



WHERE COMMUNITY AND SPIRIT MEET®

### **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on March 16, 2017, at 5:30 p.m. Present were Mayor Griffin, Council Members Duwe, Edman, Luetzow, Sears, Ward, and Zimmer. Also in attendance were Assistant Chief Administrative Officer Georgia Ragland, Director of Public Services Bill Bensing, Director of Finance John Adams, Chief of Fire Jim Silvernail, and Public Information Officer Beth von Behren. Chief Administrative Officer Russell Hawes and City Clerk Betty Montaño were absent and excused.

### **APPROVAL OF WORK SESSION MINUTES**

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the meeting minutes of March 9, 2017. The minutes were unanimously approved.

### **PRESENTATION OF POLICE PATCHES BOARD**

Kirkwood resident and student Jonathan Munroe presented police patches boards that he put together. There are four boards with 192 patches from 32 States. The patches are alphabetized. One board will be displayed at Kirkwood City Hall and one at the Kirkwood Police Department.

### **STRATEGIC PLAN**

Assistant Chief Administrative Officer Georgia Ragland and Strategic Plan Facilitator Fred Falker were in attendance to discuss the Strategic Plan. Some of the issues discussed are as follows:

- Once the Plan is finalized it will be formatted, printed and adopted by way of Resolution.
- The Plan is a public document.
- Goal #2, Objective C.2 – Enhance the Electric Department’s relationship with key commercial accounts:
  - It was requested that an explanation be added regarding peak load time.
- Goal #1, Objective B.1 – Maintain quality housing through property maintenance efforts:
  - It was requested that a new objective be added regarding property maintenance code violations.
- A discussion took place regarding proactive ways to manage construction in established neighborhoods. It was determined that this issue is one that should be dealt with now and not put into the Plan.
- Goal #1, Objective B.2 – Re-evaluate residential Architectural Design standards to ensure proper consideration of architectural context:
  - The word “perspective” should be “prescriptive” and “building code” should be “design standards”.
- Goal #2, Objective B.1 – Implement study recommendation to automate residential solid waste collections:
  - The pilot program will be a small test area prior to the implementation into a larger area. Rates will not be increased due to the program.
- Core Values – Community:
  - It was requested that the word “design” be changed to “deliver”.
- A discussion took place regarding the term “stability”.
- Goal #2, Objective A.2 – Move Boards and Commissions to electronic agendas and make all back-up documentation available online:
  - It was requested that the word “back-up” be changed to “supplemental”.
- Goal #2, B.6 – Explore the concept of building a training facility in compliance with ISO specifications:
  - Question was raised regarding how much weight is given to the objective. The idea is conceptual for a regional training facility with cooperative agreements.
- Goal #2, B.7 – Improve the City’s Insurance Services Office, Inc. (ISO) Fire Suppression Rating:
  - It was the consensus of the council to delete Objective B.7.
  - It was requested that the costs of improving the ISO rating be explored.
- Goal #4, A.3 – Historic restoration of the iconic Kirkwood Train Station:

- A discussion took place regarding the time frame. Mayor Griffin will speak with Chief Administrative Officer Russell Hawes regarding such.
- Concern was raised regarding the lack of verbiage about affordability. A discussion took place. Verbiage such as “while considering the budget” could be added to each Goal.

There being no further matters to come before the council, the meeting was adjourned

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Laurie Ashe, CMC/MRCC  
Deputy City Clerk