



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, May 2, 2024, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, May 2, 2024, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Ashe, and City Attorney John Hessel.

SWEARING-IN OF COUNCIL MEMBERS GINA JAKSETIC AND MARK MCLEAN

City Clerk Ashe read the certified Elections results into the record:

For seat of Mayor:

Mark Zimmer – 2,099 votes

Liz Gibbons – 3,662 votes

For seat of Council Member:

Paul Schaefer – 3,226 votes

Al Rheinnecker – 2,941 votes

Mark McLean – 3,396 votes

Gina Jaksetic – 3,075 votes

Bob Sears – 2,880 votes

Ron Ruzicka – 2,397 votes

Ms. Ashe swore-in new Council Members Gina Jaksetic and Mark McLean, who then took seat on the dais.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATIONS

NONE

PUBLIC HEARINGS

Mayor Gibbons recessed the meeting for the purpose of conducting a public hearing a request for a Special Use Permit for an Accessory Dwelling Unit at 740 North Taylor Avenue in a detached structure. Mr. Hessel entered the following exhibits into the record: An Affidavit of Publication in the Countian on April 12, 2024, as Exhibit 1; An Affidavit of Publication in the Kirkwood-Webster Times on April 12, 2024 as Exhibit 2; a list of properties that were notified of the hearing, as Exhibit 3; an aerial view map showing the subject property, as Exhibit 4; Memorandum from the Planning and Zoning Commission with exhibits dated April 3, 2024, as Exhibit 5; a report from the Planning and Zoning Commission with a vote of 7-0 recommending staff approval of Special Use



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Permit for an Accessory Dwelling Unit at 740 North Taylor Avenue in a detached structure dated April 4, 2024, as Exhibit 6; and the Kirkwood Code of Ordinances as Exhibit 7.

City Planner II Amy Lowry presented the matter to the Council:

- The ADU accessory use was added to the Zoning and Subdivision Code with its adoption in February 2021
- The addition to the code was a direct result of the EnVision Kirkwood 2035 Comprehensive Plan.
- Property is approximately 34,000sf (115' wide x 300' deep).
- Total of 749sf of floor area (excluding garage and unenclosed covered patio).
- Design was approved by LC and ARB
- Proposal complies with all standards

The applicant, David Pape, addressed the Council. Some of the discussion that took place is as follows:

- The accessory structure cannot be higher than the primary structure, limiting it to 2-stories.
- The owner has to live in either the primary structure or the accessory structure.
- The porch would need to be unenclosed, as an enclosed porch would add to the square footage, increasing it to more than 750 feet.

The bill will be placed on the May 16, 2024 agenda for first reading consideration.

PUBLIC COMMENTS

NONE

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda.

- a) Approval of the April 18, 2024 Council Meeting Minutes

The Consent Agenda was approved with Council Members Jaksetic, McLean, Rheinneck, and Schaefer abstaining.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Resolution 70-2024, accepting the single source proposal of SoSocial Marketing in the amount of \$18,000 for Social Media Marketing Services for the Electric Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and



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seconded by Council Member Jaksetic to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Gibbons	"Yes"
Council Member Jaksetic	"Yes"
Council Member McLean	"Yes"
Council Member Luetzow	"Yes"
Council Member Rheinnecker	"Yes"
Council Member Schaefer	"Yes"
Council Member Zimmer	"Yes"

Resolution 71-2024, accepting the bid of Behlmann Chrysler Dodge Jeep Ram in the amount of \$225,070 (pursuant to State of Missouri Cooperative Contract) for the purchase of five 2024 Dodge Durangos for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Gibbons	"Yes"
Council Member Jaksetic	"Yes"
Council Member McLean	"Yes"
Council Member Luetzow	"Yes"
Council Member Rheinnecker	"Yes"
Council Member Schaefer	"Yes"
Council Member Zimmer	"Yes"

Resolution 72-2024, accepting the proposal of Professional Office Environments in the amount not to exceed of \$156,424.79 for the purchase, assembly and installation of furniture for the Community Center Renovations and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Schaefer to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Gibbons	"Yes"
Council Member Jaksetic	"Yes"
Council Member McLean	"Yes"
Council Member Luetzow	"Yes"
Council Member Rheinnecker	"Yes"
Council Member Schaefer	"Yes"
Council Member Zimmer	"Yes"



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CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Luetzow reported some Officers from the Kirkwood Police Department graduated from the Trilogy Leadership course and are now certified in three different courses. Congratulations to Sergeants Haskell, Akinyemi, Patterson, and Smith; Detectives Schubert, and Melton; Police Officer Glock, and Lead Dispatcher Janelle Cooper for completing Trilogy Leadership training. Also, thanks to Chief Murphy and leadership in the Police Department.

Council Member Luetzow also informed the Council about Horizons St. Louis which is a foundation that provides summer school and swim lessons to children. Donations can be made at www.horizonsstlouis.org

Council Member Luetzow also attended the Meacham Park Neighborhood Improvement meeting on Monday, April 29th and discussed getting kids ready for next school year. The goal this year is to provide school supplies for 100 Elementary, 100 Middle, and 100 High school students. Donations can be made with Sister Barbara at Mercy Clinic 1001 S. Kirkwood Road Suite 330 on Tuesdays only through the month of May.

CHIEF ADMINISTRATIVE OFFICER REPORTS

Mr. Hawes reported that the City received an Application for Liquor License from 7-Eleven Store #19507L, 639 West Woodbine Avenue, to sell Intoxicating Liquor in Original Package, Plus Sunday. **(Continued from April 18, 2024)** Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to approve application. The applicant addressed the Council. A discussion took place.

Motion was made by Council Member Luetzow and seconded by Council Member Schaefer to continue the application to the May 16, 2024 Council meeting for further discussion. The motion to continue was unanimously approved.

Mr. Hawes reported that the City received an Application for Liquor License from Sri Lakshmi, BP, 10901 Manchester Road, to sell Intoxicating Liquor in Original Package, Plus Sunday. Motion was made by Council Member Jaksetic and seconded by Council Member Schaefer to approve application. A discussion took place.

Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to continue the application to the May 16, 2024 Council meeting for further discussion. The motion to continue was unanimously approved.

CITY ATTORNEY REPORTS
NONE



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CITY CLERK REPORTS

Ms. Asche read the report of the May 1, 2024 Planning and Zoning Commission meeting. The following action was taken:

1. After a presentation by staff and the petitioner for a Zoning Map Amendment from B-4 Planned Commercial District to B-2 Central Business District at 119 W. Woodbine Avenue, Commissioners Eagleton, Scott, and Adkins were appointed to the Subcommittee. The Subcommittee will meet on the subject site at 8:00 am on Monday, May 6.

Ms. Asche reported on scheduled upcoming public hearing:

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A request for a Zoning Text Amendment to (1) add hours of operation to the Use-Specific Standards for the Personal and Commercial Service use in the B-1 Zoning District, and (2) to allow for the extension of hours of operation through approval of a Special Use Permit in the Use-Specific Standards for the Personal and Commercial Service, Restaurant, and Retail Business Uses in the B-1 Zoning District.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:05 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on May 16, 2024.

Laurie Asche
City Clerk

Approved: