



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes  
Kirkwood City Hall  
Thursday, April 18, 2024, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, April 18, 2024, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, and City Attorney John Hessel.

**ANNOUNCEMENT FROM MAYOR GRIFFIN**

Mayor Griffin announced that the successor as City Attorney has made a career change, so John Hessel has been gracious to continue serving as the City Attorney until a new City Attorney is determined.

**INTRODUCTIONS AND RECOGNITIONS**

NONE

**PRESENTATIONS**

Mayor Griffin presented an Arbor Day Proclamation to City Forester Joshua Carron.

**PUBLIC HEARINGS**

NONE

**PUBLIC COMMENTS**

1. Tom Moser, 131 Mistletoe; made comments about speeding in school zones left turns on Northbound Kirkwood Road onto Argonne.
2. Paul Schaefer, made comments thanking Mayor Griffin and Council Members Sears, Wurtz, and Duwe for their service on the Council.
3. Sarah White, 412 Hawbrook Ct. made comments made comments thanking Mayor Griffin and Council Members Sears, Wurtz, and Duwe for their service on the Council. Also thanked City Attorney John Hessel for mentorship.
4. Dennis Hancock, made comments thanking Mayor Griffin and Council Members Sears, Wurtz, and Duwe for their service on the Council and also presented Mayor Griffin with a Proclamation from St. Louis County.
5. John Burns, 1881 Charmwood Ct.; made comments thanking Mayor Griffin and Council Members Sears, Wurtz, and Duwe for their service on the Council.

**CONSENT AGENDA**

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the April 4, 2024 Council Meeting Minutes



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**UNFINISHED BUSINESS**

Bill 11032, amending the Kirkwood Code of Ordinances, Chapter 14, Article VIII. Section 14-393 “Schedule C: No Parking Zones” by adding no parking on the north side of East Essex Avenue between Woodlawn Avenue and Longview Avenue was brought before the City Council. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10858.

**NEW BUSINESS**

Resolution 64-2024, accepting the bid of Joe Machens Ford Lincoln in the amount of \$51,191 (pursuant to State of Missouri Cooperative Contract) for the purchase of a 2024 Ford F250 Super Cab 4x4 Truck for the Street Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Gibbons to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 65-2024, accepting the bid of Viking-Cives Midwest in the amount of \$127,410 (pursuant to Sourcewell Cooperative Contract) for the purchase of a 2024 Ford F550 Dump Truck for the Street Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 66-2024, accepting the bid of Truck Centers, Inc. in the amount of \$212,214 (pursuant to MoDOT Cooperative Contract) for the purchase of a 2024 Ford F750 Dump Truck for the Street Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 67-2024, accepting the quote of Murphy Company in the amount of \$133,450 for JACE Security Replacements and HVAC System Upgrades for City Hall, the Police Department and the Parks maintenance building and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Wurtz and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”



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Resolution 68-2024, authorizing and directing the Mayor to enter into a Master Power Purchase and Sale Agreement between the City of Kirkwood and Trafigura for Fall 2024 Energy and Capacity Transactions for the Electric Department was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

Resolution 69-2024, accepting the proposal of Trafigura in the amount of \$251,372 for the purchase of Fall Block Power for 2024 for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”

**CONSENT AGENDA ITEMS FOR DISCUSSION**

NONE

**CITY COUNCIL REPORTS**

Mayor Griffin made remarks thanking Council Members Duwe, Sears, and Wurtz for their service to the City while on Council.

Council Members Duwe, Sear, and Wurtz made comments thanking Mayor Griffin and how much of an honor it was to serve on the City Council.

Council Members Gibbons, Luetzow, and Zimmer thanked Mayor Griffin and Council Members Duwe, Sears, and Wurtz for their service to the City while on Council.

**CHIEF ADMINISTRATIVE OFFICER REPORTS**



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Mr. Hawes thanked Mayor Griffin and Council Members Duwe, Sears, and Wurtz for their service to the City while on Council.

Mr. Hawes reported that the City received an Application for Liquor License from 7-Eleven Store #19507L, 639 West Woodbine Avenue, to sell Intoxicating Liquor in Original Package, Plus Sunday. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve application. A discussion took place.

Motion was made by Council Member Luetzow and seconded by Council Member Duwe to continue the application to the May 2, 2024 Council meeting for further discussion. The motion to continue was approved with Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Wurtz, and Zimmer in favor. Council Member Sears was opposed.

### **CITY ATTORNEY REPORTS**

Mr. Hessel thanked Mayor Griffin and Council Members Sears, Wurtz, Duwe for their service to the City while on Council.

### **CITY CLERK REPORTS**

Ms. Asche thanked Mayor Griffin and Council Members Duwe Sears, and Wurtz for their service to the City while on Council.

Ms. Asche reported on scheduled upcoming public hearing:

#### **May 2, 2024**

A request for a Special Use Permit for an Accessory Dwelling Unit at 740 North Taylor Avenue in a detached structure.

#### **May 16, 2024**

A request for a Zoning Text Amendment to (1) add hours of operation to the Use-Specific Standards for the Personal and Commercial Service use in the B-1 Zoning District, and (2) to allow for the extension of hours of operation through approval of a Special Use Permit in the Use-Specific Standards for the Personal and Commercial Service, Restaurant, and Retail Business Uses in the B-1 Zoning District.

### **ADJOURNMENT**

There being no further business to come before the Council, the formal meeting was adjourned at 7:57 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on May 2, 2024.

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Laurie Asche  
City Clerk

***Approved:***