**The meeting was called to order at 5:00 PM by Zoe Perkins, Chairperson.**

**In attendance:** Zoe Perkins, Glenda Hares, Ellen Edman, Rachel Brandt, Mark Braun, April Morris, Kyle Henke (Staff Liaison), Rick Duplissie (KPAC General Manager), Art McDonnell ( Foundation).

**Absent and excused**: Stefani Kirkland, Erika Whittaker

1. **CITIZEN COMMENTS –** Agnes Garino , Kirkwood Arts Foundation board member voiced concern about the condition of *The Farmer* sculpture located at the Farmers Market. The paint is peeling and it needs some repair. Also, The UMB bank site is due to be razed and a constriction fence will be in place for 18 months. She would like to see a banner project to beautify this highly visible site, something similar to what was done for KPAC construction.
2. **APPROVAL OF MAY 17, 2022 MEETING MINUTES –**The minutes were unanimously approved as written.
3. **COMMITTEE REPORTS**
4. Introduction of New Commissioners — Zoe introduced Mark Braun and Rachel Brandt.
5. Kirkwood Arts Foundation – Art McDonnell reported that a funding letter is being drafted for this year. Everything else is going according to plan.
6. Making Music – Erica Whitaker, being absent, Art McDonnell reported for her. The first concert went well. Attendance okay. Approximately $560 in donations were made at the concert. The QRC code on the brochure was employed.Saint Louis Wind Symphony Concert is this Saturday. All donations collected at the concert will be donated to support Ukraine. The specific organization is still being determined.

d. Mel Bay— Zoe Perkins and Art reported. Room reservations for the three musicians are complete at Kirkwood Days Inn. Paul Reuter prepared a suggested sponsor level budget. Art reported that the Foundation will be seeking sponsors. On July 7 KHS Jazz Band director will have a walk-through at KPAC to see the accommodations for their performance as the opening act.

e. MAACA — April Morris reported that annual membership fees of $50 are due. She will forward the notice to Kyle for payment. Also reported: All are invited to attend June 23, Zoom presentation sponsored by MACAA — 3 R’s of Volunteer Management: Recruit, Retain, Recognize. She has forwarded a link.

f. Sculpture on the Move — Nothing to report.

g. The Gallery Program at KPAC —Zoe reported that the next Exhibition opens on July 13th. Install/de-install will be Sunday July 10. Volunteers should be at KPAC at 8:30 am. Zoe will contact March artists regarding the de-install date schedule.

h. Outdoor Public Art Committee — Committee meets June 22nd. Individual members are working on the mission statement and content for of a printed guide to incorporating art in public spaces for the City and developers. The committee has prioritized first project as creating an outside entry area for KPAC that welcomes guests before they actually enter the building.

 **IV. UNFINISHED BUSINESS**

* 1. **Cars and Guitars Recap** — Mark Braun and volunteer photographer friends took lots of photos for “free” for Commission use. He discussed appropriate and careful use of the images they are providing should not be passed to any for profit business. Mark also purchased party lights and cash box for use in the booth. We took in approximately $450 dollars in donations.
	2. **Election of Officers** — April motioned that Zoe continue as Chairperson. Rachel seconded. April agreed to be nominated as Vice Chairperson. Zoe made the motion. Ellen seconded. Both motions were passed unanimously.
	3. **Meeting Day/Time** — No change was made. All agreed that the third Tuesday of every month at 5:00 pm is workable.

 **V. New Business —** No new business

**VI. KPAC GM Report** —No Report. (Rick had to leave meeting early.)

 **VII. Arts Commission Chair Report**

 We have a candidate for Deana’s Commissioner position — Andy Palombo.
Zoe and April have both worked with him. He is currently Senior Environmental Graphic Designer with extensive experience in branded environments and user experience, signage design and project management. He should be a valuable asset to the OPA committee. We hope to have him at the July meeting.

 **VIII. ADJOURNMENT** – The meeting adjourned at 6:30 PM.

**Next Meeting Date** — July 19, 2022 | Location TBD

**Staff Liaison**: Kyle Henke. Phone: 314-822-5856 **Email:** henkekk@kirkwoodmo.org

 **Chair**: Zoe Perkins

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.

Appendix 1

