

**Architectural Review Board
Work Session Meeting Minutes
Tuesday, September 3, 2024 – 6:30 p.m.
Main Level Conference Room - Kirkwood City Hall
139 S. Kirkwood Road - Kirkwood, MO 63122**

Members Present

Chris Burton, Vice Chair
Don Anderson
Dick Gordon
Pat Jones

Members Absent

Mark Campbell, Chairman
Ben Arenberg
Michael Marlo
Ninad Garware

Call Meeting to Order and Approval of Minutes

Mr. Burton called the work session to order at 6:30 p.m.

I. Training: Sunshine Law and Robert's Rules of Order

City Clerk Laurie Asche gave a presentation summarizing the Missouri Sunshine Laws and Robert's Rules of Order and how they relate to the Board's duties.

II. Approval of Minutes – August 19, 2024

Mr. Burton asked if there were any comments for the August 19th meeting minutes. **Don Anderson made a motion to approve the August 19th minutes. Seconded by Dick Gordon. Motion approved unanimously.**

III. Sign Review - Old Business

IV. Sign Review - New Business

a. 26-24S 310 S. Fillmore Ave – B3

A-1 Sign/Yesco, applicant – new wall signage

The Board discussed whether or not the coffee bean portion of the sign was needed. The Board did not have issues with the signage overall.

V. Residential Review - Old Business

a. 120-24R 1452 Oak Bluff Ln – R2

Charles Nigh, applicant – front porch and rear porch work

The Board noted the applicant had addressed the comments given at the last meeting when the case was continued.

VI. Residential Review - New Business

a. 88-24R 725 Edna – R3

Alan Ruby, applicant – new single-family residence

The Board discussed adding shakes and band boards to side and rear gables.

b. 125-24R 240 E Washington Ave – R3

Monte Herring, applicant – new single-family residence

Board members discussed the need for more ornamentation on the roof gables, more windows on the west elevation, adding some sort of wood element on the

north elevation gable to complement the wood feature above the archway on the north elevation. The Board noted the square window on the east elevation is fixed and may be difficult to clean. The Board wanted clarification on what would be seen on the wall beyond the archway on the north elevation.

c. 126-24R 633 Evans Ave – R4

David C. Lorentz, applicant – residential addition

The Board noted that the front porch needed coverage underneath the deck to grade, larger columns with caps and bases, and a raised header. The Board discussed adding windows to the 2nd story rear addition.

d. 519 Woodleaf Ct – R4

Jennifer Taylor, Terra Nova Builds, applicant – sunroom conversion to kitchen
The Board did not have any comments.

e. 128-24R 122 Morningside Dr – R4

Pentrex Development Corp., applicant – new single-family residence

The Board discussed adding shutters in certain places on the sides and rear to complement those on the front. The front porch needs a ½ column on the side next to the garage. A window should be added in the garage. The fireplace doghouse is too low.

f. 129-24R 35 Orchard Ln – R3

Agape Construction, applicant – screened porch conversion to sunroom
The Board did not have any comments.

g. 132-24R 308 Nelda Ave – R3

D&R Building Group, applicant -- new single-family residence

The Board discussed separating the twin windows on the left elevation.

VII. Commercial Review - Old Business

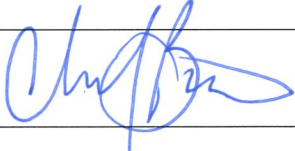
VIII. Commercial Review - New Business

a. 10-24C 1202 S. Kirkwood Rd – R3

MCW RD Kirkwood commons LLC, applicant – Install interior/exterior doors

The Board clarified the project scope and did not have any additional comments.

Mr. Burton asked if there was any other business to be address. Upon hearing there was none, the adjourned the meeting at 7:00 p.m.

	Chris Burton, Vice Chairman
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