



**Park Board Partnership Committee Agenda
Tuesday, September 20, 2022, 8:00 a.m.
Kirkwood Community Center
111 S. Geyer Road
Kirkwood, MO 63122**



I. CITIZEN COMMENTS *(3 minute time limit. The public comment portion of the meeting is an opportunity to listen to comments from citizens. It is not a question and answer session and the Park Board will not respond to comments or answer questions during the comment period. The Chairperson may refer any matter to staff or hold discussion during the "Other Matters" section of the meeting).*

II. APPROVAL OF OCTOBER 29, 2021 MEETING MINUTES

III. UNFINISHED BUSINESS

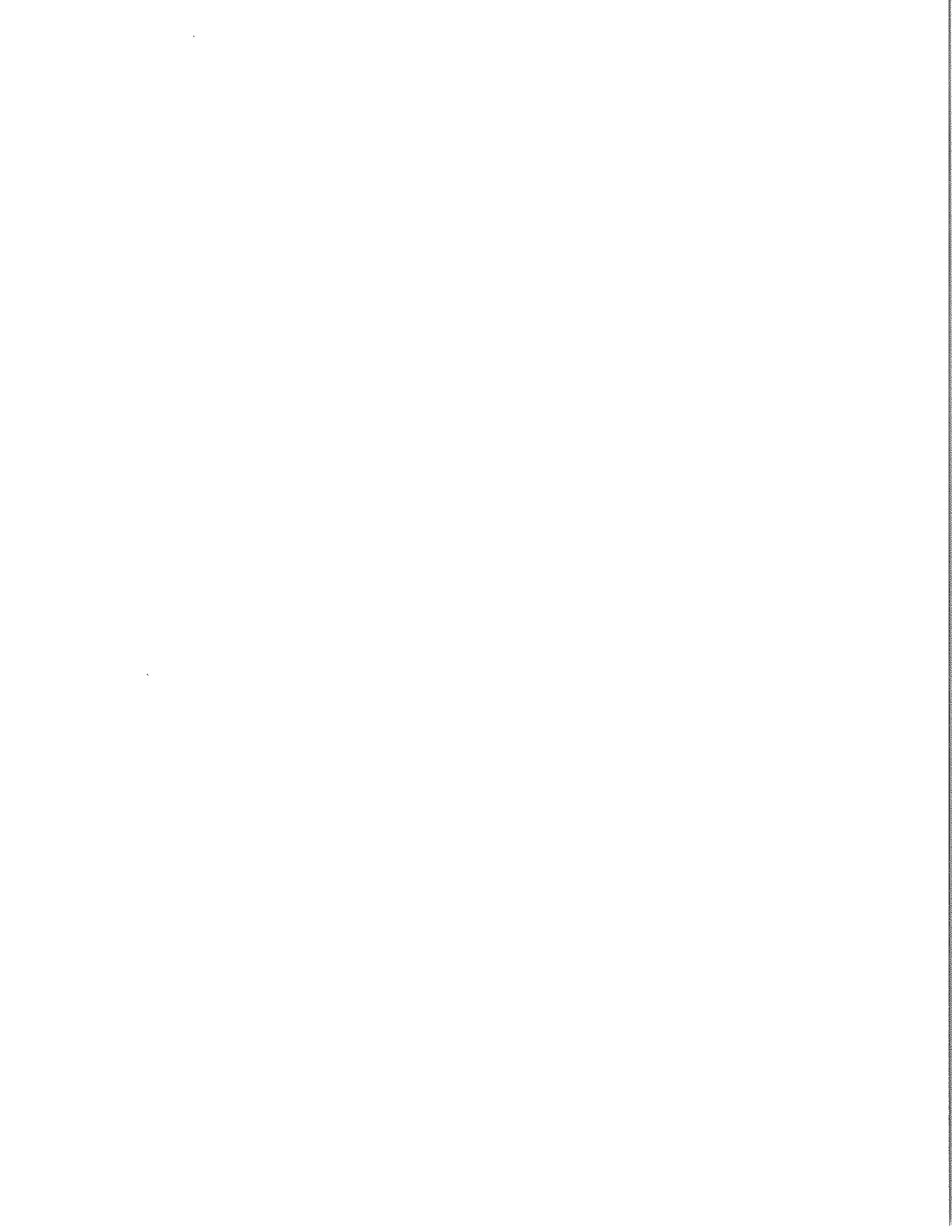
- a. Alphonse Smith Memorial Update

IV. NEW BUSINESS

- a. Edward Spiller Sr. Memorial Application Review
- b. Other Matters

Staff Liaison: Kyle Henke. Phone: 314.822.5856 Email: henkekk@kirkwoodmo.org

Accommodation: The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as a CD, by calling 314-822-5802.



Kirkwood Park Board Partnership Sub-Committee Meeting Minutes Oct. 29, 2021

Partnership Committee convened at 9:00 a.m. by zoom. Attendees: Kathy Paulsen (Chair), Alvin Reid, Jordan Wienke, Matt Cook, and Kyle Henke, Director of Parks & Recreation.

I. Citizen Comments: none.

II. Approval of Meeting minutes: June 11, 2021; August 6, 2021; September 9, 2021

III. Unfinished business:

- a. Alphonse Smith Memorial Update: Alvin Reid reported that he has spoken with Dianetta Smith and the plan is to dedicate the memorial at the beginning of baseball season in Mid-April. The fundraising goal is \$1400.

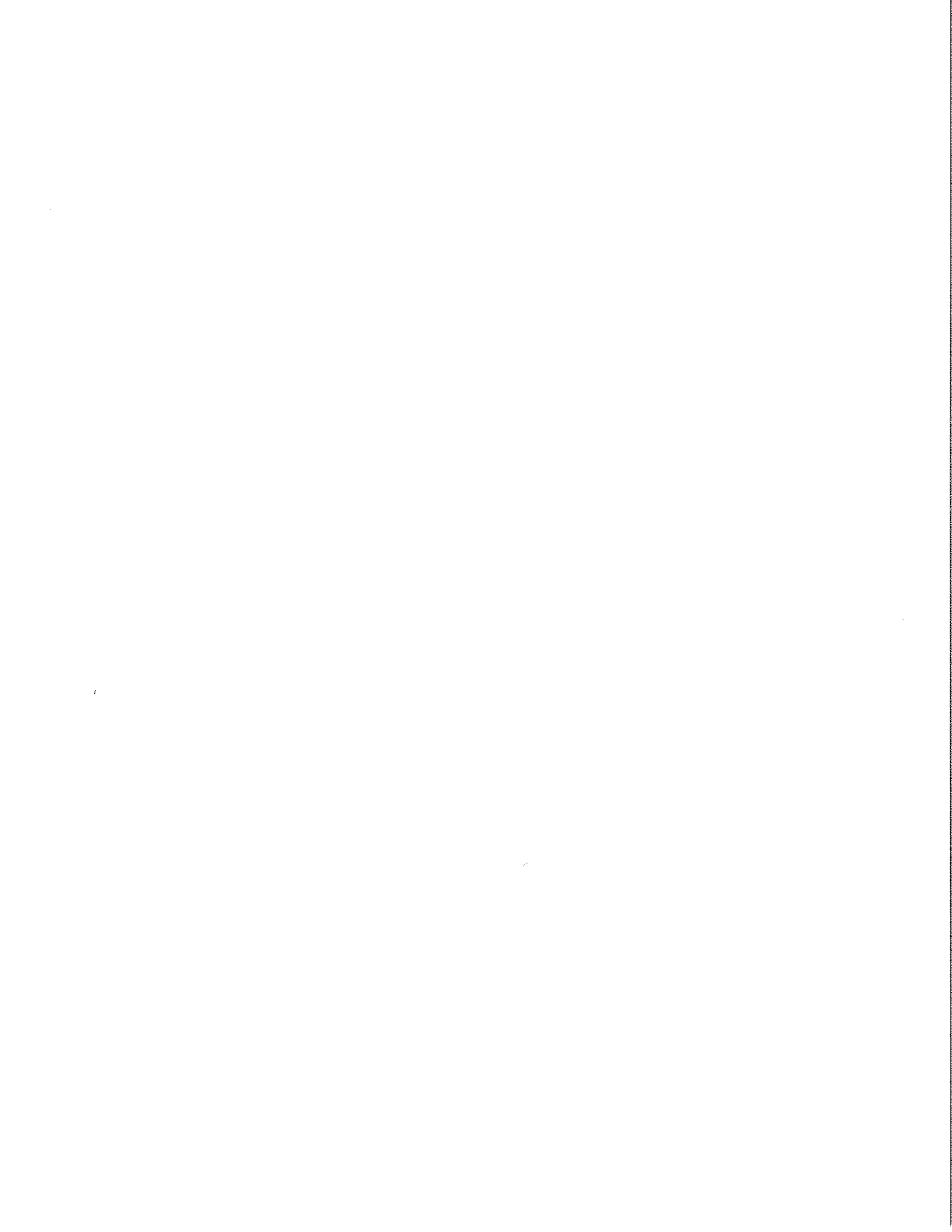
- b. Greentree Legacy Program Memorial Benches:
Kathy asked what the difference would be between the purposes of the potential Foundation and the Greentree Legacy programs. Alvin said that the Foundation is a way to raise money for a special project. The Greentree Legacy Program pertains to buying a bench or something specific, as offered in the brochure. Alvin recommends that the Foundation work with the Park Board, and that “the ask” comes from the Board. The Legacy program is a recognition in someone’s name.

Jordan commented that there are “three buckets” for donors – one is the Park Foundation, another is the Greentree Legacy Program, and the third is the path to Memorialization. Kyle explained that the Memorialization path is something like what we’ve done for the Alphonse Smith Memorial and is done by application to the Park Board, and has an indefinite term. Jordan stated that Legacy program is a memorial to someone who is departed, but is not an extension of the burial and is not in perpetuity.

Kyle said that we need to consider that Legacy donations are for things other than benches and should be based on the “lifetime of the equipment”. By doing that, we open up opportunities for additional donation items. He recommends that items costing less than \$4000 can be considered under the Legacy Program. He will look at the price tag of several items that have been recommended. The benches, as well as other equipment, can remain until they are deteriorated. When a bench is deteriorated is the logical time for replacement. He recommends that current applicants are allowed a one-time renewal, granted to the “original applicant”. New applicants would not have an option for renewal. Kyle said that the time frame for the memorial item should be tied to the piece of equipment and its memorial ending when the equipment fails.

Kathy suggested getting more citizen input on possible items that the Legacy program could offer. Jordan said that input should be ongoing.

The Committee voted to move the current proposal forward to the Board for consideration.



IV. New Business: none

Attached: Park Board Partnership Committee Agenda 10-29-21

Committee adjourned at 9:50 a.m.

Submitted by Kathy Paulsen



From the desk of:
Kyle Henke, Director of Parks and Recreation
111 S. Geyer Road, Kirkwood, MO 63122
Phone: 314-822-5856 Fax: 314-984-5931
E-mail: henkekk@kirkwoodmo.org



Memo

To: Kirkwood Park Board
From: Kyle Henke
Date: September 12, 2022
Re: September 20, 2022 Partnership Committee Agenda Memo

Unfinished Business

Alphonse Smith Memorial Update – Alvin will provide an update regarding the memorial ceremony regarding Alphonse Smith.

New Business

Memorial Application Review – A review of the most recent application that is included in the packet for Edward Spill Sr. will take place.

Background for discussion:

Field 4 is one of 5 fields at Kirkwood Park & it is the primary field with the most amenities at the Park. No other field has a memorial. Field 4 dedication took place in 1975 by a group that donated \$9,300 over 20 years, for various improvements. Attached is a picture of the permanent memorial monument, on the spectator side of the backstop. The current applicant is open to dedicating a field other than field 4.

Please, review the application requesting signage approval for “Edward Spiller Field”, Dedicated in 2022” & the scoring criteria - “Criteria for Naming Memorials in the Kirkwood Parks System”. Please, work through the criteria & score the application, and add up the points prior to our upcoming committee meeting, so an efficient review & consensus on scoring can take place at the meeting.









MEMORIAL/DEDICATION PROPOSAL/APPLICATION (Approved 12/18/19)

This form is used to capture information regarding proposals to memorialize or dedicate facilities, parks, equipment or programs in the name of individual(s), organizations or groups. The form should be filled out as completely as possible and returned to the Kirkwood Parks and Recreation Department, 111 S. Geyer Road, Kirkwood, MO 63122. For assistance in completing the form, please call the Parks and Recreation Department office at 314-822-5855.

Kirkwood Park facilities are generally named for a geographic area or a natural historic feature, but, as appropriate facilities may be named to reflect significant historic, material or financial contributions to the City or persons of historic or outstanding civic service. When request for such honors are considered, the following criteria are considered in the review of memorial and dedication requests. Meeting any or all of these criteria does not guarantee the request will be approved, and additional information beyond this application may be necessary.

Honoree Criteria

- Has the individual, group or organization lived, worked or functioned in Kirkwood for a minimum of 10 years at some time?
- If a memorial request is being made for an individual(s), is the person(s) in whose name the request being made been deceased for at least twelve months?
- Has the nominee provided service to the Kirkwood Parks and Recreation Department?
- Has the nominee served on a Board, Commission or Committee associated with the City of Kirkwood?
- Has the nominee served as an elected official on the Kirkwood City Council?
- Has the nominee served as an elected official representing the Kirkwood area?
- Has the nominee made significant or substantial contributions to other Kirkwood organizations, associations or groups outside of city government related functions?
- Is there written support from at least five groups or persons who are not relatives of the individuals proposed or members of the group or organization proposed? Written support should include information on why the nominee should be considered, the nominee's significance to Kirkwood, the nominee's outstanding contributions, accomplishments, achievements or honors, the nominee's outstanding community involvement

Development Criteria

- Will a donation equal to 50% or more of the cost of development of a new memorial, facility or structure, piece of equipment or program be donated by the nominee, or; individuals, organization or groups nominating that individual?
- Will the nominator(s) pay for the cost of memorial or dedication development for an existing facility, equipment or program?
- Will the nominator(s) contribute to long term maintenance of the memorial?

Name of Person Completing This Form Patrick O'Reilly

Organization (if Applicable) _____

Mailing Address 11806 Lillian Ave, Des Peres, MO 63131

Daytime Phone 636 532-9121 Evening Phone 314 517-7379

E-Mail Address patrick@oreillyllc.com Date Submitted 6-8-22

Name of Individual(s), Organization or Group to be Honored:

Edward Spiller Sr.

Describe briefly why the person(s) organization or group is deserving of this nomination:

Mr. Spiller is a 98 year old World War II veteran who has lived in the Kirkwood community for decades. Since I have known him (longer than 20 years) he has been coming up to softball league games to talk to players and keep the park clean by collecting discarded cans.

He has inspired us as players and we are proud of his service to his country and commitment to his faith. He is part of the park and our softball games. Anyone who plays knows Mr. Spiller.

Please describe in detail how you propose to memorialize the individual(s), organization or group. Include details on what facility, park, equipment or program will be affected. If dedicating an existing facility piece of equipment or program, include proposed language, if appropriate, that would be presented to recognize the memorial effort. Attach additional sheets if necessary:

We would like to dedicate and name a field in his honor. Our vision would be a sign that would be installed on the fencing for the backstop. The sign would be no bigger than 12 inches tall by 72 inches wide. We would be open to any suggestions or restrictions from the Parks Department. Field #4 would be ideal because of its prominence and the amount of games it hosts, but Mr. Spiller visits players on all fields.

Will the nominator(s) be making a financial contribution to the development of a new facility, piece of equipment or program? If so, state the level of contribution to be made.

The members of our softball league present and past would be honored and happy to pay for the expense of the sign. We have a quote currently of \$130 for the sign by Signature Signs & Graphics Inc.

Will the nominator(s) be willing to assist with the long term maintenance of the facility, equipment or program to be memorialized? If so, state the level of commitment to be achieved.

We anticipate this being a low maintenance tribute. The materials are all-weather and should stand up to the elements. If for any reason the sign is damaged or needs maintenance we will repair it at our expense.

Did the individual(s), group or organization to be honored live, work or function in the City of Kirkwood? If so, please state approximate length of time, dates, etc.

Edward Spiller Sr. has lived in the Kirkwood community for decades. He is a member of the Unity Baptist Church in Kirkwood. His son, Edward Spiller Jr. is the pastor.

If the memorial or dedication is for an individual or individuals are they deceased? If so, state date of death. Approximations are acceptable if date of death is more than one year in the past.

Mr. Spiller is still alive and will turn 99 years old this year.

Has the individual(s), group or organization contributed to the function of the Kirkwood Parks and Recreation Department? If so, describe that contribution and include approximate dates of service. Attach additional sheets if necessary.

Mr. Spiller has been keeping Kirkwood Park clean for decades by collectng discarded cans and has celebrated the successes of participants of multiple adult softball leagues.

Has the individual(s) served on a Board, Commission or Committee appointed by the Kirkwood City Council? If so, describe that service. Include detail on length of service if known. Attach additional sheets if necessary.

Not sure.

Has the nominee served as an elected official in any capacity in service to the Kirkwood area, including Kirkwood City Council? If so, state office held and dates of service. Attach additional sheets if necessary.

Not sure.

Has the nominee made any substantial or significant contributions for betterment of Kirkwood through involvement with other Kirkwood area organizations? If so, describe that involvement, including organizations served, how service was accomplished, and dates or length of service if known. Attach additional sheets if required.

I only represent one group of men that have played games on one night and on one team. He interacts

with players on all teams, on different fields and on multiple nights. I know he is involved in his church

which is active in the Kirkwood community.

Support from others in the community is important. Letters of support from non-relatives, persons not directly associated from groups or organizations being proposed are important. Attach all letters of support to this application.

List any other information you would like to have considered in support of this nomination:

I cannot stress how honored we are as a group of men to have met and know this man. To meet someone

with his life experience who takes the time to visit with us is truly a blessing. He is a World War II veteran

that lives in our community. He has made an impact on us all. He is so much more than a man who simply comes to a park to collect cans. He is a man of faith. He is happy to share his secrets to a long life and share a joke or two, but he always make sure that we stay on the right path in life.

brand addition.

3 June 2022

Re: Edward Spiller Sr – Softball Field Dedication & Naming

To: The City of Kirkwood

To whom it may concern,

I have been playing softball in Kirkwood for the past 15 years. Over those years many things of have changed. I have had children, changed jobs, moved homes, and of course gotten older. Things have changed within Kirkwood Park and the Monday Night Softball league too. Our team has changed, we have changed fields, the teams we play have changed, and the umpires have changed.

However, during those years there has been and continues to be one constant which has not changed. That one constant is Mr. Edward Spiller Senior. To a casual observer, Mr. Edward Spiller Senior might just be an elderly man who shows up to collect aluminum cans from the softball fields towards the end of a night. However, to me, my children, and my friends, Mr. Spiller is much more than that.

Mr. Edward Spiller Senior is one of this country's oldest living World War II Veterans. While Mr. Spiller does come to collect aluminum cans from the teams during and after games, he is also a mentor and a friend. Over the years of getting to spend time with Mr. Spiller I have learned about his life, his passions for hunting, his family, and his devotion to God. I often bring my own kids (now 16 and 13) to the games where they have met Mr. Spiller and like me, been regaled by his stories of life, sacrifice, and commitment. Sometimes I am disappointed if our team has the "early" games because that means I will most likely not see Mr. Spiller to say hello, and thank him for his service, but also to see how he is doing.

Mr. Spiller takes time each night at the ballpark to say hello to us, ask how we are doing, how our children and families are doing without fail. Mr. Spiller loves to be around people and share his love of God and Duty, things that matter very much to him and many of us. He is a constant, and for us, a pillar of what Monday Nights represent for our team, and our players (past and present).

I ask that The City of Kirkwood, not only consider, but act in naming Softball Field #4 – Mr. Edward Spiller Sr. Field. Mr. Spiller embodies everything we can ask of our citizens and our residents. He is a caring, compassionate, and a friendly man hoping to make the world a little bit better of a place than when he found it almost 100 years ago. Mr. Spiller is a friend of the community and a pillar within The Kirkwood Park tradition that takes place on the softball fields off West Adams.

I thank you for your time in expediting this request so that he may have the opportunity to see his name forever marked on a field with the players that have come to love and appreciate him so much

Respectfully,

Karl Whiteside
Group Managing Director
Brand Addition

Patrick O'Reilly

From: Signature Sgns <sales@signaturesigns-stl.com>
Sent: Thursday, June 02, 2022 1:44 PM
To: Patrick O'Reilly; 'John Sunderland'
Subject: RE: quote needed for a new sign.
Attachments: Field Sign.pdf

Hi Patrick,

This is something we could easily do. I would suggest using a aluminum material. I have attached a quick layout of what this might look like. I have it sized at 12" tall by 72" wide. The cost for something like this would be around \$130.

Let me know if you have any questions.

Thanks, John



From: Patrick O'Reilly <patrick@oreillyllc.com>
Sent: Thursday, June 02, 2022 11:11 AM
To: John Sunderland <john@signaturesigns-stl.com>
Cc: sales@signaturesigns-stl.com
Subject: quote needed for a new sign.

Hello John/Damon,

I hope you are both doing well. I represent a group of guys trying to get a ball field dedicated in Kirkwood City Park. Lucky for the group I know a good sign company. I am not sure if you even can make with the sign we need, but I wanted to check with you first.

We just need a simple sign (composite/metal/wood) that we can attach to a backstop and can hold up to the elements. We are trying to name the field after a 99 year old World War II vet who as of last year was still coming up to the games. The sign only needs to read: "Edward Spiller Field" and maybe have "Dedicated In 2022" in small print below it.

I was just trying to get an idea of cost so I can present it to the City of Kirkwood as well as our group who will be paying for it. We would finalize the actual sign after that.

Let me know if you have any questions. You can also let me know if this would be better handled somewhere else. Thank you!

This is a picture of a backstop sign just as an example.



Kindest Regards,

Patrick O'Reilly, CFP®

Phone: 636 532-9121

Fax: 636 532-9122

e-mail: patrick@oreillyllc.com



PRESERVING
YOUR STANDARD
OF LIVING
IN RETIREMENT

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Example Only

Edward Spiller Field

Dedicated in 2022

Criteria for Naming Memorials in the Kirkwood Parks System

- 1) **Has the individual, group or organization lived or operated in Kirkwood for a minimum of 10 years? (0 – 5 pts)**

< 5 Yrs. = 0, > 10 yrs. = 5 pts.

- 2) **If a memorial request is being made, is the person in whose name the request is being made been deceased for at least twelve months? (0 – 5 pts.)**

Decreased < 12 months = 0 Deceased > 12 months = 5

- 3) **Is there written support from at least five groups or individuals who are not relatives of the individual(s) proposed or members of the group or organization making the proposal? Written support should include information on why the nominee should be considered. Include the nominee's significance to Kirkwood, the nominee's outstanding contributions or accomplishments to the community, churches, schools, organizations, etc., or other achievements or honors. (0 – 20 pts)**

less than five letters of support = 0 pts. Five or more letters of support = 5 pts.

Do the letters of support demonstrate a large contribution to the majority of Kirkwood residents? (1 - 15 pts)

- 4) **Will the nominator(s) pay for the cost of the memorial or dedication development for an existing facility, equipment or program? (0 – 10 pts)**

Consider the appropriateness to memorialize or dedicate the proposed object or program. Has the object or program or similar already been memorialized or dedicated? Will the memorialization or dedication interfere with use?

Appropriate (0 - 10 pts.) Already a memorial (0 – 5 pts.) interferes with use (0 pts.)

- 5) **Will the nominator(s) pay for long-term future maintenance of the memorial or program? (0 – 10 pts)**

Consider how strong is the commitment. Is there a commitment to maintenance of the memorial, dedication or program? Is the commitment adequate to maintain the memorial or program appropriately? Does the nominator (s) have adequate resources to support the commitment?

Strong commitment (1 – 10 pts)

no commitment (0 pts.)

6) Will a donation equal to 50% or more of the cost of development of a memorial, facility, structure or program be donated by the nominee, individual(s), organization or group(s) nominating that individual? (0 – 10 pts.)

Consider whether the proposed memorial object or program meets a need either identified in the Master Plan or by the Board or staff. Does the donation proposed appear to be adequate to support the development proposed? Will there be any restrictions on the use of the memorial or dedicated object?

7) Has the nominee provided service to the Kirkwood Parks and Recreation Department? (0 – 5 pts.)

Consider whether or not the nominee’s service benefited a large and diverse population of the community. Is the service unique in its application? Is the service historical or ground-breaking in nature? How long did the service last?

8) Has the nominee served on a board, commission or committee associated with the City of Kirkwood? (0 – 10 pts.)

Consider the length of service, was the service over multiple boards, commissions or committees. Did participation on the board, commission or committee require a great deal of time or effort? Was the nominee an officer of a board/commission? Did the participation of the nominee contribute significantly to Kirkwood and its residents?

9) Has the nominee served as an elected official representing the Kirkwood area, including Kirkwood City Council? (0 – 10 pts)

Consider what office, length of service, and how the service benefited Kirkwood or its residents.

10) Has the nominee made significant or substantial contributions to other Kirkwood organizations, churches, schools, associations or groups outside of city government related functions? (0 - 15 pts.)

Consider what specific contributions were made. Did the contribution affect a wide/diverse spectrum of Kirkwood residents or those living outside Kirkwood? Did the nominee’s contribution require considerable time, effort or finances and was it sustained?

Nominee’s Total Point Score: _____