



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, May 18, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, May 18, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were: Mayor Griffin, Council Members Luetzow, Sears, Ward, Zimmer, Duwe, and Gibbons. Also in attendance were Chief Administrative Officer Russell Hawes, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, City Attorney John Hessel, Planning and Development Director Jonathan Raiche, Planner II Amy Lowry, City Engineer Chris Krueger and Public Services Director Bill Bensing.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Joyce Long, 834 Doerwood Ct.; concerned about Camp Kirkwood and not being signed up for before and after care. Would like camp capacity to be increased.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the May 4, 2023 Council Meeting Minutes
- b) Resolution 56-2023, accepting the bid of Graybar Electric Co. in the amount of \$20,439 for the purchase of underground cable for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- c) Resolution 57-2023, accepting the bid of Anixter in the amount of \$23,370 for the purchase of underground cable for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order

UNFINISHED BUSINESS

Bill 10981A, granting a Special Use Permit for a Marijuana Facility/Medical Marijuana Facility and Accessory Drive-Through Facility, and approving the Major Site Plan at 10855 Manchester Road subject to certain conditions was brought before the City Council.



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Motion was by Council Member Ward and seconded by Duwe to amend Section 1 of the ordinance to add a new condition #24 that would read as follows: “Informational sign(s), similar in size to an ADA parking sign, stating “Loud & Disturbing Noise Prohibited – Secs. 17-69&70” shall be installed and maintained at locations determined by the Public Services Department.” A discussion took place.

Motion was made by Council Member Gibbons and seconded by Zimmer to make exiting the bay on the parking lot a right turn only. Motion to amend failed with a vote of 7-0.

Motion was made by Council Member Gibbons and seconded by Council Member Zimmer to suspend Roberts Rule of Order to allow the petitioner to address the Council. The motion was unanimously approved. A discussion took Place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The amended bill, having received majority approval of the Council, was adopted and became Ordinance 10809.

Bill 10982, appropriating \$25,000 from the Equitable Sharing Fund Balance to the Police Department Training Account for training for the Police Department was brought before the City Council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10810.



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Bill 10983, amending the Kirkwood Code of Ordinances, Chapter 14, Article VIII. Section 14-393 “Schedule C: No Parking Zones” by adding no parking on the east side of Dougherty Place from Dougherty Ferry Road to a point 604 feet north of Dougherty Ferry Road was brought before the City Council. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10811.

Bill 10984, approving the Final Site Plan for a Community Unit Plan and the Final Subdivision Plat of a six-lot subdivision on the property known 600 North Ballas Road, in the City of Kirkwood, St. Louis County, Missouri was brought before the City Council.

Motion was made by Council Member Gibbons and seconded by Luetzow to continue this item to the June 1, 2023 meeting under Unfinished Business. A discussion took place. The motion was unanimously approved.

NEW BUSINESS

Resolution 58-2023, amending Resolution 32-2021 with Sikich LLP for Financial Auditing and Reporting Services by increasing the contract amount at the rates provided in the fee schedule and authorizing and directing the Mayor to enter into an amended contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”



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Resolution 59-2023, appointing and reappointing members to various boards and commissions was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Duwe to accept the Resolution as read.

Motion made by Council Member Ward and seconded by Duwe to remove Kevin Miller's name from the Library Board. The motion was unanimously approved.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

Resolution 60-2023, amending resolution 54-2023 for the purchase of energy block power for the month of October 2023 in the amount not to exceed of \$343,832 from Trans Alta for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

Resolution 61-2023, accepting the proposal of CLC Engineering, LLC in the not to exceed amount of \$102,738 for Professional Design Services for the Sugar Creek Substation for the Electric Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read.



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Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

Resolution 62-2023, authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Programs for loans under the Missouri Clean Water Law (Chapter 640, RSMo.) was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Ward to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"

Resolution 63-2023, endorsing Saint Louis County's Grant Program for the City's waste reduction efforts was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Gibbons to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"



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Resolution 64-2023, accepting the bid of Precision Concrete at the rates provided in the bid tab sheet, amount not to exceed budgeted funds, for Public Sidewalk Concrete Cutting Program for the Engineering Department, for an initial term of 12 months with the option to renew for up to four additional 12 month terms, pending budgetary approval, and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 65-2023, authorizing and directing the Mayor to enter into an OMCI Stormwater Reimbursement Program Agreement between the City of Kirkwood and Metropolitan St. Louis Sewer District for a City-wide Stormwater Master Plan was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

Council Member Gibbons informed the Council that the Art Museum open a new exhibit at Kirkwood Performing Art Center. KPAC is now open Monday thru Friday 10am-4pm. The Frammer sculpture has been reprinted and is back in front of the Farmers Market. Two large pole lights at the amphitheater have been replaced. There are 13 more lights that are out and it will cost \$800 a piece to replace them. Summer reading program kicks off this Saturday at the Kirkwood Library from 10am to 12pm. The Book



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Caboose will be at the pool starting this Saturday for the summer. The Library endowment with now is \$1.6 million

Council Member Zimmer informed the Council that there is movement to make May 26, 2023 Kirkwood Day.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported that the City of Kirkwood received an Application Temporary Outdoor Promotional Variance from Hello Juice, 10463 Manchester Road, to hold a Hello Juice & Gateway Pet Guardians Fundraising and Adopt A Pet Event on the parking lot on June 17, 2023 from 9:00 a.m. to 1:00 p.m. The application includes a request for a tent was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow. Motion passed unanimously.

CITY ATTORNEY REPORT

NONE

CITY CLERK REPORT

Ms. Asche read the report of the May 17, 2023 Planning and Zoning Commission meeting. The following action was taken:

1. By a vote of 9-0, the Commission recommended approval of a Mixed Use in B-2 Final Site Plan for the Kirkwood Apartments at 300 N. Kirkwood Road. Because the final site plan is consistent with the approved development plan in Resolution 133-2022 (dated October 20, 2022), a public hearing is not required.

Ms. Asche reported Upcoming Public Hearings for June 1, 2023:

1. A request for a Zoning Code Text Amendment related to mixed-use development requirements.
2. A request for a Development Plan for a proposed mixed-use condo development at 132 East Monroe Avenue.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:54 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on June 1, 2023.

Laurie Asche
City Clerk

Approved: June 1, 2023