



WHERE COMMUNITY AND SPIRIT MEET®

**KIRKWOOD CITY COUNCIL  
KIRKWOOD CITY HALL  
November 5, 2015  
7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, November 5, 2015, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor McDonnell, Council Members Griffin, Jaksetic, Luetzow, and Sears. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Betty Montaño, and City Attorney John Hessel. Council Members Biedenstein and Ward were absent and excused.

**PRESENTATIONS**

The Midwest Anti-Auto Crime Association (MAACA) honored Kirkwood Police Department with an Outstanding Achievement Award along with the following officers:

Det. Sgt. Doug Raymond  
Det. Sean Conners  
Det. Chris Beckman  
Det. Andy Sides  
Det. Robert Bruhy  
PO Jimmie Patterson

This is for their investigative work regarding the investigation and interviews that led to the clearance of approximately 200 car break-ins, 20 stolen vehicles and 10 stolen firearms not only within Kirkwood, but, in several departments within the region. Warrants were issued through the St Louis County Prosecuting Attorney's Office on 4 of the 5 subjects arrested.

**INTRODUCTIONS AND RECOGNITIONS**

NONE

**PUBLIC HEARINGS**

Mayor McDonnell recessed the meeting for the purpose of conducting a public hearing regarding a request for a Special Use Permit for a restaurant/bakery known as Reid's Pastry and Chocolate at 11243/11245 Manchester Road. Mr. Hessel entered the following exhibits into the record: an Affidavit of Publication in the St. Louis Countian on October 14, 2015, as Exhibit 1; an Affidavit of Publication in the Webster Kirkwood Times on October 9, 2015, as Exhibit 2; a list of property owners who were sent notice of the public hearing, as Exhibit 3; an aerial view map showing the subject property and the properties that were notified of the hearing, as Exhibit 4; the report of the Planning and Zoning Commission dated October 8, 2015, as Exhibit 5; the Planning and Zoning Commission Subcommittee Report dated October 7, 2015, which includes a revised floor plan, as Exhibit 6; and the Kirkwood Code of Ordinances as Exhibit 7.



WHERE COMMUNITY AND SPIRIT MEET®

Petitioner Nathaniel Reid presented the matter to the council:

- The concept for the bakery is a quick/casual style ordering system where items are already prepared, customers place their order, items are bagged and customer leaves.
- The hours of operation will be Monday through Saturday, 7:00 a.m. to 7:00 p.m.
- Six employees will staff the bakery.
- The parking was previously addressed by the Board of Adjustment and a variance granted.
- The name of the bakery will be “Nathaniel Reid’s Bakery”.
- The Floor Plan was revised decreasing the number of bathrooms down to one.
- There will be counter seating for five with a maximum of eight seats.
- A discussion took place regarding refuse and landscaping.

There being no objection from the council this item was placed on the agenda as Item #2 and became Bill 10448.

#### **PUBLIC COMMENTS**

NONE

#### **CONSENT AGENDA**

Motion was made by Council Member Jaksetic and seconded by Council Member Griffin to approve the Consent Agenda. It was requested that items c) and e) be pulled and placed at the end of the regular agenda. The Consent Agenda was unanimously approved.

- a) Approval of the October 15, 2015 City Council Meeting Minutes
- b) Resolution 107-2015, reappointing members to the Downtown Special Business District Advisory Commission and appointing a member to the Kirkwood Arts Commission
- c) Resolution 108-2015, adopting the Gateway Bike Plan for the City of Kirkwood, Missouri **(placed at end of agenda)**
- d) Resolution 109-2015, adopting the 2015 Records Program Policy Manual
- e) Resolution 110-2015, transferring funds and increase the budget limit for the Automated Meter Reading and Automated Metering Infrastructure project (\$111,265) **(placed at end of agenda)**
- f) Resolution 111-2015, accepting the bid of Joe Machens Ford (pursuant to State of Missouri Cooperative Contract) for a 2016 Ford F250 Regular Cab Pick-up for the Water Department and directing the issuance of a Purchase Order (27,500)
- g) Resolution 112-2015, authorizing the purchase of a 2010 Chevrolet Tahoe Canine Vehicle from the City of Eureka, Missouri (\$8,500)
- h) Resolution 113-2015, accepting the single source quotation from Innovyze for Infomaster software and training for the Water Department and directing the Mayor to enter into a contract (\$36,500 plus \$4,500 annual license renewal)



WHERE COMMUNITY AND SPIRIT MEET®

- i) Resolution 114-2015, transferring funds from Contingency Account, accepting the proposal of GovHR and directing the Mayor to enter into a contract (Not to exceed \$25,500 plus other approved expenditures)
- j) Resolution 115-2015, authorizing the City’s use of Multi-Bank Securities for a portion of Kirkwood’s investments
- k) Resolution 116-2015, approving Paymentus as the City’s credit card processor and directing the Mayor to enter into a contract (\$82,000)
- l) Resolution 117-2015, accepting the bid of Starbeam Supply Company for LED bulbs for the Electric Department and directing the issuance of a Purchase Order (\$8,937.60)

**OLD BUSINESS**

Bill 10446, appropriating funds in the amount of \$219,000 from the General Fund (Fund Balance) to various Fire Department accounts for a third ambulance and seven additional Firefighter/Paramedics for the Fire Department, was brought before the council.

Roll Call Vote as Follows:

Council Member Biedenstein	Absent
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill, having received majority approval of the council will become Ordinance 10295.

**NEW BUSINESS**

Bill 10447, appropriating \$6,950 from the Equitable Sharing Fund (Fund Balance) to Account #205-1201-429.75.05 for the purchase of a Prodigy 22L Radar Trailer for the Police Department, was brought before the council. Motion was made by Council Member Jaksetic and seconded by Council Member Griffin to accept the bill for first reading approval. The motion was unanimously approved.

The bill received first reading approval and was held over.

Bill 10448, granting a Special Use Permit for a restaurant (Reids Pastry & Chocolate, LLC) on the property known as 11243 & 11245 Manchester Road subject to certain conditions, was brought before the council. Motion was made by Council Member Sears and seconded by Council Member Luetzow to accept the bill for first reading approval. Motion was made by Council



WHERE COMMUNITY AND SPIRIT MEET®

Member Luetzow and seconded by Council Member Sears to amend Section 1, Item 1, to change the date of Receipt of the floor plan from October 2, 2015 to November 2, 2015. The motion to amend was unanimously approved. The motion to accept the bill for first reading approval was unanimously approved.

The bill received first reading approval and was held over.

**CONSENT AGENDA ITEMS FOR DISCUSSION**

Resolution 108-2015, adopting the Gateway Bike Plan for the City of Kirkwood, Missouri, was brought before the council. Motion was made by Council Member Luetzow and seconded by Council Member Sears to accept the resolution as read. A discussion took place. Motion was made by Council Member Sears and seconded by Council Member Griffin to strike the word “adopt” wherever it appears in the legislation and to add the word “endorsing” to the title of the Resolution. The motion to amend was unanimously approved.

Roll Call Vote as Follows:

Council Member Biedenstein	Absent
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

Resolution 110-2015, transferring funds in the amount of \$111,265 between two Water Department Project Accounts and increasing the project budget limit for the Automated Meter Reading (AMR) and Automated Metering Infrastructure (AMI) by \$111,264.70 due to budget overruns was brought before the council. Motion was made by Council Member Griffin and seconded by Council Member Luetzow to accept the Resolution as read. A discussion ensued.

Roll Call Vote as Follows:

Council Member Biedenstein	Absent
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent



WHERE COMMUNITY AND SPIRIT MEET®

### **CITY COUNCIL REPORTS**

Council Member Luetzow reported that on October 22<sup>nd</sup> Mayor McDonnell, Director of Parks and Recreation Murray Pounds, and herself attended a ceremony at The Sheldon where the City of Kirkwood won an award for Local Public Engagement. It was also reported that 50 Trees planted another 71 trees.

Council Member Griffin reported that the next and final Comprehensive Plan Open House will be held on November 12<sup>th</sup> in City Hall starting at 4:30 p.m.

Council Member Jaksetic commended the Police Department on their recognition and for the work they do as a team for Kirkwood and beyond.

### **CHIEF ADMINISTRATIVE OFFICER REPORTS**

Mr. Hawes reported that the City of Kirkwood received a Liquor License Application from L&G House of Taco, 200 North Kirkwood Road, for Intoxicating Liquor by the Drink including Sundays. Motion was made by Council Member Griffin and seconded by Council Member Jaksetic to approve the application. The motion was unanimously approved.

### **CITY CLERK REPORT**

Mrs. Montaño read the report of the November 4, 2015 Planning and Zoning Commission meeting. The following action took place:

1. A six-month extension was granted on the Site Plan approval for Midwest Bank at 10840 Manchester Road.
2. Received a presentation from Mark Attwood for a Special Use Permit for a convenience store/bakery at 640 West Woodbine Avenue. A Subcommittee consisting of Mr. O'Donnell and Mr. Diel was appointed and they scheduled a meeting at the site on November 10<sup>th</sup> at 8 a.m.
3. Discussed the site plan submitted for upgrades to the existing baseball field at St. John Vianney High School at 1311 South Kirkwood Road.
4. Received a presentation from Charlene Rooney for a Site Plan to construct a second story addition at 915 North Kirkwood Road. A Subcommittee consisting of Mr. Kleinknecht and Mr. Stauder was appointed and they scheduled a meeting on the site on November 11<sup>th</sup> at 9 a.m.

Mrs. Montaño advised that she will not be at the next meeting of the City Council since she will be on vacation.

### **CITY ATTORNEY REPORT**

Mr. Hessel had nothing to report.



WHERE COMMUNITY AND SPIRIT MEET®

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned. The next regular council meeting is scheduled for November 19, 2015, at 7:00 p.m.

---

Betty Montaña, MMC/MPCC  
City Clerk

***Approved: November 19, 2015***