

**KIRKWOOD URBAN FORESTRY COMMISSION**

**MEETING MINUTES**

**City of Kirkwood**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

**July 24, 2018**

**PRESENT:** David Slane,Andy Baldridge, Joe Day, Carol Rush, Linda Holekamp, Barbara Sandhagen, Carol Rush, Chris Molitor, Cory Meyer – City Forester, Mark Zimmer – Council Liaison, Georgia Ragland – staff liaison.

**ABSENT:** None.

**GUESTS:** None.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on July 24, 2018 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

1. Call To Order: The meeting was called to order at 7:04pm by Chair **David Slane**. The commission welcomed new member **Chris Molitor**.
2. Secretary Report: Motion was made by **Carol Rush** and seconded by **Barbara Sandhagen** to approve minutes as submitted. Minutes from the June 26th meeting were approved unanimously.
3. Tree Removal Requests: 517 Coverdale. This tree removal request had been continued from the June 26th meeting since not all members had been able to make a site visit. After a discussion and having determined that the petitioner had been sent a copy of the agenda, **Carol Rush** made a motion to deny the removal request. **Joe Day** seconded the motion. All were in favor of denying the request.
4. Citizen Comments: None.
5. City Forester Report: **Cory Meyer** reported that pruning is continuing north of Manchester. He has been making sure that the contractor sanitizes their tools as they move from tree to tree in order to prevent spreading hypoxylon canker. He has currently identified about 70 sites where either stumps or hazardous trees need to be removed. He believes that we are on track to remove 100-110 trees this year. He reported that the City is preparing to get rid of its forestry equipment since it has been virtually unused the last two years since the City is now doing tree trimming and removals contractually in order to redirect Street department personnel to street maintenance activities.
6. ACTIVITY REPORTS
	1. Junior TreeKeepers Program: **Georgia Ragland** reported that the $350 donation received from the 25 Gardeners club to help pay for materials and supplies for the Junior TreeKeepers program has been appropriated by Council to the Urban Forestry budgeted line item. **Linda Holekamp** reported that St. Peter will participate in the program again next year. **David Slane** reported that since volunteer Cynthia Rill was no longer able to teach the program at St. Gerard that he had volunteered to do so.
	2. Education and Outreach: **Georgia Ragland** handed out the draft of the October utility bill insert Tree Talk prepared by PIO Beth von Behren. It was well received with only one minor change suggested.
	3. Tree City USA/Growth Award/Other Awards:
		1. Tree city, USA. Recertification 2018 (Growth award if applicable) Due 12/31/18.
		2. MDC- Missouri Arbor Award of Excellence: Due 12/01/18..
		3. KUFC Advocate Award – Due 3/31/2019.
	4. KUFC Annual Report: Due 1/30/2019
	5. Event Participation: The Greentree booth application has been submitted. **Linda Holekamp** volunteered to obtain samples of the three species that the commission in the Tree Talk publication is recommending be planted as replacements for bush honeysuckle (Viburnum, Black chokeberry, and Fragrant sumac). **Barbara Sandhagen** reported that the MDC publication the commission was interested in distributing about invasive plants is out of print. She handed out samples of alternate materials which members liked and she will order copies from MDC so that they can be distributed at the booth. Members will determine the booth staffing schedule at the August meeting.
	6. Tree Ordinance Report: **Cory Meyer** reported that staff had met with the city attorney for an entire morning earlier in the month and were working to address the changes recommended. He anticipates sharing a draft with the commission at the August meeting.

**OLD BUSINESS:** None**.**

**NEW BUSINESS:** None.

**NEXT MEETING:** August 28, 2018 at 7:00 p.m. Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 8:21 p.m.

David Slane, Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_