



WHERE COMMUNITY AND SPIRIT MEET®

## **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on September 17, 2015, at 5:30 p.m. Present were Mayor McDonnell, Council Members Biedenstein, Griffin, Jaksetic, Luetzow, Sears, and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, and City Clerk Betty Montaña.

### **APPROVAL OF WORK SESSION MINUTES**

Motion was made by Council Member Jaksetic and seconded by Council Member Luetzow to approve the meeting minutes of September 10, 2015. The motion was unanimously approved.

### **COMMUNITY CENTER FEASIBILITY STUDY**

Director of Parks and Recreation Murray Pounds was in attendance to discuss the Community Center Feasibility Study. Some of the issues discussed are as follows:

- The City Council previously requested more information.
- Murray Pounds contacted Jacobs Engineering regarding the scope of services. GreenPlay expanded the scope of services to include a more in depth study.
- The study will be done in two steps. The intent would be for the first step to be completed prior to authorization be given to start the second step.
- A significant portion of the Community Center's project will be funded by the ½ Cent Park and Storm Water Sales Tax.
- Council Member Sears joined the meeting.
- The study will begin in October and will take approximately three months.
- It was requested that staff research what the market need is for a new community center.
- Council Member Ward joined the meeting.

### **CLASSIFICATION COMPENSATION STUDY**

Chief Administrative Officer Russell Hawes addressed the council regarding previous questions and concerns raised regarding the Classification Compensation Study. Some of the issues discussed are as follows:

- The City is using the firm Gallagher, which provides a number of benefit services to the City.
- Gallagher's proposal was fair and reasonable.
- Gallagher will be looking at all of the city's job descriptions.
- Concern was raised regarding the City accepting a proposal from a company that covers a multitude of different benefits for the City.
- Question was raised regarding if the proposal covers a full compensation package. A discussion took place. Chief Administrative Officer Hawes can get a new scope of services to include a Comprehensive Compensation Package Analysis.
- It was requested that staff contact some of the Similar Relevant Clients listed in the proposal to find out their opinions regarding the end product.

### **STREET RESTORATION PROGRAM**

Director of Public Services Bill Bensing was in attendance to present and discuss the Street Restoration Program. Handouts were distributed. Some of the issues discussed are as follows:

- The Pavement Assessment done by MicroPaver was addressed. The philosophy is to maximize the value and life of pavement. The bulk of the work will fall within the good to poor ranges. The very poor to failed ranges are currently being addressed.
- The Current Pavement Condition was addressed. PCI will be recalculated every year. The goal is to get PCI to 70.



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- Arterial roads are not necessarily a part of the program. Federal funding will be applied for through East-West Gateway.
- Currently working with St. Louis County regarding doing an analysis and coring the streets to get an understanding of what treatment will need to be applied to the streets.
- Project coordination with other utilities will be researched.
- The Street Department is going to begin doing the prep-work within the next fiscal year.
- The Street Department is currently being retrained so primary maintenance can be done in house.

**MOTION TO CLOSE THE MEETING**

Motion was made by Council Member Luetzow and seconded by Council Member Griffin to close the meeting pursuant to RSMo Chapter 610.021 (3) Personnel.

Roll Call Vote as Follows:

|                            |       |
|----------------------------|-------|
| Council Member Biedenstein | “Yes” |
| Council Member Griffin     | “Yes” |
| Council Member Jaksetic    | “Yes” |
| Council Member Luetzow     | “Yes” |
| Mayor McDonnell            | “Yes” |
| Council Member Sears       | “Yes” |
| Council Member Ward        | “Yes” |

The meeting was closed.

**MOTION TO OPEN THE MEETING**

Motion was made by Council Member Griffin and seconded by Council Member Jaksetic to open the meeting.

Roll Call Vote as Follows:

|                            |       |
|----------------------------|-------|
| Council Member Biedenstein | “Yes” |
| Council Member Griffin     | “Yes” |
| Council Member Jaksetic    | “Yes” |
| Council Member Luetzow     | “Yes” |
| Mayor McDonnell            | “Yes” |
| Council Member Sears       | “Yes” |
| Council Member Ward        | “Yes” |

The meeting was opened and adjourned.

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Betty Montañó, MMC/MPCC  
City Clerk