



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on November 16, 2017, at 5:30 p.m. Present were Mayor Griffin, Council Members Duwe, Edman, Luetzow, Sears, Ward, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Betty Montañó, Director of Public Services Bill Bensing, City Engineer Ted Dunkmann, and Public Information Officer Beth von Behren.

APPROVAL OF WORK SESSION MINUTES

Motion was made by Council Member Duwe and seconded by Council Member Zimmer to approve the meeting minutes of November 9, 2017. The minutes were unanimously approved.

SOUTH GEYER ROAD STUDY

Director of Public Services Bill Bensing, City Engineer Ted Dunkmann, and Carrie Falkenrath with T2 Traffic and Transportation, were in attendance to present and discuss the South Geyer Road Study. Some of the issues discussed are as follows:

- The City Council previously requested that staff look further at South Geyer Road and a consultant was retained.
- Carrie provided the following information from the study that was distributed to the City Council:
 - She agrees that the warrants were not met to consider PHB and these types of lights are only installed if warranted.
 - She did observe the area and didn't find anywhere near the 20 pedestrians per hour requirement.
 - A PHB is usually installed in a multi-lane area with a lot of traffic volume.
 - She observed that there was no delay in pedestrian crossing and often times pedestrians did not push the button to cross.
 - Additional sidewalk on the east side of Geyer is critical.
 - She noticed the school bus change in pick-up and drop-off.
 - Traffic calming usually happens in layers. Shorter time – less cost. Longer time – higher cost.
 - Break-up vista moving forward.
 - Discussion of "slow" being painted on the pavement.
 - Question was raised regarding if more pedestrians would cross if there was a high beacon.
 - Radar mounted below speed limit sign coupled with police presence have been shown to be effective.
 - Possibility of another crosswalk was discussed.
 - Use social media for education.
 - There are good educational videos and brochures on PHB.
 - It would be ideal if the sidewalk would be extended and then add another crosswalk at Oakshire.
 - Speed cushions were discussed.
 - The following estimates were discussed:
 - \$20,000 for four radar speed signs
 - \$6,000 for four cushions

- Sidewalks, crosswalks, edge lines may cost \$100,000 as we may need right-of way.
- There are constructability issues south of Oakshire
- Would more crosswalks be confusing?
 - There can be confusion and this why devices aren't installed if not warranted.
 - If installed more crosswalks and one with RFB it would be highlighting that particular crosswalk.
 - If concerned about confusion take out the RFB, however, additional crosswalks could help.
 - Staff will develop a proposed approach and the council will discuss in a few weeks to give direction.

PROCUREMENT DEPARTMENT UPDATE

Director of Procurement David Weidler was in attendance to present and discuss the Procurement Department update. Some of the issues discussed are as follows:

- FY2017 Performance Measure Review:
 - 46% increase in Formal Bids
 - 23% reduction in Informal Bids
 - Purchase Order volume and cumulative value continue to grow
 - Continued refinement of cost saving and avoidance methods resulting in a higher ROI
- Since the passage of the new Procurement Ordinance there has been an estimated 203 hour reduction or 5 weeks of staff time.
- Current Work Volume Trends:
 - Continued trends of increased Purchase Order Volume
 - Reduction in Formal Bids
 - Increase in Informal Bids
- Upcoming Programs and Changes:
 - Electronic bidding and contract management
 - Bid and contract specification review
 - New ERP procurement implementation and training process

There being no further matters to come before the council, the meeting was adjourned.

Betty Montaña, MMC/MPCC
City Clerk