

**KIRKWOOD URBAN FORESTRY COMMISSION**

**MEETING MINUTES**

**City of Kirkwood**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

**September 25, 2018**

**PRESENT:** David Slane,Andy Baldridge, Joe Day, Carol Rush, Linda Holekamp, Barbara Sandhagen, Cory Meyer – City Forester, Mark Zimmer – Council Liaison.

**ABSENT:** Chris Molitor, Georgia Ragland – staff liaison

**GUESTS:** Mark Sullivan, 1005 Glenford Court, Kirkwood.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on September 25, 2018 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

1. Call To Order: The meeting was called to order at 7:01pm by Chair **David Slane**.
2. Secretary Report: Motion was made by **Carol Rush** and seconded by **Andy Baldridge** to approve minutes as submitted. Minutes from the August 28th meeting were approved unanimously.
3. Tree Removal Requests: Mark Sullivan requested permission to remove a mature, healthy Sugar maple as plans for renovation of his home at 1005 Glenford Court placed the driveway within 10 feet of the tree. **Carol Rush** made a motion to approve the removal request. **David Slane** seconded the motion. The motion failed 2:4. A motion to deny the request was made by **Barbara Sandhagen** and seconded by **Andy Baldridge**. The motion passed 4:2.

There was a discussion of the request by Mrs. Grace Reiner of 1219 Willow View Drive for permission to remove a heathy Chinese chestnut in the treelawn. A motion was made by Andy Baldridge to deny the request and seconded by Barbara Sandhagen. Motion passed unanimously.

1. Citizen Comments: None.
2. City Forester Report: **Cory Meyer** reported seeing more Pin oak decline. He assessed the cause as stress from the hot dry weather of the past two summers. Local soil Ph stresses Pin oaks as well. 2018 tree removals number close to 100. An ash tree on West Monroe was removed and had no evidence of EAB. 2018 pruning is on target to be completed for the scheduled zone.
3. ACTIVITY REPORTS
	1. Junior TreeKeepers Program: Supplies for St. Peters will be delivered tomorrow. Instructors are preparing materials this week. **Cory Meyer** will place the seedling order for 125 trees to be delivered by April 1st. 25 each of Blackgum, Aromatic sumac, Roughleaf dogwood, Chinkapin oak, and Swamp white oak. 55 will be for Jr. Treekeepers and the remainder for the KUFC Arbor Day needs. **David Slane** proposed a reformatting of the program with a one day program in Kirkwood Park for the schools in the Spring.
	2. Education and Outreach: The utility bill insert will be mailed out in October.
	3. Tree City USA/Growth Award/Other Awards:
		1. Tree city, USA. Recertification 2018 (Growth award if applicable) Due 12/31/18.
		2. MDC- Missouri Arbor Award of Excellence: Due 12/01/18..David Slane will be nominating the City of Kirkwood for the award.
		3. KUFC Advocate Award – Due 3/31/2019.
	4. KUFC Annual Report: Due 1/30/2019
	5. Event Participation: **Joe Day** gave a report for Greentree. The booth was not well defined and therefore not visited as well as in previous years. The Commission needs to be prominently displayed on the front of the tent; we need to schedule “Ask the Arborist” sessions; we need to stick more closely to our mission of educating and promoting the City’s urban forest. The bush honeysuckle replacement specimens have not been picked up by the winners. **Joe Day** will re-contact the winners. Any remaining plants will be planted by Cory Meyer in the City.
	6. Tree Ordinance Report: **Cory Meyer** reported that the Home Builder’s Association had not responded to the draft copy sent to them. The City received two responses to the draft copy that was posted on the website. One was concerned about the 35% canopy coverage needed and the other was concerned about overstepping homeowners’ rights. Cory lead a discussion of the Draft Tree Code Ordinance Chapter 24, dated August 24, 2018. Questions were answered about the Penalties, the Fees, the Canopy Coverage Map, the Definitions, and the role of the City Forester in the submission and approval procedure for permits. Clarification of cross-references will be made. No changes of substance were recommended. Cory lead a discussion of the Draft City of Kirkwood Tree Manual (undated). **Linda Holekamp** requested Siberian elm (Ulmus pumila) be added to Section 4 Prohibited Species. Discussion followed and it was agreed to add it to the prohibited Species list. Re-wording was suggested for paragraph one of Section 4 Prohibited Species. **Linda Holekamp** will send this to **Cory Meyer** along with a few proofreading corrections for both documents. **Cory Meyer** will e-mail the commission a copy with the corrections. **Joe Day** made a motion to approve Draft Tree Code Ordinance Chapter 24 dated August 24, 2018 and the Draft City of Kirkwood Tree Manual with the recommended revisions. **Andy Baldridge** seconded the motion. It passed unanimously.

**OLD BUSINESS:** None**.**

**NEW BUSINESS:** None.

**NEXT MEETING:** October 23, 2018 at 7:00 p.m. Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 9:00 p.m.

David Slane, Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_