



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, February 15, 2024, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, February 15, 2024, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Ashe, Deputy City Clerk Bridget Waters, and City Attorney John Hessel.

**INTRODUCTIONS AND RECOGNITIONS
NONE**

PRESENTATIONS

Geoff Morrison, Chair of the Human Right Commission, presented Thomas Ptacek with the 2023 Denis Hart Award of Excellence.

PUBLIC HEARINGS

Public Hearing #1

Mayor Griffin recessed the meeting for the purpose of conducting a public hearing regarding the City of Kirkwood 2024-2025 Budget. Mr. Hessel entered the following exhibits into the record: An Affidavit of Publication in the Countian on January 31, 2024, which included a summary of the proposed Operating Budget for the Special Business District, as Exhibit 1; An Affidavit of Publication in the St. Louis County Legal Ledger on January 31, 2024, which included a summary of the proposed operating Budget and Capital Budgets, as Exhibit 2; an Affidavit of Publication in the Webster-Kirkwood Times on February 2, 2024, which included a summary of the proposed Operating Budget and Capital Budgets, as Exhibit 3; and the Kirkwood Code of Ordinances as Exhibit 4.

Assistant Director of Finance Jennifer Forgy presented the matter to the council:

- The proposed budget is balanced in accordance with Missouri State statute.
- A copy of the proposed FY24/25 budget is available on the City's website.
- The budget process started in late July/early August 2023 and presented to the Citizens Finance Committee.
- The Citizens Finance Committee met from September through January 2024, going over the proposed budget and presented recommendations to the City Council on January 18, 2024.
- The proposed budget included anticipated income/reserves available to fund the total City-wide appropriation request of \$122,457,000 with the General Fund and Electric Fund comprising 29%.
- The General Fund provides the funding for all general City services, which includes public safety.



WHERE COMMUNITY AND SPIRIT MEET®

- The proposed budget projects grant revenues in the amount of \$5,161,000 for the various City street improvement projects.
- The proposed budget includes an appropriation in the amount of \$4,727,000 for lease payments due on various leases.
- The proposed budget includes a request to re-appropriate \$9,680,000 for previously approved projects that will be incomplete as of March 31, 2024.

A discussion took place.

The bill will be placed on the March 7, 2024 agenda for first reading consideration.

Public Hearing #2

Mayor Griffin recessed the meeting for the purpose of conducting a public hearing regarding the Downtown Kirkwood Special Business 2024-2025 Budget. Mr. Hessel entered the following exhibits into the record: An Affidavit of Publication in the Countian on January 31, 2024, which included a summary of the proposed Operating Budget for the Special Business District, as Exhibit 1; An Affidavit of Publication in the St. Louis County Legal Ledger on January 31, 2024, which included a summary of the proposed operating Budget and Capital Budgets, as Exhibit 2; an Affidavit of Publication in the Webster-Kirkwood Times on February 2, 2024, which included a summary of the proposed Operating Budget for the Special Business District, as Exhibit 3; and the Kirkwood Code of Ordinances as Exhibit 4.

Director of the Special Business District Donna Poe presented the matter to the City Council:

- Total revenues and other financing sources are \$401,950.
- Total expenditures and other financing uses are \$401,950.
- Revenues are generated from property owner and business licenses in the Downtown Kirkwood Business District.
- Expenses are generally for administration.
- The Special Business District employs 2 full-time staff and 1 part-time staff member.
- The Kirkwood Farmer's Market will open on April 6th for the Spring season.

The bill will be placed on the March 7, 2024 agenda for first reading consideration.

PUBLIC COMMENTS

1. Phyllis Koch, 555 Couch Ave; made comments asking Council that are members of St. Peter to recuse themselves from voting on New Business, Bill 11025
2. Dave Powell, 80 Forest Glen; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
3. Mike Fitzgerald, 729 Cleveland Ave; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
4. Ty Wilson, 918 Mindy Ln; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)



WHERE COMMUNITY AND SPIRIT MEET®

5. Brian Dentinger, 520 E. Monroe Ave; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
6. Travis Rodden, 117 N. Harrison Ave; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
7. Jeremy Cozart, 432 N. Van Buren Ave; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
8. James Hawk, 2362 Maybrook Ln; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
9. Jennifer Clement, 319 W. Jefferson; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
10. Alan Frost, 571 McLain Ln; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
11. James Lewis, 234 W. Jefferson Dr.; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
12. Allen Klippel, 235 E Jefferson; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
13. Craig Danforth, 241 W. Monroe Ave; made comments opposed to vacating a 60' wide right-of-way (New Business, Bill 11025)
14. John Pennington, 354 E. Bodley; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)
15. Paul Ardekani, 711 Club Ln; made comments in favor of vacating a 60' wide right-of-way (New Business, Bill 11025)

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to approve the Consent Agenda. The Consent Agenda was unanimously approved.

Council Member Luetzow stated for the record in regards to item h), Resolution 21-2024, pertaining to her and her husband having a small amount of stock in Core & Main in which the value does not come close to the financial thresholds that would require a recusal.

- a) Approval of the February 1, 2024 Council Meeting Minutes
- b) Resolution 15-2024, reappointing Sheron Sears as the City of Kirkwood's Representative to serve on the St. Louis County Council for the University of Missouri Extension for a two year term beginning March 1, 2024 to February 28, 2026
- c) Resolution 16-2024, accepting the proposal of Leon Uniform Company at the rates provided in the rate sheet for Fire Department Uniforms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract
- d) Resolution 17-2024, amending the Purchase Order with ETAP by increasing the Purchase Order amount by \$20,163 for a total not to exceed amount of \$58,650 for additional software licensing for the Electric



WHERE COMMUNITY AND SPIRIT MEET®

- e) Department, pending budgetary approval, and authorizing and directing the Director of Procurement to issue an amended Purchase Order Resolution 18-2024, authorizing and directing the Mayor to enter into an Amended Joint Use Pole Agreement between Kirkwood Electric and Everstream Solutions LLC for upgraded fiber installation for Kirkwood Electric
- f) Resolution 19-2024, accepting the bid of Anixter, Inc. in the amount of \$84,865 for the purchase of 35kV and 15kV ERP Cable for the Electric Department, pending budgetary approval, and authorizing and directing the Director of Procurement to issue a Purchase Order
- g) Resolution 20-2024, accepting the bid of Schulte Supply at the rates provided in the rate sheet for water stock items for the Water Department on an as needed basis, for an initial term of 12 months with the option to renew for up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract
- h) Resolution 21-2024, accepting the bid of Core & Main at the rates provided in the rate sheet for water stock items for the Water Department on an as needed basis, for an initial term of 12 months with the option to renew for up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract

UNFINISHED BUSINESS

Bill 11023, appropriating \$300,000 from the Certificates of Participation Series 2024 to the Parks and Recreation Building and Site Improvements Account for Community Center Renovations was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10850.

NEW BUSINESS

Bill 11024, appropriating \$300,000 from the Certificates of Participation Series 2024 to the Parks and Recreation Building and Site Improvements Account for Community Center Renovations was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the bill as read.



WHERE COMMUNITY AND SPIRIT MEET®

The bill received first reading approval and was held over.

Bill 11025, vacating a 60' wide right-of-way located between Blocks 16 and 21, of the Town of Kirkwood and dedicating to the City of Kirkwood portions of a tract of land being part of Lot A of St. Peter's South Boundary Adjustment Plat as recorded in Plat Book 350, Page 657 and a tract of land being part of Lot A of St. Peter's North Boundary Adjustment Plat as recorded in Plat Book 350, Page 658 of the St. Louis County records, all located in Section 1, Township 44 North, Range 5 East of the Fifth Principal Meridian, City of Kirkwood, St. Louis County, Missouri was brought before the City Council. Motion was made by Council Member Sears and seconded by Council Member Gibbons to accept the bill as read. A discussion took place.

The bill failed with Mayor Griffin in favor. Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz and Zimmer were opposed.

Resolution 22-2024, amending Resolution 13-2024 with Graybar Electric Co. by increasing the Purchase Order amount by \$1,215 for a total not to exceed amount of \$25,284 for the purchase of 6' 15kV Line Guards for the Electric Department and authorizing and directing the Director of Procurement to issue an amended Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

Resolution 23-2024, accepting the bid of Anixter, Inc. in the amount of \$138,107.75 for the purchase of Electric Stock for underground work for the Aria Condominiums on Monroe Avenue, pending budgetary approval, and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"



WHERE COMMUNITY AND SPIRIT MEET®

Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 24-2024, accepting the proposal of Bazan Painting Company in the amount not to exceed of \$182,000 (which includes a contingency of \$2,000) for Kirkwood Aquatic Center Leisure Pool and Lazy River Sandblasting and Painting and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 25-2024, accepting the proposal of Navigate Building Solutions in the amount of \$331,000 for Design and Construction Services for the future Public works building on Leffingwell Avenue, pending budgetary approval, and authorizing and directing the Mayor to enter into an amended contract was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 26-2024, accepting the bid of Degel Truck Center in the amount of \$26,000 (which includes a contingency of \$3,068.67) for repairs of Sanitation 2017 Isuzu 8YD Rear Loader truck and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to accept the Resolution as read.



WHERE COMMUNITY AND SPIRIT MEET®

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Gibbons reminded everyone about the Art Installation at the Kirkwood Performing Art Center.

Council Member Luetzow reminded everyone that Saturday, Feb. 17th, the Kirkwood Historical Society is sponsoring a Black History Month Event.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes had nothing to report.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche provided the Planning & Zoning report. The following action was taken:

1. By a vote of 7-0, the Commission recommended approval of Special Use Permit and Site Plan amendments for Emil Frei & Associates, 1017 West Adams Avenue, for an addition to the studio built in 2021. A public hearing is scheduled for March 7, 2024.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:37 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on March 7, 2024.

Laurie Asche
City Clerk

Approved: