**Architectural Review Board**

**Work Session Meeting Minutes**

**Monday, July 3, 2023, 6:30pm**

Main Level Conference Room - Kirkwood City Hall

139 S. Kirkwood Road - Kirkwood, MO 63122

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| **Members Present** |  | **Members Absent** |
| Michael Chiodini, Vice-Chairman |  | Mark Campbell, Chairman |
| Chris Burton |  |  |
| Dick Gordon |  |  |
| Don Anderson |  |  |
| Michael Marlo |  |  |

**Call Meeting to Order and Approval of Minutes**

Vice-Chairman, Michael Chiodini called the work session to order at 6:31 pm.

Mr. Chiodini asked if there were any comments for the June 20, 2023 work session minutes and there were none.

**Michael Marlo made a motion to approve the June 20, 2023** **minutes. Seconded by Chris Burton. Motion approved unanimously.**

1. **Sign Review- Old Business - None**
2. **Sign Review- New Business**
3. 18-23S – 1229 S. Kirkwood Rd – B5

Michelle Sitton with Spirit Halloween, applicant – Wall sign for Spirit Halloween

Board discussed:

* Removal of the sign when seasonal store closes
* Size of the sign
1. 19-23S – 314 S Clay Ave – B2

Chris DeHeer with Horizon Sign Company; applicant – Re-facing building front sign and adding wall sign on rear of building for American Legion

Board discussed:

* Border needed on the wall sign on the rear of the building
1. **Residential Review- Old Business**
2. 69-22R – 1200 Forest Ave – R1

Michael E. Blaes, applicant – New single family residence, changes: rear patio to be covered, open gable on front porch, new laundry room window

Board discussed:

* Advisory about smoke shelf for pre-fab fireplace
1. 107-22R – 303 West Rose Hill Ave – R4

Lewis Homes, LLC, applicant – New Residence, siding style change

Board discussed:

* Retaining the band boards helps break up the continuous horizontal siding
1. **Residential Review- New Business**
2. 83-23R – 1947 N Signal Hills Drive – R3

Mark Mehrhoff; applicant – Convert an existing wood shop to a bedroom with rest room

Board discussed:

* No comments
1. 84-23R – 514 W Woodbine Ave – R4

Dave Williams; applicant – Covered patio, sidewalk and retaining wall

Board discussed:

* Advisory note about smoke shelf for pre-fab fireplace
* Possible detailing the top of the chimney & capstone
1. 85-23R – 2010 Woodland Knoll – R1

NJL Custom Homes, LLC; applicant – New single family residence

Board discussed:

* No comments
1. 86-23R – 2002 Woodland Knoll – R1

NJL Custom Homes, LLC; applicant – New single family residence

Board discussed:

* No comments
1. 87-23R – 2005 Woodland Knoll – R1

NJL Custom Homes, LLC; applicant – New single family residence

Board discussed:

* Two chimney’s, different material
* Adding one and one-half column, single column or double column on the deck arch along the entryway wall
1. 91-23R – 240 E Jefferson Ave – R3

Michael E Blaes, AIA; applicant – Rear one story frame addition with master suite, kitchen and laundry room

Board discussed:

* Foundation stucco
* Roof pitch of the addition should be revised to match the existing house
* Adding 1 or 2 windows on the west side
1. 92-23R – 300 Woodside Drive – R4

Joe Page – Srote & Co Architects; applicant – New single family residence

Board discussed:

* Bring in the roof of the front porch to be in line with the side house walls
* Change windows over bath to casement instead of picture
* Adding a window on the upper right elevation

Mr. Chiodini asked if there was any other business that needed to be addressed and upon hearing there was not, adjourned the meeting at 6:50 pm.

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|  | Michael Chiodini, Vice Chairman |

Upon request, these minutes can be made available within three working days in an alternate format, such as a CD, by calling 314-822-5822. Minutes can also be downloaded from the City’s website at [www.kirkwoodmo.org](http://www.kirkwoodmo.org), then click on City Clerk, Boards & Commissions, and Architectural Review Board.