



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, April 6, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, April 6, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Zimmer, Duwe, Gibbons, Sears, and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Office David Weidler, City Clerk Laurie Asche, City Attorney John Hessel, Assistant Fire Chief Brian Zaitz, Planning and Development Director Jonathan Raiche, and Electric Director Mark Petty. Council Member Luetzow were absent and excused.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Bernard Bahn, 418 Parkwoods Ave., made comments about LAGERS and expressed concerns about switching the employee pension plan to LAGERS.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Duwe to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the March 16, 2023 Council Meeting Minutes
- b) Approval of March 30, 2023 Special City Council Meeting Minutes
- c) Resolution 34-2023, accepting the bid of Enterprise Consulting Group in the amount of \$16,232.45 for CheckPoint Software Support for the MIS Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- d) Resolution 35-2023, accepting the single source proposal of ESRI in the amount of \$20,852 for ArcGIS Desktop Support and Maintenance for the MIS Department and authorizing and directing the Mayor to enter into a contract
- e) Resolution 36-2023, appointing Amaya Gaus to the Youth Advisory Commission for a partial term to June 2025
- f) Resolution 37-2023, accepting the proposal of REJIS Commission in the amount of \$35,844 for the initial term of 12 months, with the option renew for up to six additional terms, pending budgetary approval, for a Computer Aided Dispatch System Interface and Licensing Agreement for the Police Department and authorizing and directing the Mayor to enter into a contract



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UNFINISHED BUSINESS

NONE

NEW BUSINESS

Bill 10971, amending the provisions of the Municipal Code, Chapter 25 – Zoning and Subdivision and Chapter 20 – Streets and Sidewalks, regarding revisions to requirements for outdoor dining and outdoor seating areas was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Ward to approve the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10972, appropriating \$65,000 from the General Fund Fund Balance to the Police Department Overtime Account due to increased operating expenses in the Police Department for Fiscal Year 2022/2023 was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Ward to approve the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10973, reappropriating \$62,350 from the Capital Improvement Fund Balance to multiple Facilities accounts was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Sears to approve the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10974, appropriating \$14,711 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2308, and amending the Purchase Order with Sentinel Emergency Solutions, LLC in the amount of \$14,711 for a total amount of \$939,865 for the purchase of a Rosenbauer Rescue Pumper for the Fire Department and authorizing and directing the Director of Procurement to issue an amended Purchase Order was brought before the City Council. Motion was made by Council Member Gibbons and seconded by Council Member Duwe to approve the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10975, amending and readopting the provisions of Appendix E, “Personnel Rules and Regulations” of the Kirkwood Code of Ordinances was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Gibbons to approve the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.



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Resolution 38-2023, authorizing and directing the Mayor to enter into an agreement between the City of Kirkwood and St. Louis County for the Installation, Operation, and Maintenance of License Plate Recognition Camera within St. Louis County Maintained Right-of-Way was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Sears to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"
Council Member Ward	"Yes"

Resolution 39-2023, accepting the bid of Frost Supply in the amount of \$71,900 for the purchase of LED Lights for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read. Discussion took place

Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"
Council Member Ward	"Yes"

Resolution 40-2023, amending and readopting the City of Kirkwood City Fee Schedules was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Gibbons to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"



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Council Member Ward "Yes"

Resolution 41-2023, transferring funds in the amount of \$205,300 from the Transfer to Other Funds Account to multiple accounts for the public safety Deferred Compensation 2% match was brought before the City Council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"
Council Member Ward	"Yes"

Resolution 42-2023, accepting the bid of Rudd Equipment in the amount of \$81,902 (pursuant to Sourcewell Cooperative Contract) for the purchase of a Mini Excavator for the Street Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"
Council Member Ward	"Yes"

Resolution 43-2023, accepting the bid of Cape Electrical Supply in the amount of \$322,589 for the Single Phase Pole Mount, Dual Voltage Transformers for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Sears to accept the Resolution as read.



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Roll Call:

Mayor Griffin	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	Absent
Council Member Sears	"Yes"
Council Member Ward	"Yes"

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Gibbons mentioned the YMCA and Kirkwood Library have partnered to do a Book Walk. The Greentree Committee has worked really hard to create a new route for the parade because of construction.

Council Member Ward mentioned the Council should have received a letter from the National League of Cities urging the City of Kirkwood to sign petition to address Congress about Railroad safety.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported that the City of Kirkwood received an Application for Liquor License, Picnic License, from the Rotary Club of Kirkwood for the Route 66 Cars and Guitars Festival on June 10, 2023 was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer. Motion passed unanimously.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche read the report of the April 5, 2023 meeting of the Planning & Zoning Commission, the following action was taken: By a vote of 7-0, the Commission recommended approval of a Community Unit Plan final site plan/final plat for the proposed Woodland Knoll 6-lot subdivision at 600 N. Ballas Rd. Legislation will be drafted for Council consideration.

Upcoming Public Hearings:
April 20, 2023

A request for a Special Use Permit (comprehensive marijuana dispensary facility and accessory drive-through facility) and Major Site Plan Review for New Growth Horizons, 10855 Manchester Road.



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ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:31 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on April 20, 2023.

Laurie Asche
City Clerk

Approved: April 20, 2023