use the hydrant when temperature is 32° F or lower.
10. Shut hydrant off, remove Grantee's equipment.
11. Contact Kirkwood Water to pick-up Fire Hydrant Meter.
12. After use meter reading will be recorded by Kirkwood Water and verified by Grantee.
13. If hydrant is used on multiple days, this procedure will be followed daily.
14. Hours of hydrant usage are 7:00a.m. to 3:30p.m., Monday through Friday.
15. Any usage off hours will have to be approved by Water Department.
16. Follow all requirements indicated on attached drawing.

Any violation of the provisions of this permit shall cause the permit to be revoked with no refund, and will jeopardize the grantee's ability to obtain future hydrant permits.

The Kirkwood Water Department reserves the right to cancel or postpone hydrant use under this permit.

I, _____ have read and understand this permit application and all provisions contained herein, and agree to abide by all rules and regulations stipulated in this permit application.

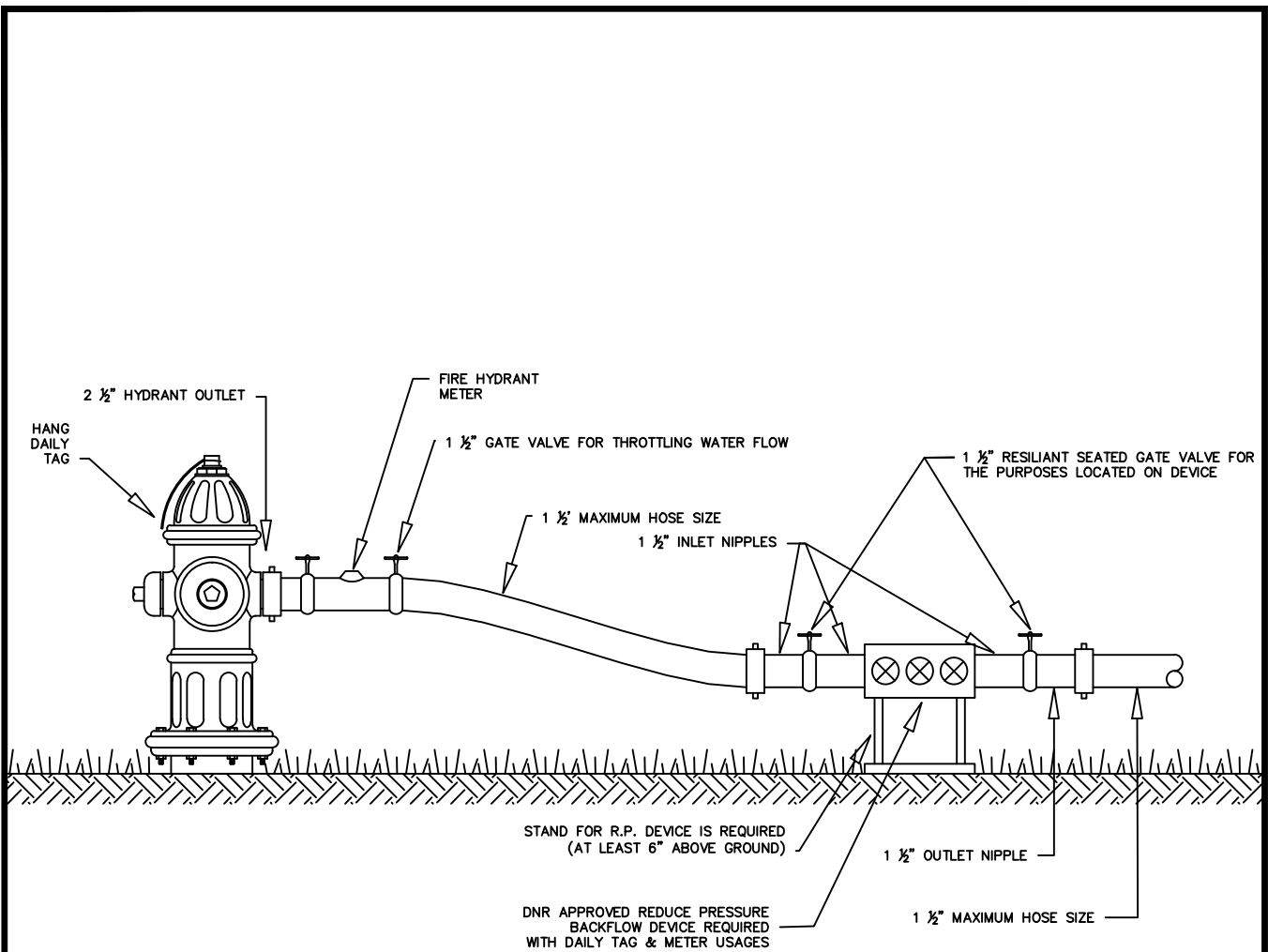
(Printed Name of Applicant)

Authorized Signature

This permit valid for the period of _____ through _____

OFFICE USE ONLY

BACKFLOW DEVICE SERIAL # _____



NOTES:

1. THE USE OF A HYDRANT IS CONTINGENT UPON THE FILING OF THE BACKFLOW PERMIT/REGISTRATION FORM AND THE SUBMITTAL OF EITHER A ONE-DAY HYDRANT TAP PERMIT OR HYDRANT METER PERMIT WITH THE CITY OF KIRKWOOD, PUBLIC SERVICES. THE CERTIFICATION NUMBER OF THE BACKFLOW PREVENTER TO BE USED MUST BE INCLUDED ON THE BACKFLOW PERMIT/REGISTRATION.
2. ONLY ONE 2-1/2" OUTLET MAY BE USED FOR JETTING PER HYDRANT (SEE DRAWING ABOVE).
3. WHEN OPERATING, THE HYDRANT MUST BE FULLY OPEN AND THE FLOW CONTROLLED BY USING THE 1-1/2" THROTTLING GATE VALVE.
4. HYDRANT CAPS AND CONTROL NUT TO BE OPERATED ONLY BY A STANDARD HYDRANT WRENCH. ANY DAMAGE TO THE HYDRANT WILL RESULT IN THE USER BEING BILLED FOR DAMAGES AND REPAIR.
5. DO NOT SPIN THE HYDRANT WRENCH FREELY. OPENING THE HYDRANT SHOULD TAKE APPROXIMATELY 2 TO 3 MINUTES, WHILE CLOSING THE HYDRANT SHOULD TAKE APPROXIMATELY 5 TO 10 MINUTES.
6. FAILURE TO FOLLOW INSTRUCTIONS FOR OPENING/CLOSING A HYDRANT STATED ABOVE WILL RESULT IN REVOCATION OF THE HYDRANT USE PERMIT.
7. USE OF HYDRANT WITHOUT PROPER CONNECTIONS SHOWN ABOVE WILL RESULT IN REVOCATION OF THE HYDRANT USE PERMIT.



City of Kirkwood
Water Department
212 S. Taylor Avenue
Kirkwood, MO 63122

TYPICAL HYDRANT METER SET-UP

Approved: C.A.P.
Date: 10/22/2019

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