



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, December 1, 2022, 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, December 1, 2022, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Ward and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Kim Sansegraw, Planning and Development Services Director Jonathan Raiche, City Planner II Amy Lowry, Fire Chief Jim Silvernail, Public Services Director Bill Bensing, City Engineer Chris Krueger, and City Attorney John Hessel.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATION

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. William Winter, 8 Finlay Rd., spoke regarding the MNIA (Meacham Park Neighborhood Improvement Association) year-end celebration being held on Monday, December 12, 2022 at 1001 S. Kirkwood Road.
2. Craig Canatsey, 405 Wilcox Ave., spoke regarding the poor condition of the streets in the City.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the November 17, 2022 Council Meeting Minutes
- b) Resolution 146-2022, appointing Ryan Geringer to the Greentree Festival Committee for a term to December 2025
- c) Resolution 147-2022, appointing Shane Staten to the Urban Forestry Commission for a partial term to June 2025

UNFINISHED BUSINESS

Bill 10951, repealing Ordinance No. 10005 and all other previous fire prevention codes in conflict with this ordinance, and enacting a new fire prevention code, International Fire Code, First Printing, 2021 Edition, including Appendix Chapters B, D, E, F, I, L and K. Published by the International Code Council and the National Fire Protection Association, including amendments set



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forth herein, governing the design, construction, alteration, enlargement, equipment, repairs, conversion, use or maintenance of all buildings and structures, prescribing minimum requirements and controls to safeguard life, property or public welfare from the hazards of fire and explosion; providing for the issuance of permits, collection of fees, and making of inspections; providing penalties for the violation thereof; and providing for the effective date of this ordinance was brought before the council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10780.

Bill 10952, appropriating \$22,600 from the Equitable Sharing Fund Balance to the Police Department Machinery and Equipment Account, and authorizing the Mayor to enter into a two-year Services Agreement with Flock Group, Inc. for the lease and installation of four Flock Safety Cameras for the Police Department was brought before the council.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10781.

NEW BUSINESS

Bill 10953, changing the zoning from R-4 Single-Family Residential District to B-3 Highway Business District on property known as 10557 Big Bend Boulevard being an approximately 0.43 acre site on the north side of Big Bend Boulevard and directing such change in the Zoning District Map was brought before the council. Motion was made by Council Member Gibbons and seconded by Council Member Duwe to accept the bill for first reading approval. A discussion took place.



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The bill received first reading approval and was held over.

Bill 10954, granting a Special Use Permit for Child Day-Care Center, and approving the Site Plan at 10551 and 10557 Big Bend Boulevard subject to certain conditions was brought before the council. Motion was made by Council Member Sears and seconded by Council Member Ward to accept the bill for first reading approval. A discussion took place.

Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to suspend Roberts Rules of Order to allow the applicant to address the council. The motion was unanimously approved. A discussion took place.

Motion was made by Council Member Luetzow and seconded by Council Member Duwe to amend the bill by adding a Condition #19 to read, "The required 8' tall sound-mitigating and sight-proof fence shall be constructed of either a cementitious material or a material comparable to a Simtek composite fence as determined by the Planning and Development Services Department. A discussion took place. The motion was defeated with Council Member Luetzow in favor. Council Members Duwe, Gibbons, Sears, Ward, Zimmer and Mayor Griffin opposed.

The bill received first reading approval and was held over.

Bill 10955, appropriating \$40,001 from the Equitable Sharing Fund Balance to the Police Department Other Professional Services Account, accepting the single source proposal of Axon Enterprises for body worn camera and TASER hardware and software for the Police Department, for an initial term of 12 months in the amount of \$110,001, with the option to renew annually thereafter for four additional 12 month terms, funding for additional terms contingent upon budgetary approval, and authorizing the Mayor into a contract was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Luetzow to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10956, adopting a revised City of Kirkwood Classification and Pay Plan, effective January 1, 2023 was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Resolution 148-2022, amending and readopting the City of Kirkwood City Fee Schedules was brought before the council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read.



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Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 149-2022, authorizing and directing the Mayor to enter into an Intergovernmental Agreement between the City of Kirkwood and the City of Glendale for right-of-way negotiation services for the East Essex Avenue Reconstruction Project in the amount of \$33,174 was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Sears to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

Resolution 150-2022, accepting the bid of Raineri Building Materials in the amount not to exceed annually budgeted funds for materials for the purchase of Ready Mix Concrete for the Street Department, for an initial term of 12 months with the option to renew for up to four additional 12 month terms with funding contingent upon budgetary approval, and authorizing and directing the Mayor to enter into a contract was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Ward to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”



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Resolution 151-2022, accepting the proposal of Symetra for Medical Stop Loss Coverage in the amount of \$730,681 for the period of April 1, 2023 through March 31, 2024 was brought before the council. Motion was made by Council Member Zimmer and seconded by Council Member Ward to accept the Resolution as read.

Roll Call:

Mayor Griffin	“Yes”
Council Member Luetzow	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”
Council Member Zimmer	“Yes”
Council Member Duwe	“Yes”
Council Member Gibbons	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

NONE

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes had nothing to report.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

CITY CLERK REPORT

Ms. Asche reported on the upcoming Public Hearing:

December 15, 2022

A request for a Major Site Plan Partial Amendment at the Greenbriar Hill Country Club at 12665 Big Bend Boulevard for 4 pickle ball courts and a swimming pool deck expansion.

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:57 p.m. The next regular council meeting is scheduled for December 15, 2022 at 7:00 p.m.

Laurie Asche
City Clerk

Approved: December 15, 2022