



WHERE COMMUNITY AND SPIRIT MEET™

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, March 16, 2023, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Deputy Mayor, the City Council convened on Thursday, March 16, 2023, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Deputy Mayor Sears, Council Members Duwe, Luetzow, Ward and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Office David Weidler, City Clerk Laurie Asche, Deputy City Clerk Bridget Waters, and City Attorney John Hessel. Mayor Griffin and Council Member Gibbons were absent and excused.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

Human Rights Commission Chair Geoff Morrison presented the annual Human Rights Commission report.

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

NONE

CONSENT AGENDA

Motion was made by Council Member Ward and seconded by Council Member Duwe to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the March 2, 2023 Council Meeting Minutes

UNFINISHED BUSINESS

Motion was made by Council member Zimmer and seconded by Council member Luetzow to bring Substitute Bill 10965 to the floor. Motion was unanimously approved.

Substitute Bill 10965, granting a Special Use Permit for vehicle sale and rental and approving the Major Site Plan at 10230 Manchester Road, subject to certain conditions was brought before the City Council. Discussion took place.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"



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Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

The bill, having received majority approval of the Council, was adopted and became Ordinance 10794.

Bill 10966, approving the Budget of the Special Business District for the Fiscal Year April 1, 2023 through March 31, 2024 was brought before the City Council.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

The bill, having received majority approval of the Council, was adopted and became Ordinance 10795.

Bill 10968, authorizing and directing the Mayor to enter into a Missouri Highways and Transportation Commission Transportation Alternatives Funds Supplemental Agreement for the awarded Transportation Alternatives Program – TAP-5502(613) Historic Kirkwood Amtrak Station Restoration Project was brought before the City Council.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

The bill, having received majority approval of the Council, was adopted and became Ordinance 10796.



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Bill 10969, adopting a revised City of Kirkwood Classification and Pay Plan, effective April 1, 2023 was brought before the City Council. Discussion took place.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

The bill, having received majority approval of the Council, was adopted and became Ordinance 10797.

Bill 10970, rescinding Ordinance 4858 and authorizing approval of removal of the stop sign at the 300 block of East Bodley and the installation of permanent speed humps and pedestrian warning signs at the walkway at the 300 block of East Bodley to Fairwood was brought before the City Council. Discussion took place

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

The bill, having received majority approval of the Council, was adopted and became Ordinance 10798.

NEW BUSINESS

Resolution 25-2023, authorizing and directing the Mayor to enter into an agreement with Lewis Rice LLC for Legal Services to be rendered for the period of April 1, 2023 through March 31, 2025 was brought before the City Council. Motion was made by Council Member Ward and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”



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Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 26-2023, authorizing and directing the Mayor to enter into an Amended Billing Services Agreement between EMS Management and Consultants, Inc. and the City of Kirkwood for Ambulance Billing and Collection Services for the Medicare Ground Ambulance Data Collection Instrument for the Fire Department was brought before the City Council. Motion was made by Council Member Ward and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 27-2023, accepting the proposal of Hart Engineering in the amount of \$33,855 for Storm Water Retention and Lot Grading Design for the Alfred Substation and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 28-2023, amending the purchase order with Southern Illinois Power Supply by increasing the amount by \$2,276 for a total amount of \$322,276 for the purchase of capacity for the Electric Department starting in June 2023 for a term of one year and authorizing and directing the Director of Procurement to issue an amended Purchase Order was brought before the City Council. Motion was made by Council Member Ward and seconded by Council Member Duwe to accept the Resolution as read.



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Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 29-2023, accepting the bid of Spencer Contracting in the amount not to exceed of \$273,234.33 (which includes a contingency of \$33,555.09) for the 2023 Asphaltic Concrete Overlays for the Engineering Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 30-2023, accepting the bid of N.B. West Contracting Company in the amount not to exceed of \$689,213.91 (which includes a contingency of \$62,655.81) for the 2023 Ultra-Thin Bonded Asphalt Wearing Surface for the Engineering Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent



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Resolution 31-2023, accepting the bid of Corrective Asphalt Materials in the amount not to exceed of \$141,176 (which includes a contingency of \$4,000.03) for the 2023 Emulsified Maltene Based Asphalt Rejuvenator Project for the Engineering Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 32-2023, accepting the bid of Sweetens Concrete Services in the amount not to exceed of \$695,106.56 (which includes a contingency of \$63,191.51) for the 2023 Concrete Replacement Project for the Engineering Department and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read.

Roll Call:

Mayor Griffin	Absent
Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

Resolution 33-2023, accepting the proposal of Clipper Tree and Landscape at the rates provided in the memo (a copy of which is attached hereto and incorporated by reference herein) for Tree Planting Services, on an as needed basis, for an initial term of 12 months with the option to renew for up to four additional 12 month terms and authorizing and directing the Mayor to enter into a contract was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. Discussion took place.

Roll Call:

Mayor Griffin	Absent
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Deputy Mayor Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Luetzow	“Yes”
Council Member Gibbons	Absent

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

Council Member Ward stated he received a letter from the National League of Cities urging the City of Kirkwood to sign petition to address Congress about Railroad safety.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes has nothing to report

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche reported on the March 15, 2023 meeting of the Planning and Zoning Commission, the following action was taken:

1. By a vote of 7-0, the Commission recommended approval of a Special Use Permit (comprehensive marijuana dispensary facility and accessory drive-through facility) and Major Site Plan Review for New Growth Horizons, 10855 Manchester Road. A public hearing before the City Council is required.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:31 p.m. Special City Council meeting will take place at 7:00 p.m. on March 30, 2023.

The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on April 6, 2023.

Laurie Asche
City Clerk

Approved: