**Landmarks Commission**

**Minutes**

**Wednesday, January 10, 2024, 7:00 p.m.**

**City Council Chambers**

**Kirkwood City Hall**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

Pursuant to notice of meeting duly given, the Landmarks Commission met in the City Council Chambers. Present: Chair Ryan Molen, Commissioners Michael Karpowicz, Michael Kleckner, Kristy Piasecki, Aaron Senne, Noelle Seymour, Jessica Worley, and Planner II Amy Lowry. The meeting was called to order at 7:00 p.m.

1. **Approval of Minutes** – Motion to approve the December 13, 2023meeting minutes as submitted by Comr. Kleckner, seconded by Comr. Seymour, and unanimously approved.
2. **Certificates of Appropriateness – New Business**
	1. **Case #1-2024, 331 Central Place** (Central Place Historic District) – Roger Guillemette, property owner, presented plans for the demolition of an existing detached shed and the construction of new detached garage. He purchased the property in 1996 and has used the shed as a workshop. The shed dates from the early 1990s. The new garage is designed to match the house with same siding, roof pitch, asphalt shingle roof, and under eave brackets. Comr. Karpowicz questioned whether the size of the garage was similar to others in the neighborhood as this is double with a workshop area. Ms. Lowry said that most of the block has detached garages, but she was unsure on the size. The Commissioners asked for additional details on the windows and doors. Mr. Guillemette provided additional details from a materials selection sheet which showed a two double-hung windows on one garage side and one double-hung on the another side – both windows to match the house with 6/6 lights CHECK. He also showed details of both the garage door (insulated steel with no windows) and the man door (with top detail of 9 light window). Ms. Lowry remarked that the ARB usually requires windows at the top of the garage door. Comr. Senne made a motion to approve the detached garage plans as submitted with two double-hung windows on the west side and one on the east, with the added caveat that windows and doors march the selection sheet as provided. Comr. Seymour seconded the motion, and it passed unanimously. Comr. Seymour made a motion to approve the demolition of the shed on the property. Comr. Karpowicz seconded the motion and it passed unanimously.

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1. **New Business**
	1. Citizens Comments/Seeking Advice to preserve their historic properties – Beste and Ryan Shireman of 141 Horseshoe requested advice regarding their front door. The house is largely framed, but the front door does not align with the windows above and window to the side of the front door is very expensive. The Commission discussed using double doors as the Shiremans first suggested or widening the front door from its original 3.5 feet to 4 feet. The Commission liked the second option better and suggested that the door did not need to line up with the windows above.
2. **Meeting Adjournment –** Motion to adjournat 7:15 p.m. by Comr. Worley, seconded by Comr. Seymour, and unanimously approved.

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Jessica Worley, Vice Chair