



WHERE COMMUNITY AND SPIRIT MEET™

## **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on July 20, 2023 at 5:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, City Attorney John Hessel, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, and Planning & Development Services Director Jonathan Raiche. Council Member Wurtz was absent and excused.

### **APPROVAL OF THE JUNE 15<sup>th</sup>, JULY 6<sup>th</sup>, and JULY 13, 2023 WORK SESSION MINUTES**

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the June 15<sup>th</sup>, July 6<sup>th</sup> & July 13, 2023 Work Session minutes. The motion was unanimously approved.

### **COMMUNITY CENTER UPDATE**

Kate Aholt with Navigate Solutions was present to provide the Council an update on the Community Center. Some discussion is as follows:

- Construction documentation progress update
- Bidding Preparation
  - 100% Documents to be issued for bidding on July 25, 2023
  - Bids Due August 17, 2023
  - City Council Approval September 7, 2023
- Construction Phasing & Schedule
  - Phase 1 (West Gym, 1<sup>st</sup> floor Lobby, Ice Rink Warming/Dining/Restrooms, and Exterior Site Work)
    - Construction March 1, 2024 – August 1, 2024
    - Occupancy August 2024
  - Phase 2 (East Gym, 1<sup>st</sup> floor Restrooms, Elevator, 2<sup>nd</sup> and 3<sup>rd</sup> floor)
    - Abatement September 2024 – November 2024
    - Construction September 2024 – August 2025
    - Occupancy & Final Completion August 2025
- Upcoming Contracts & Approvals
  - August 3, 2023 Roof Replacement (Award of Contract)
  - September 7, 2023 General Construction (Award of Contract)
- Owner Procurement
  - General Contractor Notice to proceed & contracts September 2023
  - Procurement of Equipment/Materials October 2023 – February 2024

Discussion took place regarding if 3D rendering of various roof treatments could be provided. Concern was raised about using the color white for the membrane roofing.



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### **MOTION TO CLOSE THE MEETING**

Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The meeting was closed.

### **MOTION TO OPEN THE MEETING**

Motion was made by Council Member Duwe and seconded by Council Member Zimmer to open the meeting.

Roll Call:

Mayor Griffin	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Wurtz	Absent
Council Member Zimmer	“Yes”

The meeting was opened. There being no further matters to come before the council, the meeting was adjourned.

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Laurie Asche  
City Clerk