



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, December 21, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, December 21, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Ashe, Deputy City Clerk Bridget Waters, and City Attorney John Hessel.

**INTRODUCTIONS AND RECOGNITIONS
NONE**

PRESENTATIONS

Deb Hill and Fonda Richardson of the Historical Society discussed the upcoming Black History Celebration event on February 17, 2024 from 9 am to 4 pm. This event is free and open to all.

Police Officer Gary Baldrige presented information and showed a slideshow of pictures pertaining to the annual Shop with a Cop event that took place on December 9, 2023.

**PUBLIC HEARINGS
NONE**

PUBLIC COMMENTS

1. Mike Kappel, 4 Ponca Trail; made comments about parking on Ponca Trail and stated support for Bill 11013.

CONSENT AGENDA

Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to approve the Consent Agenda. A discussion took place. The Consent Agenda was unanimously approved.

- a) Approval of the December 7, 2023 Council Meeting Minutes
- b) Resolution 146-2023, appointing Ninad Garware to the Architectural Review Board for a partial term to June 2026 and Dean Shillito to the Civilian Pension Board for a partial term to June 2026
- c) Resolution 147-2023, accepting the bid of Viking Chives Midwest, Inc. in the amount of \$15,115 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Utility Service Body for the Water Department's 2024 2500HD Chevy Silverado and authorizing and directing the Director of Procurement to issue a Purchase Order



UNFINISHED BUSINESS
NONE

NEW BUSINESS

Bill 11013, amending the Kirkwood Code of Ordinances, Chapter 14, Article VI., Section 14-324 “Prohibited stopping, standing and parking areas enumerated”, Subsection (a)(2) “On a sidewalk” by excluding Ponca Trail between 1 through 30 Ponca Trail to allow vehicles to be parked on the sidewalk was made by Council Member Duwe and seconded by Council Member Wurtz to accept the bill as read. A discussion took place.

The bill received first reading approval and was held over.

Bill 11014, amending the Kirkwood Code of Ordinances, Chapter 14, Article VIII., Section 14-398 “Routes on which operation of commercial vehicles restricted”, to add Scott Avenue between Leffingwell Avenue and South Woodlawn Avenue was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Gibbons to accept the bill as read.

The bill received first reading approval and was held over.

Bill 11015, adopting a revised City of Kirkwood Classification and Pay Plan, effective January 8, 2024 was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Duwe to accept the bill as read. A discussion took place.

The bill received first reading approval and was held over.

Resolution 148-2023, accepting the bid of Midwest Pool Management in the amount of \$66,566.66 (which includes a contingency of \$10,000) for Aquatic Center Leak Detection and Repairs and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”



Resolution 149-2023, accepting the quote of Westport Pools in the not to exceed amount of \$24,830 for repairs to Aquatic Center Kiddie Pool SCS Play Structure and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 150-2023, accepting the proposal of Anthem Blue Cross Blue Shield on a self-insured basis for the City’s health insurance for the period of April 1, 2024 through March 31, 2025 was brought before the City Council. Motion was made by Council Member Wurtz and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 151-2023, authorizing and directing the Mayor to enter into a Disposal Service Agreement between the City of Kirkwood and F.W. Disposal, L.L.C for a term of fifteen years was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”



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Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 153-2023, accepting the proposal of MidAmerican Energy Services, LLC in the amount of \$240,000 for the purchase of 5MW of Capacity for the Electric Department for the 2024/2025 MISO planning year and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 154-2023, accepting the proposal of Lochmueller Group in the not to exceed amount of \$630,000 (which includes a contingency of \$30,000) for Professional Engineering and Consulting Services for the Safe Streets and Roads for All Project and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Wurtz and seconded by Council Member Duwe to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 155-2023, accepting the proposal of Horner & Shifrin in the not to exceed amount of \$677,676.95 (which includes a contingency of \$61,607) for Design, Right-of-Way Negotiations, and Construction Services for the TAP-5502(616) Grant’s Trail Extension Phase I Project, and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Duwe to accept the Resolution as read. A discussion took place.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

Resolution 156-2023, approving the Final Site Plan for a Mixed-Use Development in the B-2 Zoning District located on the properties known as 116, 126, 132, 142 and 150 East Monroe Avenue and 309 South Taylor Avenue, subject to certain conditions was brought before the City Council. Motion was made by Council Member Sears and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

NONE

CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Russell Hawes reported on the Holiday Party that was held at the Magic House on December 6, 2023 and thanked the Employee Appreciation Committee for all of their hard work on a successful event.

CITY ATTORNEY REPORT

NONE

CITY CLERK REPORT

Ms. Asche provided upcoming Public Hearings for January 4, 2024:

1. A request for an amendment to the B-5 Final Site Plan and Special Use Permit for a drive-through facility for 7-Brew Restaurant at 1147 South Kirkwood Road.



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- A public hearing is scheduled for January 4, 2024.
2. A request for a Special Use Permit for Major Animal Facility for Animal Eye Associates at 10328-10330-10332 Manchester Road (Greentree Center). A public hearing will be scheduled for January 4, 2024.
 3. A request for a Text Amendment for Personal and Commercial Service in the I-1 Light Industrial District. A public hearing will be scheduled for January 4, 2024.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:47 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on January 4, 2024.

Laurie Asche
City Clerk

Approved: