



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on June 13, 2024, at 4:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Parks and Recreation Director Kyle Henke, Finance Director Mary Sprung, Assistant Finance Director Jen Forgy, Communications Manager Jessica Winter, and City Attorney John Hessel.

APPROVAL OF THE MARCH 7, 2024 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the March 7, 2024 Work Session minutes. The minutes were approved, with Council Members Jaksetic, McLean, Rheinnecker, and Schaefer abstaining.

APPROVAL OF THE MARCH 21, 2024 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the March 21, 2024 Work Session minutes. The minutes were approved, with Council Members Jaksetic, McLean, Rheinnecker, and Schaefer abstaining.

APPROVAL OF THE MAY 16, 2024 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to approve the May 16, 2024 Work Session minutes. The minutes were approved, with Council Member Jaksetic abstaining.

APPROVAL OF THE JUNE 6, 2024 WORK SESSION MINUTES

Motion was made by Council Member Schaefer and seconded by Council Member Luetzow to approve the June 6, 2024 Work Session minutes. The motion was unanimously approved.

PARKS AND RECREATION BUDGET PLANNING DISCUSSION

Park Director Henke provided information on the Parks and Recreation budget. Some of that discussion was as follows:

- Kirkwood Parks and Recreation has a long history of tradition, entertainment, open space, and active recreation
- Kirkwood Park is 92 acres, and yearly attendance is approximately 450,000 visits per year
- Emmenegger Park is 131 acres, and Greentree Park is 82 acres. Collectively these two large parks experience and additional 100,000 visits per year
- Kirkwood Parks oversees and additional 22 acres of small parks, open spaces, Special Business District, City Hall, Grants Trail, an I-44 pedestrian bridge, and East landing
- Fiscal Year 2025 Operating Budget \$5,948,355
- 101 Recreation Fund collects fees and charges for active recreation (generates \$3 million per year)
 - Community Center Annual visits – 290,000 people
 - Ice Rink Annual visits – 63,000
 - KPAC Annual visits – 70,000



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- Aquatic Center Annual visit – 48,000
- Athletics – 7,536 participants annually through 20 adults and youth sports activities and leagues
- Recreation Programs – 10,700 participants annually through camps, Community Center classes, Youth Theater, Fitness, Senior Programs, outdoor programs, special events, kids programs, family programs
- 201 Park Operations Fund is dedicated to property tax (generates \$2.2 million in revenue per year)
 - Approximately 333 acres of Park land across 16 sites open 365 days/year
 - Maintain 4 ballfields, 3 soccer fields for regular play
 - Snow removal in the SBD and City Hall parking lots in addition to all park lots, roads, and walkways
 - Maintenance of planting beds and containers in the SBD, Memorial Walkway, and City Hall
 - Maintain 150875 ft. of landscape bed space throughout the Parks system
 - Mow approximately 35 acres of turf in Kirkwood Park
 - Special Event prep and staffing for the 4th of July (12,000+ in attendance) and Greentree Festival
- 302 Parks and Recreation Fund is a ½ cent sales tax revenue (generates \$3 million per year)
- For future capital Considerations, several playgrounds in Kirkwood Parks are approaching the end of useful life and are slated for replacement in the Parks' five-year capital plan
- No new enhancements are being made to the Reim Theater during the current renovation projects. Considerations could include updating theater lighting, sound, and interior updates
- The parking lot and entrance drives for the Community Center are beginning to fail in multiple locations with cracking and subsurface deterioration. Consider funding to start replacing portions of the entrance drives and lots after construction is completed
- A third-party evaluation for an Equipment Lifecycle Capital Replacement Plan for all parks and recreation assets is a suggested priority
- Concern was raised regarding ongoing maintenance of the Aquatic Center.
- A discussion took place regarding the Park Board's authority versus the City Council's.
- A discussion took place regarding the Reim Theatre. No updates are being made at this time. The Reim Theatre is booked at least 300 days out of the year.
- A discussion took place regarding the Mitchell Park project and the amount of contingency included.
- It was requested that staff provide the City Council with reports after each project if finished that included a contingency on how much of the contingency was utilized during the project.



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MOTION TO CLOSE THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member McLean to open the meeting.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“No”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was opened.

There being no further matters to come before the council, the meeting was adjourned.

Laurie Asche
City Clerk