



**Park Board Agenda**  
**Monday, October 16, 2023, 7:00 p.m.**  
**Kirkwood Community Center**  
**111 South Geyer Rd.**



**CITIZEN COMMENTS** *(See instructions on the previous page for offering a comment. The public comment portion of the meeting is an opportunity to hear comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

**I. APPROVAL OF SEPTEMBER 20, 2023 MEETING MINUTES**

**II. COMMITTEE ASSIGNMENTS/REPORTS**

- a. Partnership Committee update

**III. UNFINISHED BUSINESS**

- a. Strategic Plan Update

**IV. NEW BUSINESS**

- a. Parks Budget Review
- b. MDC Cooperative Agreement
- c. Other Matters

**V. SUPERINTENDENT OF PARKS, HEAD RANGER AND VOLUNTEER COORDINATOR REPORTS**

**VI. DIRECTOR'S REPORT**

**VII. BOARD MEMBER COMMENTS**

**VIII. ADJOURNMENT**

**Next Meeting – November 20, 2023**

**Staff Liaison:** Kyle Henke. Phone: 314.822.5856 Email: [henkek@kirkwoodmo.org](mailto:henkek@kirkwoodmo.org)

**Chair:** Ellen Edman

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

*From the desk of:*  
Kyle Henke, Director of Parks and Recreation  
111 S. Geyer Road, Kirkwood, MO 63122  
Phone: 314-822-5856 Fax: 314-984-5931  
E-mail: henkek@kirkwoodmo.org



## **Memo**

To: Kirkwood Park Board  
From: Kyle Henke  
Date: October 12, 2023  
Re: October 16, 2023 Agenda Memo

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### **Committee Reports**

This represents the monthly opportunity for committee members to provide any updates regarding recent committee progress. The Partnership Committee met on October 4<sup>th</sup>, In Kathy's absence Chris will provide an update Draft minutes are included in the packet.

### **Unfinished Business**

Strategic Planning Update – This represents the monthly opportunity to provide updates on any actions taken regarding the strategic plan.

### **New Business**

Parks Budget Review – A request to review the parks budget was made by a park board member. Included in the packet is the most up to date financial information for revenue, expenses and capital items. The acting treasure of the Park Board met with the Director to discuss the budget in detail. Steve will provide an update to the board.

MDC Cooperative Agreement - Missouri Department of Conservation Cooperative Agreement related to Powder Valley, Emmenegger Park and Possum Woods is Included in the packet. The one year term expired in September of 2023. MDC has provided us with the renewal for the period of October 1, 2023 through September 30, 2024. There are no anticipated changes and there seems to be no conflict with

staff. A suggested motion is to approve the Missouri Department of Conservation and Kirkwood Parks and Recreation Cooperative Agreement for Emmenegger Park access and maintenance of Possum Woods Conservation Area.

Maintenance Report – This represents the portion of the meeting that includes staff reports from the Superintendent of Parks, Park Ranger and the Volunteer Coordinator as provided to the Director.

Director's Report – My report will include information on the following:

- Master Plan RFQ Update



**Park Board  
Meeting Minutes  
Monday, September 25, 2023, 7:00 p.m.  
Kirkwood Community Center Room 202**



**IN ATTENDANCE:** The meeting was called order at 7:03 p.m. with President Ellen Edman, Steve Ostrowski, Nate Wurtz(absent), Jordan Wienke, Kathy Paulsen, Christopher Molitor, Kevin Miller, Lauren Nieman(absent), Becky Jones(absent) and Staff Liaison Kyle Henke, Curt Carron and Pete Laufersweiler in attendance.

**I. CITIZEN COMMENTS**

Allen Hopefl, 12 Orchard Way, Thanked the staff for a great Greentree Festival.

**II. APPROVAL OF August 21, 2023 MEETING MINUTES**

A motion made by Kathy Paulsen to approve the August 21, 2023 meeting minutes, seconded by Jordan Wienke. Motion approved unanimously.

**III. COMMITTEE REPORTS**

- a. Partnership Committee – Will have a meeting on Oct. 4, 2023 to begin a discussion about the process of renaming a park.

**IV. UNFINISHED BUSINESS**

- a. Strategic Goals Update – None

**V. NEW BUSINESS**

- a. Quarry Park Road Paving – Curt discussed the project and bids.  
A motion by Jordan Wienke to approve entering into a contract with Ford Asphalt Company for an amount not to exceed \$50823.00 to be paid from project PF 2412 account 201-09-100-101-000-620020. Seconded by Kevin Miller. Motion approved unanimously.
- b. Volunteer Recognition – A citizen suggested recognizing volunteers beyond current practices. The Partnership Committee will discuss at their next meeting.
- c. Emmenegger Trail Markings – A request was made on the website All Trails that the trails at Emmenegger Nature Park be better marked. The Trail Committee will discuss this at their next meeting.

**VI. SUPERINTENDENT OF PARKS REPORT**

- a. Curt discussed the Superintendent of Parks' report.

**VII. DIRECTORS REPORT**

- a. Community Center Update – Kyle gave an update. Bids came in higher than expected, in the process of value engineering the project to bring down total costs.
- b. Greentree Festival – The weather was great and there were big crowds. Kyle thanked Curt, Pete and the Parks Crew for all of their hard work.



- c. Master Plan RFQ – It has gone out and the responses are due at the end of the month.
- d. Bobcat at Emmenegger Park – There was a possible sighting of a bobcat at Emmenegger Park, it is unconfirmed, but possible.

**VIII. BOARD COMMENTS**

Ellen Edman – Thanked the staff for all of the hard work they do for the parks.

Kathy Paulsen – Expressed her appreciation for the safety of Kirkwood Park.

**IX. ADJOURNMENT** – The meeting was adjourned at 7 p.m.

DRAFT

## Partnership Committee Meeting minutes - Oct. 4, 2023

Kirkwood Community Center, Room 202

Meeting began at 4:03 p.m. In attendance; Kathy Paulsen (chair), Jordan Weinke, Ellen Edman, Chris Molitor Staff: Parks Director Kyle Henke

- I. Citizen Comments – There were no citizen comments
- II. Approval of June 7, 2023 Minutes – Motion made by Ellen Edman to approve, seconded by Christ Molitor; passed unanimously
- III. Unfinished Business
  - a. Webster Groves Nature Study Society – James Earl Comfort – Kiosk. Kyle shared that the design for the kiosk is to be provided this week.
  - b. Youth in Action – Napoleon B. Morris – Headstone Replacement – no update was available.
- IV. New Business
  - a. Park Naming Policy – the “Saint Louis County Parks Land & Facility Naming Department Policy” was shared in the meeting and reviewed as a possible prototype for a Naming Policy for the Kirkwood Parks Department. Pros and cons of having a naming policy and renaming policy were discussed by the committee. Having a policy in place will guide the public & provide a framework for decision making. Jordan Weinke stressed the importance of flexibility and equity. The committee discussed the County’s wording regarding renaming of parks or facilities. Ellen Edman made a motion to recommend the wording for renaming as written in the County’s policy. Motion was seconded by Chris Molitor and passed unanimously.
  - b. Park Amenity Memorial Naming Policy  
The committee wishes to propose to the Park Board a policy which has flexibility while providing some protection from potentially onerous requests. Chris Molitor suggested wording to be included that the Park Board strives to be sensitive to vulnerable persons. Kyle Henke will write a draft policy per the discussion at the meeting.

A motion was made by Chris Molitor - to recommend adoption of a new land and facility naming policy; seconded by Ellen Edman; the motion passed unanimously. A motion to amend was made by Jordan Weinke - to recommend a new land & facility naming policy, as drafted, pending legal review by the City attorney; seconded by Chris Molitor and approved unanimously.

- c. Volunteer Recognition – An award for a volunteer who has provided years of service in Kirkwood Parks was discussed. Kathy Paulsen showed a plaque awarded by the Urban Forestry Commission as an example of recognition by the City. Kyle will collect a list of achievements and get input from Kylie Christanell, volunteer coordinator. Jordan Weinke wants to make sure that this volunteer is recognized for their efforts over the years. Date and place TBD.
- d. Other matters – there were none. Meeting adjourned at 5:15 p.m.

Submitted by Kathy Paulsen

**REVENUE**

Description	2024 Revised Budget	2024 Actual	2023 Actual	2022 Actual
Property Taxes	\$ 1,380,000.00	\$ 99,013.63	\$ 1,467,822.93	\$ 1,159,505.41
Grants	\$ -	\$ -	\$ -	\$ -
Interest Revenue	\$ 5,500.00	\$ 1,723.43	\$ 22,898.03	\$ 36,538.75
Donations	\$ 6,750.00	\$ 7,900.00	\$ 11,250.00	\$ 17,700.00
Sponsorship	\$ 250.00	\$ -	\$ -	\$ -
Concessions	\$ 3,110.00	\$ 3,324.34	\$ 4,407.69	\$ 3,944.29
Ball Field Rental	\$ 48,000.00	\$ 18,338.50	\$ 57,956.82	\$ 48,748.87
Picnic Fee	\$ 26,000.00	\$ 16,317.50	\$ 33,782.50	\$ 35,059.50
Miscellaneous Revenue	\$ -	\$ 24,415.00	\$ -	\$ -
Transfers from Other Funds	\$ 84,830.00	\$ -	\$ 82,130.00	\$ 83,800.00
Transfers from Park Imp	\$ 575,000.00	\$ 239,585.00	\$ 575,000.00	\$ 575,000.00
Sale of Capital Asset	\$ 20,000.00	\$ 3,429.90	\$ 12,726.47	\$ 8,060.89
Insurance Proceeds	\$ -	\$ -	\$ -	\$ 539.38
<b>TOTAL</b>	<b>\$ 2,149,440.00</b>	<b>\$ 414,047.30</b>	<b>\$ 2,222,178.38</b>	<b>\$ 1,895,819.59</b>

**EXPENSE**

Description	2024 Revised Budget	2024 Actual	2023 Actual	2022 Actual
Wages Full Time Civilian	\$ 920,879.00	\$ 469,343.06	\$ 794,100.61	\$ 781,581.60
Wages Part Time	\$ 122,306.00	\$ 59,658.08	\$ 67,555.26	\$ 77,107.99
Overtime Civilian	\$ 32,550.00	\$ 24,696.57	\$ 30,081.47	\$ 39,459.23
Social Security	\$ 66,695.00	\$ 34,204.88	\$ 54,972.56	\$ 55,447.92
Medicare	\$ 15,599.00	\$ 7,999.64	\$ 12,856.47	\$ 12,967.59
Pension Civilian	\$ 62,352.00	\$ 30,542.94	\$ 54,056.85	\$ 50,296.13
Deferred Compensation	\$ 32,040.00	\$ 8,770.04	\$ 16,185.45	\$ 16,528.50
Insurance Health	\$ 160,100.00	\$ 80,553.00	\$ 143,939.00	\$ 141,929.97
Insurance Dental	\$ 6,467.00	\$ 2,631.15	\$ 4,817.11	\$ 5,164.06
Insurance Vision	\$ 1,260.00	\$ 512.91	\$ 967.74	\$ 1,052.36
Unemployment	\$ -	\$ -	\$ -	\$ -
Audit	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ 1,500.00
Legal	\$ 3,500.00	\$ 1,264.20	\$ 3,273.12	\$ 3,332.34
Training	\$ 2,000.00	\$ 142.00	\$ 2,160.00	\$ 1,068.75
Professional Services Other	\$ 87,050.00	\$ 64,114.36	\$ 44,029.09	\$ 37,729.55
Volunteer Program	\$ 2,700.00	\$ 711.16	\$ 2,865.72	\$ 1,757.10
Building & Grounds Maint	\$ 2,800.00	\$ 742.39	\$ 5,676.73	\$ 5,517.87
Equipment Maintenance	\$ 6,100.00	\$ 6,357.38	\$ 1,312.90	\$ 3,022.13
Office Equipment Maintenance	\$ 400.00	\$ 225.00	\$ 300.00	\$ 225.00
Radio Equipment Maintenance	\$ 1,200.00	\$ 595.00	\$ 1,199.66	\$ 499.00
Telephone & Cellular	\$ 6,230.00	\$ 2,276.00	\$ 4,003.90	\$ 3,966.37
Landfill Fees	\$ 5,200.00	\$ 1,744.17	\$ 4,520.09	\$ 4,417.31
Rentals Equipment	\$ 11,300.00	\$ 9,668.36	\$ 9,766.48	\$ 10,477.14
Insurance General Liability	\$ 16,500.00	\$ 16,691.65	\$ 16,077.32	\$ 12,983.06
Insurance Workers Comp	\$ 98,090.00	\$ 32,696.00	\$ 93,420.00	\$ 84,920.00
Travel	\$ 600.00	\$ -	\$ 816.48	\$ -
Office Supplies	\$ 1,000.00	\$ 524.93	\$ 888.41	\$ 1,031.18
Building & Grounds Supplies	\$ 7,000.00	\$ 5,133.98	\$ 12,975.17	\$ 8,086.08



Description	2024 Revised Budget	2024 Actual	2023 Actual	2022 Actual
Clothing	\$ 4,300.00	\$ 5,735.83	\$ 4,930.34	\$ 3,763.02
Film & Media Processing	\$ -	\$ -	\$ -	\$ -
Food	\$ 600.00	\$ 487.41	\$ 733.25	\$ 618.25
Janitorial Supplies	\$ 6,000.00	\$ 5,649.76	\$ 5,317.08	\$ 6,081.21
Landscape Supplies	\$ 19,650.00	\$ 8,856.09	\$ 15,842.07	\$ 12,112.26
Machinery/Equipment Supplies	\$ 3,300.00	\$ 3,042.33	\$ 2,821.98	\$ 2,740.14
Irrigation	\$ 4,325.00	\$ 5,442.80	\$ 3,950.48	\$ 7,498.54
Natural Gas	\$ 2,900.00	\$ 304.16	\$ 2,668.76	\$ 2,733.72
Water	\$ 46,800.00	\$ 32,089.09	\$ 44,884.74	\$ 38,569.79
Membership Dues	\$ 600.00	\$ 187.02	\$ 307.89	\$ 724.15
Law Enforcement	\$ 1,600.00	\$ 733.71	\$ 750.19	\$ 928.16
Motor Fuel & Lubricants	\$ 39,500.00	\$ 16,214.14	\$ 26,505.22	\$ 26,521.41
Operating Supplies Other	\$ 4,000.00	\$ 2,179.04	\$ 3,972.88	\$ 4,114.27
Safety Equipment	\$ 4,250.00	\$ 2,293.31	\$ 3,125.14	\$ 2,651.60
Small Tools	\$ 3,250.00	\$ 780.12	\$ 1,015.99	\$ 1,960.29
Vehicle Repairs & Parts	\$ 3,000.00	\$ 1,860.50	\$ 2,572.47	\$ 3,361.44
Administration Fees	\$ 10,100.00	\$ 4,210.00	\$ 10,100.00	\$ 10,100.00
Fleet Services	\$ 76,325.00	\$ 31,800.00	\$ 69,163.00	\$ 69,725.00
Water Charges	\$ -	\$ -	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -
Small Cap Office Furniture	\$ 15,000.00	\$ 587.21	\$ 4,504.55	\$ -
Building & Site Improvements	\$ 67,000.00	\$ 7,137.10	\$ 55,598.00	\$ 123,961.46
Park Improvements	\$ 33,250.00	\$ 5,360.00	\$ 32,803.50	\$ 5,627.00
Machinery & Equipment	\$ 80,000.00	\$ 79,242.00	\$ 76,324.80	\$ 18,534.05
Rolling Stock	\$ 49,811.00	\$ -	\$ -	\$ -
Engineering Fees	\$ 140,000.00	\$ -	\$ -	\$ 18,032.25
Feasibility Studies	\$ -	\$ 10,000.00	\$ -	\$ -
Bldg & Grounds KWD Park	\$ 14,600.00	\$ 8,569.53	\$ 16,827.49	\$ 10,070.80
Bldg & Grounds Greentree Park	\$ 2,900.00	\$ 476.49	\$ 568.32	\$ 335.25
Water Greentree Park	\$ 4,800.00	\$ 2,483.48	\$ 4,955.37	\$ 5,467.97
Bldg & Grounds Emmenegger	\$ 1,200.00	\$ 572.36	\$ 552.40	\$ 1,008.03
Water Emmenegger	\$ 500.00	\$ 309.71	\$ 509.94	\$ 312.17
Bldg & Grounds Meacham Park	\$ 1,000.00	\$ 2,248.02	\$ 840.67	\$ 1,091.34
Water Meacham Park	\$ 3,100.00	\$ 2,254.68	\$ 3,285.12	\$ 3,537.21
Bldg & Grounds Quarry Park	\$ 700.00	\$ 265.02	\$ 1,000.50	\$ 699.55
Water Quarry Park	\$ 175.00	\$ 71.11	\$ 200.11	\$ 131.25
Bldg & Grounds Walker Park	\$ 500.00	\$ 547.92	\$ 268.47	\$ 266.22
Water Walker Park	\$ 1,800.00	\$ 1,370.42	\$ 1,876.95	\$ 2,085.96
Bldg & Grounds Monfort Park	\$ 400.00	\$ -	\$ 85.40	\$ 23.84
Water Monfort Park	\$ 900.00	\$ 856.65	\$ 826.05	\$ 896.28
Bldg & Grounds Quinette	\$ 200.00	\$ -	\$ 551.64	\$ 190.88
Water Quinette Cemetery	\$ 150.00	\$ 104.12	\$ 162.91	\$ 144.61
Bldg & Grounds Avery Park	\$ 600.00	\$ 33.78	\$ 754.75	\$ 75.62
Water Avery Park	\$ 1,200.00	\$ 834.17	\$ 1,270.07	\$ 1,212.68
Bldg & Grounds SBD	\$ 8,650.00	\$ 3,535.78	\$ 4,721.24	\$ 4,581.43
Machinery & Equipment SBD	\$ 600.00	\$ -	\$ 509.13	\$ 396.78

Description	2024 Revised Budget	2024 Actual	2023 Actual	2022 Actual
Bldg & Grounds Fillmore Park	\$ 400.00	\$ 403.07	\$ 25.80	\$ -
Water Fillmore Park	\$ 2,200.00	\$ 1,816.44	\$ 2,028.50	\$ 2,779.57
<b>TOTAL</b>	<b>\$ 2,335,554.00</b>	<b>\$ 1,114,243.22</b>	<b>\$ 1,793,280.75</b>	<b>\$ 1,757,733.68</b>

Estimated Fund Balance	\$ 2,378,674.00	\$ 1,949,775.00
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**COOPERATIVE AGREEMENT  
BY AND BETWEEN  
MISSOURI DEPARTMENT OF CONSERVATION  
AND  
CITY OF KIRKWOOD, MISSOURI**

1. **PURPOSE OF GRANT OR AGREEMENT:** The Missouri Department of Conservation (Department) and the City of Kirkwood (City) have found their relationship to be mutually beneficial and by continuing their relationship it will allow both parties to further their mission.
  
2. **OUTCOMES:**  
To preserve and protect the area known as Emmenegger Nature Park owned by the City of Kirkwood (City), Missouri. The Area provides access to the Missouri Department of Conservation's Possum Woods Conservation Area.
  
3. **DEPARTMENT DELIVERABLES:**
  - When possible, the Department will implement applicable sections of the 2014 Emmenegger/Possum Woods Area Plan on Possum Woods CA and provide technical advice as requested by the City regarding Emmenegger Nature Park.
  - The Department will provide a logo for the park entrance sign.
  - The Department will coordinate programs and public events free of charge at Emmenegger with prior approval from the City and assist City with coordination of events in which both parties have an interest.
  - The Department will open the gate at 7 a.m. daily at Emmenegger Nature Park that allows access to Possum Woods CA, except for Sundays and state holidays.
  - The Department will provide a law enforcement presence to enforce the laws in the *Wildlife Code of Missouri*.
  
4. **CITY DELIVERABLES:**
  - The City will grant access and use of Emmenegger Nature Park to the Department free of charge.
  - When possible, the City will provide labor, equipment, and expense to carry out applicable sections of the 2014 Emmenegger/Possum Woods Area Plan.
  - The City is responsible for construction and maintenance of roads and infrastructure within Emmenegger Nature Park.
  - The City will assist law enforcement to Powder Valley Conservation Nature Center after hours and on holidays as needed.
  - The City will open and close the gate at Powder Valley Conservation Nature Center as requested by the Department including evenings, Sundays, and on state holidays.

5. **PARTIES AND CONTACTS:**

Tamie Yegge  
Nature Center Manager  
11715 Cragwold Rd.  
Kirkwood, Missouri 63122-7000  
314-301-1506 ext. 4201  
[Tamie.Yegge@mdc.mo.gov](mailto:Tamie.Yegge@mdc.mo.gov)

Kyle Henke  
Director of Parks and Recreation  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
[Henkek@kirkwoodmo.org](mailto:Henkek@kirkwoodmo.org)  
314-822-5856

Curtis Carron  
Superintendent of Parks  
Kirkwood Community Center  
111 S. Geyer Road  
Kirkwood, Missouri 63122  
[Carroncr@kirkwoodmo.org](mailto:Carroncr@kirkwoodmo.org)  
314-822-5897

6. **AGREEMENT PERIOD:**

The initial Agreement period is October 1, 2020 through September 30, 2021. The Agreement may be renewed for three (3) one-year periods or portion thereof contingent upon mutual agreement and available funding.

7. **FUNDING AMOUNT AND SOURCES:**

There is no funding for this agreement.

8. **OWNERSHIP:**

The City shall retain ownership of the property known as Emmenegger Nature Park.

9. **MONITORING REQUIREMENTS:**

This agreement shall be monitored by both parties.

10. **TERMINATION:**

Each party retains the right to terminate this agreement at any time, without penalty or recourse, by giving written notice at least sixty (60) days prior to the effective date of the termination.

**11. APPLICABLE LAWS AND REGULATIONS, HOLD HARMLESS AND INDEMNITY:**

Each Party shall comply with all local, state, and federal laws and regulations related to the performance of this agreement to the extent that the same may be applicable to the entity. Each Party agrees to assume all risks associated with the activities performed under this Agreement and agrees to hold harmless, defend, and indemnify each other, and their agents and employees, from any claim or suit arising from, or in connection with, this Agreement and the activities performed under this Agreement.

**APPROVAL:**

**MISSOURI DEPARTMENT OF CONSERVATION:**

Jeff Gudmundson  
(Name)

Education Branch Chief  
(Title)

10/21/2020  
Date

**APPROVED AS TO FORM:**

Jennifer Frazier  
General Counsel

**CITY OF KIRKWOOD, MISSOURI**

David Hufford  
(Name)

President - Kirkwood Park Board  
(Title)

10/20/20  
Date

RENEWAL NO. <3> TO  
COOPERATIVE AGREEMENT NO. 2250  
BY AND BETWEEN  
THE MISSOURI DEPARTMENT OF CONSERVATION  
(DEPARTMENT)  
AND  
CITY OF KIRKWOOD, MISSOURI  
( PARTNER)

NAME OF PROJECT: To preserve and protect the area known as Emmenegger Nature Park owned by the City of Kirkwood (City), Missouri. The Area also provides access to the Missouri Department of Conservation's Possum Woods Conservation Area.

PURPOSE: Department and Partner hereby renew Cooperative Agreement No. 2250, originally entered on October 1, 2020. The Department retains the option to renew this Agreement for 0 subsequent renewals. All other terms and conditions of this Agreement shall remain in effect.

AGREEMENT PERIOD: October 1, 2023 through September 30, 2024.

FUNDING AMOUNT FOR RENEWAL: There is no funding for this agreement.

**APPROVAL:**

**MISSOURI DEPARTMENT OF CONSERVATION**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**CITY OF KIRKWOOD, MISSOURI**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

# MAINTENANCE REPORT FOR SEPT/OCTOBER

## For period Sept 26 through Oct 15

### **POST-FESTIVAL GROUNDS:**

The grounds took quite a beating during this year's festival; and a month without rain was a disservice. After finally receiving a ¼ to ½ inch of much needed rain, we began aeration of grounds. While we did not get nearly enough penetration, breaking the hardpan crust was enough to get some seed down and cover with compost along the main sidewalk. In addition, we performed aeration throughout the grounds but have yet to seed. The soccer fields were up and running 3 days after the festival, and we were able to increase aeration on some of those fields which were parked. In the short term aspect, the park has always recovered well superficially. But we do see related long term issues with trees from compaction, traffic, and some physical injuries such as bark chipped off, root flare wounds from vehicles maneuvering on the grounds. We have just recently lost one of the big Pin Oaks along the walk which had increasing dieback over the last few years. It was finally necessary to remove it.

### **ALPHONSE E. SMITH MONUMENT:**

The memorial plaque has been set in a monument overlooking the south side of the park. Smith was remembered in a ceremony this past spring and the monument was created by staff and set in place in time for the last concert at the lake October 14<sup>th</sup>. Our thanks to Alvin Reid for all his heartfelt work on the project.

### **FALL PLANS FOR THE CREW...**

Peter will be busy evaluating all the trees at Greentree Park. The trees within active and intermediate areas will undergo trimming, dead wooding, or removal by the crew as inspection dictates. This is a project that was expected to occur last fall, but workload and weather as it was prevented that project. We will be working on 75-100 picnic tables replacing seats, tops, or adding fasteners. We will be finishing a section of honeysuckle on Couch and Lions Road that is just too physical for volunteer groups. Kylie had a school group out the week of Oct 2 which removed quite a bit from both sides of Lions Road, but could not complete the Couch Ave bridge approach. This area has been overgrown for too long. Installing the gates at the I-44 Pedestrian/Bike lot is nearing completion. The holes were prepped, gates are being primed and painted, and they should be in place before the end of October. The gates will be operated daily by crew and ranger staff. We will provide keys for the gates to Sunset Hills Police, Fenton Fire Dist., Kirkwood Police, Sunset Hills Parks, and MDC at Powder Valley.

### **On the horticulture side of the operation:**

The crew has been busy removing the summer annuals in preparation for the spring bulb plantings. Many of the tropical plants used in this year's displays have been potted up and will spend the winter hunkered down together under a grow light on the loft at the Park Operations building. We like to reuse what material we can when it makes sense. The extended warm weather has kept many of the summer displays going longer than

usual, but in the next few weeks they will all be removed, bulbs will be planted, and winter greenery will start to go in the pots in the SBD.

We have also begun planting our fall tree order. Usually in August Pete tags trees in the field for delivery in the fall. This year we have 15 trees going in around Kirkwood Park. The species include White Oak, Cherry Bark Oak, Serviceberry, Tulip Poplar, Redbud, and Black Cherry. Some of these trees are slated for the Legacy Tree donor program, and others will take the place of trees we removed in the past few years.



Services	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD
Park Enf. Contacts	25	17	31	45	61	52	65	52	46				394
Public Contacts	165	102	153	164	155	142	145	115	96				1237
PD Assist	6	2	2	3	5	1	4	2	3				28
PD Dispatched Calls	1	2	1	4	4	2	3	1	2				20
Interpretive	0	0	0	16	55	0	0	0	0				71
Reported Maint.	5	3	2	4	3	2	4	3	2				28
Injuries	1	0	0	0	1	1	0	0	4				7
Wildlife Related	2	0	1	1	0	0	1	2	1				8
Recovered Property	3	2	4	5	6	5	6	4	7				42
First Aid	0	0	1	2	1	2	0	2	3				11
Missing Persons	0	0	0	0	0	0	0	0	2				2
Training Hours	10	16	16	48	6	0	0	2	24				122

# Summary of Activities

Greentree Festival recap:

-Rangers logged 147.5 hours from Thursday-Monday.

Prepared by: Senior Ranger Ron Hall