



WHERE COMMUNITY AND SPIRIT MEET®

### **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on November 19, 2015, at 6:00 p.m. Present were Mayor McDonnell, Council Members Biedenstein, Griffin, Jaksetic, Luetzow, Sears, and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, and Public Information Officer Beth von Behren. City Clerk Betty Montañó was absent and excused.

### **APPROVAL OF WORK SESSION MINUTES**

Motion was made by Council Member Griffin and seconded by Council Member Jaksetic to approve the meeting minutes of November 12, 2015. A discussion took place regarding bullet point #11 on page one. It was the consensus of the council to strike the bullet point. The motion was unanimously approved.

### **2016 DOWNTOWN PARKING PERMIT PROGRAM**

Police Captain John Folluo presented and discussed the 2016 Downtown Parking Permit Program recommendations. Some of the issues discussed are as follows:

- The parking dynamic changed two years ago because of an increase in demand for parking in particular lot locations, creating the need for some relatively minor parking lot level adjustments last year.
- The Amtrak ridership continues to be strong, which places additional stress on available parking.
- In 2013, Tara Collora began tracking the number of free Amtrak parking passes the volunteers distributed (which allow parking beyond the times parking limits).
- Staff recommends no longer selling parking permits to the "I LOT" (Amtrak parking lot next to Station Plaza). This will allow the City to actively investigate converting that lot to handle longer term parking, managed by an electronic pay kiosk.
- Parking on the "I LOT" would be strictly pay-as-you-go at the rate of \$7 per day, with multiple day purchases possible.
- Concern was raised regarding making the lot a pay-as-you-go lot and setting a precedent.
- A discussion took place regarding the lot level pricing. Staff tried to arrive at numbers that would reach the goal and still be reasonable. The approach was not revenue driven, but more about the impact on location.
- It was requested that further discussion take place regarding the Amtrak parking on the "I LOT" recommendation, the costs for installation and maintenance of a kiosk, and compliance with employee parking permits. These topics will be placed on a future work session agenda for further discussion.

### **DR. MARTIN LUTHER KING EVENT**

Chief Administrative Officer Russell Hawes presented and discussed a request from Ms. Harriet Patton, Chair of the Dr. King Celebration Planning Committee. Some of the issues discussed are as follows:

- The Meacham Park Neighborhood Improvement Association (MNIA) is requesting the City of Kirkwood's participation in the 2016 Martin Luther King Jr. Day.
- The request is that the City produce and hang a single banner announcing the event over Kirkwood Road and that the City hire a videographer to document the event.



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- The cost for a banner would be approximately \$300-\$500.
- Staff recommends donating a banner for the event, but does not recommend hiring a videographer.
- A discussion took place.

Motion was made by Council Member Griffin and seconded by Council Member Ward to allow staff to move forward with the purchase and installation of a banner and to have the City of Kirkwood listed as a sponsor. The motion was unanimously approved.

#### **DISCUSSION OF BOARD & COMMISSION APPOINTMENTS**

Mayor McDonnell went over his reasoning for his recommendations to Boards and Commissions. Amanda Sher, recommendation for Human Rights Commission, compliments the makeup of the Commission. Kathy Harris, recommendation for Finance Committee, has a good sense of balance. Bret Berthold, recommendation for Board of Adjustment, is balanced, shows good judgement and very thoughtful. Chad Kavanaugh, recommendation for Board of Adjustment, is a Civil Engineer, has an understanding of how to read plans, and has experience appearing before the Board of Adjustment

The meeting was opened and adjourned.

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Laurie Asche  
Deputy City Clerk