

2024 – 1st Quarter Update - EnVision Kirkwood 2035 Quick Guide

2 - Housing & Neighborhoods							
	GOALS	OBJECTIVES	Action Items	Champion	Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
1	Develop Design Standards for new construction and additions that are appropriate and contextual	1.A. Establish more prescriptive design standards that address in-fill housing design standards, materials, and construction methods.	1.A.1 Establish a committee of staff and ARB members to review the current architectural design standards including whether or not they are binding. 1.A.2 Draft revisions to the code that provide more prescriptive details to achieve acceptable contextual design in all areas of Kirkwood. These include, but are not limited to, Floor Area Ratio and Lot Coverage requirements. 1.A.3 Present to Council for adoption.	Public Services Department/ Planning	Short	2 years	COMPLETED
		1.B. Encourage developers and property owners to rehabilitate existing structures and to use green building strategies.	1.B.1 Create a Committee to research and develop potential incentive programs. 1.B.2 Determine management of the program. Create an application and review, reward process. 1.B.3 Develop a schedule of implementation. 1.B.4 Create an outreach advertisement program to local developers and the community.	Public Services Department/ Planning	Mid	1.5 years	
2	Maintain quality housing through property maintenance efforts	2.A. Create opportunities to help residents with existing property maintenance issues.	2.A.1 Investigate state, federal or self-created programs that may be feasible within Kirkwood. 2.A.2. Establish incentive amounts, qualifying criteria and an administrative review process. 2.A.3 Advertise program to the community. 2.A.4 Implement program.	Public Services Department/ Building	Short	1 year	
		2.B. Establish vacant building registration/inspection program to prevent property maintenance issues.	2.B.1. Evaluate the current vacant and derelict property procedures. Determine the level of need for a registration. 2.B.2. Establish a registration process. 2.B.3. Set up a GIS database of properties with associated contact information to allow for more efficient inspections.	Public Services Department/ Building	Short	1 year	
		2.C. Develop a homeowner brochure that addresses maintenance best practices and resources.	2.C.1 Working with City staff and reviewing other communities' brochures, identify the appropriate information to include in the brochure. Craft the brochure content, have reviewed and finalized.	Public Services Department/ Building	Short	1 year	

			<p>2.C.2 Promote the brochure at city-owned facilities and through the website and social media platforms and with appropriate organizations.</p> <p>2.C.3 Create and implement a strategy for distributing the brochure to home owners and land owners that have been cited for maintenance violations.</p>				
3	Preserve historic buildings and neighborhoods	<p>3.A. Strengthen city historic district and landmark regulations to preserve historic structures architectural character.</p>	<p>3.A.1 Establish a joint citizen/staff committee to review the demolition, addition and new construction processes.</p> <p>3.A.2 Review the adopted Landmarks Commission (Historic Preservation) Code.</p> <p>3.A.3 Update the historic inventory forms for landmark properties to identify features that should not be altered.</p> <p>3.A.4 Draft and prepare a new ordinance that protects landmarks, historic districts and historic homes from demolition as well as alterations that render them non-contributing.</p>	Public Services Department	Short	3 years	<p><u>November 2023</u> – Draft ordinance completed by a joint committee of City Council and Landmarks and is awaiting City Council decision. COMPLETED</p>
		<p>3.B. Strengthen current regulations to limit teardowns of existing historic buildings and promote rehabilitation.</p>	<p>3.B.1. Form a multi-disciplinary committee to review potential policies or regulations to discourage and/or regulate demolitions.</p> <p>3.B.2. Draft a recommendation for approval from City Council.</p> <p>3.B. 3. Adopt demolition limitation regulations.</p>	Public Services Department/ Planning	Mid	2 years	<p><u>November 2023</u> – This topic was discussed as part of Objective 3.A. above and determined not to be pursued further. COMPLETED</p>
4	Promote housing to accommodate residents of various ages, abilities and socio-economic needs	<p>4.A. Support the development of senior-oriented housing and accessible home design.</p>	<p>4.A.1 Research implementation methods such as through minimum requirements or an incentive program.</p> <p>4.A.2. Set up a roundtable discussion with the building community to receive feedback. Distribute feedback.</p> <p>4.A.3. Write, present and approve an ordinance.</p>	Public Services Department	Long	3 years	
		<p>4.B. Encourage higher density residential/mixed-use in appropriate areas.</p>	<p>4.C.1. Determine the need for downtown housing.</p> <p>4.C.2 Determine action steps to incentivize dense residential developments near downtown if needed.</p> <p>4.C.3 Consider potential for the allowance of accessory/secondary dwelling units.</p> <p>4.C.4 Develop and review potential text amendments to the Zoning Code for comment and consideration.</p> <p>4.C.5 Adopt changes to the Zoning Code as applicable.</p>	Public Services Department	Mid	4 years	COMPLETED
		<p>4.C. Study the existing housing stock for residents of various ages, abilities, and</p>	<p>4.C.1 Conduct a housing Study</p>	Planning & Development Services Department	Mid	Ongoing	<p><u>April 2024</u> – The City completed an attainable housing study and presented the findings to the City</p>

		socio-economic needs with the goal of increasing attainable housing	<p>4.C.2 Using the housing study data, establish attainable housing goals with attention given to balancing renovating small homes versus demolition/rebuild with larger, more expensive homes</p> <p>4.C.3 Evaluate incentive programs to increase attainable housing for broader socioeconomic groups</p> <p>4.C.4. Implement the appropriate incentive programs that are approved by the City Council</p> <p>4.C.5 Evaluate the progress of achieving the desired level of housing that is attainable for a broader socioeconomic demographic</p>				Council in June. The next step is for Staff to provide the Council with prioritized recommendations for implementation of the study.
5	Preserve and enhance neighborhood retail and services within existing neighborhood centers	<p>5.A. Provide walkable connections between residential areas and neighborhood commercial areas.</p>	<p>5.A.1 Review sidewalk gap list from the 2015 Pedestrian and Bicycle Master Plan.</p> <p>5.A.2 Determine if sidewalk construction is feasible as part of a new street project.</p> <p>5.A.3 Evaluate potential bike routes that can be added based on the bicycle/pedestrian plan.</p> <p>5.A.4 Construct sidewalks and bike routes as part of street project.</p>	Public Services Department	Mid	Ongoing	<p>April 2024 – A new sidewalk project to fill in sidewalk gaps is well underway on Longview between Taylor and Woodlawn, and on East Essex between Longview and Woodlawn. This project fills in part of the sidewalk gap to connect the Eastern City limit of Kirkwood to Downtown Kirkwood.</p> <p>The City started construction of Geyer Road Phase 2 Project in January 2024 which includes upgraded accessible curb ramps, curb extension to reduce crossing length across Geyer Road and the continuation of bicycle facilities from Geyer between Adams and Big Bend.</p> <p>The City of Kirkwood partnered with MoDOT to installed buffered and larger sidewalks which are completed on Manchester Road.</p>
		<p>5.B. Review existing zoning regulations for identified neighborhood village retail areas.</p>	<p>5.B.1 Create a Steering Committee that works with Staff to review Kirkwood’s current neighborhood business district regulations.</p> <p>5.B.2 Ensure design standards and codes help facilitate future development and improvements to existing neighborhood villages to meet the vision identified by the community.</p> <p>5.B.3 Working with the immediate property owners identify and document any unique needs or standards that pertain</p>	Public Services Department/ Planning	Mid	3 years	<p>COMPLETED</p>

to the specific area and include within the set of zoning regulations.

5.B.4 Implement revisions to the zoning regulations as needed.

3 - Mobility & Infrastructure

	GOALS	OBJECTIVES	Action Items	Champion	Priority		Projected Duration	Status
					(Short: 1-3 years Mid: 4-6 years Long: 7+ years)			
1	Improve the maintenance and reliability of Kirkwood's infrastructure and utilities with consideration of technological advances	1.A. Maintain and update a pavement condition index for all city streets.	<p>1.A.1 Update current PCI as projects are completed and maintenance is performed.</p> <p>1.A.2 Consider a comprehensive review of city streets every 3 to 5 years to renew the PCI.</p> <p>1.A.3 Incorporate short and long-term projects into the City Capital Improvement Plan.</p>	Public Services Department, Street Department	Short	Ongoing	COMPLETED – ONGOING April 2024 – In 2023, the City completed pavement projects throughout the City of Kirkwood. The Engineering Department is planning to contract out asphalt street resurfacing and a street concrete replacement on local street. Streets are selected by an AI Survey completed in fall of 2022. The Engineering department plans to resurvey all City Streets in fall of 2024 to get a new PCI score.	
		1.B. Implement the recommendations of the Electric Distribution Study.	<p>1.B.1 Integrate the modernization plans into the City's future CIP and finalize funding.</p> <p>1.B.2 Create an implementation schedule.</p> <p>1.B.3. Begin modernization upgrades per the implementation schedule.</p>	Kirkwood Electric	Short	5 years	April 2024 – In FY17, Kirkwood Electric began its distribution system modernization. The department has completed over 2/3 of the project. The department has secured \$15 in bonds to complete the project. The circuit portion of the project is now expected to be completed by the fall of FY23 with the Sugar Creek substation upgrade to be completed in the summer of 2025.	
		1.C. Implement the recommendations of the Water Distribution Study.	<p>1.C.1 Prioritize water main replacements based on critical need.</p> <p>1.C.2. Utilize infrastructure renewal fee revenue to replace water mains.</p> <p>1.C.3. When possible coordinate water infrastructure replacements with street reconstruction projects.</p>	Public Services Department, Water Department	Short	Ongoing	April 2024 -The following water main projects are concluding: 1.C.3. <ul style="list-style-type: none"> Essex Ave. Water Main Replacement 1.C.1. <ul style="list-style-type: none"> N. Kirkwood Rd. Water Main Replacement (at Jewel) 	

			1.C.4 Implement other stated system improvements as practical.				<p>2024 Water Construction Projects</p> <p>1.C.1.</p> <ul style="list-style-type: none"> • <u>Big Bend Water Main Replacement (Kirkwood to Fillmore)</u> <p>1.C.1.</p> <ul style="list-style-type: none"> • <u>Rayner and Taylor Young Water Main Replacement</u> <p>1.C.4.</p> <ul style="list-style-type: none"> • <u>Water Valve Replacements (Adams at Harrison, 700/800 blocks of N. Geyer)</u> <p>1. C.4.</p> <ul style="list-style-type: none"> • <u>PRV Tie-In Loop</u> <p>2024 Water Design Projects</p> <p>1.C.4.</p> <ul style="list-style-type: none"> • <u>Park 1 Pump Station Replacement</u> <p>2024 Water Tank Assessment Management Services Contract</p> <p>1.C.4.</p> <ul style="list-style-type: none"> • <u>Assessment and Maintenance of the City's Water Towers and Tanks</u>
		1.D. Study the impact of infill and new construction on storm water issues throughout the community.	<p>1.D.1. Hire a consultant to create a stormwater management plan to augment the county-wide SWMP.</p> <p>1.D.2 Include the removal of barriers to encouraging green infrastructure in the new plan.</p> <p>1.D.3 Amend the Code of Ordinances to implement stormwater controls and create specific standards within Kirkwood.</p> <p>1.D.4. Create an outreach program to encourage and educate homeowners and developers on the use of BMPs.</p>	Public Services Department, City Forester	Short	2 years	COMPLETED
2	Become a more walkable and bike-able community	2.A. Enhance sidewalk connectivity between neighborhoods, parks, schools and commercial areas.	<p>2.A.1 Re-evaluate and update the sidewalk gap priority list created from the 2015 Pedestrian and Bicycle Plan.</p> <p>2.A.2 Determine if sidewalk construction or improvements are feasible as part of any and all new street projects.</p>	Public Services Department	Mid	Ongoing	April 2024 – A new sidewalk project to fill in sidewalk gaps is well underway on Longview between Taylor and Woodlawn, and on East Essex between Longview and Woodlawn. This project fills in part of the sidewalk gap to

	2.A.3 Coordinate with local schools to pursue grant monies to improve sidewalk connections around schools.				<p>connect the Eastern City limit of Kirkwood to Downtown Kirkwood.</p> <p>The City started construction of Geyer Road Phase 2 Project in January 2024 which includes upgraded accessible curb ramps, curb extension to reduce crossing length across Geyer Road and the continuation of bicycle facilities from Geyer between Adams and Big Bend.</p> <p>The City of Kirkwood partnered with MoDOT to installed buffered and larger sidewalks which are completed on Manchester Road.</p> <p>The City completed an upgrade to the pedestrian crossing signal at Craig at Craigwoods near Robinson Elementary in fall of 2022.</p> <p>In spring of 2024, the City of Kirkwood has started working with the Kirkwood School District on a Safe Routes to School planning and citizen engagement project that is funded by an SS4A grant through FHWA.</p>
2.B. Identify key pedestrian routes for improved street lighting to promote safety.	<p>2.B.1 Determine appropriate pedestrian routes that require streetlight improvements.</p> <p>2.B.2 Prioritize improvements into phases if needed.</p> <p>2.B.3 Research outside funding opportunities that could supplement City funds.</p> <p>2.B.4 Evaluate new streetlights to determine if expansion is feasible.</p>	Kirkwood Electric, Public Services Department	Mid	2 years	<p>April 2024 – In 2022 and 2023, Lighting was upgraded on Longview Boulevard and Manchester Road to enhance newly installed sidewalks.</p>
2.C. Consider adoption of a Complete Streets Ordinance.	<p>2.C.1 Research nation-wide best practices for Complete Streets ordinance.</p> <p>2.C.2 Draft Complete Streets ordinance.</p> <p>2.C.3 Approve Complete Streets ordinance.</p> <p>2.C.4 Develop a multi-department committee, chaired by Public Services Department, to implement the Complete Streets ordinance.</p>	Public Services Department/Planning	Short	2 years	<p>Action items 2.C.1 – 2.C.3 completed</p> <p>April 2024 - Action Item 2.C.4 ongoing discussions to establish committee through the Supplemental Action Plan funded by FHWA's SS4A grant program.</p>

		<p>2.D.1 Prepare a plan for the development of gateways throughout the city.</p> <p>2.D.2 Identify a financial mechanism (general fund, private monies, grants) for implementation of gateway elements.</p> <p>2.D.3 Prioritize the gateways within Kirkwood.</p> <p>2.D.4 Implement the recommendations of the gateway plan.</p>	Public Services Department	Long	2 years	April 2024 – The City partnered with MoDOT to install City of Kirkwood entryway monuments and landscaped areas on Manchester Road at the Eastern and western city limits. The installation occurred in 2023.	
	<p>2.E. Implement Argonne Drive streetscaping improvements to improve appearance and walkability in the downtown area.</p>	<p>2.E.1 Submit Argonne Project for federal grant consideration.</p> <p>2.E.2 Implement the project.</p>	Public Services Department	Mid	3 years	April 2024 – The City was not awarded a TAP Grant in 2022. Staff recommends submitting an STP grant in 2025 to improve sidewalks on Argonne Drive from Downtown Kirkwood to the Community Center and resurface the street.	
	<p>2.F. Implement the recommendations of the Kirkwood Pedestrian and Bicycle Master Plan.</p>	<p>2.F.1 Integrate the recommendations into the City’s future CIPs.</p> <p>2.F.2 Explore potential outside funding to expand implementation.</p> <p>2.F.3. Construct the various improvements as part of capital projects.</p>	Public Services Department	Short	Ongoing	<p>April 2024 – Construction of the new multiuse trail with the new I-44 bridge over the Meramec River is complete.</p> <p>The City received a TAP Grant for the Phase 1 of the extension of Grant’s Trail into Downtown Kirkwood in 2023. Design of Phase 1 is set to kick off in April 2024. The City submitted a STP grant application in February 2024 for Phase 2, which would complete the extension to downtown Kirkwood.</p>	
3	Promote efficient and safe movement of people and goods throughout Kirkwood	<p>3.A. Adopt traffic/access management standards to promote safe movement through commercial areas.</p>	<p>3.A.1 Evaluate best practices in the St. Louis region and nation-wide.</p> <p>3.A.2 Draft access management standards</p> <p>3.A.3 Adopt access management standards.</p> <p>3.A.4 Implement access management standards as part of the development process.</p>	Public Services Department	Mid	3 years	
		<p>3.B. Install traffic calming elements at applicable locations.</p>	<p>3.B.1 Evaluate and update the current criteria and create a procedure for the implementation of appropriate traffic calming techniques within the City.</p> <p>3.B.2 Create a standard review process for streets selected for upgrade, evaluate for traffic calming enhancements and implement.</p>	Public Services Department	Mid	Ongoing	April 2024 – The City developed a Traffic Calming Guidance document in April 2020. SCIT is using the matrix within Traffic Calming Guidance to prioritize traffic-calming devices. A Complete Streets policy was approved by City Council in March 2022 provide

			3.B.2 Pursue grants to implement traffic calming elements.				an implementation method for various traffic calming measures through project evaluation. Two raised intersections have been installed since 2020 that include the intersections of Taylor and Monroe, and Geyer, Dougherty Ferry and Peeke. The City installed speed humps on Bodley Avenue in 2023 for traffic calming. Curb Extensions or bump outs have been installed on S Geyer and Longview in 2024.
4	Evaluate and update parking standards City-wide	4.A. Study the need for additional parking in the downtown area.	4.A.1 Conduct a downtown parking study. 4.A.2 If a demand is present, review all options for new parking including new lots, new structures, and shared parking opportunities. 4.A.3 Develop a financial strategy to study and secure appropriate funding for additional parking.	Public Services Department/Planning	Short	4-6 years	COMPLETED
		4.B. Review parking code and investigate the need for new parking standards to meet city-wide market demand, while protecting residential neighborhoods.	4.B.1 Review national parking standards and establish best practices that apply to Kirkwood. 4.B.2 Identify overall parking objectives for the city and prioritize the issue(s) that require immediate attention. 4.B.3 Draft and adopt an ordinance amending the Zoning Code to reflect current national parking best practices.	Public Services Department/Planning	Short	4 years	COMPLETED
		4.C. Where feasible, create additional on-street parking to meet demand.	4.C.1 Conduct a feasibility study of possible road diet locations throughout Kirkwood. 4.C.2 Do a test of the proposed changes with temporary striping and other materials for a period to determine traffic flow impact and public response. 4.C.3 Pursue grant opportunities for road diet projects. 4.C.4 Implement road diet projects with the goal of additional street parking and streetscape improvements.	Public Services Department	Mid	2 years	April 2024 – In association with the Kirkwood Road Phase 1 project, from Adams to Swan, a road diet study was completed determine the feasibility of a road diet between Adams and Bodley. It was determined that a road diet is planned for the Kirkwood Phase 1 project. This project is funded by an STP Grant from East West Gateway. Construction of the road diet is expected to occur in 2025.

4 - Active Living & The Environment

					Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
GOALS	OBJECTIVES	Action Items	Champion				
1	Provide amenities that create opportunities for active & healthy lifestyles	1.A. Implement the recommendations of the adopted Parks Master Plan.	1.A.1 Review and implement recommendations of 2005 Parks Master Plan. 1.A.2 Determine if an update to 2005 Parks Master Plan needs to occur. 1.A.3 Begin to Plan for a new Parks Master Plan.	Park Board	Short	5 years	April 2024 – The Park Board has approved a contract with a consultant for a Park Master Plan that will replace the 2005 Master Plan. Master Planning Meetings will begin April of 2024.
		1.B. Promote and grow multi-generational fitness and health programs for all citizens.	1.B.1 Survey residents on new or additional classes and possible locations that should be considered. 1.B.2 Review findings of survey and determine feasibility of new programs. 1.B.3 Introduce new offerings and locations in recreation calendar and mailers.	Parks & Recreation Department	Mid	2 years	COMPLETED - ONGOING
2	Maintain open space and natural areas	2.A. Coordinate with outside organizations to help with continued support and stewardship of Kirkwood Natural Amenities.	2.A.1 Work with the existing organizations responsible for maintaining the parks to identify types of maintenance and stewardship needs. 2.A.2 Identify potential partner agencies and organizations that could provide support to those areas. 2.A.3 Work with partner organizations to develop specific maintenance and stewardship plans and investigate the possibility of creating a pilot projects and programs. 2.A.4 Review maintenance and stewardship programs and measure local impacts on an ongoing basis.	Parks & Recreation Department	Short	3 years	April 2024 – Park Department works closely with outside organizations such as Open Space Council, Missouri Department of Conservation and Meramec River Recreation Association for preserving appropriate parkland using nature based solutions. COMPLETED - ONGOING
		2.B. Continue to grow and promote volunteer programs.	2.B.1 Continue promotion of K-PAC to City residents and businesses 2.B.2 Identify new groups in which to market K-PAC 2.B.3 Review goals of K-PAC and identify new programs and additional goals 2.B.4 Identify other volunteer or civic groups to partner together	Parks & Recreation Department	Short	5 years	April 2024 – Kirkwood Parks volunteer program continues to strive for excellence. Volunteers were recognized for their work in the parks at the annual luncheon held at the train station on Nov. 16th. The goal is to reach 700 volunteers annually. Volunteers and groups assist with trail degradation, invasive plant removal tree planting, weeding beds, and more. COMPLETED - ONGOING

4 - Active Living & The Environment

						Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
GOALS	OBJECTIVES	Action Items		Champion				
3	Promote a thriving and healthy urban forest	2.C. Integrate native plantings into city projects and private development that are low maintenance and require minimal care.	2.C.1 Review existing native landscape programs and initiatives in nearby communities. 2.C.2 Decide the proper method to promote native plantings. 2.C.3 Enact a program to educate developers and residents of native plantings options, including trees, into new and infill developments.	Public Services Department	Mid	4 years	April 2024 – The Longview project removed an asphalt island at the intersection of Woodlawn and Essex and will plant low maintenance ground cover in its place. In the design of the train station renovation, a new outdoor space is being designed to include native small trees and native plantings. Park staff manages a contract to continue native rehabilitation of the wetlands at Greentree Park. Staff is working closely with landscape experts for exterior designs at the Community Center that integrate native plantings into front entrance updates. Preservation of trees removed from MU extension location into several Kirkwood Parks took place.	
		3.A. Develop a master plan for addressing the preservation and expansion of the urban forest.	3.A.1 Identify issues and objectives to address. 3.A.2 Outreach to the community for feedback. 3.A.3 Establish an implementation plan between City and affiliated partners .	Public Services Department	Short	4 years	COMPLETED	
		3.B. Create a tree preservation ordinance to protect old growth trees and promote new plantings.	3.B.1 Determine a clear direction from the community. 3.B.2 Finalize the tree ordinance based on community input and submit to City Council for adoption. 3.B.3 Create an outreach campaign for Community residents and builders to ensure understanding of the ordinance and the long-term benefits. Include this information in any property maintenance and permitting materials.	Public Services Department	Short	2 years	COMPLETED	
		3.C. Inventory, inspect, and maintain all public trees on a continual basis.	3.C.1 Analyze the inventory data to create a full understanding of the age and condition of Kirkwood’s Urban	Public Services Department	Short	2 years		

4 - Active Living & The Environment

				Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status	
GOALS	OBJECTIVES	Action Items	Champion				
		Forest and what steps are necessary to maintain and enhance it. 3.C.2 Apply for grants to fund recommendations of the inventory.				COMPLETED	
4	Increase Sustainability in the Community	4.A. Partner with neighborhood groups and schools to facilitate community gardens.	4.A.1 Review the Zoning Code and other City regulations to identify any potential barriers to community gardens. Eliminate barriers as needed. 4.A.2 Coordinate with existing organizations to determine interest and feasibility for community gardens. 4.A.3 Promote community gardens.	Parks & Recreations Department	Short	Ongoing	April 2024 – local partners and neighbors that continue to contribute their time and effort toward the upkeep of the garden maintain The Community Garden in Kirkwood Park. COMPLETED - ONGOING
		4.B. Continue to educate the community about recycling and explore new recycling opportunities.	4.B.1 Review current promotional practices. 4.B.2 Develop new educational materials and distribute via various city media outlets. 4.B.3 Seek partnerships with affiliated organizations to promote recycling program. 4.B.4 Explore increasing recycling cart sizes.	Sanitation Department	Short	Ongoing	Action items 4.B.1 – 4.B.2 completed. April 2024 – The City received a grant from St. Louis County Department of Public Health to increase education about recycling in Kirkwood. The Kirkwood Sanitation Department will be launching their Kirkwood Certified Recycler Educational Program in 2024. The program will use the app “Recycle KWD” available in the app store for residents to increase their knowledge on what is and isn’t recyclable. Residents that successfully complete the game within the app will be provided a Kirkwood Certified Recycler Sticker to place on their Recycling can. Action item 4.B.4 under review.
		4.C. Create incentives for commercial and residential developers to practice green building.	4.C.1 Determine what methods can be implemented to promote or require LEED-certified or green construction in Kirkwood.	Public Services Department/ Building	Long	3 years	

4 - Active Living & The Environment

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GOALS	OBJECTIVES	Action Items	Champion	Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status	
		<p>4.C.2 Draft incentive program language and/or amendments to applicable codes.</p> <p>4.C.3 Meet with commercial property owners, commercial and residential builders and leasing agents to discuss what incentives may best utilized.</p> <p>4.C.4 Work to Implement programs and amendments.</p>					
	<p>4.D. Institute internal City agency and department recycling and efficiency programs and measures.</p>	<p>4.D.1 Appoint an internal working group of department representatives.</p> <p>4.D.2 Meet with the department representatives to work on identifying opportunities for environmental efficiencies.</p> <p>4.D.3 Identify priorities and implementation strategies for each department.</p> <p>4.D.4 Implement these strategies and Measure the outcomes.</p>	<p>Administration Department</p>	<p>Short</p>	<p>Ongoing</p>		

5 - Economic Growth & Vitality

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GOALS	OBJECTIVES	Action Items	Champion	Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status	
<p>1</p> <p>Enhance Downtown with Entertainment Options</p>	<p>1.A. Support the development of a new downtown Performing Arts Center.</p>	<p>1.A.1 Finalize Development Plans.</p> <p>1.A.2 Plan for theater as hub of transitioning area on periphery of Downtown.</p> <p>1.A.3 Realize synergies with institutional facilities/tourism generators.</p> <p>1.A.4 Identify potential development options for adjacent real estate.</p>	<p>Parks & Recreation Department</p>	<p>Short</p>	<p>4 years</p>	<p>April 2024 – KPAC is expanding its offerings through a presenting concert series in addition to current rental contracts and building users. The Arts Commission utilizes The Gallery Program at KPAC committee members to enhance visual arts displays. City Council will need to explore remaining action items.</p> <p>The City closed on the contract to purchase land on Leffingwell so the public works facility and utilities buildings can be located out of the</p>	

5 - Economic Growth & Vitality

						Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
GOALS	OBJECTIVES	Action Items		Champion				
								downtown area. This would open these locations for more appropriate redevelopment.
	1.B. Attract a boutique hotel to serve the downtown area.	1.B.1 Hire a consultant to develop a feasibility study that would establish what kind of hotel could be supported in Kirkwood. 1.B.2 If a hotel is proven feasible, advocate for the project to attract a developer. 1.B.3 Coordinate with Special Business District and property owners to solicit interest.		Public Services Department, Administration Department	Mid	5 years		April 2024 – Staff continues to work with the SBD, Chamber, and local property owners and developers to solicit interest in developing a hotel Downtown.
2	Support a balance of mixed-use residential development in the Downtown Area	2.A.1 Evaluate best practices within the region and nationwide. 2.A.2 Determine if fee incentives are appropriate. 2.A.3 Adopt adaptive re-use program. 2.A.4 Promote through affiliated partners such as the Chamber of Commerce.		Public Services Department, Downtown Special Business District	Long	2 years		
		2.B. Encourage mixed-use developments.	2.B.1 Review and identify potential financial and regulatory incentives to encourage mixed-use development. 2.B.2 Promote the identified incentives to the development community for use with mixed-use development. 2.B.3 Establish criteria to evaluate the merits of mixed-use financial incentive support.	Public Services Department/ Planning	Short	1 year		Regulatory incentives completed. Financial incentives not being pursued at this time.
3	Encourage High Quality Commercial Developments	3.A.1 Review the adopted commercial architectural design principles. 3.A.2 Determine what specific districts or areas are the priority for creating sub-area plans. 3.A.3 Review current staffing availability to see whether or not a consultant should be hired to assist with public outreach and sub-area plan development.		Public Services Department/ Building	Mid	3 years		COMPLETED
		3.B. Consider expanding the existing façade improvement incentive program.	3.B.1 Identify commercial areas outside of the downtown area that would benefit from the establishment of a façade improvement program.	Public Services Department, Downtown Special Business District	Mid	4 years		

5 - Economic Growth & Vitality

	GOALS	OBJECTIVES	Action Items	Champion	Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
			<p>3.B.2 Determine if overall level of program funding and individual grant maximum is adequate .</p> <p>3.B.3 Determine if the program could include a sustainability component.</p> <p>3.B.4 Develop a process to implement the changes, and create measures to review efficacy of the program .</p> <p>3.B.5 Create an educational program to reach out to existing and new property owners to encourage participation and Include the information and application on the City website.</p>				
4	Foster business opportunities in Kirkwood	4.A. Create a method for identifying underperforming properties in order to promote redevelopment.	<p>4.A.1 Determine criteria of underperforming property traits.</p> <p>4.A.2 Establish an inventory of properties that fall within the outlined criteria.</p> <p>4.A.3 Establish partnerships with property owners and real estate professionals representing identified properties.</p> <p>4.A.4 Utilize economic incentives, when feasible, to promote key catalyst projects.</p>	Public Services Department	Short	3 years	COMPLETED
		4.B. Evaluate appropriate incentives for desired businesses.	<p>4.B.1 Evaluate the success of current financial incentive programs and revise incentives as needed.</p> <p>4.B.2 Research existing programs and develop overall criteria to determine incentive eligibility.</p> <p>4.B.3 Refine scoring system for incentive eligibility based upon criteria to encourage a fair and objective evaluation process for presentation to decision-making bodies.</p>	Administration Department, Finance Department, Public Services Department	Long	5 years	
		4.C. Promote a supportive environment for start-up and small businesses.	<p>4.C.1 Evaluate current regulatory environment and programs for new businesses.</p> <p>4.C.2 Develop a plan for creating new or additional programs.</p> <p>4.C.3 Research the possibility of creating incubator space within the City with partner organizations.</p>	Administration Department, Public Services Department	Mid	4 years	April 2024 – The City’s zoning code was revised and adopted in February of 2021. This revision included streamlining the zoning review for various businesses.
5	Promote Kirkwood as a “Business-Friendly” Community	5.A. Monitor and improve the City’s business attraction and retention programs.	5.A.1 Generate a list of appropriate questions for a survey.	Public Services Department, Downtown Special Business District	Short	1 year	

5 - Economic Growth & Vitality

GOALS	OBJECTIVES	Action Items	Champion	Priority (Short: 1-3 years Mid: 4-6 years Long: 7+ years)	Projected Duration	Status
		<p>5.A.2 Identify the businesses to receive the survey and determine best delivery format for the survey to ensure maximum response.</p> <p>5.A.3 Develop a report that outlines new programs and make recommendations for improvement.</p>				
	<p>5.B. Develop an online resource center for all business-related issues and questions.</p>	<p>5.B.1 Determine content of online tool based on overall information needs that existing businesses and new startups are requesting.</p> <p>5.B.2 Determine lead and partner organizations and responsibilities (i.e. Chamber of Commerce, Local Real Estate Firms, City, etc.).</p> <p>5.B.3. Promote the one-stop center through economic development agencies, financial institutions and City information outlets.</p>	<p>Public Services Department, Downtown Special Business District, Administration Department</p>	<p>Short</p>	<p>2 years</p>	<p><u>COMPLETED</u></p>
	<p>5.C. Create Economic Development Strategy.</p>	<p>5.C.1 Review the current services provided for prospective and existing businesses.</p> <p>5.C.2 Create a formal plan/strategy for Economic Development.</p> <p>5.C.3 Consider the need of additional Staff resources to provide proper services.</p>	<p>Administration Department</p>	<p>Short</p>	<p>3 years</p>	
	<p>5.D. Conduct a comprehensive process and fee study to ensure Kirkwood is competitive with the region.</p>	<p>5.D.1 Survey comparable cities' development fees and review process timelines.</p> <p>5.D.2 Evaluate current fees and process to determine opportunities for revision.</p> <p>5.D.3 Adopt a revised fee schedule and amend Code of Ordinances to allow for more streamlined review process if necessary.</p> <p>5.D.4 Review development fees and review process timelines on an annual basis – create a system for collecting customer feedback.</p>	<p>Administration Department, Public Services Department</p>	<p>Short</p>	<p>1 year</p>	<p><u>PROCESS REVIEW COMPLETED</u></p> <p><u>FEE EVALUATION ONGOING</u></p>