



WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on September 7, 2023 at 5:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Luetzow, Gibbons, Sears, Wurtz, and Zimmer. Also in attendance were Assistant City Attorney Sarah White, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, Public Services Director Chris Krueger, Planning & Development Services Director Jonathan Raiche, City Planner II Amy Lowery, and Communication Manager Katherine Hessel.

APPROVAL OF THE AUGUST 17, 2023 WORK SESSION MINUTES

Motion was made by Council Member Duwe and seconded by Council Member Zimmer to approve the August 17, 2023 Work Session minutes. The motion was unanimously approved.

NORTH KIRKWOOD ROAD LANE REDUCTION DISCUSSION

Public Services Director Chris Krueger provided updated to the proposed North Kirkwood Road lane reduction to Council. Some discussion is as follows:

- The City obtained a Surface Transportation Program Grant from East West Gateway and MoDOT in 2020, which included:
 - Asphalt mill and overlay with concrete curb, gutter repair, storm sewer system rehabilitation, and new ADA-complaint 5' sidewalk and curb ramps from Adams to Swan.
 - Will create a more desirable walking experience in North Downtown Kirkwood.
- A demonstration project was conducted from April 10th to May 15th, 2023 which reduce number of travel lanes down to one in each intersections, with a dedicated left-and-right turning lanes.
- Public comments were received from May 10th to August 4th, 2023.
- Staff recommendations:
 - Provide lane reduction from four to two and provide a two-way left-turn lane along North Kirkwood Road from Washington Avenue north to the end of the lane reduction before Essex Avenue.
 - Conduct a traffic signal timing evaluation of the Kirkwood Road system to study and improve traffic flows along the corridor given the new lane configuration.
- Estimated timeframe for the project:
 - Legislation for contract for right-of-way acquisitions before Council in approximately six months.
 - Project would go out for bid in early/mid-2024 with the project to start in the winter of 2024.
- A discussion took place.

It was the consensus of the City Council to give staff guidance to prepare legislation for Council consideration to move forward the with the plans for the North Kirkwood Road project, per the memo provided by the City's Public Services Director; to include no new parking on North Kirkwood Road with a 3-lane configuration, including a center lane for left turns.



WHERE COMMUNITY AND SPIRIT MEET

LANDMARKS/ARCHITECTURAL REVIEW BOARD PROPOSED ORDINANCE AMENDMENTS DISCUSSION

Planning and Development Services Jonathan Raiche and City Planner II Amy Lowry provided an update to the Ordinance amendments. Some discussion is as follows:

- Staff reviewed subsection 25-32(b) and (c)(3)(v) of the Zoning Code regarding applicability of architectural review
- Under Applicability: The Architectural Review Board is responsible for architectural review in the City of Kirkwood, except items which require review solely by the City’s Historic Preservation Commission
- Changes added under (2) The following development and activities are exempt from architectural review by the Architectural Review Board.
- Time frame for Sign Permit decisions was changed from 30 days to 21 days

Discussion took place. This topic will be placed on the September 21, 2023 work session agenda for further discussion. There will be no formal action at the September 21, 2023 formal Council meeting.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Sears and seconded by Council Member Duwe to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”

The meeting was closed. The closed session was temporarily adjourned and continued after the formal Council meeting.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to open the meeting.

Roll Call:

Mayor Griffin	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”



WHERE COMMUNITY AND SPIRIT MEET®

The meeting was opened. There being no further matters to come before the council, the meeting was adjourned.

Laurie Asche
City Clerk