



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, October 5, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, October 5, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Wurtz, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, and City Attorney John Hessel.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Mollie LeBlanc, Human Resources Manager; made comments supporting LAGERS
2. Andy Huber, GIS Technician; made comments in support of LAGERS
3. Georgia Regland; 1811 Enola Ct, made comments in support of LAGERS
4. Ed Golterman, 549 Wooddell Ct.; asked Council to oppose the St. Louis County Property Tax increase.
5. Jonathan Raiche, Director of Planning and development Services; made comments in support of LAGERS
6. Sandra James, offered her Notary Services to Council and citizens of Kirkwood

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the September 21, 2023 Council Meeting Minutes
- b) Resolution 104-2023, appointing Director of Electric Mark Petty to serve as the Director to the Missouri Joint Municipal Electric Utility Commission
- c) Resolution 105-2023, amending the contract with ESRI by increasing the contract amount by \$3,581.15 for a total not to exceed amount of \$24,433.15, and adding two additional 12 month terms, pending budgetary approval, for ArcGIS Desktop Support and Maintenance for the MIS Department and authorizing and directing the Mayor to enter into an amended contract



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- d) Resolution 106-2023, accepting the bid of Turn-Key Mobile, Inc. in the amount of \$19,912 (pursuant to Jasper County Governmental Cooperative Contract) for the purchase of six mobile data terminals for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order

UNFINISHED BUSINESS

Bill 11001, appropriating \$500,000 from the General Fund Fund Balance to the Building and Site Improvements Account for a real estate transaction was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10829.

NEW BUSINESS

Bill 11002, amending the provisions of the Municipal Code of Ordinances, Appendix D – Industrial Development Authority, regarding requirements for Directors was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Bill as read.

The bill received first reading approval and was held over.

Bill 11003, appropriating \$27,714 from the Equitable Sharing Fund Balance to the Police Department Rolling Stock Account, accepting the bid of Polaris Sales, Inc. in the amount of \$27,713.64 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Polaris Ranger Crew XP 1000 for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was made by Council Member Gibbons and seconded by Council Member Luetzow to accept the Bill as read. Discussion took place.

The bill received first reading approval and was held over.

Bill 11004, authorizing and directing the Mayor to enter into a Missouri Highways and Transportation Commission Transportation Enhancements Funds Program Agreement for the TAP-5502(616) Grant’s Trail Extension Phase I Project was made by



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Council Member Duwe and seconded by Council Member Luetzow to accept the Bill as read.

The bill received first reading approval and was held over.

Bill 11005, authorizing the City of Kirkwood’s participation as a LAGERS employer, commencing on February 1, 2024 was made by Council Member Sears and seconded by Council Member Wurtz to accept the Bill as read. Discussion took place.

The bill failed with Mayor Griffin, Council Members Sears and Wurtz in favor. Council Members Duwe, Gibbons, Luetzow, and Zimmer were opposed.

Resolution 107-2023, authorizing and directing the Mayor to enter into a Fire Station Alerting System Transfer of Ownership Agreement between the City of Kirkwood and St. Louis County, Missouri was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

Resolution 108-2023, accepting the proposal of American Electric Power in the amount of \$666,040 for the purchase of Wholesale Summertime Block Power for the Summer of 2024 for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”



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Resolution 109-2023, accepting the proposal of American Electric Power in the amount of \$713,011 for the purchase of Wholesale Summertime Block Power for the Summer of 2025 for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

Resolution 110-2023, authorizing and directing the mayor to enter into a Supplemental Agreement No. 1 to Engineering Services Contract with Crawford, Murphy and Tilly, Inc. by increasing the amount by \$242,508.04 for a total not to exceed amount of \$410,582.97 for Right-of-Way Acquisition Services and Professional Engineering and Construction Services for the STP-5502(611) North Kirkwood Road Improvement Project was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Wurtz to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

Resolution 111-2023, amending the Purchase Order with Viking Chives Midwest (pursuant to Sourcewell Cooperative Contract) by increasing the amount by \$3,580 for a total amount of \$116,056 for the purchase of a 2024 Ford F550 Chassis with Viking Chives Dump Body for the Street Department and authorizing and directing the Director of Procurement to issue an amended Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read. A discussion took place.

Roll Call:



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Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

Resolution 112-2023, authorizing and directing the Mayor to enter into a Purchase Agreement and a Lease Agreement with Sabada Properties, LLC was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

NONE

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes informed Council the City of Kirkwood won the Outstanding Public Outreach, Program, Project, Tool, Community Initiative Award for Vision Zero Action Plan from the American Planning Association Missouri Chapter. Mr. Hawes thanked Council Members Duwe, Wurtz, and Zimmer for their work on the Vision Zero Task Force. Mr. Hawes thanked the staff that also worked on the Task Force.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche reported an upcoming Public Hearing:

November 2, 2023

1. Approval of a Special Use Permit for an Indoor Amusement Facility (Little’s Loft Play Café) at 117 W. Argonne Drive.



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ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:25 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on October 19, 2023.

Laurie Asche
City Clerk

Approved: