



WHERE COMMUNITY AND SPIRIT MEET®

## **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on July 14, 2016, at 7:00 a.m. Present were Mayor Griffin, Council Members Duwe, Edman, Luetzow, Sears, and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, Public Information Officer Beth von Behren, and City Clerk Betty Montano.

## **APPROVAL OF WORK SESSION MINUTES**

Motion was made by Council Member Ward and seconded by Council Member Luetzow to approve the meeting minutes of July 7, 2016. The minutes were unanimously approved.

## **SANITATION STUDY PRESENTATION**

Mark Roboff, SCS Engineers, presented the Sanitation Study. A Power Point was presented. Some of the issues discussed are as follows:

- An overview of the current sanitation system was covered.
- The City of Kirkwood collects both residential and commercial solid waste.
- Council Member Sears joined the meeting.
- Objectives of the study were to evaluate future solid waste options and cost of service analysis.
- There were eight management alternatives addressed: 1) automated solid waste collection, 2) eliminate City commercial collection, 3) recycling transfer station operations, 4) recycling incentives, 5) route optimization and advanced electronics, 6) incentive pay, 7) construction and demolition waste hauling, and 8) free bulk pickup.
- Recommendations:
  - Elimination of commercial collections
  - Rate Increase for residential services
  - Automatic residential trash pickup
  - "Rainy Day" funds should be established
  - Annual CPI adjustment
- A formal report will be presented to the council at a future work session.
- A discussion took place.

## **CITIZEN SURVEY REPORT**

Jason Moratto, ETC Institute, presented the Citizen Survey Report. A Power Point was presented. Some of the issues discussed are as follows:

- ETC Institute administered a community survey for the City of Kirkwood in 2014 and were asked to administer another survey in 2016.
- A six-page survey was mailed to a random sample of households throughout the City of Kirkwood.

- The goal was to receive at least 550 completed surveys. The goal was far exceeded, with a total of 1,021 households completed the survey.
- The results for the random sample of 1,021 households have a 95% level of confidence with a precision of at least +/-3.1%.
- Overall satisfaction with City services is significantly higher in Kirkwood than other communities.
- Overall priorities for improvement over the next two years are as follows:
  - Condition of City streets
  - Condition of City sidewalks
  - Flow of traffic and congestion management
- A discussion took place.

### **MISCELLANEOUS DISCUSSION**

City Clerk Betty Montano stated that she received a letter from the Missouri Municipal League asking her to be a Committee Member on the Resolution Committee. Council unanimously agreed to Mrs. Montano serving on the Committee.

City Clerk Betty Montano spoke regarding legislation that will be on the upcoming council meeting agenda.

Mayor Griffin stated that there will be a presentation from the Train Station Committee sometime in August/September. However, a member of the City Council must serve on the Foundation Board and Mayor Griffin nominates Council Member Luetzow to serve on the Board. Legislation will be drafted for council to approve Mayor Griffin's nomination.

The meeting was adjourned.

---

Betty Montano, MMC/MPCC  
City Clerk