



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes  
Kirkwood City Hall  
Thursday, December 7, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, December 7, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Ashe, Deputy City Clerk Bridget Waters, and City Attorney John Hessel.

**INTRODUCTIONS AND RECOGNITIONS**

Chief Murphy presented to Council the Retirement of the Police Canine Roscoe. Roscoe has been with the Police Department for 8 years and during this time he was involved in hundreds of investigations.

Chief Murphy also announce Department Promotions. James Patterson was promoted to Sergeant. Ryan Lawrence was promoted to Lieutenant. Sean Connors was promoted to Captain.

**PRESENTATIONS**

NONE

**PUBLIC HEARINGS**

NONE

**PUBLIC COMMENTS**

1. Jack Reis, 818 Elm Tree Ln.; made comments thanking Council Member Gibbons with helping to get No Parking strips painted at the corner of West Essex Ave and Chopin Dr.
2. Chris Bentler, 451 Miriam Ave.; made comments about Fontana Contracting, Inc. located at 635 E. Elliott Ave. improperly burning hazardous materials on the weekends. Mr. Bentler also thanked Council Member Wurtz and the Police Department for their help in this matter.

**CONSENT AGENDA**

Motion was made by Council Member Zimmer and seconded by Council Member Wurtz to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the November 16, 2023 Council Meeting Minutes
- b) Resolution 142-2023, accepting the bid of Anixter in the amount of \$19,890 for the purchase of 15kV ERP Cable for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order



WHERE COMMUNITY AND SPIRIT MEET®

### UNFINISHED BUSINESS

Bill 11009, granting a Special Use Permit for an Amusement Facility, Indoor at 117 West Argonne drive subject to certain conditions was brought before the City Council. A discussion too place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10836.

Bill 11010, appropriating \$56,400 from the Park Improvement Fund Balance to the Parks Building and Site Improvement Account, Project #PR2405, accepting the bid of Environmental Operations, Inc. in the amount not to exceed of \$56,400 (which includes a contingency of \$15,000) for Community Center Hazardous Materials Abatement and authorizing and directing the Mayor to enter into a contract was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10837.

Bill 11011, appropriating \$15,000 from the Park Improvement Fund Balance to the Parks Building and Site Improvement Account, Project #PR2405, accepting the bid of Intertek-PSI in the amount not to exceed of \$15,000 (which includes a contingency of \$2,274) for Community Center Material Testing and Special Inspection and authorizing and directing the Mayor to enter into a contract was brought before the City Council.



WHERE COMMUNITY AND SPIRIT MEET®

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10838.

Bill 11012, appropriating \$1,119,702 from the Park Improvement Fund Balance to the Parks and Recreation Building and Site Improvement Account, Project #PR2405, and accepting the bid of Garland/DBS, Inc. in the not to exceed amount of \$1,119,702 (pursuant to Omnia Partners Cooperative Agreement) for the Community Center Roof Replacement, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10839.

**NEW BUSINESS**

Resolution 143-2023, amending the contract with Luzco Technologies, LLC by increasing the amount by \$503,779 for an annual not to exceed amount of \$1,593,779 for Utility Design and Project Management Services for the Electric Department and authorizing and directing the Mayor to enter into an amended contract was made by Council Member Luetzow and seconded by Council Member Wurtz to accept the bill as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”



WHERE COMMUNITY AND SPIRIT MEET®

Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

Resolution 144-2023, accepting the bid of Lynn Elliott CO KC in the amount of \$1,850,000 for the purchase of Three Phase Padmount Dual Voltage Transformers for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the bill as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

Resolution 145-2023, accepting the proposal of Cordelio/Morain Sands, LLC in the amount of \$610,500 annually, for a term of ten years pending budgetary approval, for the purchase of Capacity for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the bill as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

**CONSENT AGENDA ITEMS FOR DISCUSSION**  
NONE



### **CITY COUNCIL REPORTS**

Council Member Gibbons informed Council of the Historical Society event “Homes for the next 100 years” that took place over the weekend. Audi Exchange sponsored the event. They over 600 tickets and made \$15,000. The event was very successful.

Council Member Gibbons also stated that Congress is in talks to defund Amtrak. Council Member Gibbons drafted a letter for Mayor and Council to sign and send to Missouri Congresswoman Ann Wagner to not defund Amtrak.

Council Member Zimmer stated today is Pearl Harbor Day. 82 years ago we remember those who gave their lives for our Country.

### **CHIEF ADMINISTRATIVE OFFICER REPORT**

NONE

### **CITY ATTORNEY REPORT**

NONE

### **CITY CLERK REPORT**

Ms. Asche read the report of the December 6, 2023 meeting of the Planning and Zoning Commission, the following action was taken:

1. By a vote of 7-0, the Commission recommended approval of a B-5 Final Site Plan Amendment and a Special Use Permit at 1147 S. Kirkwood Road in the Kirkwood Crossing shopping center for 7 Brew, a drive-through coffee restaurant. A public hearing will be scheduled for January 4, 2024.
2. By a vote of 7-0, the Commission recommended approval of a Special Use Permit for a Major Animal Facility for Animal Eye Associates at 10328-10330-10332 Manchester Road in the Greentree Center. A public hearing will be scheduled for January 4, 2024.
3. By a vote of 7-0, the Commission recommended approval of a zoning code text amendment changing the Personal & Commercial Service use from special to permit in I-1, Light Industrial District. A public hearing will be scheduled for January 4, 2024.
4. By a vote of 7-0, the Commission recommended approval of a B-2 Final Site Plan for the proposed Aria mixed use condominium development at 132 E. Monroe Avenue. Because the final site plan is consistent with the approved development plan in Resolution 77-2023 (dated July 6, 2023). Legislation will be drafted for Council consideration.



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### **ADJOURNMENT**

There being no further business to come before the Council, the formal meeting was adjourned at 7:24 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on December 21, 2023.

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Laurie Asche  
City Clerk

***Approved:***