

**KIRKWOOD URBAN FORESTRY COMMISSION**

**MEETING MINUTES**

**City of Kirkwood**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

**March 25, 2019**

**PRESENT:** David Slane,Andy Baldridge, Joe Day, Linda Holekamp, Barbara Sandhagen, Chris Molitor, Carol Rush, Cory Meyer – Urban Forester, Georgia Ragland – Staff Liaison, Mark Zimmer – Council Liaison

**ABSENT:** None

**GUESTS:** None.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on March 25, 2019 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. This meeting was rescheduled from the normal meeting date of March 26, 2019 due to a meeting conflict.

1. Call To Order: The meeting was called to order at 7:02pm by Chair **David Slane**.
2. Secretary Report: Motion was made by **Linda Holekamp** and seconded by **Andy Baldridge** to approve minutes as submitted. Minutes from the February 26th meeting were approved unanimously.
3. Tree Removal Requests: None.
4. Citizen Comments: None.
5. Urban Forester Report: **Cory Meyer** reported that he had received a request for permission to take down an Ash tree on the property line of a home under redevelopment which he had granted. City contractors will be resuming tree trimming in late April by finishing up Zone 2 before moving on to Zone 3. Oak trees will be left until the Fall to be pruned.
6. ACTIVITY REPORTS
	1. Junior TreeKeepers Program: **Linda Holekamp** reported that a graduation date for St. Peter Junior TreeKeepers has been set for Wednesday, May 15 at 2pm. Attendance by the mayor has been confirmed. Still need a class roster to prepare the certificates and for them to choose a date for **David Slane** to do a tree climbing demonstration.
	2. Education and Outreach: **Georgia Ragland** brought the remaining utility inserts to the commission to be given away at events in 2019.
	3. Tree City USA/Growth Award/Other Awards:
		1. Tree city, USA. Recertification 2018 (Growth award if applicable) Due 12/31/19. The annual Tree City USA award luncheon will take place on Friday, April 5th. Georgia will RSVP for Cory, Barb, Joe and Dave to attend.
		2. MDC- Missouri Arbor Award of Excellence: Due 12/01/19. **David Slane** along with Council Member Maggie Duwe accepted the award at the MCFC conference awards luncheon on 3/14. It was then presented to the mayor and council at their meeting of March 21, 2019.
		3. KUFC Advocate Award – Due 3/31/2019. **Joe Day** made a motion to nominate Dave Haring as the 2019 recipient. **Carol Rush** seconded the motion. All were in favor.
	4. KUFC Annual Report: Due 1/30/2019 **David Slane** presented the report to the council at the March 7th work session.
	5. Event Participation: The annual Arbor Day tree planting will take place at city hall on April 20th at 9am. A dogwood tree will be planted along the north side of city hall. Following at 10am until 3pm will be the Earth Day celebration at the Farmers’ Market where the commission will have an information booth.

**OLD BUSINESS: Linda Holekamp** had some suggested changes to the KUFC brochure. Those were scanned and will be distributed to the other members for further discussion.

**NEW BUSINESS:** None.

**NEXT MEETING:** April 23, 2019 at 7:00 p.m. Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 8:09 p.m.

David Slane, Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_