



WHERE COMMUNITY AND SPIRIT MEET®

**WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on October 18, 2018 at 5:00 p.m. Present were Mayor Griffin, Council Members Duwe, Edman, Luetzow, Ward, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Laurie Asche, Deputy City Clerk Fredrick Doss, Public Information Officer Beth von Behren and City Attorney John Hessel.

**APPROVAL OF OCTOBER 11, 2018 MINUTES**

Motion was made by Council Member Zimmer and seconded by Council Member Edman to approve the October 11, 2018 minutes. The motion was unanimously approved.

**MOTION TO CLOSE THE MEETING**

Motion was made by Council Member Edman and seconded by Council Member Duwe to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	Absent

The meeting was closed. Council Member Ward joined the meeting.

**MOTION TO OPEN THE MEETING**

Motion was made by Council Member Wurtz and seconded by Council Member Ward to open the meeting.

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Luetzow	“Yes”
Council Member Duwe	“Yes”
Council Member Edman	“Yes”
Council Member Zimmer	“Yes”
Council Member Ward	“Yes”

The meeting was opened.

**PRESENTATION ON CITIZEN SURVEY RESULTS**

Assistant Chief Administrative Officer Georgia Ragland introduced Jason Morado from ETC Institute to present the results of the findings of the City of Kirkwood Community Survey. Some of the issues discussed are as follows:

- A small adjustment that would need to be made in regard to citizen satisfaction with Kirkwood Electric Services due to some survey participants who were not customers of Kirkwood Electric completing the portion of the survey intended for customers of Kirkwood Electric. The survey results would need to be adjusted to exclude those answers from the portion of the survey regarding Kirkwood Electric to more accurately reflect citizen satisfaction with that particular city service.

- ETC Institute administered a survey to 4,000 residents of the City of Kirkwood during the summer of 2018. The purpose of the survey was to help the City of Kirkwood ensure that the city's priorities continue to match the needs and desires of residents.
- 752 responses received, which is about a 19% response rate.
- There were several major findings of the survey which were discussed as detailed below:
  - Overall there is a 94% satisfaction with the quality of life in Kirkwood
  - Overall there is a 87% satisfaction with City Services
  - Overall 91% of survey respondents indicated they felt safe in the City
  - The three main priorities for investment are:
    - Condition of City Streets
    - Conditions of City Sidewalks
    - Flow of Traffic and Congestion Management
- There were decreases in satisfaction in regard to solid waste and sanitation, recycling and yard waste.
- Kirkwood satisfaction rates generally rank higher than those communities in the Kansas and Missouri Region as well as the national average.

### **UPDATE ON SANITATION/RECYCLING OPERATIONS**

Chief Administrative Officer Russell Hawes presented an update on the City's Sanitation/Recycling operations. Some of the issues discussed are as follows:

- Over the past month staff has worked through several alternatives for the processing of the city's curbside residential single stream recycling. Some of the options evaluated are short-term and others long-term that are more sustainable to City's operations.
- Staff continues to negotiate terms, conditions and cost with two local processing facilities.
- Short-Term options:
  - Staff is in the process of completing applications for two recycling grants.
  - The first application is through the St. Louis County Department of Health Waste Management Program. The application is requesting funding to audit and classify the City's current level of contamination in the recycling that the City collects curbside.
  - The second grant is through the St. Louis – Jefferson Solid Waste Management District. This application will be seeking short-term financial support for the additional expenses resulting from the closure of Resource Management. The staff will be seeking an amount that will supplement 12 months of operational cost.
  - Notification of an award for both of these grants is anticipated in early December.
- Long-Term options:
  - Staff has met and attended several regional meetings to begin conversations about reducing recycling contamination by changing the content of materials in single stream recycling. These changes may include the elimination of glass and/or the elimination of newspaper, paper, fiber and cardboard from the stream.
  - It is anticipated that a recycling agreement will be finalized early next week. When a contract is in place, the sanitation department will be making the appropriate operational changes.
  - Single stream recycling will continue to be picked up curbside with no change in cost to the customer.
  - The City will need to evaluate and adjust its education efforts going forward in an effort to reduce single stream contamination.

There being no further matters to come before the council, the meeting was adjourned.

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Laurie Asche, CMC/MRCC  
City Clerk