



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on January 18, 2018, at 5:30 p.m. Present were Mayor Griffin, Council Members Duwe, Edman, Sears, Ward, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Attorney John Hessel, Public Information Officer Beth von Behren, Police Captain Scott Bailey and Chief of Police Brian Murphy. Council Member Luetzow and City Clerk Betty Montaña were absent and excused.

APPROVAL OF WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Edman to approve the meeting minutes of January 11, 2018. The minutes were unanimously approved.

FINANCE COMMITTEE REPORT

Larry Watson, Member of the Citizen's Finance Committee, presented the Finance Committee Report. Some of the issues discussed are as follows:

- The Finance Committee feels comfortable with the budgets in general, but recognizes the City should always be prepared for market forces, economic events and circumstances that may negatively affect its financial health.
- Police & Fire Pension:
 - Actions must be taken to strengthen current fund contributions to better align expense to fund balance.
 - The Finance Committee continues to be concerned about the City moving from a defined contribution to a defined benefit pension for City employees due to increased costs to the City.
 - The Finance Committee continues to recommend any Police & Fire pension funding remain at or above the current one year anticipated funding requirement.
 - The Finance Committee recommends increasing the fees of EMS services within Federal and State regulatory guidelines to be at or slightly below neighboring community fees.
 - The Finance Committee recommends freezing and new City staff additions unless the position can be fully funded and tracked by Finance in tangible dollars.
 - The Finance Committee recommends continual monitoring of departmental overtime.
- Sanitation:
 - The Finance Committee continues to be concerned about the viability of maintaining our own sanitation service as opposed to an outsourcing solution.
 - Kirkwood residents currently are paying a significant premium for sanitation service compared to neighboring communities. The Finance Committee recommends strong consideration of an outsourcing sanitation solution.
 - The Finance Committee agrees that Sanitation must remain self-sustaining.
 - The Finance Committee recommends an analysis of potential sanitation contract risk to the City for Fred Weber Company at Peerless Park.
 - The Finance Committee agrees to continue recycling depository at a minimal loss.

- Fund Balances:
 - The Finance Committee recommended fund balances to minimize economic downturn risk to the City while maintaining service quality and delivery.
 - Continued strong fund balance management is critical to maintaining the current AA2 bond rating for the City.
 - The Finance Committee recommends maintaining sewer lateral fund at the current funding level.
 - The Finance Committee recommends deep analysis of funding sources to expand upon existing funding sources.
- Recreation: Performing Arts and Recreation Center:
 - The Finance Committee recommends close monitoring of funding in debt repayment requirements for the Performing Arts Center and Recreation Center improvement projects.
 - The Finance Committee recommends rate increases for recreation camp and ice rink services.
 - The Finance Committee agrees with continuing Glendale and Oakland as Aquatic Center partners sharing.
- Infrastructure: Street Repairs/Replacement, Water and Electric:
 - The Finance Committee recommends that the city explore the option through voter referendum authorizing \$40M in General Obligation debt.
- The Finance Committee believes the City efficiently prioritizes and manages its financial matters in a very responsible manner.

TRAIN STATION REPORT

Chief Administrative Officer Russell Hawes presented the Train Station Report. Some of the issues discussed are as follows:

- The City of Kirkwood has been working for three years towards finding a way to restore the Kirkwood Train Station to the level of grander it deserves.
- The City has identified a 3-phase approach and a prospective timeline.
- Phase 1 would be to improve the storm water drainage. The City is currently working with MSD to redesign the catch basins. The improvements are anticipated to begin in the Spring/Summer 2019.
- Phase 2 would be the Train Station improvements design process, which will take place in late Summer/early Fall 2019. At this time a modular building will be brought in to allow the functionality of the Train Station to continue. The completion of the Train Station improvements is anticipated to be done at the end of 2021.
- Phase 3 will be to redo the parking lot in early 2022.
- The Kirkwood Train Station Foundation’s goal is to raise \$3.5M for the restoration of the Train Station.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Sears and seconded by Council Member Duwe to close the meeting pursuant to RSMo Chapter 610.021 (9) (Negotiations).

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Edman	“Yes”
Council Member Luetzow	Absent
Council Member Sears	“Yes”
Council Member Ward	“Yes”

Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Ward and seconded by Council Member Zimmer to open the meeting.

Roll Call Vote as Follows:

Mayor Griffin	“Yes”
Council Member Edman	“Yes”
Council Member Luetzow	Absent
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”

The meeting was opened. There being no further matters to come before the council, the meeting was adjourned

Laurie Asche, CMC/MRCC
Deputy City Clerk