

**KIRKWOOD URBAN FORESTRY COMMISSION**

**MEETING MINUTES**

**City of Kirkwood**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

**January 29, 2019**

**PRESENT:** David Slane,Andy Baldridge, Joe Day, Linda Holekamp, Barbara Sandhagen, Chris Molitor, Cory Meyer – Urban Forester, Georgia Ragland – Staff Liaison, Mark Zimmer – Council Liaison

**ABSENT:** Carol Rush

**GUESTS:** None.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on January 29, 2019 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

1. Call To Order: The meeting was called to order at 7:00pm by Chair **David Slane**.
2. Secretary Report: Motion was made by **Linda Holekamp** and seconded by **Andy Baldridge** to approve minutes as submitted. Minutes from the November 27th meeting were approved unanimously.
3. Tree Removal Requests: None.
4. Citizen Comments: None.
5. Urban Forester Report: **Cory Meyer** reported that the tree ordinance had gone to Council and passed unanimously. Roll-out of the permit process is to start February 1. Builders have been notified; an article appeared in the Eye On Kirkwood; utility bill insert for February will be on this topic. The way ROW tree removal will be handled is that people will do a permit request, the Urban Forester will inspect the tree, if it is hazardous, then the City will remove it. If it is not hazardous then the Urban Forester will forward it to the commission along with his notes and pictures. **Cory** reported that pruning and tree removals are temporarily on hold at this time of year. Both will be active again around mid-February unless there is a major storm event. Electric department pruning has continued. Public street tree trimming will follow them. The recent wet heavy snow produced only one city tree issue which was a very good result.
6. ACTIVITY REPORTS
	1. Junior TreeKeepers Program: **Linda Holekamp** reported that on Thursday she and David Slane would be meeting with Park Superintendent Curt Carron to talk about the feasibility of a one day Junior TreeKeeper event in the park for school children. The concept is to set up at different stations the Jr. TreeKeeper curriculum and at the end of the day the students would have earned their Jr. TreeKeeper certification. She said that she had spoken with Lesli Moylan who has an M.A. in Sustainability Education – Youth Garden Specialist. With Lesli’s help she believes it possible to find the appropriate people to contact at the school district to determine if they would like to partner with the commission on either the one-day Field trip concept, curriculum for the after school program, or both.
	2. Education and Outreach: **Georgia Ragland** handed out an advance copy of the utility bill insert for February so the commission could see the information being presented about the new tree ordinance. **Linda Holekamp** presented the commission with information about a workshop at the Botanical Gardens taking place the evening of February 12th in case any members wanted to attend. She also reported that she and David Slane had attended the Robinson Expo and had a booth. They provided information/materials about repurposing trees as mulch, in keeping with the Expo’s theme.
	3. Tree City USA/Growth Award/Other Awards:
		1. Tree city, USA. Recertification 2018 (Growth award if applicable) Due 12/31/18. Submitted.
		2. MDC- Missouri Arbor Award of Excellence: Due 12/01/18. **David Slane** submitted the application.
		3. KUFC Advocate Award – Due 3/31/2019.
	4. KUFC Annual Report: Due 1/30/2019 **David Slane** reported that he had started on this and would have a draft within a few days.
	5. Event Participation: **Cory Meyer** reminded the commission that Arbor Day was approaching and that a site needed to be selected for the Arbor Day tree planting ceremony.

**OLD BUSINESS: Barbara Sandhagen** sent a link to **Joe Day** about a company that sells display boards for event booths such as the one the commission uses at Greentree and Earth Day.

**NEW BUSINESS:** None.

**NEXT MEETING:** February 26, 2019 at 7:00 p.m. Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 8:09 p.m.

David Slane, Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_