



WHERE COMMUNITY AND SPIRIT MEET™

### **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on December 7, 2023 at 5:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, Public Services Director Chris Krueger, Planning & Development Services Director Jonathan Raiche, Parks Director Kyle Henke, City Engineer Rich Holesinger, and City Attorney John Hessel.

### **APPROVAL OF THE NOVEMBER 16, 2023 WORK SESSION MINUTES**

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the November 16, 2023 Work Session minutes. The motion was unanimously approved.

### **PONCA TRAIL STREET CODE ISSUES TEAM RECOMMENDATION ON PARKING**

Public Services Director Chris Krueger informed Council that the City has received complaints about cars blocking the sidewalk. The Kirkwood Fire Department completed a street test with a legally parked car on the street. The parked car was not blocking the sidewalk but the emergency vehicle could not pass the parked car. Ponca Trail is a narrow street measuring approximately 16' wide. Chapter 14 Motor Vehicles and Traffic, Article VI Parking, Section 324 (a)(2) of the City Code states that vehicle parking on a sidewalk is an area that is prohibited for stopping, standing and parking. A petition was received from the majority of the residents on Ponca Trail to request that parking should be allowed on the sidewalk. The Street Code Issues Team reviewed the petition and recommends Chapter 14 Section 324 (a)(2) be amended to exclude Ponca Trail between #1 through #30 to allow vehicles to be parked on the sidewalk due to the narrow width of the street. A discussion took place. Consensus of Council is to have legislation drafted for December 21<sup>st</sup> Council meeting.

Chief Administrative Officer Russ Hawes informed Council that American Public Works Association of Missouri Project of the year Award was awarded to the City of Kirkwood for the City Hall/Police Department parking lot construction.

### **MOTION TO CLOSE THE MEETING**

Motion was made by Council Member Zimmer and seconded by Council Member Sears to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call:

Mayor Griffin	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"



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The meeting was closed.

**MOTION TO OPEN THE MEETING**

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to open the meeting.

Roll Call:

Mayor Griffin	"Yes"
Council Member Sears	"Yes"
Council Member Wurtz	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"

The meeting was opened. There being no further matters to come before the council, the meeting was adjourned.

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Laurie Asche  
City Clerk