**Arts Commission – Mel Bay Committee Minutes**

**Wednesday, November 16th, 2022**

 **5:00 p.m.**

**Kirkwood Community Center**

**Kirkwood, MO 63122**

**In attendance: Zoe Perkins, Art McDonnell, Mark Braun, Ellen Edman, Erika Whitaker, Glenda Hares, Paul Reuter, Joe Walsh, April Morris**

**I. APPROVAL OF SEPTEMBER 13th, MEETING MINUTES-** motion by Mark Braun, seconded by Art McDonnell. Minutes passed as written.

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 **Concert Update-** Art and Zoe provided updated info. Zoe reviewed the list of volunteer duties/needs.

* 1. Sponsors- List to be sent to April who is creating the concert program
	2. Ticket Update- Ticket sales slow, but typically increases closer to concert
	3. Budget- Everything to date was within budget
	4. Pre-Concert Reception-Zoe to show David Kirkland the kitchen at KPAC.
	5. Marketing- Ads put in WKT. Christy to organize KMOX interview
	6. Concert Program- Ruth Ezell presentation was outlined
	7. Introductory powerpoint- Zoe has completed the powerpoint for presentation before concert.
1. **NEW BUSINESS**
	1. New Business-none
	2. Other Matters-none
2. **ADJOURNMENT**
3. **NEXT MEETING- TBD**

**Staff Liaison:** Kyle Henke. Phone: 314-822-5856 Email: henkekk@kirkwoodmo.org

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