



**Kirkwood City Council
Special City Council Meeting Agenda
City Hall
Council Chambers
139 South Kirkwood Road
Kirkwood, MO 63122
Thursday, March 30, 2023, 7:00 p.m.
*Posted on March 27, 2023***

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. INTRODUCTIONS AND RECOGNITIONS - NONE**
- IV. PRESENTATIONS - NONE**
- V. PUBLIC HEARINGS - NONE**
- VI. PUBLIC COMMENTS – 3 MINUTE LIMIT PER PERSON**

The Public Comments portion of the meeting is an opportunity for the City Council to listen to comments from citizens. It is not a question and answer session and the City Council will not respond to comments or answer questions during this period. The Mayor may refer any matter brought up to the City Council to the Chief Administrative Officer or City Clerk if action is needed.

- VII. CONSENT AGENDA**

All items within the Consent Agenda will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a member of the City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.
- VIII. UNFINISHED BUSINESS**
 - 1. Bill 10967, adopting and approving the Operating and Capital Budgets for the City of Kirkwood for the Fiscal Year April 1, 2023 through March 31, 2024
- IX. NEW BUSINESS - NONE**
- X. CONSENT AGENDA ITEMS FOR DISCUSSION (IF ANY)**
- XI. CITY COUNCIL REPORTS**
- XII. CHIEF ADMINISTRATIVE OFFICER REPORTS**
- XIII. CITY ATTORNEY REPORTS**
- XIV. CITY CLERK REPORTS**



XV. MEETING ADJOURNMENT

The next regular meeting of the Kirkwood City Council will take place at **7:00 p.m. on April 6, 2023.**

CONTINUED ITEMS

NONE

TABLED ITEMS

NONE

Kirkwood City Council: Mayor Tim Griffin, Council Members Maggie Duwe, Liz Gibbons, Nancy Luetzow, Bob Sears, Wallace Ward, and Mark Zimmer

Contact Information: For full City Council contact information visit www.kirkwoodmo.org/council. To contact the City Clerk call 314-822-5802. To contact the Chief Administrative Officer call 314-822-5803.

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.

BILL 10967

ORDINANCE

AN ORDINANCE ADOPTING AND APPROVING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF KIRKWOOD FOR THE FISCAL YEAR APRIL 1, 2023 THROUGH MARCH 31, 2024, AND APPROPRIATING SUCH SUMS AS ARE SET FORTH HEREIN FOR ALL DEPARTMENTS AND THE ACCOUNTS THEREIN SPECIFIED, FOR ALL EXPENDITURES OF THE CITY OF SUCH YEAR, WHICH APPROPRIATIONS TOTAL \$102,970,612, CAPITAL PROJECTS OF \$11,877,601, APPROPRIATING THE SUM OF \$203,400 FOR PAYMENT OF PRINCIPAL FOR PERFORMING ARTS CENTER INTERFUND LOAN FROM THE GENERAL FUND; AND REAPPROPRIATING \$18,515,460 FOR PREVIOUSLY APPROVED PROJECTS THAT WILL BE INCOMPLETE AS OF MARCH 31, 2023.

WHEREAS, the Chief Administrative Officer has made a determination that the anticipated income/reserves of the City available for appropriation shall be in the sum of \$106,260,255, and

WHEREAS, the Citizen's Finance Committee has made an investigation of the financial needs of the City and the various departments thereof and has consulted with the Chief Administrative Officer and department heads and, after such deliberations, made recommendations to the Council, and

WHEREAS, the Council did on the 16th day of February 2023, hold a public hearing with respect to the proposed 2023/2024 budget after duly advertising and giving proper notice of such hearing, and

WHEREAS, funds will be expended in the amount of \$203,400, from the general fund for the payment of principal, and interest on interfund loan for the performing arts center, and

WHEREAS, in 2012 a lease was entered into in the amount of \$3,520,000 for construction of the water distribution system with Missouri American Water Company and the operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2014 a lease was entered into in the amount of \$3,605,000 for the water automatic meter reading project. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2017 a lease was entered into in the amount of \$23,515,000 for the Performing Arts Center and improvements to facilities in Kirkwood Park. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2018 a lease was entered into in the amount of \$2,631,273 for the water Swan Avenue pump station project. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2019 a lease was entered into in the amount of \$3,335,000 for construction of a water tower and water main replacement and the operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2022 a lease was entered into in the amount of \$17,290,000 for acquisition, construction, and installation certain improvements to the City's Electric System and acquisition and installation of equipment on various public safety vehicles and equipment. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, certain funds as set forth in the exhibits attached herein, were previously appropriated for projects that will be incomplete as of March 31, 2023, and

WHEREAS, it is necessary to reappropriate \$18,515,460 in order to complete these projects.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

Section 1. That the budget attached hereto and by reference made a part hereof is hereby adopted for the fiscal year commencing April 1, 2023 through March 31, 2024.

Section 2. That the expenditures for all departments as set forth in the budget herein approved are hereby appropriated for the departments and accounts as therein indicated which appropriations total \$102,970,612 which includes the operating and capital budgets.

Section 3. There is hereby appropriated from the General Fund the sum of \$203,400 for payment of principal for the Performing Arts Center interfund loan for the fiscal year ending March 31, 2024.

Section 4. There is hereby appropriated the sum of \$3,924,140 which represents the rental payments due on the 2012, 2014, 2017, 2018, 2019, 2022 leases described herein for the fiscal year ended March 31, 2024.

Section 5. There is hereby appropriated \$18,515,460 to provide funding for the previously approved expenditures as per the exhibits attached hereto and incorporated herein by reference.

Section 6. That a dividend is transferred to the General Fund in the amounts of \$2,310,000 is made from the Electric Fund (1,627,000) and Park Capital Improvement Fund (683,000).

Section 7. That a dividend is transferred to the Capital Improvement Fund in the amounts of \$2,464,600 is made from various funds for infrastructure as per exhibits attached hereto and incorporated herein by reference.

Section 8. That an capital transfer to the Park Capital Improvement Fund in the amount of \$1,200,000 is made from the General Fund from American Rescue Plan Act funds.

Section 9. That an operating transfer to the Park Fund in the amount of \$575,000 is made from the Park Capital Improvement Fund.

Section 10. That pursuant to Section 67.050 R.S.Mo. (1986) appropriated funds may be transferred between accounts in accordance with the procedures established by the City Council.

Section 11. That the Council may from time to time revise the approved budget or the appropriations contained herein pursuant to Section 37.030 R.S.Mo. (1986) provided that in no event shall the total authorized expenditures exceed estimated revenues plus any unencumbered balance.

Section 12. This ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF 2023.

Mayor, City of Kirkwood

ATTEST:

City Clerk Laurie Asche
Public Hearing: February 16, 2023
1st Reading:
2nd Reading:

Legislation Request

Ordinance

Place On The Agenda Of: 3/2/2023

Step #1:

Strategic Plan YES Goal # & Title Strategic Plan

Background To Issue:

The proposed 2023/2024 budget was prepared starting in July. Reviewed by the Citizens Finance Committee with their report and recommendations given to Council in January. Work sessions with Council have been devoted exclusively to reviewing the proposed budget. The budget document has been online for our citizens to review at their leisure.

Recommendations and Action Requested:

Council approve the 2023/2024 budget. Attached are the proposed budget summary, proposed reappropriations listing and proposed budget ordinance.

Alternatives Available:

Should Council not approve a budget we would start off April 1, 2023 with the previous fiscal years operating budget in accordance with our charter.

Does this project have a public information component? Yes No

Cost: \$0.00 Account #: various Project #: Budgeted: YES

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

I recommend approval of the proposed budget

BY: Sandra Stephens

Date: 2/9/2023

Authenticated: forgyjl

You can attach up to 3 files along with this request.



BudgetOrdinance
FY2024.docm
Microsoft Word Macro-
Enabled Document
18.0 KB



Reappropriation FY22-23
Master V3 2023-02-09.pdf
Adobe Acrobat Document
150 KB



KWD FY2024 Draft Budget
Document V2 2023-01-12
WEB.pdf
Adobe Acrobat Document
11.5 MB

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

I recommend Council approve the proposed 2023/2024 operating budgets and five-year capital plans.

BY: Select...

Date: 2/9/2023

Authenticated: forgyjl

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve

Diasapprove

Chief Administrative Officer's Comments:

BY: 

Date:

2-10-23

PROCEDURE FOR PUBLIC HEARING

Mayor: At this time the council will recess to conduct a public hearing regarding:

City of Kirkwood Budget for Fiscal Year 2023/2024

Mayor: Mr. Hessel, do you wish to enter any exhibits into the record?

Mayor: Mr. Hawes, who will present this issue to the City Council?

Assistant Director of Finance Jen Forgy

Mayor: David, has anyone completed a card to speak regarding this proposal?

Mayor: Is there anyone in the audience that did not complete a card that wishes to speak regarding this issue? (Please be sure to fill out a card before you leave so your name and address is reflected in the record)

Mayor: Hearing no further discussion, the council will take this matter under advisement and consider the hearing to be recessed.



The Countian (St Louis)
100 S. Highway Drive
Fenton, MO, 63099
Phone: 3144211880 Fax: 0

THE ST. LOUIS COUNTIAN

Affidavit of Publication

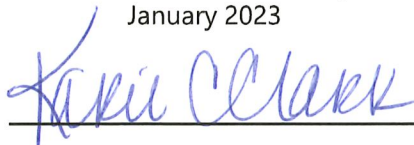
To: City of Kirkwood - Laurie Asche
139 S. Kirkwood Road
Kirkwood, MO,
Re: Legal Notice 2468873, Council of the City of Kirkwood
State of MO }
County of St. Louis }

I, Lisa Fowler, being duly sworn, depose and say: that I am the Authorized Designee of The Countian (St Louis), a daily newspaper of general circulation in Fenton, County of St. Louis, State of MO; that a notice, of which the annexed is a printed copy, has been duly and regularly published in the The Countian (St Louis) once each day for 1 consecutive days; and that the date of the publication were as follows: 01/27/2023.

Publishers fee: \$78.88

By: 
Lisa Fowler

Sworn to me on this 31st day of
January 2023

By: 
Karie C. Clark
Notary Public, State of MO
No. 20404921
Qualified in Lincoln County
My commission expires on
October 19, 2024

NOTICE OF PUBLIC HEARING BEFORE THE CITY COUNCIL OF KIRKWOOD, MISSOURI

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 South Kirkwood Road, Missouri, at the hour of 7:00 p.m. on Thursday evening, February 16, 2023, to consider the proposed 2023/2024 Operating Budgets and Capital Programs for the City of Kirkwood. The proposed budgets are subject to change pending action of the City Council.

Summary of Proposed Operating and Capital Budgets - Fiscal Year 2023/2024

Revenues and other financing sources:
General Fund 33,829,193
Electric Fund 35,705,754
Water Fund 8,698,752
Sanitation Fund 4,184,680
Sewer Lateral Fund 332,136
Equitable Sharing -
Capital Improvement Fund 10,108,014
Park/Recreation Capital Improvement Fund 4,755,385
Fleet Services 1,294,271
Worker's Compensation Fund 1,635,870
Medical Self Insurance 4,138,200
Police & Fire Pension Fund 1,578,000
Total revenues and other financing sources \$ 106,260,255

Expenditures:
General Fund 33,829,193
Electric Fund 35,705,754
Water Fund 8,698,752
Sanitation Fund 4,184,680
Sewer Lateral Fund 332,136
Equitable Sharing -
Capital Improvement Fund 8,167,094
Park/Recreation Capital Improvement Fund 3,710,507
Fleet Services 1,278,471
Worker's Compensation Fund 1,403,214
Medical Self Insurance 4,083,235
Police & Fire Pension Fund 1,577,576
Total expenditures and other financing uses \$ 102,970,612

Copies of the Operating and Capital Program budgets are available for public inspection at the City Clerk's Office in City Hall between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday and online at www.kirkwoodmo.org/government/departments/finance

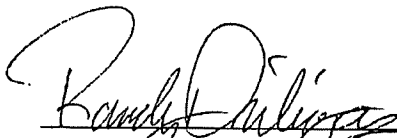
Laurie Asche
City Clerk
St. Louis, MO, January, 2023
2468873 County Jan. 27, 2023

AFFIDAVIT OF PUBLICATION


Date: 1/26/2023

City of Kirkwood
 139 S. Kirkwood Rd.
 Kirkwood, MO 63122

I, Randy Drilingas, being duly sworn, both depose and say that I am an authorized representative of the WKTimes LLC, publishers of the Webster-Kirkwood Times Newspaper in the county of St. Louis, MO, and that the advertisement shown below was published in the Webster-Kirkwood Times January 27, 2023 edition.



 Authorized Agent, Randy Drilingas
 Webster-Kirkwood Times



NOTICE OF PUBLIC HEARING
 before the City Council
 of Kirkwood, MO

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 South Kirkwood Road, Missouri, at the hour of 7:00 p.m. on Thursday evening, February 16, 2023, to consider the proposed 2023/2024 Operating Budgets and Capital Programs for the City of Kirkwood. The proposed budgets are subject to change pending action of the City Council.

Summary of Proposed Operating and Capital Budgets – Fiscal Year 2023/2024

Revenues and other financing sources:	
General Fund	\$33,829,193
Electric Fund	35,705,754
Water Fund	8,698,752
Sanitation Fund	4,184,680
Sewer Lateral Fund	332,136
Equitable Sharing	-
Capital Improvement Fund	10,108,014
Park/Recreation Capital Improvement Fund	4,755,385
Fleet Services	1,294,271
Worker's Compensation Fund	1,635,870
Medical Self Insurance	4,138,200
Police & Fire Pension Fund	1,578,000
Total Revenues and other financing sources	\$106,260,255
Expenditures:	
General Fund	33,829,193
Electric Fund	35,705,754
Water Fund	8,698,752
Sanitation Fund	4,184,680
Sewer Lateral Fund	332,136
Equitable Sharing	-
Capital Improvement Fund	8,167,094
Park/Recreation Capital Improvement Fund	3,710,507
Fleet Services	1,278,471
Worker's Compensation Fund	1,403,214
Medical Self Insurance	4,083,235
Police & Fire Pension Fund	1,577,576
Total Expenditures and other financing uses	\$102,970,612

Copies of the Operating and Capital Program budgets are available for public inspection at the City Clerk's Office in City Hall between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday and online at www.kirkwoodmo.org/government/departments/finance

Laurie Asche
 City Clerk
 St. Louis, MO., January, 2023

**CITY OF KIRKWOOD, MISSOURI
REAPPROPRIATION SUMMARY
REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR
FISCAL YEAR 2023/2024**

<u>FUND DESCRIPTION</u>	<u>AMOUNT REQUESTED</u>
General Fund/Equitable Sharing Fund/ Capital Improvement Fund	\$ 6,329,085
Park Capital Improvement Fund	1,194,661
Electric Fund	8,893,506
Water Fund	1,500,292
Sanitation Fund	581,960
Fleet Fund	15,957
Total Reappropriation Requests	<u>18,515,460</u>

CITY OF KIRKWOOD, MISSOURI
 GENERAL FUND AND CAPITAL IMPROVEMENT FUND
 REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024

Item #	Fund/Function/ Dept/Division	Object	Project Number	Original Fiscal Year Budgeted	Department	Project Description	Reason Codes ⁽¹⁾	Amount
1	101-01-015-000-000	620040	AD2202	2022	Administration	ERP System	PIP	1,929,660
2	101-02-050-051-000	520075	N/A	2023	Police	Axon Equipment	PIP	70,000
3	101-02-050-055-000	522050	N/A	2023	Police	Range Maintenance	PS	6,000
4	205-02-050-000-000	520075	N/A	2023	Police	Axon Equipment	PIP	40,000
5	205-02-050-000-000	620040	N/A	2023	Police	REJIS CAD Project	PIP	316,203
6	205-02-050-000-000	620040	N/A	2023	Police	Pistol Slides and Optics	PIP	62,400
7	205-02-050-000-000	620040	N/A	2023	Police	Flock Cameras	PIP	22,600
8	205-02-050-000-000	620040	N/A	2023	Police	Traffic Counters	PIP	5,252
9	301-02-050-000-000	620050	PD2301	2023	Police	Patrol Vehicles & Equip	PIP	11,989
10	301-02-050-000-000	620050	PD2302	2023	Police	Detective Vehicles	PIP	50,476
11	301-02-050-000-000	620050	PD2304	2023	Police	Police Motorcycle	PIP	19,839
12	301-03-060-000-000	620050	FD2301	2023	Fire	Command Vehicle	DD	43,000
13	301-03-060-000-000	620050	FD2303	2023	Fire	Ambulances	DD	729,519
14	301-03-060-000-000	620050	FD2308	2023	Fire	Rescue Pumper	PIP	925,154
15	301-05-070-000-000	620060	PW2201	2022	Infrastructure	Longview	PIP	66,276
16	301-05-070-000-000	620060	PW2302	2023	Infrastructure	Sidewalk Program	PIP	93,054
17	301-05-070-000-000	620070	PW2004	2020	Infrastructure	Geyer Rd. Phase II	PIP	45,511
18	301-05-070-000-000	620070	PW2106	2021	Infrastructure	W. Essex - Design	PIP	94,305
19	301-05-070-000-000	620070	PW2213	2022	Infrastructure	Lindemann - Design	PIP	17,855

**CITY OF KIRKWOOD, MISSOURI
GENERAL FUND AND CAPITAL IMPROVEMENT FUND
REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024**

Item #	Fund/Function/ Dept/Division	Object	Project Number	Original Fiscal Year Budgeted	Department	Project Description	Reason Codes ⁽¹⁾	Amount
20	301-05-070-000-000	620070	PW2214	2022	Infrastructure	KWD rd. Phase I - Design	PIP	111,379
21	301-05-070-000-000	620070	PW2204	2022	Infrastructure	Clay Bridge	PIP	30,682
22	301-05-070-000-000	620070	PW2308	2022	Infrastructure	Geyer Rd. Phase II	PIP	337,974
23	301-05-070-000-000	620070	PW2309	2023	Infrastructure	W. Essex - ROW	PIP	141,100
24	301-05-070-000-000	620070	PW2310	2023	Infrastructure	E. Esses - ROW	PIP	3,576
25	301-05-070-000-000	620070	PW2311	2023	Infrastructure	Lindemann - ROW	PIP	100,000
26	301-05-070-000-000	620070	PW2312	2023	Infrastructure	KWD RD. Phase I - ROW	PIP	19,281
27	301-05-070-000-000	620070	PW2313	2023	Infrastructure	KWD RD Phase 2 - Design	PIP	192,000
28	301-05-070-000-000	620070	PW2314	2023	Infrastructure	S. Clay Ave - ENG/ROW	PIP	194,000
29	301-05-070-000-000	620070	PW2305	2023	Infrastructure	City Hall Parking Lot	PIP	650,000
30								
	Total Reappropriations							6,329,085

NOTES:

- (1) Reason Codes
- PIP - Project in Progress
- WD - Weather Delay
- DD - Delivery Delay
- RPP - Reoccurring Purchase Program
- CP - COVID Pandemic Deferral
- PS - Project Scope Pending
- RM - Reoccurring Repair/Maintenance

**CITY OF KIRKWOOD, MISSOURI
PARKS AND RECREATION CAPITAL IMPROVEMENT (FUND 302)
REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024**

Account Number

Item #	Fund/Function/ Dept/Division	Object	Project Number	Original		Department	Project Description	Reason Code ⁽¹⁾	Amount
				Fiscal Year	Budgeted				
1	302-08-080-000-000	620020	PR1911	2019		Recreation	KPAC Construction	PIP	302,980
2	302-08-080-000-000	620020	PR2115	2021		Recreation	Design Fees	PIP	565,273
3	302-08-080-000-000	620020	PR2201	2021		Recreation	Pool Painting/Repairs	RM	185,996
4	302-08-080-000-000	620020	PR2209	2022		Recreation	Owners Rep Services	PS/PIP	77,000
5	302-08-080-000-000	620020	PR2204	2022		Recreation	CC Lot-Seal/Stripe	PS	30,700
6	302-08-080-000-000	620040	PR2108	2021		Recreation	Pool Deck Equipment	PIP	10,000
7	302-08-080-000-000	620040	PR2205	2022		Recreation	Rehab Pool Deck Equipment	PIP	5,712
8	302-08-080-000-000	620040	PR2206	2022		Recreation	Rink Concession HVAC	PS	10,000
9	302-08-080-000-000	620100	PR2105	2021		Recreation	Roof - Electric Engineer Study	PS	7,000
10									
11									
12									
	Total Reappropriations								1,194,661

NOTES:

- (1) Reason Codes
- PIP - Project in Progress
- WD - Weather Delay
- DD - Delivery Delay

- RPP - Reoccurring Purchase Program
- CP - COVID Pandemic Deferral
- PS - Project Scope Pending
- RM - Reoccurring Repair/Maintenance

**CITY OF KIRKWOOD, MISSOURI
ELECTRIC FUND
REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024**

Account Number

Item #	Fund/Function/ Dept/Division	Object	Project Number	Original		Department	Project Description	Reason Code ⁽¹⁾	Amount
				Fiscal Year	Budgeted				
1	501-20-250-254-000	620040	EL2302	2020/2021		Electric	Distribution Syst. Service Extensions	PIP	1,755,967
2	501-20-250-254-000	620040	EL2303	2020/2021		Electric	LED Street Lighting	PIP	155,244
3	501-20-250-254-000	620040	EL2304	2016/2017		Electric	Electric Charging Stations	PIP	64,982
4	501-20-250-254-000	620040	EL2205	2018/2019		Electric	Utility Billing Printer	RM	44,026
5	501-20-250-254-000	620050	EL2304	2023/2024		Electric	Electric Vehicle	PIP	235,143
6	501-20-250-254-000	620050	EL2304	2023/2024		Electric	Electric Vehicle	PIP	196,933
7	501-20-250-254-000	620100	EL2206	2016/2017		Electric	Redevelopment Initiative	PIP	26,274
8	501-20-250-254-000	620080	EL2301	2020/2021		Electric	Circuit Upgrade Program	PIP	1,780,950
9	501-20-250-254-000	620080	EL2305	2016/2017		Electric	Electric Line Clearance	PIP	231,672
10	501-20-250-254-000	620080	EL2306	2018/2019		Electric	Sugar Creek Substation	PIP	4,402,315
11									
12									
13									
14									
	Total Reappropriations								8,893,506

NOTES:

(1) Reason Codes

- PIP - Project in Progress
- WD - Weather Delay
- DD - Delivery Delay

- RPP - Reoccurring Purchase Program
- CP - COVID Pandemic Deferral
- PS - Project Scope Pending
- RM - Reoccurring Repair/Maintenance

CITY OF KIRKWOOD, MISSOURI
WATER FUND
REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024

Item #	Account Number		Object	Project Number	Original Fiscal Year Budgeted	Department	Project Description	Reason Code ⁽¹⁾	Amount
	Account Number	Account Number							
1	505-30-300-304-000	620040	WA2305	23	Water	Mini Excavator	DD	74,082	
2	505-30-300-304-000	620050	WA2306	23	Water	Service Truck	DD	59,251	
3	505-30-300-304-000	620050	WA2307	23	Water	Mid-Size SUV	DD	29,402	
4	505-30-300-304-000	620080	WA2302	23	Water	Orchard Main Replacement	PIP	1,047,290	
5	505-30-300-304-000	620080	WA2302	23	Water	Raynor Rd. Water Main Design	PIP	70,000	
6	505-30-300-304-000	620080	WA2302	23	Water	MRPS Security System	PIP	35,000	
7	505-30-300-304-000	620080	WA2302	23	Water	Main Replacement	PIP	153,084	
8	505-30-300-304-000	620080	WA2304	23	Water	Water Loss Audit	PIP	32,183	
9									
10									
11									
12									
13									
14									
	Total Reappropriations							1,500,292	

NOTES:

- (1) Reason Codes
- PIP - Project in Progress
- WD - Weather Delay
- DD - Delivery Delay
- RPP - Reoccurring Purchase Program
- CP - COVID Pandemic Deferral
- PS - Project Scope Pending
- RM - Reoccurring Repair/Maintenance

CITY OF KIRKWOOD, MISSOURI
 FLEET FUND
 REAPPROPRIATION REQUESTS FROM FISCAL YEAR 2022/2023 FOR FISCAL YEAR 2023/2024

Account Number

Item #	Fund/Function/ Dept/Division	Object	Project Number	Original Fiscal Year Budgeted	Department	Project Description	Reason Code ⁽¹⁾	Amount
1	608-01-500-000-000	533125			Fleet	Boom Repairs	DD	15,957
Total Reappropriations								15,957

NOTES:
 (1) Reason Codes
 PIP - Project in Progress
 WD - Weather Delay
 DD - Delivery Delay
 RPP - Reoccurring Purchase Program
 CP - COVID Pandemic Deferral
 PS - Project Scope Pending
 RM - Reoccurring Repair/Maintenance

SUBSTITUTE BILL 10967

ORDINANCE

AN ORDINANCE ADOPTING AND APPROVING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF KIRKWOOD FOR THE FISCAL YEAR APRIL 1, 2023 THROUGH MARCH 31, 2024, AND APPROPRIATING SUCH SUMS AS ARE SET FORTH HEREIN FOR ALL DEPARTMENTS AND THE ACCOUNTS THEREIN SPECIFIED, FOR ALL EXPENDITURES OF THE CITY OF SUCH YEAR, WHICH APPROPRIATIONS TOTAL ~~\$102,970,612~~103,373,088, CAPITAL PROJECTS OF \$11,877,601, APPROPRIATING THE SUM OF \$203,400 FOR PAYMENT OF PRINCIPAL FOR PERFORMING ARTS CENTER INTERFUND LOAN FROM THE GENERAL FUND; AND REAPPROPRIATING \$18,515,460 FOR PREVIOUSLY APPROVED PROJECTS THAT WILL BE INCOMPLETE AS OF MARCH 31, 2023.

WHEREAS, the Chief Administrative Officer has made a determination that the anticipated income/reserves of the City available for appropriation shall be in the sum of ~~\$106,260,255~~107,102,091, and

WHEREAS, the Citizen's Finance Committee has made an investigation of the financial needs of the City and the various departments thereof and has consulted with the Chief Administrative Officer and department heads and, after such deliberations, made recommendations to the Council, and

WHEREAS, the Council did on the 16th day of February 2023, hold a public hearing with respect to the proposed 2023/2024 budget after duly advertising and giving proper notice of such hearing, and

WHEREAS, funds will be expended in the amount of \$203,400, from the general fund for the payment of principal, and interest on interfund loan for the performing arts center, and

WHEREAS, in 2012 a lease was entered into in the amount of \$3,520,000 for construction of the water distribution system with Missouri American Water Company and the operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2014 a lease was entered into in the amount of \$3,605,000 for the water automatic meter reading project. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2017 a lease was entered into in the amount of \$23,515,000 for the Performing Arts Center and improvements to facilities in Kirkwood Park. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2018 a lease was entered into in the amount of \$2,631,273 for the water Swan Avenue pump station project. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2019 a lease was entered into in the amount of \$3,335,000 for construction of a water tower and water main replacement and the operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, in 2022 a lease was entered into in the amount of \$17,290,000 for acquisition, construction, and installation certain improvements to the City's Electric System and acquisition and installation of equipment on various public safety vehicles and equipment. The operating budget includes funds to pay lease rental payments due in the forthcoming renewal term, thereby authorizing the renewal of such lease for an additional one-year term, and

WHEREAS, certain funds as set forth in the exhibits attached herein, were previously appropriated for projects that will be incomplete as of March 31, 2023, and

WHEREAS, it is necessary to reappropriate \$18,515,460 in order to complete these projects.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

Section 1. That the budget attached hereto and by reference made a part hereof is hereby adopted for the fiscal year commencing April 1, 2023 through March 31, 2024.

Section 2. That the expenditures for all departments as set forth in the budget herein approved are hereby appropriated for the departments and accounts as therein indicated which appropriations total \$~~102,970,612~~103,373,088 which includes the operating and capital budgets.

Section 3. There is hereby appropriated from the General Fund the sum of \$203,400 for payment of principal for the Performing Arts Center interfund loan for the fiscal year ending March 31, 2024.

Section 4. There is hereby appropriated the sum of \$3,924,140 which represents the rental payments due on the 2012, 2014, 2017, 2018, 2019, 2022 leases described herein for the fiscal year ended March 31, 2024.

Section 5. There is hereby appropriated \$18,515,460 to provide funding for the previously approved expenditures as per the exhibits attached hereto and incorporated herein by reference.

Section 6. That a dividend is transferred to the General Fund in the amounts of \$2,310,000 is made from the Electric Fund (1,627,000) and Park Capital Improvement Fund (683,000).

Section 7. That a dividend is transferred to the Capital Improvement Fund in the amounts of \$2,464,600 is made from various funds for infrastructure as per exhibits attached hereto and incorporated herein by reference.

Section 8. That an capital transfer to the Park Capital Improvement Fund in the amount of \$1,200,000 is made from the General Fund from American Rescue Plan Act funds.

Section 9. That an operating transfer to the Park Fund in the amount of \$575,000 is made from the Park Capital Improvement Fund.

Section 10. That pursuant to Section 67.050 R.S.Mo. (1986) appropriated funds may be transferred between accounts in accordance with the procedures established by the City Council.

Section 11. That the Council may from time to time revise the approved budget or the appropriations contained herein pursuant to Section 37.030 R.S.Mo. (1986) provided that in no event shall the total authorized expenditures exceed estimated revenues plus any unencumbered balance.

Section 12. This ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS ____TH DAY OF MARCH, 2023.

Mayor, City of Kirkwood

ATTEST:

City Clerk Laurie Asche

Public Hearing: February 16, 2023

1st Reading: March 2, 2023

2nd Reading: March ~~16~~30, 2023

**CITY OF KIRKWOOD
139 S. KIRKWOOD ROAD
KIRKWOOD, MO 63122**

TO: Mayor and Council
FROM: David C. Weidler, ACAO
CC: Russel B. Hawes, CAO, Sandy Stephens, Finance Director
DATE: March 27, 2023
RE: Health Insurance Premium Increase Request

In December of 2022 our consultants at Gallagher Benefit Services provided an actuarial analysis for medical insurance contribution rates for fiscal year 2024, which City Council approved as proposed. The data for the analysis provided to Gallagher Benefit Services was based upon medical claims through October 2022. Since October 2022 our medical claims expenses have substantially increased, from an approximate average of \$255,000 per month for the period of April 2022 through October 2022 to \$423,000 per month for the period of November 2022 through February 2023. City staff has been actively monitoring the fund balance, incoming medical claims, and FY2024 plan elections to realize the impact of these claims expenses.

During the second full week of March data became available for enrollment in the FY2024 plan year and the finalized claims through February 2023. The resulting review by City staff and our consultants at Gallagher Benefit Services determined the impact of this high claim period, using the refined data to update plan income projections. In the current fiscal year, the City's health insurance fund cash balance decreased from \$952,442 at the beginning of the year to \$404,438, with two weeks of medical billing remaining in the fiscal year. It has been determined that the current level of funding will not sustain the medical plan through the upcoming fiscal year and does not provide an adequate balance to maintain the plan in the instance of increased claims beginning in April of 2023. Staff requested Gallagher Benefit Services perform a new actuarial study to determine the proper funding level for the FY2024 plan year to maintain cash flow in the medical self-insurance fund. It has been determined due to the increase in plan expenditures and a substantial change in employee plan selection, the City's self-insured medical plan will require an additional increase to City based premiums beyond those projected in the budget in the amount of 13% of budgeted funds. Attached is a projection of the impact of the proposed budgetary change of 13% to medical premiums.

David C. Weidler
Asst. Chief Administrative Officer
Phone: 314-822-5801
Fax: 314-822-5863
weidledc@kirkwoodmo.org

Plan Background

The City maintains a self-insured medical plan, which has performed well for the City since its inception, providing a richer benefit to our employees at a lower cost to both the City and employees. With this plan type the City pays Anthem for claims administration, but the medical claims are born directly by the City. In order to ensure large individual claims do not adversely affect the City, the City maintains stop loss insurance at \$150,000 for an individual claim. The City experiences up to three claims at this stop loss amount per year on average. For the current fiscal year, the City has experienced three claims at this level to date. The City conducts open enrollment for benefits every February when employees sign up individually for medical, dental, vision, and voluntary benefits. Employees can choose between four medical plans with Anthem. Projections for the next fiscal year are performed during the preceding October to December every year through actuarial analysis. The resulting rate projections are based upon the most current medical claim experience, projected claim cost increases, and employees plan elections available at the time of the analysis.

David C. Weidler
Asst. Chief Administrative Officer
Phone: 314-822-5801
Fax: 314-822-5863
weidledc@kirkwoodmo.org

**CITY OF KIRKWOOD, MISSOURI
AMENDMENT TO FY2023 DRAFT BUDGET
HEALTH INSURANCE PREMIUMS**

DEPARTMENT/FUND	ORIGINAL REQUEST	18% INCREASE	REVISED REQUEST
General Fund			
City Clerk	15,750	2,048	17,798
Administration	57,500	7,475	64,975
MIS	38,000	4,940	42,940
Human Resources	19,925	2,591	22,516
Procurement	36,800	4,784	41,584
Warehouse	6,325	823	7,148
Finance	31,050	4,037	35,087
Municipal Court	20,325	2,643	22,968
Police Department		-	-
PD Administration	72,750	9,458	82,208
PD Detective Bureau	239,000	31,070	270,070
PD Field Operations	402,750	52,358	455,108
PD Communications	157,000	20,410	177,410
PD Code Enforcement	22,250	2,893	25,143
PD Traffic Bureau	16,100	2,093	18,193
Fire Department		-	-
FD Administration	42,350	5,506	47,856
FD Emergency Services	606,500	78,845	685,345
Street Department	157,810	20,516	178,326
Engineering	36,000	4,680	40,680
Planning & Development	111,100	14,443	125,543
Facilities Operations	21,650	2,815	24,465
Forestry	7,270	946	8,216
Recreation		-	-
Administration	73,000	9,490	82,490
Community Center	23,750	3,088	26,838
Ice Rink	45,500	5,915	51,415
Aquatic Facility	3,120	406	3,526
Performing Arts Center	42,500	5,525	48,025
General Fund Total	2,306,075	299,798	2,605,873
Sewer Lateral Fund	11,010	1,432	12,442
Electric Fund			
EL Administration	63,800	8,294	72,094
EL Distribution	205,815	26,756	232,571
EL Customer Accounting	15,700	2,041	17,741
Electric Fund Total	285,315	37,091	322,406
Water Fund			
WA Administration	21,810	2,836	24,646
WA Distribution	197,220	25,639	222,859
WA Customer Accounting	15,700	2,041	17,741
Water Fund Total	234,730	30,516	265,246

**CITY OF KIRKWOOD, MISSOURI
 AMENDMENT TO FY2023 DRAFT BUDGET
 HEALTH INSURANCE PREMIUMS**

DEPARTMENT/FUND	ORIGINAL REQUEST	13% INCREASE	REVISED REQUEST
Sanitation Fund			
SA Solid Waste Collections	122,050	15,867	137,917
SA Recycling	16,080	2,091	18,171
SA Customer Accounting	15,700	2,041	17,741
Sanitation Fund Total	153,830	19,999	173,829
Workers Comp Fund	18,720	2,434	21,154
Fleet Services	86,200	11,206	97,406
Total	3,095,880	402,476	3,498,356

CITY OF KIRKWOOD
SELF-INSURANCE MEDICAL FUND



CITY OF KIRKWOOD, MISSOURI

CASH BASIS BUDGET OF REVENUES, EXPENDITURES AND OTHER SOURCES/USES
FISCAL YEAR 2023/2024 OPERATING BUDGET

Descriptions	General Fund	Electric Fund	Water Fund	Sanitation Fund	Sewer Fund	Cap. Imp. Fund	Park Cap. Imp. Fund	Fleet Services Fund	Worker's Comp. Fund	Medical Self-Insurance	Police/Fire Pension	Total
Reserves	1,539,478	8,036,904	1,487,838	491,868	57,568	-	-	-	-	-	-	11,613,656
Operating Revenues	30,279,513	27,705,941	7,241,430	3,712,811	276,000	8,243,414	3,555,385	1,294,271	1,635,870	4,591,200	1,321,000	89,856,835
Transfers from:												
Electric	1,627,000					710,000						2,337,000
Water						710,000						710,000
Parks/Rec Sales Tax Fund	683,000					-						683,000
Sanitation						200,000						200,000
General Fund						244,600	1,200,000				257,000	1,701,600
Total Revenue/Other Sources	34,128,991	35,742,845	8,729,268	4,204,679	333,568	10,108,014	4,755,385	1,294,271	1,635,870	4,591,200	1,578,000	107,102,091
Operating Expenditures	32,364,661	33,390,845	8,019,268	4,004,679	333,568	8,167,094	2,452,507	1,289,677	1,405,648	4,083,235	1,577,576	97,088,758
Transfers to:												
Capital Improvement Fund	1,444,600	710,000	710,000	200,000								3,064,600
General Fund	62,730	1,627,000					683,000					2,310,000
Police/Fire Pension	257,000						575,000					637,730
Special Business District		15,000										15,000
Total Expenditures/Transfers	34,128,991	35,742,845	8,729,268	4,204,679	333,568	8,167,094	3,710,507	1,289,677	1,405,648	4,083,235	1,577,576	103,373,088
Revenues Over/(Under) Expenditures/Uses(Cash Basis)	-	-	-	-	-	1,940,920	1,044,878	4,594	230,222	507,965	424	3,729,003

Revised 2023-03-27
 Total Revenue/Other Sources original \$106,260,255; revised \$107,102,091
 Total Expenditures/Transfers original \$102,970,612; revised \$103,373,088