**Park Board**

**Meeting Minutes**

**Monday, March 13, 2023, 7:00 p.m.**

**Kirkwood Community Center Room 202**

**IN ATTENDANCE:** The meeting was called order at 7:01 p.m. with President Ellen Edman, Steve Ostrowski, Alvin Reid, Nate Wurtz (absent), Jordan Wienke, Kathy Paulsen, Barbara Feiner, Christopher Molitor and Staff Liaison Kyle Henke and Curt Carron in attendance.

1. **CITIZEN COMMENTS**

None

1. **APPROVAL OF FEBRUARY 27, 2023 MEETING MINUTES**

A motion made by Jordan Wienke to approve the February 27, 2023 meeting minutes, seconded by Kathy Paulsen. Motion approved unanimously.

1. **COMMITTEE REPORTS**
   1. Trail Committee – The recent site visit for the Trail committee was cancelled due to bad weather and the reschedule date did not have a quorum. It has been rescheduled to Monday April 3rd at 5pm. Dave Tylka has given some dates he is available to meet with staff to identify sensitive areas of the woods.
   2. Foundation Committee – Met last week. They are still working on recruiting the initial board members. The next meeting is March 28 at 4:30pm.
2. **UNFINISHED BUSINESS**
   1. Strategic Goals Update – None
   2. Park Board Officer Nominations – The following people has stated that they are interested in holding these positions. President: Ellen Edman, Vice President: Kathy Paulsen, Treasurer: Steve Ostrowski. No other members stated that they were interested.
3. **NEW BUSINESS**
   1. Fiscal Year 2023-24 Park Fund Budget –

A motion made by Jordan Wienke to approve the proposed Park Fund Budget, including the adjustment of $15,000 in expenses including $8,000 for purchasing benches if bench donations are made and $7,000 for Gazebo repair at McEntee Park, with total operating and capital costs totaling $2,283,743 and revenues of $2,149,440. Seconded by Barbara Feiner. Motion approved unanimously.

* 1. Goose Control Contract FY 23-24 –

A motion made by Alvin Reid to approve the contract with Gateway Goose Control in the amount of $4,400. Seconded by Kathy Paulsen. Motion approved unanimously.

* 1. Outer Parks Mowing Contract –

A motion made by Barbara Feiner to approve the contract with B’s Lawn Service for $63,910, of which $4,060 of the toal with be funded by the City’s General fund for mowing at KPAC. Seconded by Chris Molitor. Motion approved unanimously.

1. **SUPERINTENDENT OF PARKS REPORT**
   1. Curt discussed the Superintendent of Parks’ report.
2. **DIRECTORS REPORT**
   1. Mitchell Park Master Plan public meeting is scheduled for March 30 6:30 – 8:00 pm at KECC.
   2. Recreation Staff Position - New Recreation Program Manager Emily Riedinger has started her new position.
   3. Greentree Sponsor – Monaco cocktails has come on board as a new $10,000 sponsor.
   4. Quarterly Finance Report – Kyle presented the report form Finance Director, Sandy Stephens.
3. **BOARD COMMENTS**

Kathy Paulsen talked about the volunteer newsletter recently sent out by Kylie Christanell and encouraged the Park Board members to sign up for the newsletter.

1. **ADJOURNMENT** – The meeting was adjourned at 7:49 p.m.