



**Kirkwood City Council  
Agenda  
Kirkwood City Hall  
Council Chambers  
139 South Kirkwood Road  
Kirkwood, MO 63122  
Thursday, September 1, 2022, 7:00 p.m.  
*Revised & Posted on August 29, 2022***

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. INTRODUCTIONS AND RECOGNITIONS - NONE**

**IV. PRESENTATIONS**

1. Greentree Festival Committee

**V. PUBLIC HEARINGS**

1. Establishing the Property Tax Rates for the City of Kirkwood
2. Establishing the Property Tax Rates for the Kirkwood Municipal Library
3. Reversal of voluntary reduction in Parks & Recreation property tax rates

**VI. PUBLIC COMMENTS – 3 MINUTE LIMIT PER PERSON**

The Public Comments portion of the meeting is an opportunity for the City Council to listen to comments from citizens. It is not a question and answer session and the City Council will not respond to comments or answer questions during this period. The Mayor may refer any matter brought up to the City Council to the Chief Administrative Officer or City Clerk if action is needed.

**VII. CONSENT AGENDA**

All items within the Consent Agenda will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a member of the City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

- a) Approval of the August 18, 2022 Council Meeting Minutes
- b) Resolution 114-2022, accepting the quote of Stryker Medical as a single source provider in the amount of \$64,555.38 for the purchase of three (3) Lucas 3 chest compression systems and 7 year maintenance agreement for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- c) Resolution 115-2022, accepting the bid of Holt Electric Supply in the amount of \$57,328.43 for the purchase of 15kV ERP cable for the Electric Department and directing the Director of Procurement to issue a Purchase Order



- d) Resolution 116-2022, accepting the bid of Holt Electrical Supply in the amount of \$21,420 for 2,000 feet of Schedule 40 PVC 5 inch conduit for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- e) Resolution 117-2022, accepting the bid of City Lighting Products in the amount of \$72,190 for led lights for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- f) Resolution 119-2022, approving the elected Board Members of the City of Kirkwood, Missouri, Public Facilities Authority

**VIII. UNFINISHED BUSINESS**

- 1. Bill 10941, appropriating \$14,310 from the Equitable Sharing Fund Balance to the Police Department Machinery and Equipment Account, accepting the bid of Mid America Arms in the amount of \$14,310 for the purchase of 90 Level III Retention Weapon Holsters for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- 2. Bill 10942, appropriating \$51,508 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2303, and accepting single source proposal of Stryker Medical in the amount of \$51,508 for the purchase of two power stretchers and a 5-year maintenance agreement for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- 3. Bill 10943, appropriating \$394,518 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2303, and accepting the bid of Emergency Services Supply in the amount of \$729,518 for the purchase of two ambulance vehicles for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order

**IX. NEW BUSINESS**

- 1. Bill 10944, fixing and establishing the rate of taxation to be levied upon all real estate and certain tangible personal property in the City of Kirkwood, County of St. Louis, State of Missouri, for the year 2022, for the maintenance of the Kirkwood public parks; for the Police and Firemen's Pension Fund; for general government services and for businesses in the Special Business District
- 2. Bill 10945, fixing and establishing the rate of taxation to be levied upon all real estate and certain tangible personal property in the City of Kirkwood, County of St. Louis, State of Missouri, for the year 2022, for the operation and maintenance of the Municipal Library District of Kirkwood
- 3. Resolution 118-2022, authorizing the reversal of voluntary reduction in Parks & Recreation property tax rates

**X. CONSENT AGENDA ITEMS FOR DISCUSSION (IF ANY)**

**XI. CITY COUNCIL REPORTS**

**XII. CHIEF ADMINISTRATIVE OFFICER REPORTS**

- 1. Application for Liquor License to sell intoxicating liquor in original package, plus Sunday, from Waterway Gas and Wash Company at 10850 Manchester Road

**XIII. CITY ATTORNEY REPORTS**



**XIV. CITY CLERK REPORTS**

1. Planning & Zoning Commission meeting reports (if any)
2. Upcoming Public Hearings (if any)

**XV. MEETING ADJOURNMENT**

The next regular meeting of the Kirkwood City Council will take place at **7:00 p.m. on September 15, 2022.**

**CONTINUED ITEMS**

NONE

**TABLED ITEMS**

NONE

**Kirkwood City Council:** Mayor Tim Griffin, Council Members Maggie Duwe, Liz Gibbons, Nancy Luetzow, Bob Sears, Wallace Ward, and Mark Zimmer

**Contact Information:** For full City Council contact information visit [www.kirkwoodmo.org/council](http://www.kirkwoodmo.org/council). To contact the City Clerk call 314-822-5802. To contact the Chief Administrative Officer call 314-822-5803.

**Accommodation:** The City of Kirkwood is interested in effective communication for all persons. Persons requiring an accommodation to attend and participate in the meeting should contact the City Clerk at 314-822-5802 at least 48 hours before the meeting. With advance notice of seven calendar days, the City of Kirkwood will provide interpreter services at public meetings for languages other than English and for the hearing impaired. Upon request, the minutes from this meeting can be made available in an alternate format, such as CD by calling 314-822-5802.

# PROCEDURE FOR PUBLIC HEARING

Mayor: At this time the council will recess to conduct a public hearing regarding:

## **Establishing the Property Tax Rates for the City of Kirkwood**

Mayor: Mr. Hessel, do you wish to enter any exhibits into the record?

Mayor: Mr. Hawes, who will present this issue to the City Council?

## **Assistant Director of Finance Jen Forgy**

Mayor: David, has anyone completed a card to speak regarding this proposal?

Mayor: Is there anyone in the audience that did not complete a card that wishes to speak regarding this issue? (Please be sure to fill out a card before you leave so your name and address is reflected in the record)

Mayor: Hearing no further discussion, the council will take this matter under advisement and consider the hearing to be recessed.





St. Louis County

# Legal Ledger

## AFFIDAVIT OF PUBLICATION

State of Missouri

ss

County of St. Louis

SEE ATTACHED

Before the undersigned, a Notary Public of Jackson County, Missouri, duly commissioned, qualified and authorized by law to administer oaths, personally appeared

**John Wingo**

Publisher of the St. Louis County *Legal Ledger*, a daily newspaper of general circulation published in the County of St. Louis, Missouri, that he is authorized to make this affidavit and sworn statement; that the notice of

**Notice of Hearing**

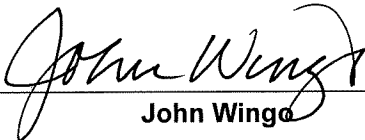
a true copy of which is attached hereto, was published in the St. Louis County *Legal Ledger*, on the following dates:

**August 15, 2022**

in volume **14**

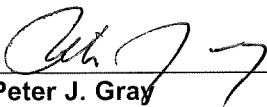
and numbered **317**

and that the said newspaper in which such notice, was published was, at the time of each and every such publication, a newspaper meeting the requirements and qualifications of Chapter 443, Revised Statutes of Missouri and Chapter 493 including Section 493.050

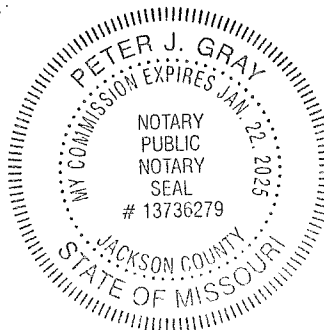


**John Wingo**

Sworn to and subscribed  
before me this **August 15, 2022**



**Peter J. Gray**  
Notary Public—Jackson County, State of Missouri  
My Commission expires January 22, 2025  
Commission No. 13736279



# AFFIDAVIT OF PUBLICATION

## NOTICE OF PUBLIC HEARING

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri at the hour of 7:00 p.m. on Thursday September 1, 2022 at which time citizens may be heard on the proposed property tax rates.

Each tax rate is determined by dividing the amount of revenue required by the current assessed valuation for each subclass. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation. This proposed levy is subject to change pending action of the City Council, the Board of Equalization and/or the tax rate certification by the State Auditor.

	Previous Year's Valuation <u>2021</u>		Current Year's Valuation <u>2022</u>	
<b>Assessed Valuation</b>				
<b>City of Kirkwood</b>				
Residential	827,382,160		824,561,640	
Commercial	148,766,767		141,123,760	
Personal Property	92,668,476		121,583,508	
<b>Total</b>	<b>1,068,817,403</b>		<b>1,087,268,908</b>	
<b>Assessed Valuation</b>				
<b>Kirkwood Library</b>				
Residential	819,546,880		819,546,880	
Commercial	129,844,490		129,844,490	
Personal Property	90,843,049		90,843,049	
<b>Total</b>	<b>1,040,234,419</b>		<b>1,040,234,419</b>	
<b>Assessed Valuation</b>				
<b>Special Business District</b>				
Commercial	40,873,840		39,087,050	
	<b>Proposed Tax</b>	<b>Proposed Tax</b>	<b>Proposed Tax</b>	<b>Proposed</b>
	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>	<b>Property Tax</b>
	<b>Residential</b>	<b>Commercial</b>	<b>Personal</b>	<b>Revenue</b>
Police & Fire Pension	0.108	0.144	0.180	1,312,595
Parks	0.124	0.157	0.200	1,487,188
General Gov't	0.253	0.295	0.340	2,915,840
Library	0.228	0.286	0.355	2,562,415
Special Business District	n/a	0.378	n/a	147,749

Such hearing may be adjourned from time to time until completed. By order of the City Council.

Laurie Asche  
City Clerk  
City of Kirkwood  
St. Louis County, Missouri

August 15, 2022  
317

M2343

# AFFIDAVIT OF PUBLICATION

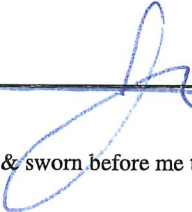
STATE OF MISSOURI  
COUNTY OF ST. LOUIS

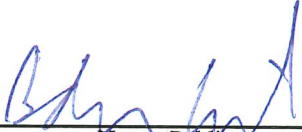
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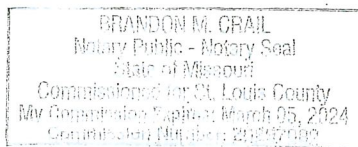
Page 1 of 2

Before the undersigned Notary Public personally appeared **Jacob Beran** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **August 16, 2022** edition and ending with the **August 16, 2022** edition, for a total of 1 publications:

08/16/2022

  
\_\_\_\_\_  
**Jacob Beran**  
Subscribed & sworn before me this 17 day of Aug, 2022  
(SEAL)

  
\_\_\_\_\_  
Notary Public



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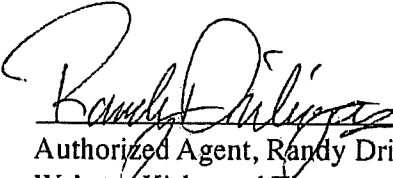
12147425 County Aug 16, 2022


## AFFIDAVIT OF PUBLICATION

Date: 08/18/22

City of Kirkwood  
139 S. Kirkwood Rd.  
Kirkwood, MO 63122

I, Randy Drilingas, being duly sworn, both depose and say that I am an authorized representative of the WKTimes LLC, publishers of the Webster-Kirkwood Times Newspaper in the county of St. Louis, MO, and that the advertisement shown below was published in the Webster-Kirkwood Times August 19, 2022 edition.

  
Authorized Agent, Randy Drilingas  
Webster-Kirkwood Times



**NOTICE OF PUBLIC HEARING**  
before the City Council  
of Kirkwood, MO

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	Proposed Tax Rate Residential	Proposed Tax Rate Commercial	Proposed Tax Rate Personal	Proposed Tax Rate Revenue
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Laurie Asche  
City Clerk  
City of Kirkwood  
St. Louis County, Missouri

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St. Louis County

# Legal Ledger

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State of Missouri

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**John Wingo**

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**Notice of Hearing**

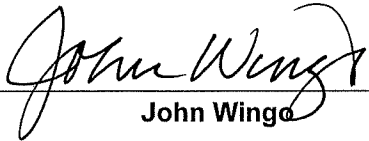
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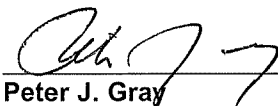
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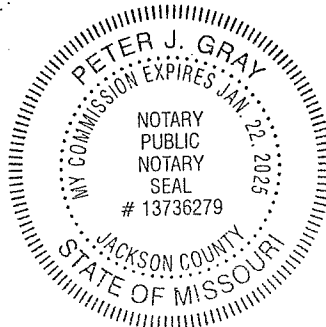
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\_\_\_\_\_  
John Wingo

Sworn to and subscribed  
before me this **August 15, 2022**

  
\_\_\_\_\_

**Peter J. Gray**  
Notary Public—Jackson County, State of Missouri  
My Commission expires January 22, 2025  
Commission No. 13736279



# AFFIDAVIT OF PUBLICATION

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Laurie Asche  
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 City of Kirkwood  
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August 15, 2022  
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M2343



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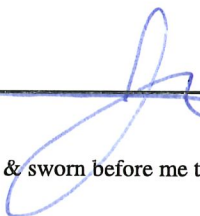
STATE OF MISSOURI  
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} S.S.

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08/16/2022

  
\_\_\_\_\_  
**Jacob Beran**  
Subscribed & sworn before me this 17 day of Aug, 2022  
(SEAL)

  
\_\_\_\_\_  
Notary Public

BRANDON M. CRAIL  
Notary Public - Notary Seal  
State of Missouri  
Commissioned for St. Louis County  
My Commission Expires: March 05, 2024  
Commission Number: 20297982

# AFFIDAVIT OF PUBLICATION

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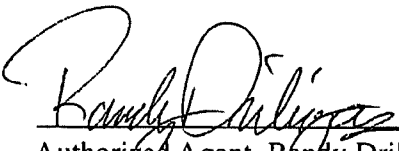
Laurie Asche  
 City Clerk  
 City of Kirkwood  
 St. Louis County, Missouri


## AFFIDAVIT OF PUBLICATION

Date: 08/18/22

City of Kirkwood  
 139 S. Kirkwood Rd.  
 Kirkwood, MO 63122

I, Randy Drilingas, being duly sworn, both depose and say that I am an authorized representative of the WKTimes LLC, publishers of the Webster-Kirkwood Times Newspaper in the county of St. Louis, MO, and that the advertisement shown below was published in the Webster-Kirkwood Times August 19, 2022 edition.

  
 Authorized Agent, Randy Drilingas  
 Webster-Kirkwood Times



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 before the City Council  
 of Kirkwood, MO

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri at the hour of 7:00 p.m. on Thursday September 1, 2022 at which time citizens may be heard on the proposed property tax rates.

Each tax rate is determined by dividing the amount of revenue required by the current assessed valuation for each subclass. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation. This proposed levy is subject to change pending action of the City Council, the Board of Equalization and/or the tax rate certification by the State Auditor.

	Prior Year Valuation 2021	Current Year Valuation 2022
<b>Assessed Valuation</b>		
<b>City of Kirkwood</b>		
Residential	827,382,160	824,561,640
Commercial	148,766,767	141,123,760
Personal Property	<u>92,668,476</u>	<u>121,583,508</u>
<b>Total</b>	<b>1,068,817,403</b>	<b>1,087,268,908</b>
<b>Assessed Valuation</b>		
<b>Kirkwood Library</b>		
Residential	819,546,880	819,546,880
Commercial	129,844,490	129,844,490
Personal Property	<u>90,843,049</u>	<u>90,843,049</u>
<b>Total</b>	<b>1,040,234,419</b>	<b>1,040,234,419</b>
<b>Assessed Valuation</b>		
<b>Special Business District</b>		
Commercial	40,873,840	39,087,050

	Proposed Tax Rate <u>Residential</u>	Proposed Tax Rate <u>Commercial</u>	Proposed Tax Rate <u>Personal</u>	Proposed Tax Rate <u>Revenue</u>
Police & Fire Pension	0.108	0.144	0.180	1,312,595
Parks	0.124	0.157	0.200	1,487,188
General Government	0.253	0.295	0.340	2,915,840
Library	0.228	0.286	0.355	2,562,415
Special Business District	n/a	0.378	n/a	147,749

Such hearing may be adjourned from time to time until completed. By order of the City Council.

Laurie Asche  
 City Clerk  
 City of Kirkwood  
 St. Louis County, Missouri

# PROCEDURE FOR PUBLIC HEARING

Mayor: At this time the council will recess to conduct a public hearing regarding:

**Reversal of voluntary reduction in Parks & Recreation property tax rates**

Mayor: Mr. Hessel, do you wish to enter any exhibits into the record?

Mayor: Mr. Hawes, who will present this issue to the City Council?

**Assistant Director of Finance Jen Forgy**

Mayor: David, has anyone completed a card to speak regarding this proposal?

Mayor: Is there anyone in the audience that did not complete a card that wishes to speak regarding this issue? (Please be sure to fill out a card before you leave so your name and address is reflected in the record)

Mayor: Hearing no further discussion, the council will take this matter under advisement and consider the hearing to be recessed.



St. Louis County

# Legal Ledger

## AFFIDAVIT OF PUBLICATION

State of Missouri

ss

County of St. Louis

SEE ATTACHED

Before the undersigned, a Notary Public of Jackson County, Missouri, duly commissioned, qualified and authorized by law to administer oaths, personally appeared

**John Wingo**

Publisher of the St. Louis County *Legal Ledger*, a daily newspaper of general circulation published in the County of St. Louis, Missouri, that he is authorized to make this affidavit and sworn statement; that the notice of

**Notice of Hearing**

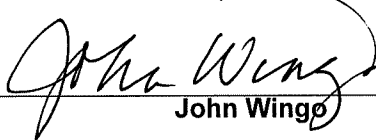
a true copy of which is attached hereto, was published in the St. Louis County *Legal Ledger*, on the following dates:

**August 15, 2022**

in volume **14**

and numbered **317**

and that the said newspaper in which such notice, was published was, at the time of each and every such publication, a newspaper meeting the requirements and qualifications of Chapter 443, Revised Statutes of Missouri and Chapter 493 including Section 493.050

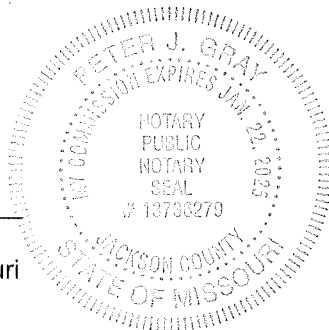
  
\_\_\_\_\_

**John Wingo**

Sworn to and subscribed  
before me this **August 15, 2022**

  
\_\_\_\_\_

**Peter J. Gray**  
Notary Public—Jackson County, State of Missouri  
My Commission expires January 22, 2025  
Commission No. 13736279



# AFFIDAVIT OF PUBLICATION

## NOTICE OF PUBLIC HEARING

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri at the hour of 7:00 p.m. on Thursday September 1, 2022 at which time citizens may be heard on the proposed reversal of voluntary reduction in property tax rates to the voter approved level.

			<b>Current</b>	
<b>Assessed Valuation</b>			<b>Year Valuation</b>	
<b>City of Kirkwood</b>			<b>2022</b>	
<b>Residential</b>			<b>824,561,640</b>	
<b>Commercial</b>			<b>141,123,760</b>	
<b>Personal Property</b>			<b>121,583,508</b>	
<b>Total</b>			<b>1,087,268,908</b>	
	<b>Reverse</b>	<b>Reverse</b>	<b>Reverse</b>	<b>Reverse</b>
	<b>Voluntary Reduction</b>	<b>Voluntary Reduction</b>	<b>Voluntary Reduction</b>	<b>Voluntary Reduction</b>
	<b>Rate</b>	<b>Rate</b>	<b>Rate</b>	<b>Property Tax</b>
	<b>Residential</b>	<b>Commercial</b>	<b>Personal</b>	<b>Revenue</b>
<b>Parks &amp; Recreation</b>	<b>0.025</b>	<b>0.039</b>	<b>0.081</b>	<b>359,500</b>

Laurie Asche  
 City Clerk  
 City of Kirkwood  
 St. Louis County, Missouri

August 15, 2022  
 317

M2344

# AFFIDAVIT OF PUBLICATION

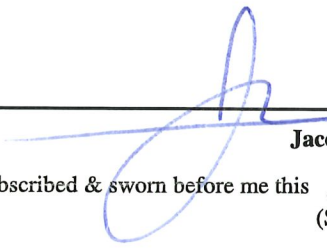
STATE OF MISSOURI  
COUNTY OF ST. LOUIS


} S.S.

Page 1 of 2

Before the undersigned Notary Public personally appeared **Jacob Beran** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **August 16, 2022** edition and ending with the **August 16, 2022** edition, for a total of 1 publications:

08/16/2022

  
\_\_\_\_\_  
**Jacob Beran**  
Subscribed & sworn before me this 17 day of Aug, 2022  
(SEAL)

  
\_\_\_\_\_  
Notary Public



# AFFIDAVIT OF PUBLICATION

**NOTICE OF PUBLIC HEARING**

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri at the hour of 7:00 p.m. on Thursday September 1, 2022 at which time citizens may be heard on the proposed reversal of voluntary reduction in property tax rates to the voter approved level.

Assessed Valuation City of Kirkwood	Current Year Valuation 2022			
Residential				824,561,640
Commercial				141,123,760
Personal Property				121,583,508
Total				1,087,268,908
	Reverse	Reverse	Reverse	Reverse
	Voluntary Reduction	Voluntary Reduction	Voluntary Reduction	Voluntary Reduction
	Rate	Rate	Rate	Property Tax
	Residential	Commercial	Personal	Revenue
Parks & Recreation	0.025	0.039	0.081	359,500

Such hearing may be adjourned from time to time until completed. By order of the City Council.

Laurie Asche  
 City Clerk  
 City of Kirkwood  
 St. Louis County, Missouri

12147422 County Aug 16, 2022

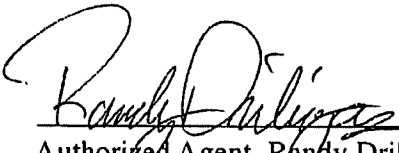



## AFFIDAVIT OF PUBLICATION

Date: 08/18/22

City of Kirkwood  
 139 S. Kirkwood Rd.  
 Kirkwood, MO 63122

I, Randy Drilingas, being duly sworn, both depose and say that I am an authorized representative of the WKTimes LLC, publishers of the Webster-Kirkwood Times Newspaper in the county of St. Louis, MO, and that the advertisement shown below was published in the Webster-Kirkwood Times August 19, 2022 edition.

  
 Authorized Agent, Randy Drilingas  
 Webster-Kirkwood Times



### NOTICE OF PUBLIC HEARING before the City Council of Kirkwood, MO

The Council of the City of Kirkwood will hold a public hearing at City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri at the hour of 7:00 p.m. on Thursday September 1, 2022 at which time citizens may be heard on the proposed reversal of voluntary reduction in property tax rates to the voter approved level.

Assessed Valuation	Current Year Valuation 2022
City of Kirkwood	
Residential	824,561,640
Commercial	141,123,760
Personal Property	<u>121,583,508</u>
Total	1,087,268,908

	Reverse Voluntary Reduction Rate Residential	Reverse Voluntary Reduction Rate Commercial	Reverse Voluntary Reduction Rate Personal	Reverse Voluntary Reduction Rate Property Tax Revenue
Parks & Recreation	0.025	0.039	0.081	359,500

Laurie Asche  
 City Clerk  
 City of Kirkwood  
 St. Louis County, Missouri

# ***THE CONSENT AGENDA IS ATTACHED***

- a) Approval of the August 18, 2022 Council Meeting Minutes
- b) Resolution 114-2022, accepting the quote of Stryker Medical as a single source provider in the amount of \$64,555.38 for the purchase of three (3) Lucas 3 chest compression systems and 7 year maintenance agreement for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- c) Resolution 115-2022, accepting the bid of Holt Electric Supply in the amount of \$57,328.43 for the purchase of 15kV ERP cable for the Electric Department and directing the Director of Procurement to issue a Purchase Order
- d) Resolution 116-2022, accepting the bid of Holt Electrical Supply in the amount of \$21,420 for 2,000 feet of Schedule 40 PVC 5 inch conduit for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- e) Resolution 117-2022, accepting the bid of City Lighting Products in the amount of \$72,190 for led lights for the Electric Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- f) Resolution 119-2022, approving the elected Board Members of the City of Kirkwood, Missouri, Public Facilities Authority



WHERE COMMUNITY AND SPIRIT MEET

# DRAFT

## Kirkwood City Council Meeting Minutes Kirkwood City Hall Thursday, August 18, 2022, 7:00 p.m.

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, August 18, 2022, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor Griffin, Council Members Duwe, Gibbons, Luetzow, Sears, Ward and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Deputy City Clerk Kim Sansegraw, Public Services Director Bill Bensing, Planning and Development Services Director Jonathan Raiche, Assistant Fire Chief Brian Zaitz, Communications Manager Freddy Doss and Assistant City Attorney Sarah White.

### INTRODUCTIONS AND RECOGNITIONS

NONE

### PRESENTATIONS

NONE

### PUBLIC HEARINGS

Mayor Griffin recessed the meeting for the purpose of conducting a public hearing regarding the allocation of \$46,800 in Community Development Block Grant funds. Ms. White entered the following exhibits into record: an Affidavit of Publication in the St. Louis Countian on July 29, 2022, as Exhibit 1; an Affidavit of Publication in the Webster-Kirkwood Times on July 29, 2022, as Exhibit 2; and the Kirkwood Code of Ordinances, as Exhibit 3.

Assistant Chief Administrative Officer David Weidler presented information to council:

- The funds to be received are the same as previous years
- It is recommended that the City participate with St. Louis County's Home Improvement program and the County would administer the program for the City
- The program is need-based and all funds have been expended from previous years
- The maximum amount of the grant is \$5,000, the applicant must meet certain income requirements to participate, and they may only participate in the program once. The amount will increase to \$7,500 for applications received after September 1, 2022.

A discussion was held. Some of the items discussed included:

- Question was raised regarding the individual grant amount being raised but the overall amount is not being raised
- Question was made regarding recovering administration fees having the City administer

This item will be added under New Business as item #8, Resolution 113-2022.



WHERE COMMUNITY AND SPIRIT MEET\*

# DRAFT

## PUBLIC COMMENT

1. Ruth Baldwin, 223 Timbercrest, spoke in regards concerning a vacant house in her neighborhood.
2. David Anderson, 521 Taylor Young Drive, spoke in regards to Resolution 109-2022 with concerns of water and safety.

## CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Ward to approve the Consent Agenda. A typographical error was found on the second page of the August 4, 2022 minutes, which will be corrected. The Consent Agenda was unanimously approved.

- a) Approval of the August 4, 2022 Council Meeting Minutes
- b) Resolution 107-2022, appointing Aaron Senne to the Landmarks Commission for a term to June 2026
- c) Resolution 108-2022, accepting the bid of Joe Machens Ford in the amount of \$59,251 (pursuant to MoDOOT Cooperative Contract) for the purchase of a 2023 Ford Crew Cab F250 for the Water Department and authorizing and directing the Director of Procurement to issue a Purchase Order

## UNFINISHED BUSINESS

Bill 10939, readopting a procedure to disclose potential conflicts of interest and substantial interests for certain officials as set forth in Chapter 2, Article I, Section 2-5 of the Kirkwood Code of Ordinances was brought before the council.

### Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

The bill, having received majority approval of the Council, was adopted and became Ordinance 10768.

Bill 10940, appropriating \$925,154 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2308, and accepting the bid of Sentinel Emergency Solutions, LLC in the amount of \$925,154 (pursuant to HGACBuy Cooperative Contract) for the purchase of a Rosenbauer Rescue Pumper for the Fire Department and



WHERE COMMUNITY AND SPIRIT MEET\*

# DRAFT

authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council.

## Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

The bill, having received majority approval of the Council, was adopted and became Ordinance 10769.

## NEW BUSINESS

Bill 10941, appropriating \$14,310 from the Equitable Sharing Fund Balance to the Police Department Machinery and Equipment Account, accepting the bid of Mid America Arms in the amount of \$14,310 for the purchase of 90 Level III Retention Weapon Holsters for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Duwe to accept the bill for first reading approval.

The bill received first reading approval and was held over.

Bill 10942, appropriating \$51,508 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2303, and accepting single source proposal of Stryker Medical in the amount of \$51,508 for the purchase of two power stretchers and a 5-year maintenance agreement for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.

Bill 10943, appropriating \$394,518 from the Certificates of Participation Series 2022 to the Fire Department Rolling Stock Account, Project #FD2303, and accepting the bid of Emergency Services Supply in the amount of \$729,518 for the purchase of two ambulance vehicles for the Fire Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Gibbons to accept the bill for first reading approval. A discussion took place.

The bill received first reading approval and was held over.



WHERE COMMUNITY AND SPIRIT MEET

## DRAFT

Resolution 109-2022, approving the Development Plan for a Community Unit Plan and Preliminary Subdivision Plat on the property known as 600 North Ballas Road in the City of Kirkwood, St. Louis County, Missouri was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Duwe to accept the Resolution as read. A discussion took place.

Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to amend the resolution by adding a new Condition #27 that reads as follows, "A planting screen consisting of evergreens, that are a minimum of 8' tall when planted, shall be required between the proposed road and the northern property line. Said landscaping shall be approximately 80' in length and shall not interfere with the required sight distance triangles. A revised landscape plan shall be provided to include this planting screen for review by the Public Services Department prior to approval of the final plat." A discussion took place.

Motion was made by Council Member Ward and seconded by Council Member Zimmer to amend Roberts Rules of Order to allow the applicant to address the council. The motion to amend was unanimously approved.

Council Member Luetzow withdrew the motion to amend the resolution.

Motion was made by Council Member Zimmer and seconded by Council Member Ward to amend the resolution by adding a new Condition #27 that reads as follows, "A revised landscape plan to provide additional screening near the northwest corner of the property shall be provided for review by Public Services Department prior to approval of the Final Plat." A discussion took place. The motion to amend was unanimously approved.

### Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

Resolution 110-2022, accepting the proposal of PGAV Planners in the amount not to exceed of \$50,000 for an Attainable Housing Study and authorizing and directing the Mayor to enter into a contract was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Zimmer to accept the Resolution as read. A discussion took place.



WHERE COMMUNITY AND SPIRIT MEET™

# DRAFT

## Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"No"
Council Member Luetzow	"Yes"
Council Member Sears	"No"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

Resolution 111-2022, accepting the proposal of Christner Architects in the amount not to exceed of \$631,000 (which includes a contingency of \$10,000) for Professional Design Services for renovations to the Community Center and authorizing and directing the Mayor to enter into a contract was brought before the council. Motion was made by Council Member Duwe and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

## Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

Resolution 112-2022, authorizing the Mayor to enter into an Agreement for Provision and Reimbursement of Five School Resource Officers between the City of Kirkwood and the Kirkwood R-7 School District for a term beginning August 23, 2022 through June 30, 2023, automatically renewing for successive 12-month terms was brought before the council. Motion was made by Council Member Zimmer and seconded by Council Member Duwe to accept the Resolution as read. A discussion took place.

## Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"



WHERE COMMUNITY AND SPIRIT MEET™

# DRAFT

Resolution 113-2022, authorizing an application for use of Community Block Grant Funds in the amount of \$46,800 for the Fiscal Year 2023 and allocation of said funds was brought before the council. Motion was made by Council Member Ward and seconded by Council Member Gibbons to accept the Resolution as read. A discussion took place.

## Roll Call:

Mayor Griffin	"Yes"
Council Member Gibbons	"Yes"
Council Member Luetzow	"Yes"
Council Member Sears	"Yes"
Council Member Ward	"Yes"
Council Member Zimmer	"Yes"
Council Member Duwe	"Yes"

## CONSENT AGENDA ITEMS FOR DISCUSSION NONE

### CITY COUNCIL REPORTS

Council Member Gibbons reported she spoke with Tom Endres and he was pleased with the supervisors working on the project at Washington Avenue and Kirkwood Road.

Council Member Gibbons reported someone has been hired to do a conservation management plan for the Frank Lloyd Wright home.

### CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hawes reported the Metropolitan Orchestra will play on the front steps of City Hall on September 3, 2022 from 6:00 p.m. to 7:00 p.m.

Mr. Hawes announced the City has entered into an agreement with St. Peter Catholic Church for the use of their parking lot beginning September 1, 2022.

Mr. Hawes reported the City received an Application for Temporary Outdoor Promotional Variance from the Alpine Shop, 440 N. Kirkwood Road, to hold their annual Swap Sale October 21, 2022 from 6:00 p.m. to 9:00 p.m., October 22, 2022 from 10:00 a.m. to 7:00 p.m., and October 23, 2023 from 10:00 a.m. to 7:00 p.m. This request includes tents be located on the parking lot from October 12, 2022 to October 24, 2022. Motion was made by Council Member Luetzow and seconded by Council Member Gibbons to approve the application. The motion was unanimously approved.

### CITY ATTORNEY REPORT

Ms. White had nothing to report.





WHERE COMMUNITY AND SPIRIT MEET®

# DRAFT

## CITY CLERK REPORT

Ms. Asche read the report of the August 17, 2022 meeting of the Planning and Zoning Commission. The following action was taken:

1. After a presentation by Stock and Associates (on behalf of Intrinsic Development) and City staff for a mixed-use development plan in B-2 at 300 N. Kirkwood Road for a 60-unit apartment complex with commercial development on the ground floor, Commissioners Diel and Washington were appointed to a subcommittee. The Subcommittee will meet on site August 23, 2022, at 8 a.m.

Ms. Asche reported on the scheduled upcoming public hearing:

September 1, 2022

- 1) Establishing the Property Tax Rates for the City of Kirkwood
- 2) Establishing the Property Tax Rates for the Kirkwood Municipal Library
- 3) Reversal of voluntary reduction in property tax rates to the voter approved level

Ms. Asche announced she would be on vacation on Friday, August 19 and Monday, August 22, 2022.

## ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:21 p.m. The next regular council meeting is scheduled for September 1, 2022 at 7:00 p.m.

---

Laurie Asche  
City Clerk

**Approved:**

RESOLUTION 114-2022

A RESOLUTION ACCEPTING THE QUOTE OF STRYKER MEDICAL AS A SINGLE SOURCE PROVIDER IN THE AMOUNT OF \$64,555.38 FOR THE PURCHASE OF THREE (3) LUCAS 3 CHEST COMPRESSION SYSTEMS AND 7 YEAR MAINTENANCE AGREEMENT FOR THE FIRE DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, the Fire Department is scheduled to replace three (3) LUCAS 2 chest compression systems and the current units are no longer able to be maintained or serviced, and

WHEREAS, staff recommends the acceptance of the quote of Stryker Medical bid for purchase of three (3) LUCAS 3 chest compression systems and 7 year maintenance agreement for the Fire Department, and

WHEREAS, funds are available in Account #301-1301-600.75.05, Project #FD2305.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The quote of Stryker Medical as a single source provider in the amount of \$64,555.38 for the purchase of three (3) LUCAS 3 chest compression systems and 7 year maintenance agreement for the Fire Department is hereby accepted and approved.

SECTION 2. The Director of Procurement is hereby authorized and directed to issue a Purchase Order to Stryker Medical in an amount of \$64,555.38 for the purchase of three (3) LUCAS 3 chest compression systems and 7 year maintenance agreement for the Fire Department.

SECTION 3. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 1<sup>st</sup> DAY OF SEPTEMBER 2022.

---

Mayor, City of Kirkwood

ATTEST:

---

City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

### Step #1:

Strategic Plan YES      Goal # & Title    Goal #3 Quality of Life: Continue to invest in public safety

### Background To Issue:

The Fire Department is scheduled to replace 3 LUCAS 2 Chest Compression Systems and associated accessories this FY. The current units have reached the end of their service life and can no longer be maintained. This item has been budgeted in the current FY capitol plan, project #FD2305. This is a sole source purchase, supporting documentation is attached.

### Recommendations and Action Requested:

It is the recommendation to purchase 3 new LUCAS 3, v3.1 Chest Compression Systems and associated accessories, including Pro Care maintenance plans for each, covering all associated repair and maintenance cost for a 7 year period. To further reduce the overall cost, the fire department will be trading in the 3 current LUCAS 2 Chest Compression Systems.

### Alternatives Available:

The alternative is to not proceed with the purchase and use the current ageing equipment. No maintenance contracts are available for the current LUCAS 2 Chest Compression Systems, replacement parts and labor hours will be costly and the availability of parts is unknown.

Does this project have a public information component?     Yes     No

Cost: \$64,555.38      Account #: 30113016007505      Project #: FD2305      Budgeted: YES

If YES, Budgeted Amount: \$75,000.00      If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: James Silvernail

Date: 8/17/2022

Authenticated: smithdl

*You can attach up to 3 files along with this request.*



Treatment Sole-Source Letter -  
dynamic date.pdf  
Chrome HTML Document  
727 KB



Kirkwood Lucas Quote.pdf  
Chrome HTML Document  
137 KB

File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/21/2022

Authenticated: foanolsm

You can attach up to 3 files along with this request.



File Attachment

File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Budgetary appropriation is available and sufficient for \$64,555.38 in account 301-1301-600-75-05, Machinery and Equipment, Project FD2305, Lucas Devices to approve the above as requested.

BY: Sandra Stephens

Date: 8/21/2022

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve  Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 8-25-22

August 2022

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. and Canada for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK CR2 automated external defibrillators
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- LIFELINKcentral™ Government Campus Solution
- MultiTech 4G and Titan III gateways
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Vice President, Americas Sales

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## City of Kirkwood Lucas x 3 Quote

Quote Number: 10567531

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: CITY OF KIRKWOOD FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Katie Spitzer

Email: katie.spitzer@stryker.com

Phone Number:

Quote Date: 08/10/2022

Expiration Date: 09/30/2022

### Delivery Address

Name: CITY OF KIRKWOOD FIRE DEPT

Account #: 1070749

Address: 1100 804 BIG BEND

KIRKWOOD

Missouri 63122

### End User - Shipping - Billing

Name: CITY OF KIRKWOOD FIRE DEPT

Account #: 1070749

Address: 1100 804 BIG BEND

KIRKWOOD

Missouri 63122

### Bill To Account

Name: CITY OF KIRKWOOD FIRE DEPT

Account #: 1070749

Address: 1100 804 BIG BEND

KIRKWOOD

Missouri 63122

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	3	\$13,876.50	\$41,629.50
2.0	11576-000060	LUCAS Desk-Top Battery Charger	3	\$994.50	\$2,983.50
3.0	11576-000071	LUCAS External Power Supply	3	\$418.00	\$1,254.00
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	3	\$605.20	\$1,815.60
5.0	21576-000074	LUCAS Stabilization Strap	3	\$78.20	\$234.60
6.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	3	\$423.30	\$1,269.90
7.0	11576-000050	LUCAS Patient Wrist Straps (1 Pair)	3	\$86.70	\$260.10
Equipment Total:					\$49,447.20

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TIM-LUC2-LUC3	TRADE-IN-STRYKER LUCAS 2 TOWARDS PURCHASE OF LUCAS 3.1	3	-\$3,500.00	-\$10,500.00

### ProCare Products:



## City of Kirkwood Lucas x 3 Quote

Quote Number: 10567531

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: CITY OF KIRKWOOD FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Katie Spitzer

Email: [katie.spitzer@stryker.com](mailto:katie.spitzer@stryker.com)

Phone Number:

Quote Date: 08/10/2022

Expiration Date: 09/30/2022

#	Product	Description	Years	Qty	Sell Price	Total
8.1	78000703	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	7	3	\$8,353.80	\$25,061.40

ProCare Total: \$25,061.40

### Price Totals:

Estimated Sales Tax (0.000%): \$0.00

Freight/Shipping: \$546.78

Grand Total: \$64,555.38

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.



**Capital Terms and Conditions:**

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html). A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

PENDING APPROVAL



August 19, 2022

To: Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** Chest Compression System; Kirkwood Fire Department, Single Source Bid # 500657

The Kirkwood Fire Department is scheduled to replace three (3) LUCAS 2 chest compression systems and the associated accessories. The current units have reached end of life and are no longer able to be maintained or serviced.

A quote was solicited from Stryker Medical, the sole source provider of this product. A breakdown of the cost has been provided below.

**Vendor - Stryker Medical**

LUCAS 3, v3.1 Chest Compression Systems	\$41,629.50
Desk-Top Battery Charger	\$2,983.50
External Power Supply	\$1,254.00
Rechargeable Battery LiPo	\$1,815.60
Stabilization Strap	\$234.60
Disposable Suction Cup (12 Pack)	\$1,269.90
Patient Wrist Straps	\$260.10
ProCare LUCAS Prevent Service (7 Year)	\$25,061.40
Shipping / Freight	\$546.78
<u>Trade-in Discount</u>	<u>(\$10,500.00)</u>
<b>TOTAL COST</b>	<b>\$64,555.38</b>

Attached is a request from James Silvernail, Fire Chief, for a resolution authorizing a purchase order be issued to Stryker Medical for the purchase of three (3) LUCAS 3 chest compression systems and 7 year maintenance agreement.

Respectfully,



Sara Foan-Oliver  
Director of Procurement

RESOLUTION 115-2022

A RESOLUTION ACCEPTING THE BID OF HOLT ELECTRIC SUPPLY IN THE AMOUNT OF \$57,328.43 FOR THE PURCHASE OF 15KV ERP CABLE FOR THE ELECTRIC DEPARTMENT AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, pursuant to law, the City solicited bids for 15kV ERP Cable for the Electric Department, and

WHEREAS, the most responsible bid received was that of Holt Electrical Supply in the amount of \$57,328.43 which bid acceptance is approved by the Chief Administrative Officer and recommended by the Director of Procurement and the Director of Electric, and

WHEREAS, funds are available in Account #501-2115-480.75.15, Project #EL2301.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The Director of Procurement is hereby authorized and directed to issue a Purchase Order in the amount of \$57,328.43 to Holt Electrical Supply for the purchase of 15kV ERP Cable for the Electric Department.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 1<sup>st</sup> DAY OF SEPTEMBER 2022.

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Mayor, City of Kirkwood

ATTEST:

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City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan YES      Goal # & Title    Goal #3 - Quality of Life

Background To Issue:

The Procurement Department conducted a bid for 15 kV distribution system circuit cable.

Recommendations and Action Requested:

The Electric Department recommends approval of a resolution to allow the Procurement Director to enter into an agreement to purchase 1500 Triplexed feet of 15Kv cable from Holt Electrical Supply in the amount of \$57,329.

Alternatives Available:

The new underground cable will enable the utility to place a portion of its distribution system underground from the new Alfred Substation. This new underground will eliminate the overhead circuit run currently exiting from the substation and improve system reliability.

Does this project have a public information component?     Yes     No

Cost: \$57,329.00      Account #: 50121154807515      Project #: EL2301      Budgeted: YES

If YES, Budgeted Amount: \$387,844.00      If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The Department recommends approval of the resolution.

BY: Mark Petty

Date: 8/17/2022

Authenticated: pettyma

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

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Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/19/2022

Authenticated: foanolsm

You can attach up to 3 files along with this request.



202208191021.pdf  
Chrome HTML Document  
36.4 KB

File Attachment

File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Budgetary appropriation is available and sufficient for \$57,329 in account 501-2115-480-75-15, Distribution System Improvements, Project EL2301, Electric Circuit Upgrades to approve the above as requested.

BY: Sandra Stephens

Date: 8/19/2022

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 8-25-22

August 18, 2022

To: Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** 15kV ERP Cable, Bid # 13896

Sealed bids were publicly opened on August 11, 2022. The bid tabulation is as follows:

<u>Vendor</u>	<u>Total Base Bid</u>
Holt Electrical Supply	\$57,328.43
Graybar Electric Co.	\$57,960.15
Cape Electrical Supply	\$60,675.00
Rexel USA, Inc.	\$62,757.00
Lynn Elliott CO KC	\$90,000.00

Bid requests were sent to a total of 121 suppliers through our e-Procurement system; however, only those as mentioned above submitted.

The bids were provided to Rick McKinley, Electric Line Foreman and Mark Petty, Electric Director, for review. It is recommended that the bid be awarded to Holt Electrical Supply, as their bid of \$57,328.43 is the lowest responsive and responsible bid meeting specifications.

Attached is a request from Mark Petty for a resolution authorizing a purchase order be issued to Holt Electrical Supply in the amount of \$57,328.43 for 15kV ERP Cable.

Respectfully,



Sara Foan-Oliver  
Procurement Director

RESOLUTION 116-2022

A RESOLUTION ACCEPTING THE BID OF HOLT ELECTRICAL SUPPLY IN THE AMOUNT OF \$21,420 FOR 2,000 FEET OF SCHEDULE 40 PVC 5 INCH CONDUIT FOR THE ELECTRIC DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, pursuant to law, the City solicited bids for 2,000 feet of Schedule 40 PVC 5 inch conduit for the Electric Department, and

WHEREAS, the most responsible bid received were that of Holt Electrical Supply in the amount of \$21,420, which bid acceptance is approved by the Chief Administrative Officer and recommended by the Director of Procurement and the Director of Electric, and

WHEREAS, funds are available in Account #501-2115-480.75.15, Project #EL2301.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The bid of Holt Electrical Supply in the amount of \$21,420 for 2,000 feet of Schedule 40 PVC 5 inch conduit for the Electric Department is hereby accepted and approved.

SECTION 2. The Director of Procurement is hereby authorized and directed to issue a Purchase Order to Holt Electrical Supply in the amount of \$21,420 for 2,000 feet of Schedule 40 PVC 5 inch conduit for the Electric Department.

SECTION 3. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 1<sup>st</sup> DAY OF SEPTEMBER 2022.

\_\_\_\_\_  
Mayor, City of Kirkwood

ATTEST:

\_\_\_\_\_  
City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan YES      Goal # & Title Goal #3 - Quality of Life

Background To Issue:

The Procurement Department conducted a bid for distribution system Schedule 40 PVC 5" conduit.

Recommendations and Action Requested:

The Electric Department recommends approval of a resolution to allow the Procurement Director to enter into an agreement to purchase 2000 feet of Schedule 40 PVC 5" conduit from Holt Electrical Supply in the amount of \$21,240.

Alternatives Available:

The new conduit will be used to install new underground cable and will replace an overhead portion of the distribution system from the new Alfred Substation. This new underground will improve system reliability.

Does this project have a public information component?  Yes  No

Cost: \$21,420.00      Account #: 50121154807515      Project #: EL2301      Budgeted: YES

If YES, Budgeted Amount: \$387,844.00      If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The Department recommends approval of the resolution.

BY: Mark Petty


Date: 8/17/2022

Authenticated: pettyma

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

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Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/18/2022

Authenticated: foanolsm

You can attach up to 3 files along with this request.



Resolution 13890.pdf  
Adobe Acrobat Document  
35.9 KB

File Attachment

File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Budgetary appropriation is available and sufficient for \$21,420 in account 501-2115-480-75-15 Distribution System Improvements, Project EL2301, EL Circuit Upgrades to approve the above as requested.

BY: Sandra Stephens

Date: 8/18/2022

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 8-25-22



August 18, 2022

To: Russell B. Hawes, Chief Administrative Officer

For Your Consideration: Conduit, Bid # 13890

Sealed bids were publicly opened on August 5, 2022. The bid tabulation is as follows:

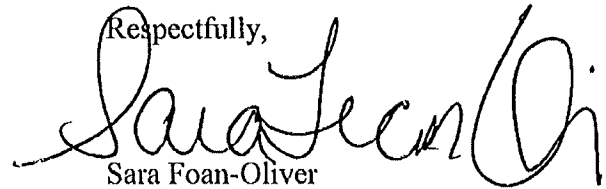
<u>Vendor</u>	<u>Total Base Bid for Line Item 1</u>
Holt Electrical Supply	\$21,420.00
Rexel USA, Inc.	\$22,229.00
Graybar Electric Co	\$22,640.00
Cape Electrical Supply	\$26,640.00

Bid requests were sent to a total of 74 suppliers through our e-Procurement system; however, only those as mentioned above submitted.

The bids were provided to Mark Petty, Electric Director, for review. It is recommended that the bid be awarded only for line item 1 to Holt Electrical Supply, as their bid of \$21,420.00 is the lowest responsive and responsible bid meeting specifications.

Attached is a request from Mark Petty, Electric Director, for a resolution authorizing a purchase order be issued to Holt Electrical Supply in the amount of \$21,420.00 for Conduit.

Respectfully,



Sara Foan-Oliver  
Procurement Director

RESOLUTION 117-2022

A RESOLUTION ACCEPTING THE BID OF CITY LIGHTING PRODUCTS IN THE AMOUNT OF \$72,190 FOR LED LIGHTS FOR THE ELECTRIC DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, pursuant to law, the City solicited bids for LED Lights for the Electric Department, and

WHEREAS, the most responsible bid received were that of City Lighting Products in the amount of \$72,190, which bid acceptance is approved by the Chief Administrative Officer and recommended by the Director of Procurement and the Director of Electric, and

WHEREAS, funds are available in Account #501-2115-480.75.15, Project #EL2303.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The bid of City Lighting Products in the amount of \$72,190 for LED Lights for the Electric Department is hereby accepted and approved.

SECTION 2. The Director of Procurement is hereby authorized and directed to issue a Purchase Order to City Lighting Products in the amount of \$72,190 for LED Lights for the Electric Department.

SECTION 3. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 1<sup>st</sup> DAY OF SEPTEMBER 2022.

\_\_\_\_\_  
Mayor, City of Kirkwood

ATTEST:

\_\_\_\_\_  
City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan YES      Goal # & Title    Goal #3 - Quality of Life

Background To Issue:

The Procurement Department conducted a bid for LED lighting fixtures.

Recommendations and Action Requested:

The Electric Department recommends approval of a resolution to allow the Procurement Director to enter into an agreement to purchase 200 LED Lighting fixtures from City Lighting Products in the amount of \$72,190.

Alternatives Available:

These new LED lighting fixtures are identical to the fixtures Kirkwood Electric is currently using in its modernization program.

Does this project have a public information component?     Yes     No

Cost: \$72,190.00      Account #: 50121154807515      Project #: EL2303      Budgeted: YES

If YES, Budgeted Amount: \$547,405.00      If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The Department recommends continuing the installation of LED fixtures to upgrade Kirkwood's lighting and recommends approval of the resolution.

BY: Mark Petty

Date: 8/17/2022

Authenticated: pettyma

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

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Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/17/2022

Authenticated: foanolsm

You can attach up to 3 files along with this request.



Resolution 13891.pdf  
Chrome HTML Document  
44.1 KB

File Attachment

File Attachment

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Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Budgetary Approval

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

Budgetary appropriation is available and sufficient for \$72,190 in account 501-2115-480-75-15, Distribution System Improvements, Project EL2303, LED Street Lighting to approve the above as requested.

BY: Sandra Stephens

Date: 8/17/2022

Authenticated: stephesf

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Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 8-25-22

August 17, 2022

To: Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** LED Lights, Bid # 13891

Sealed bids were publicly opened on August 4, 2022. The award was based on cost and delivery. Bid tabulation is as follows:

<u>Vendor</u>	<u>Total Base Bid</u>	<u>Delivery</u>
City Lighting Products (CLP Corporation)	\$ 72,190.00	42-56 Days
Frost Supply (Consolidated Electrical Distributors Inc dba Frost Supply)	\$ 72,190.00	60 Days
Holt Electrical Supply	\$ 72,366.00	30 Days
Graybar Electric Co	\$ 73,312.00	42-56 Days/6-8 Weeks
Starbeam Supply Co. (Starbeam Lighting LLC)	\$ 78,400.00	40 Days
Rexel USA, Inc.	\$ 79,600.00	42-56 Days/6-8 Weeks
STLOUISEDS (Tevlin Consumer Products & Services, LLC)	\$107,800.00	98 Days
Titan LED	\$117,398.00	70 Days/10 Weeks


Evans, Lipka & Associates, Metro Electric (St. Louis Metro Electric Supply, Inc), SolarMax LED, Inc., Studio Calathea (Teresa (Tee) Guastella), and The Energy Federation submitted alternates that were not approved.

Bid requests were sent to a total of 73 suppliers through our e-Procurement system; however, only those as mentioned above submitted.

The bids were provided to Mark Petty, Electric Director, for review. It is recommended that the bid be awarded to City Lighting Products, as their bid of \$72,190.00 is the lowest and best bid meeting specifications.

Attached is a request from Mark Petty, Electric Director, for a resolution authorizing a purchase order be issued to City Lighting Products in the amount of \$72,190.00 for LED Lights.

Respectfully,



Sara Foan-Oliver  
Procurement Director

RESOLUTION 119-2022

A RESOLUTION APPROVING THE ELECTED BOARD MEMBERS OF THE CITY OF KIRKWOOD, MISSOURI, PUBLIC FACILITIES AUTHORITY.

WHEREAS, in 1992 the City Council passed Ordinance No. 8136 approving the formation of the City of Kirkwood, Missouri Public Facilities Authority, a not-for-profit corporation, created to facilitate the financing of capital improvements, and

WHEREAS, the articles of incorporation and bylaws provide that the Board of Directors is a self-perpetuating Board that can elect new members that are then approved by the City Council, and

WHEREAS, the Board has elected Timothy Griffin, Russ Hawes and Sandy Stephens as new Directors.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council hereby approves the election of Timothy Griffin, Russ Hawes and Sandy Stephens as Directors of the City of Kirkwood, Missouri Public Facilities Authority.

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS 1<sup>ST</sup> DAY OF SEPTEMBER 2022.

\_\_\_\_\_  
Mayor, City of Kirkwood

ATTEST:

\_\_\_\_\_  
City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan NO Goal # & Title

Background To Issue:

In 1992 the City Council passed Ordinance No. 8136 approving the formation of the City of Kirkwood, Missouri Public Facilities Authority, a not-for-profit corporation, created to facilitate the financing of capital improvements. The articles of incorporation and bylaws provide that the Board of Directors is a self-perpetuating Board that can elect new members that are then approved by the City Council. The Board has elected Timothy Griffin, Russ Haws and Sandy Stephens as new Directors.

Recommendations and Action Requested:

Approve the election of Timothy Griffin, Russ Hawes and Sandy Stephens as Directors of the City of Kirkwood, Missouri, Public Facilities Authority.

Alternatives Available:

Does this project have a public information component?  Yes  No

Cost: \$0.00 Account #: 000000 Project #: Budgeted: YES

If YES, Budgeted Amount: \$0.00 If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Laurie Asche

Date: 8/29/2022

Authenticated: aschelb

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

BY: Select...

Date:

Authenticated:

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.



Approve



Disapprove

Chief Administrative Officer's Comments:

BY:

Date:

8-29-22



BILL 10941

ORDINANCE

AN ORDINANCE APPROPRIATING \$14,310 FROM THE EQUITABLE SHARING FUND BALANCE TO THE POLICE DEPARTMENT MACHINERY AND EQUIPMENT ACCOUNT, ACCEPTING THE BID OF MID AMERICA ARMS IN THE AMOUNT OF \$14,310 FOR THE PURCHASE OF 90 LEVEL III RETENTION WEAPON HOLSTERS FOR THE POLICE DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, pursuant to law, the City solicited bids for the purchase of 90 Level III Retention Weapon Holsters for the Police Department, and

WHEREAS, the most responsible bid received were that of Mid America Arms in the amount of \$14,310, which bid acceptance is approved by the Chief Administrative Officer and recommended by the Director of Procurement and the Chief of Police, and

WHEREAS, funds in the amount of \$14,310 needs to be appropriated from the Equitable Sharing Fund Balance to Account #205-1201-429.75.05 (Machinery and Equipment).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$14,310 are hereby appropriated from the Equitable Sharing Fund Balance to Account #205-1201-429.75.05 (Machinery and Equipment).

SECTION 2. The bid of Mid America Arms in the amount of \$14,310 for the purchase of 90 Level III Retention Weapon Holsters for the Police Department is hereby accepted and approved.

SECTION 3. The Director of Procurement is hereby authorized and directed to issue a Purchase Order to Mid America Arms in the amount of \$14,310 for the purchase of 90 Level III Retention Weapon Holsters for the Police Department.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

---

Mayor, City of Kirkwood

ATTEST:

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City Clerk  
1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:

# Legislation Request

## Ordinance

Place On The Agenda Of: 8/18/2022

Step #1:

Strategic Plan NO      Goal # & Title

Background To Issue:

The Police Department wishes to purchase new holsters, to ensure that ours are adequate for the weapon upgrades previously approved by Council. The Police Department sought quotes for holsters from Safariland, that meet our needs and provide level III retention, and Mid America Arms returned the lowest quote.

Recommendations and Action Requested:

The Police Department is requesting the appropriation of \$14,310 from equitable sharing for the purchase of 75RH and 15LH 6362RDS holsters from Mid America Arms.

Alternatives Available:

None with level III and an operating function similar to holsters we now have.

Does this project have a public information component?  Yes  No

Cost: \$14,310.00      Account #: 20512014297505      Project #:      Budgeted: NO

If YES, Budgeted Amount:      If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: Brian Murphy

Date: 8/1/2022

Authenticated: follojod

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/10/2022

Authenticated: foanolsm

You can attach up to 3 files along with this request.



File Attachment

File Attachment

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Appropriation

From Account # or Fund Name: Equitable Sharing Fund Balance

To Account # or Fund Name: 205-1201-429-75.05

Finance Director's Comments:

Equitable Sharing Fund Balance is available and sufficient for \$14,310 to be appropriated to 205-1201-429-75-05, Machinery and Equipment to approve the above as requested.

BY: Sandra Stephens

Date: 8/10/2022

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY: 

Date: 8-12-22

August 9, 2022

**To:** Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** Weapon Holsters; Kirkwood Police Department, Bid # 500640.

The City of Kirkwood Police Department solicited bids for the purchase of 90 level III retention weapon holsters. This purchase is to ensure all equipment is adequate for the previously approved weapons upgrades and will include 75 right hand and 15 left hand holsters.

Bids were solicited from Ed Roehr Safety Products Co., Mid America Arms and SafariLand, LLC.

Mid America Arms was the lowest responsible bidder at \$159.00 per unit.

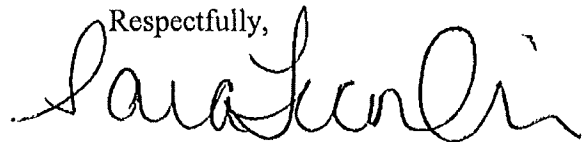
**Vendor**

**Mid America Arms**

**\$14,310.00**

Attached is a request from Brian Murphy, Police Chief, authorizing funds to be appropriated from equitable sharing to account number 205-1201-429.75-05 for the purchase of 90 weapon holsters.

Respectfully,



Sara Foan-Oliver

Director of Procurement

BILL 10942

ORDINANCE

AN ORDINANCE APPROPRIATING \$51,508 FROM THE CERTIFICATES OF PARTICIPATION SERIES 2022 TO THE FIRE DEPARTMENT ROLLING STOCK ACCOUNT, PROJECT #FD2303, AND ACCEPTING SINGLE SOURCE PROPOSAL OF STRYKER MEDICAL IN THE AMOUNT OF \$51,508 FOR THE PURCHASE OF TWO POWER STRETCHERS AND A 5-YEAR MAINTENANCE AGREEMENT FOR THE FIRE DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, the Kirkwood Fire Department is scheduled to replace two ambulance vehicles, one in fiscal year 2023 and another in fiscal year 2024, and

WHEREAS, both ambulance vehicles must be equipped with a power stretcher, and

WHEREAS, Stryker Medical submitted a proposal in the amount of \$51,508 for the purchase of two power stretchers and a 5-year maintenance agreement for the Fire Department, and

WHEREAS, Stryker Medical is the single source provider of the for the this product, and

WHEREAS, funds in the amount of \$51,508 needs to be appropriated from the Certificates of Participation Series 2022 to Account #301-1301-600.75.06 (Rolling Stock), Project #FD2303.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$51,508 are hereby appropriated from the Certificates of Participation Series 2022 to Account #301-1301-600.75.06 (Rolling Stock), Project #FD2303.

SECTION 2. The Director of Procurement is hereby authorized and directed to issue a purchase order to Stryker Medical in the amount of \$51,508 for the purchase of two power stretchers and a 5-year maintenance agreement for the Fire Department.

SECTION 3. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

---

Mayor, City of Kirkwood

ATTEST:

---

City Clerk  
1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:

# Legislation Request

## Ordinance

Place On The Agenda Of: 8/18/2022

Step #1:

Strategic Plan YES

Goal # & Title Goal #3 Quality of Life: Continue to invest in public safety

### Background To Issue:

The Kirkwood Fire Department is replacing 2 ambulances in F/Y 22/23. One was scheduled this F/Y and a second in F/Y 24/25. Each ambulance is to be equipped with a power stretcher. Due to inflation, the cost of these power stretchers have risen as well as production times. The Fire Department is purchasing 2 units rather than the one budgeted and additional funding is required, currently available in bond funds already designated for this purchase.

### Recommendations and Action Requested:

It is the recommendation to appropriate the bond funds to F/Y 22/23 to provide for the purchase of the power stretchers. This action will allow both new ambulances to be delivered with the required stretcher for patient transport. The current stretchers on the units that are being replaced are at the end of their service life and no further maintenance or repair plans can be purchased for those units. This is a patient as well as a crew safety concern as our call volume increases and this equipment is utilized more. This action will avoid any further price increases between now and F/Y 24/25. The recommendation is to purchase 2 Power Pro XT Stretchers with Maintenance and Service Contracts (5 year) from Stryker in the amount of \$51,508.00. This is not a bid item; this is a sole source purchase from the manufacturer, supporting documents attached.

### Alternatives Available:

Alternatives to this plan are not to replace the stretchers and continue the use of the current units that will no longer be serviceable or no longer certified by the manufacturer by the delivery date of the ambulances (approximately 24 months). Once again, this is a safety concern for the patients as well as the crew.

Does this project have a public information component?  Yes  No

Cost: \$51,508.00 Account #: 30113016007506 Project #: FD2303 Budgeted: NO

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

BY: James Silvernail

Date: 8/3/2022

Authenticated: smithdl

You can attach up to 3 files along with this request.



Kirkwood Power Pro XT.pdf  
 Adobe Acrobat Document  
 116 KB



Power-PRO XT sole source  
 customer letter-dynamic  
 date.pdf  
 Adobe Acrobat Document  
 757 KB

File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/10/2022

Authenticated: foanolsm

*You can attach up to 3 files along with this request.*



Resolution 500641.pdf  
 Adobe Acrobat Document  
 185 KB

File Attachment

File Attachment

Step #3: If budgetary approval is required **(Must have Finance Department's approval).**

Appropriation

From Account # or Fund Name: 30113016007506 FD2303

To Account # or Fund Name:

Finance Director's Comments:

Funds are available and sufficient from the Certificates of Participation Series 2022 proceeds to appropriate \$51,508 in account 301-1301-600-75-06, Rolling Stock, Project FD2303, Ambulance for the purpose of purchasing two (2) Power Pro XL Stretchers with maintenance as requested above.

BY: Sandra Stephens

Date: 8/10/2022

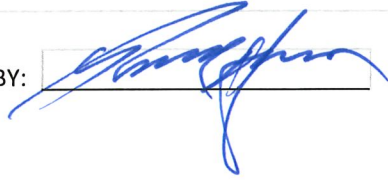
Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

8-12-22





## Kirkwood Power Pro XT with service

Quote Number: 10563258

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: CITY OF KIRKWOOD FIRE DEPT

Rep: Katie Spitzer

Attn:

Email: katie.spitzer@stryker.com

Phone Number:

Quote Date: 08/01/2022

Expiration Date: 09/30/2022

### Delivery Address

### End User - Shipping - Billing

### Bill To Account

Name: CITY OF KIRKWOOD FIRE DEPT

Name: CITY OF KIRKWOOD FIRE DEPT

Name: CITY OF KIRKWOOD FIRE DEPT

Account #: 1070749

Account #: 1070749

Account #: 1070749

Address: 1100 804 BIG BEND

Address: 1100 804 BIG BEND

Address: 1100 804 BIG BEND

KIRKWOOD

KIRKWOOD

KIRKWOOD

Missouri 63122

Missouri 63122

Missouri 63122

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$20,663.70	\$20,663.70
Equipment Total:					\$20,663.70

### ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
2.1	71061PT	ProCare Power-PRO Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	5	1	\$4,935.00	\$4,935.00
ProCare Total:					\$4,935.00	

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$154.98
<b>Grand Total:</b>	<b>\$25,753.68</b>



## Kirkwood Power Pro XT with service

Quote Number: 10563258

Version: 1

Prepared For: CITY OF KIRKWOOD FIRE DEPT

Attn:

Remit to:

**Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Katie Spitzer

Email:

katie.spitzer@stryker.com

Phone Number:

Quote Date: 08/01/2022

Expiration Date: 09/30/2022

### Comments:

Please note pricing is valid through 9/30/22.  
If you purchase a second cot, pricing is the same.

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

**Capital Terms and Conditions:**

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html). A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

August 2022

Power-PRO™ XT Cot sole source information

To whom it may concern,

Stryker certifies that we are the sole manufacturer of Stryker's Power-PRO XT Cot (Model 6506). This correspondence is to inform you of the characteristics of the Power-PRO Cot. These characteristics can be broken down into two primary categories: **qualifications** and **ease of use**.

#### Qualifications:

- IPX6: The system is tested to withstand powerful water jets.
- IEC 60601-1 and IEC 60601-1-2: The Power-PRO XT Cot conforms to industry standards for mechanical and electrical safety for medical electrical devices, as well as electromagnetic compatibility and immunity.
- BS EN-1789:2007, clause 4.5.9 when used with Power-LOAD Cot Fastener and X-Restraints: This is a European dynamic crash test which subjects a 50th percentile dummy to nominal 10g deceleration for a minimum of 50ms. Following the test there shall be no sharp edges.
- Meets SAE J3027 dynamic crash test safety standards when used with Power-LOAD/Performance-LOAD Cot Fastener and X-Restraints.

#### Ease of use:

- The cot has a weight capacity of 700 lb.
- When unloading with the manual release handle, the cot utilizes hydraulic dampening. Thus, the cot will not abruptly jar the operator or patient.
- The battery is placed at the foot end of the stretcher.
- The cot legs power-retract in 3.5 seconds which speeds load time.
- The cot provides a load height of 36" and is operator adjustable to match the deck height of individual ambulances.
- The foot-end of the cot provides lifting bars and operator controls at two different heights, thus providing optimal ergonomics to most operator heights.
- The foot end of the cot contains a large battery indicator light which displays amber or green which indicates battery level. A warning is given by a flashing amber light, providing the operator the time to change the battery before full depletion of power.
- The Model 6506 has 6" x 2" sealed casters and bearings.
- The cot features a foot end mounted hourly usage meter. This tool can be used to determine the timing of preventative maintenance checks.
- The cot features powder-coating of the aluminum frame (including the patient handling surfaces) and sealed caster bearings, thus reducing aluminum oxidation throughout the cot.
- The cot is power washable.

Please contact your Sales Representative for further information.

Sincerely,



John Guyeskey, Sr. Manager, Downstream Marketing

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Emergency Care

3800 E. Centre Avenue, Portage, MI 49002 USA | P +1 269 329 2100 | Toll-free +1 800 327 0770 | [stryker.com](http://stryker.com)

August 10, 2022

**To:** Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** Power Pro XT Stretcher; Kirkwood Fire Department, Single Source  
Bid # 500641

The Kirkwood Fire Department is scheduled to replace two ambulance vehicles, one in fiscal year 2023 and another in fiscal year 2024. Both vehicles must be equipped with a power stretcher.

The current stretchers are approaching the end of their service life and no alternative maintenance plan can be purchased for these units. This presents a substantial safety concern to both the Fire Department staff and their patients.

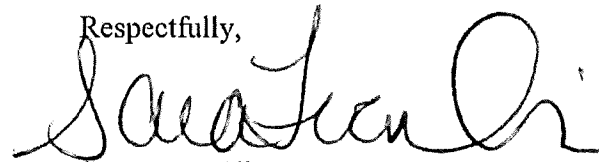
Additionally, given the current state of the market, it is recommended that both power stretchers be purchased this fiscal year to avoid additional cost increase and extended production lead times.

A quote was solicited from Stryker, the sole source provider of this product. A breakdown of the cost has been provided below.

Equipment (2 stretcher)	\$41,327.40
Service Coverage (5 years)	\$9,870.00
Shipping/Freight	<u>\$309.96</u>
Total Cost	\$51,507.36

Attached is a request from James Silvernail, Fire Chief, for a resolution authorizing a purchase order be issued to Stryker Medical for the purchase of two power stretchers and 5 year maintenance agreement.

Respectfully,



Sara Foan-Oliver  
Director of Procurement

ORDINANCE

AN ORDINANCE APPROPRIATING \$394,518 FROM THE CERTIFICATES OF PARTICIPATION SERIES 2022 TO THE FIRE DEPARTMENT ROLLING STOCK ACCOUNT, PROJECT #FD2303, AND ACCEPTING THE BID OF EMERGENCY SERVICES SUPPLY IN THE AMOUNT OF \$729,518 FOR THE PURCHASE OF TWO AMBULANCE VEHICLES FOR THE FIRE DEPARTMENT AND AUTHORIZING AND DIRECTING THE DIRECTOR OF PROCUREMENT TO ISSUE A PURCHASE ORDER.

WHEREAS, the Kirkwood Fire Department is scheduled to replace two ambulance vehicles, one in fiscal year 2023 and another in fiscal year 2024, and

WHEREAS, due to the current state of the market, it is recommended that both ambulances be purchased this current fiscal year, and

WHEREAS, pursuant to law, the City solicited bids for the purchase of two ambulance vehicles for the Fire Department, and

WHEREAS, the most responsible bid received was that of Emergency Services Supply in the amount of \$729,518, which bid acceptance is approved by the Chief Administrative Officer and recommended by the Director of Procurement and the Fire Chief, and

WHEREAS, funds in the amount of \$394,518 needs to be appropriated from the Certificates of Participation Series 2022 to Account #301-1301-600.75.06 (Rolling Stock), Project #FD2303.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. Funds in the amount of \$394,518 are hereby appropriated from the Certificates of Participation Series 2022 to Account #301-1301-600.75.06 (Rolling Stock), Project #FD2303.

SECTION 2. The bid of Emergency Services Supply in the amount of \$729,518 for the purchase of two ambulance vehicles for the Fire Department is hereby accepted and approved.

SECTION 3. The Director of Procurement is hereby authorized and directed to issue a Purchase Order to Emergency Services Supply in the amount of \$729,518 for the purchase of two ambulance vehicles for the Fire Department.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval, as provided by law.

PASSED AND APPROVED THIS DAY OF.

---

Mayor, City of Kirkwood

ATTEST:

---

City Clerk  
1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:

# Legislation Request

## Ordinance

Place On The Agenda Of: 8/18/2022

Step #1:

Strategic Plan YES

Goal # & Title Goal #3 Quality of Life: Continue to invest in public safety

### Background To Issue:

The Kirkwood Fire Department is scheduled to replace one ambulance in the current F/Y 22/23. Due to inflation, the cost of the ambulance has risen above the budgeted amount. Production times have increase to 24 months from 8. With inflation, chassis availability, materials and labor cost on the rise, it is estimated the next ambulance scheduled for purchase in F/Y 24/25 will increase 30% or \$117,154.00 overall. Currently bond funds are already designated and available for this purchase.

### Recommendations and Action Requested:

It is the recommendation to appropriate bond funds in the amount of \$394,518.00 to F/Y 22/23 to provide for the increased cost of the budgeted ambulance and purchase a second ambulance now that is currently scheduled for the F/Y 24/25 budget. This additional early ambulance purchase will save a 30% increase or \$117,154.00. The anticipated delivery timeframe is 24 months if ordered today. A bid was let and Emergency Services Supply returned with a price of \$364,759.00 after accepting some options priced separately (excluded the Liquid Spring Suspension System, see attached bid documentation). The budget for the ambulance was 335,000.00, a difference of \$29,759. The bidder (Emergency Services Supply) will honor this bid pricing (\$364,759.00) for a second ambulance (updated document attached from bidder).

### Alternatives Available:

The alternative is to purchase the budgeted for ambulance with the increased total budget of \$364,759.00 and wait until F/Y 24/25 to purchase the ambulance in that budget with an additional increase of 30% or an additional \$117,154.00 to our current bid pricing.

Does this project have a public information component?  Yes  No

Cost: \$729,518.00 Account #: 30113016007506 Project #: FD2303 Budgeted: YES

If YES, Budgeted Amount: \$335,000.00 If NO, or if insufficient funding (Complete Step #3).

### Department Head Comments:

BY: James Silvernail

Date: 8/3/2022

Authenticated: smithdl

You can attach up to 3 files along with this request.



Bid Tabulation - 13884 - Ambulance.xlsx  
Microsoft Excel Worksheet  
15.8 KB



Kirkwood Bid Price 2nd Unit and Time Extension.docx  
Microsoft Word Document  
756 KB

File Attachment

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Approve

Purchasing Director's Comments:

BY: Sara Foan-Oliver

Date: 8/10/2022

Authenticated: foanolsm

*You can attach up to 3 files along with this request.*



Resolution 13884.pdf  
Adobe Acrobat Document  
215 KB

File Attachment

File Attachment

Step #3: If budgetary approval is required **(Must have Finance Department's approval).**

Appropriation

From Account # or Fund Name: 30113016007506 FD2303

To Account # or Fund Name:

Finance Director's Comments:

Funds are available and sufficient from the Certifications of Participation Series 2022 proceeds to appropriate \$394,518 in account 301-1301-600-75-06, Rolling Stock, Project FD2303, Ambulance for the purpose of purchasing two (2) Ambulances as requested above.

BY: Sandra Stephens

Date: 8/10/2022

Authenticated: stephesf

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:



BY:

A handwritten signature in blue ink, appearing to be "David J. ...", written over a horizontal line.

Date:

8-12-22

<b>Event Number</b>	13884- FY23 Addendum 1	<b>Organization</b>	City of Kirkwood Procurement Department
<b>Event Title</b>	Ambulance	<b>Workgroup</b>	Purchasing
<b>Event Description</b>	The City of Kirkwood (hereafter noted as th	<b>Event Owner</b>	Nick Morris
<b>Event Type</b>	IFB	<b>Email</b>	morrisnt@kirkwoodmo.org
<b>Issue Date</b>	6/13/2022 03:30:00 PM (CT)	<b>Phone</b>	(314) 984-5982
<b>Close Date</b>	7/5/2022 03:30:00 PM (CT)	<b>Fax</b>	xNimorris

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Emergency Services Supply (JK # Jefferson City		MO	7/5/2022 09:25:21 AM (CT)	1	\$352,644.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

Services Supply (JK Ambulance Sale)									
Line #	Description	Mfgr	Mfgno	QTY	UOM	Estimated	Unit	Total Price	Extended
1	Ambulance Lump Sum			1	EA			\$352,644.00	\$352,644.00

Line	Responding Supplier	Supplier Notes
1	Emergency Services Supply (JK Ambulance Sales and Service)	Options Priced Separately Not Included in Price:Liquid Spring Suspension System.....\$12,116.00Danhardt 110V HVAC System.....\$5,970.00NFPA Red/Yellow Chevrons.....\$4,100.00Department Lettering Package.....\$2,045.00

**Emergency Services Supply (JK Ambulance Sales and Service)**

Line #	Att #	Attribute Name	Attribute Note	Emergency Services Supply (JK Ambulance Sales and Service)
Header	1	Terms and Conditions	Please download and review I have downloaded	
Header	2	Primary Point of Contact	Please enter the name of Chris Marshall	
Header	3	Primary Contact Phone Number	Please provide the primary (636) 699-8235	
Header	4	Solicitation Notice	The City of Kirkwood in which I have read and agree	



**EMERGENCY SERVICES SUPPLY**

2637 Drew Perry Road  
Jefferson City, MO 65109

---

**DATE:** August 3<sup>rd</sup>, 2022  
**TO:** City of Kirkwood Fire Department  
**FROM:** Chris Marshall  
**REFERENCE:** PRICING FOR NEW AMBULANCE

The BID pricing submitted on July 5<sup>th</sup>, 2022 will be held for 30 days from August 3<sup>rd</sup>, 2022. This includes the option to add a second unit.

1	2024 Freightliner M2 Chassis..... Per Kirkwood Specifications	\$97,280.00*
2	2024 Osage Super Warrior Conversion to match..... Bid Specifications	\$222,282.00
3	Stryker Power Load System w/ 8 year service plan.....	\$33,082.00
<b>TOTAL PRICE.....</b>		<b>\$352,644.00</b>

Options Priced Separately Not Included in Price:

Liquid Spring Suspension System.....	\$12,116.00
Danhardt 110V HVAC System.....	\$5,970.00
NFPA Red/Yellow Chevrons.....	\$4,100.00
Department Lettering Package.....	\$2,045.00

\*Freightliner 2024MY pricing is estimated at this time due to order bank being closed. Any increases/ decreases to estimated price will be passed through to the City of Kirkwood.  
Current delivery time is estimated Fall of 2024 based on chassis availability  
Terms of sale are No Money Down, Full Payment at Delivery  
Pricing valid until September 2<sup>nd</sup>, 2022  
Sincerely,

**Chris Marshall**  
Emergency Services Supply, Osage Dealer



Osage Ambulances is a proud member of the Buy Missouri Program!

August 10, 2022

**To:** Russell B. Hawes, Chief Administrative Officer

**For Your Consideration:** Ambulance, Bid # 13884

The Kirkwood Fire Department is scheduled to replace two ambulance vehicles. One in fiscal year 2023 and another in fiscal year 2024. Due to the current state of the market, it is recommended that both vehicles be purchased this fiscal year. Production time for an ambulance chassis has increased from a standard eight months to 24 months and it is estimated that pricing will increase by 30%, or \$117,154.00 per vehicle, if this purchase is made in fiscal year 2024.

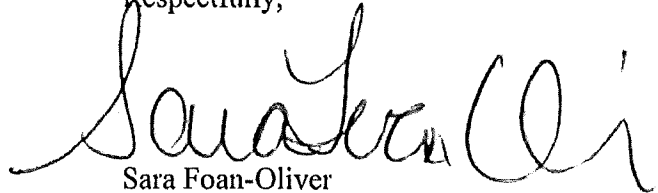
An invitation for bid was issued on June 13, 2022 and the City received one response from Emergency Services Supply on July 5, 2022. After discussing several add-on options, the proposal totaled \$364,759.00 per vehicle. A breakdown of the pricing and options is listed below:

Vehicle (base price)	\$352,644.00
Danhardt 110V HVAC	\$5,970.00
NFPA Red/Yellow Chevrons	\$4,100.00
Department Lettering Package	\$2,045.00
Total Cost per unit	\$364,759.00

The Fire Department is requesting that bond funds in the amount of \$394,518.00 be appropriated to fiscal year 2023 in order to purchase both vehicles and avoid the risk of a price increase. Along with the bond funding, \$335,000.00 will be used from account number 301-1301-600.75-06.

Attached is a request from James Silvernail, Fire Chief, for a resolution authorizing a purchase order to be issued to Emergency Services Supply in the amount of \$729,518.00 for the purchase of two Ambulance vehicles.

Respectfully,



Sara Foan-Oliver  
Director of Procurement

BILL 10944

ORDINANCE

AN ORDINANCE FIXING AND ESTABLISHING THE RATE OF TAXATION TO BE LEVIED UPON ALL REAL ESTATE AND CERTAIN TANGIBLE PERSONAL PROPERTY IN THE CITY OF KIRKWOOD, COUNTY OF ST. LOUIS, STATE OF MISSOURI, FOR THE YEAR 2022, FOR THE MAINTENANCE OF THE KIRKWOOD PUBLIC PARKS; FOR THE POLICE AND FIREMEN'S PENSION FUND; FOR GENERAL GOVERNMENT SERVICES AND FOR BUSINESSES IN THE SPECIAL BUSINESS DISTRICT.

WHEREAS, pursuant to State law and the City's ordinances, a public hearing was duly advertised and held on September 1, 2022, setting forth the assessed valuation of real and personal property in the City and the estimated tax rate for 2022, and

WHEREAS, failure to meet this certification could put at risk significant tax revenues that are needed to support the Park System, Police and Firemen's Pension Fund, General Government Services, and Special Business District.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. That there be and is hereby levied on all real estate and certain tangible personal property, subject to taxation in the City of Kirkwood, County of St. Louis, State of Missouri, for the year 2022:

A tax for the Kirkwood Public Parks of 12.4 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Residential Real Estate for the maintenance and operation of the Kirkwood Public Parks.

A tax for the Kirkwood Public Parks of 15.7 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Commercial Real Estate for the maintenance and operation of the Kirkwood Public Parks.

A tax for the Kirkwood Public Parks of 20.0 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Personal Property for the maintenance and operation of the Kirkwood Public Parks.

A tax for Police and Firemen Pension Fund of 10.8 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Residential Real Estate

A tax for Police and Firemen Pension Fund of 14.4 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Commercial Real Estate

A tax for Police and Firemen Pension Fund of 18.0 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Personal Property.

A tax for General Government Services including Police and Fire of 25.2 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Residential Real Estate.

A tax for General Government Services including Police and Fire of 29.6 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Commercial Real Estate.

A tax for General Government Services including Police and Fire of 34.0 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Personal property.



A tax for businesses in the Special Business District of 38.7 cents for each One Hundred Dollars (\$100.00) of assessed valuation on Commercial Real Estate.

SECTION 2. This ordinance shall be in full force and effect after its passage and approval, as provided by law.

---

Mayor, City of Kirkwood

ATTEST:

---

City Clerk  
Public Hearing: September 1, 2022  
1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:

# Legislation Request

## Ordinance

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan Select... Goal # & Title

### Background To Issue:

City Council certifies the City of Kirkwood property tax rates. These rates are reviewed by the State Auditors office and sent to St Louis County who collects the property taxes. Kirkwood collects property taxes for police & fire Pension, parks, and general government. Public hearing will be held on September 1, 2022.

### Recommendations and Action Requested:

I recommend Council approve the rates listed in the ordinance.

### Alternatives Available:

Council can approve, deny and/or reduce the property tax rates.

Does this project have a public information component?  Yes  No

Cost: \$0.00 Account #: N/A Project #: Budgeted: YES

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

### Department Head Comments:


The City of Kirkwood depends on this revenue source to fund pension contributions, maintain our parks, provide a varied source for general government operations.


BY: Sandra Stephens


Date: 8/25/2022

Authenticated: Stephesf

*You can attach up to 3 files along with this request.*

  
PPTY Ordinance .docx  
Microsoft Word Document  
13.8 KB

  
Revenue Comparison  
2022.xlsm  
Microsoft Excel Macro-  
Enabled Worksheet  
31.4 KB

  
SAO Pro Forma KWD Review  
2022-08-24.pdf  
Adobe Acrobat Document  
548 KB

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

You can attach up to 3 files along with this request.

 File Attachment

 File Attachment

 File Attachment

---

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

I recommend certifying the attached property tax rates.

BY: Sandra Stephens

Date: 8/25/2022

Authenticated: Stephesf

---

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

8-25-22

Calendar Year 2021 Property Tax Rates

<u>Taxing Authority</u>	<u>Residential</u>		<u>Commercial</u>		<u>Personal Property</u>	
		<u>%</u>		<u>%</u>		<u>%</u>
Kirkwood School District	3.5808	0.55	5.1685	0.62	5.2495	0.61
Special School District	1.0158	0.16	1.0158	0.12	1.0158	0.12
<b>City of Kirkwood</b>	<b>0.4620</b>	<b>0.07</b>	<b>0.5240</b>	<b>0.06</b>	<b>0.6390</b>	<b>0.07</b>
Kirkwood Library	0.2290	0.04	0.2720	0.03	0.3550	0.04
Metro Zoo Museum District	0.2455	0.04	0.2455	0.03	0.2455	0.03
St Louis Community College	0.2787	0.04	0.2787	0.03	0.2787	0.03
County General	0.1650	0.03	0.1860	0.02	0.2090	0.02
County Health Fund	0.1110	0.02	0.1250	0.02	0.1400	0.02
Roads and Bridges	0.0830	0.01	0.0930	0.01	0.1050	0.01
Dev. Disability - Productive Living	0.0710	0.01	0.0840	0.01	0.0900	0.01
Metropolitan Sewer District	0.1041	0.02	0.1041	0.01	0.1041	0.01
Sewers - Sugar Creek	0.0440	0.01	0.0880	0.01	0.0690	0.01
County Park Maintenance	0.0400	0.01	0.0440	0.01	0.0500	0.01
State of Missouri	0.0300	0.00	0.0300	0.00	0.0300	0.00
County Bond Retirement	0.0190	0.00	0.0190	0.00	0.0190	0.00
<b>Total Tax Rate</b>	<b>6.4789</b>	<b>1.0000</b>	<b>8.2776</b>	<b>1.0000</b>	<b>8.5996</b>	<b>1.0000</b>

## City of Kirkwood Property Proposed Tax Rates

		Residential	Commercial	Personal Property	Revenue
Parks	2022	12.4	15.7	20.0	1,444,855
	2021	10.0	10.9	11.9	
<b>Estimated Revenue 2022</b>		<b>1,022,150</b>	<b>221,464</b>	<b>247,545</b>	<b>1,491,159</b>
Police & Fire Pension	2022	10.8	14.4	18.0	1,274,600
	2021	10.9	13.6	18.0	
<b>Estimated Revenue 2022</b>		<b>890,260</b>	<b>203,126</b>	<b>222,790</b>	<b>1,316,176</b>
General Government	2022	25.2	29.6	34.0	2,840,425
	2021	25.3	27.9	34.0	
<b>Estimated Revenue 2021</b>		<b>2,077,272</b>	<b>417,537</b>	<b>420,826</b>	<b>2,915,635</b>
2022 Total		48.4	59.7	72.0	5,559,880
2021 Total		46.2	52.4	63.9	
<b>Increase/(Decrease)</b>		<b>2.200</b>	<b>7.300</b>	<b>8.100</b>	
Difference		2.2	7.3	8.1	

### Kirkwood Assessed Valuation

	Residential	Commercial	Personal Property
2022	824,314,470	141,059,730	123,772,438
2021	827,382,160	148,766,767	92,668,476
Difference	(3,067,690)	(7,707,037)	31,103,962

**Special Business District**

					Estimated
<b>Special Business District</b>		<b>Residential</b>	<b>Commercial</b>	<b>Personal Property</b>	<b>Revenue</b>
2022		n/a	38.7	n/a	151,267
2021		n/a	36.1	n/a	147,555
<b>Difference</b>			2.6		3,712

<b>Special Business District</b>		<b>Residential</b>	<b>Commercial</b>
2022			39,087,050
2021			40,873,840
<b>Difference</b>			1,786,790

# City of Kirkwood

## Residential Property Tax Rates

Kirkwood 2022

Property Tax Rate (cents)			1
Appraised			100,000
Assessed (19%)			19,000
Total Tax			1.90

Kirkwood 2022

Appraised

200,000			3.80
300,000			5.70
400,000			7.60
500,000			9.50
600,000			11.40

**City of Kirkwood**

**Commercial Property Tax Rates**

Kirkwood 2022

Kirkwood 2021

Property Tax Rate (cents)		59.7		52.4
Appraised		100,000		100,000
Assessed (32%)		32,000		32,000
Total Tax		191		168

Kirkwood 2022

Kirkwood 2021

Appraised

200,000		382		336
300,000		573		504
400,000		764		672
500,000		955		840
600,000		1,146		1,008



Summary Page

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

City of Kirkwood	09 - 096 - 0045	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Summary Page at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

	Real Estate			Personal Property	Prior Method Single Rate
	Residential	Agricultural	Commercial		
A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in an odd numbered year or prior year Summary Page, Line F in an even numbered year)	0.2530	0.0000	0.2790	0.3400	0.2639
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 37 & Line 23 prior method)	0.2520	0.0000	0.2960	0.3400	0.2680
C. Amount of rate increase authorized by voters for current year if same purpose, (Form B, Line 8 & Line 11 prior method)					
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C)	0.2520	0.0000	0.2960	0.3400	0.2680
E. Maximum authorized levy the most recent voter approved rate	0.3400	0.3400	0.3400	0.3400	0.3400
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivision's tax rate (Lower of Line D or Line E)	0.2520	0.0000	0.2960	0.3400	0.2680
G. 1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable					
G. 2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)					
H. Less voluntary reduction by political subdivision taken from tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.					
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.					
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)					
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)					
BB. Additional special purposed rate authorized by voters after the prior year tax rates were set (Form B, Line 8 & Line 11 prior method if a different purpose)					

**Certification of Non-Binding Estimated Tax Rate to the County Clerk(s)**

I, the undersigned, \_\_\_\_\_ (Office) of \_\_\_\_\_ City of Kirkwood \_\_\_\_\_ (Political Subdivision) levying a rate in \_\_\_\_\_ (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Lines G through BB, sign this form, and return to the county clerk(s).

\_\_\_\_\_  
(Date)                      (Signature)                      (Printed Name)                      (Telephone)

NOTE: THIS IS AN INFORMAL TAX RATE CALCULATOR FILE INTENDED FOR POLITICAL SUBDIVISION'S PRELIMINARY/ESTIMATED CALCULATIONS ONLY. THIS FILE IS NOT INTENDED TO BE USED BY THE POLITICAL SUBDIVISION TO SUBMIT THEIR TAX RATE TO THE COUNTY.

ONLY THE PROFORMA PRINTED FROM THE STATE AUDITOR'S ONLINE TAX RATES SYSTEM SHOULD BE SUBMITTED TO THE COUNTY TO SET THE FINAL TAX RATE. CONTACT THE STATE AUDITOR'S OFFICE IF YOU HAVE MISPLACED YOUR USER ID



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/25/2022

Informational Summary Page

(2022)

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

City of Kirkwood	09-096-0045	Parks & Recreation
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
- Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

	Real Estate			Personal Property	Prior Method Single Rate
	Residential	Agriculture	Commercial		
A. <b>Prior year tax rate ceiling</b> as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Informational Summary Page, Line F)	0.1250	0.0000	0.1480	0.2000	0.1344
B. <b>Current year rate computed</b> pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Informational Form A, Line 37 & Line 23 prior method)	0.1240	0.0000	0.1570	0.2000	0.1364
C. <b>Amount of rate increase authorized by voters for current year</b> if same purpose (Informational Form B, Line 8 & Line 11 prior method)	0.0000	0.0000	0.0000	0.0000	0.0000
D. <b>Rate to compare to maximum authorized levy to determine tax rate ceiling</b> (Line B if no election, otherwise Line C)	0.1240	0.0000	0.1570	0.2000	0.1364
E. <b>Maximum authorized levy</b> the most recent voter approved rate	0.2000	0.2000	0.2000	0.2000	0.2000
F. <b>Current year tax rate ceiling</b> maximum legal rate to comply with Missouri laws based on prior year tax rate ceiling (Lower of Line D or Line E)	0.1240	0.0000	0.1570	0.2000	0.1364



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/25/2022

Summary Page

(2022)

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

City of Kirkwood

09-096-0045

Pension

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Summary Page, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year.

Table with 5 columns: Residential (0.1090), Agriculture (0.0000), Commercial (0.1360), Personal Property (0.1800), Prior Method Single Rate (0.1189)

B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 37 & Line 23 prior method)

Table with 5 columns: Residential (0.1080), Agriculture (0.0000), Commercial (0.1440), Personal Property (0.1800), Prior Method Single Rate (0.1207)

C. Amount of rate increase authorized by voters for current year if same purpose (Form B, Line 8 & Line 11 prior method)

Table with 5 columns: Residential (0.0000), Agriculture (0.0000), Commercial (0.0000), Personal Property (0.0000), Prior Method Single Rate (0.0000)

D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C)

Table with 5 columns: Residential (0.1080), Agriculture (0.0000), Commercial (0.1440), Personal Property (0.1800), Prior Method Single Rate (0.1207)

E. Maximum authorized levy the most recent voter approved rate

Table with 5 columns: Residential (0.1800), Agriculture (0.1800), Commercial (0.1800), Personal Property (0.1800), Prior Method Single Rate (0.1800)

F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivision's tax rate (Lower of Line D or Line E)

Table with 5 columns: Residential (0.1080), Agriculture (0.0000), Commercial (0.1440), Personal Property (0.1800), Prior Method Single Rate (0.1207)

G. 1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable

G. 2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)

H. Less voluntary reduction by political subdivision taken from tax rate ceiling (Line F)

WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.

I. Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.

J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)

AA. Rate to be levied for debt service, if applicable (Form C, Line 10)

BB. Additional special purposed rate authorized by voters after the prior year tax rates were set (Form B, Line 8 & Line 11 prior method if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) (Print Name) (Telephone)

Proposed rate to be entered on tax books by the county clerk based on the certification from the political subdivision:

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of the section. Lines: J AA BB

(Date) (County Clerk's Signature) (County) (Telephone)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/23/2022

Summary Page

(2022)

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

Kirkwood SBD

15-096-0008

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Summary Page, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

A. Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year. (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year)

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase

(Form A, Line 37 & Line 23 prior method)

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

C. Amount of rate increase authorized by voters for current year if same purpose

(Form B, Line 8 & Line 11 prior method)

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

D. Rate to compare to maximum authorized levy to determine tax rate ceiling

(Line B if no election, otherwise Line C)

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

E. Maximum authorized levy

the most recent voter approved rate

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws

Political subdivision's tax rate (Lower of Line D or Line E)

Table with 5 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate

G. 1. Less required sales tax reduction

taken from tax rate ceiling (Line F), if applicable

G. 2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)

H. Less voluntary reduction by political subdivision taken from tax rate ceiling (Line F)

WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.

I. Plus allowable recoupment rate added to tax rate ceiling (Line F)

If applicable, attach Form G or H.

J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)

AA. Rate to be levied for debt service, if applicable

(Form C, Line 10)

BB. Additional special purposed rate authorized by voters after the prior year tax rates were set (Form B, Line 8 & Line 11 prior method if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) (Print Name) (Telephone)

Proposed rate to be entered on tax books by the county clerk based on the certification from the political subdivision:

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of the section. Lines: J AA BB

(Date) (County Clerk's Signature) (County) (Telephone)

BILL 10945

ORDINANCE

AN ORDINANCE FIXING AND ESTABLISHING THE RATE OF TAXATION TO BE LEVIED UPON ALL REAL ESTATE AND CERTAIN TANGIBLE PERSONAL PROPERTY IN THE CITY OF KIRKWOOD, COUNTY OF ST. LOUIS, STATE OF MISSOURI, FOR THE YEAR 2022, FOR THE OPERATION AND MAINTENANCE OF THE MUNICIPAL LIBRARY DISTRICT OF KIRKWOOD.

WHEREAS, pursuant to State law and the City's ordinances, a public hearing was duly advertised and held on September 1, 2022, setting forth the assessed valuation of real and personal property in the City and the estimated tax rate of 2022, and

WHEREAS, failure to meet this certification could put at risk significant tax revenues that are needed to support the Municipal Library District of Kirkwood.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. That there be and is hereby levied on all real estate and certain tangible personal property, subject to taxation in the City of Kirkwood, County of St. Louis, State of Missouri, and those areas within the Municipal Library District of the City of Kirkwood, Missouri, for the year 2022:

A tax for the Municipal Library District of Kirkwood of 22.7 cents per One Hundred Dollars (\$100.00) of assessed valuation on Residential Real Estate.

A tax for the Municipal Library District of Kirkwood of 28.6 cents per One Hundred Dollars (\$100.00) of assessed valuation on Commercial Real Estate.

A tax for the Municipal Library District of Kirkwood of 35.5 cents per One Hundred Dollars (\$100.00) of assessed valuation on Personal Property.

SECTION 2. This ordinance shall be in full force and effect after its passage and approval, as provided by law.

---

Mayor, City of Kirkwood

ATTEST:

---

City Clerk  
Public Hearing: September 1, 2022  
1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:

# Legislation Request

## Ordinance

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan Select... Goal # & Title

Background To Issue:

City Council certifies the Kirkwood Library property tax rates. These rates are reviewed by the State Auditors office and sent to St. Louis County who collects the property taxes. All proceeds from the attached rates are used for the library operations. Public hearing will be held on September 1, 2022.

Recommendations and Action Requested:

I recommend Council approve the rates listed in the ordinance.

Alternatives Available:

Council can approve, deny and/or reduce the property tax rates.

Does this project have a public information component?  Yes  No

Cost: \$0.00 Account #: N/A Project #: Budgeted: YES

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

Department Head Comments:

The Kirkwood Library depends on this revenue source to fund Library operations in Kirkwood.

BY: Sandra Stephens

Date: 8/25/2022

Authenticated: Stepshesf

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment



KWD Library 2022 Property  
Tax 2022-08-25.docx  
Microsoft Word Document  
19.7 KB

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

---

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

I recommend certifying the attached property tax rates.

BY: Sandra Stephens

Date: 8/25/2022

Authenticated: Stephesf

---

Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

8-25-22

# Finance Department

## Memorandum

**TO:** Mayor, City Council and  
Russ Hawes, CAO

**FROM:** Sandy Stephens, Finance Director

**DATE:** August 25, 2022

**RE:** Kirkwood Library Proposed 2022 Property Tax Levy

	Residential	Commercial	Personal Property	Total
Assessment Roll-July 1, 2022	816,554,280	124,192,567	121,408,950	1,062,155,797
Assessment 2021	819,546,880	129,844,490	90,843,049	1,040,234,419
Change in Assessment	(2,992,600)	(5,651,923)	30,565,901	21,921,378
2022 Proposed Tax Levy	\$ 0.227	\$ 0.286	\$ 0.355	
2021 Tax Levy	\$ 0.229	\$ 0.272	\$ 0.355	
Change in Tax Levy	(\$ 0.002)	\$ 0.014	\$ 0.000	
Estimated Revenue Based on 2022 Proposed Tax Levy	\$ 1,853,578	\$ 355,374	\$ 423,221	\$ 2,632,173
Estimated Revenue Based On 2021 Tax Levy	\$ 1,876,762	\$ 353,177	\$ 322,493	\$ 2,552,432
Change in Estimated Revenue	\$ (23,184)	\$ 2,197	\$ 100,728	\$ 79,741

### Example Tax Bill

	Residential	Commercial
Appraised Value	\$ 500,000	\$ 1,000,000
Assessed Value	\$ 95,000	\$ 320,000
Estimated Property Tax	\$ 216	\$ 915



**INFORMAL TAX RATE CALCULATOR FILE**

Printed on: 8/26/2022  
(2022)

**Summary Page**

**For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property**

City of Kirkwood	09 - 096 - 0045	Library
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Summary Page at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

	Real Estate			Personal Property	Prior Method Single Rate
	Residential	Agricultural	Commercial		
A. <b>Prior year tax rate ceiling</b> as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in an odd numbered year or prior year Summary Page, Line F in an even numbered year)	0.1420	0.0000	0.1760	0.2350	0.1543
B. <b>Current year rate computed</b> pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 37 & Line 23 prior method)	0.1400	0.0000	0.1850	0.2350	0.1564
C. <b>Amount of rate increase authorized by voters for current year</b> if same purpose, (Form B, Line 8 & Line 11 prior method)					
D. <b>Rate to compare to maximum authorized levy to determine tax rate ceiling</b> (Line B if no election, otherwise Line C)	0.1400	0.0000	0.1850	0.2350	0.1564
E. <b>Maximum authorized levy</b> the most recent voter approved rate	0.2500	0.2500	0.2500	0.2500	0.2500
F. <b>Current year tax rate ceiling</b> maximum legal rate to comply with Missouri laws Political subdivision's tax rate (Lower of Line D or Line E)	0.1400	0.0000	0.1850	0.2350	0.1564
G. 1. <b>Less required sales tax reduction</b> taken from tax rate ceiling (Line F), if applicable					
G. 2. <b>Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies)</b> taken from tax rate ceiling (Line F)					
H. <b>Less voluntary reduction by political subdivision</b> taken from tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.					
I. <b>Plus allowable recoupment rate</b> added to tax rate ceiling (Line F) If applicable, attach Form G or H.					
J. <b>Tax rate to be levied</b> (Line F - Line G1 - Line G2 - Line H + Line I)					
AA. <b>Rate to be levied for debt service</b> , if applicable (Form C, Line 10)					
BB. <b>Additional special purposed rate authorized by voters</b> after the prior year tax rates were set (Form B, Line 8 & Line 11 prior method if a different purpose)					

**Certification of Non-Binding Estimated Tax Rate to the County Clerk(s)**

I, the undersigned, \_\_\_\_\_ (Office) of \_\_\_\_\_ City of Kirkwood \_\_\_\_\_ (Political Subdivision) levying a rate in \_\_\_\_\_ (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

**Please complete Lines G through BB, sign this form, and return to the county clerk(s).**

\_\_\_\_\_  
(Date)                      (Signature)                      (Printed Name)                      (Telephone)

**NOTE: THIS IS AN INFORMAL TAX RATE CALCULATOR FILE INTENDED FOR POLITICAL SUBDIVISION'S PRELIMINARY/ESTIMATED CALCULATIONS ONLY. THIS FILE IS NOT INTENDED TO BE USED BY THE POLITICAL SUBDIVISION TO SUBMIT THEIR TAX RATE TO THE COUNTY.**

**ONLY THE PROFORMA PRINTED FROM THE STATE AUDITOR'S ONLINE TAX RATES SYSTEM SHOULD BE SUBMITTED TO THE COUNTY TO SET THE FINAL TAX RATE. CONTACT THE STATE AUDITOR'S OFFICE IF YOU HAVE MISPLACED YOUR USER ID**

Summary Page

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

City of Kirkwood	09 - 096 - 0045	Library-Temp
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Summary Page at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

	Real Estate			Personal Property	Prior Method Single Rate
	Residential	Agricultural	Commercial		
A. <b>Prior year tax rate ceiling</b> as defined in Chapter 137, RSMo, revised if prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in an odd numbered year or prior year Summary Page, Line F in an even numbered year)	0.0870	0.0000	0.0960	0.1200	0.0908
B. <b>Current year rate computed</b> pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 37 & Line 23 prior method)	0.0870	0.0000	0.1010	0.1200	0.0921
C. <b>Amount of rate increase authorized by voters for current year</b> if same purpose, (Form B, Line 8 & Line 11 prior method)					
D. <b>Rate to compare to maximum authorized levy to determine tax rate ceiling</b> (Line B if no election, otherwise Line C)	0.0870	0.0000	0.1010	0.1200	0.0921
E. <b>Maximum authorized levy</b> the most recent voter approved rate	0.1200	0.1200	0.1200	0.1200	0.1200
F. <b>Current year tax rate ceiling</b> maximum legal rate to comply with Missouri laws Political subdivision's tax rate (Lower of Line D or Line E)	0.0870	0.0000	0.1010	0.1200	0.0921
G. 1. <b>Less required sales tax reduction</b> taken from tax rate ceiling (Line F), if applicable					
G. 2. <b>Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies)</b> taken from tax rate ceiling (Line F)					
H. <b>Less voluntary reduction by political subdivision</b> taken from tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.					
I. <b>Plus allowable recoupment rate</b> added to tax rate ceiling (Line F) If applicable, attach Form G or H.					
J. <b>Tax rate to be levied</b> (Line F - Line G1 - Line G2 - Line H + Line I)					
AA. <b>Rate to be levied for debt service</b> , if applicable (Form C, Line 10)					
BB. <b>Additional special purposed rate authorized by voters</b> after the prior year tax rates were set (Form B, Line 8 & Line 11 prior method if a different purpose)					

**Certification of Non-Binding Estimated Tax Rate to the County Clerk(s)**

I, the undersigned, \_\_\_\_\_ (Office) of \_\_\_\_\_ City of Kirkwood \_\_\_\_\_ (Political Subdivision) levying a rate in \_\_\_\_\_ (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Lines G through BB, sign this form, and return to the county clerk(s).

(Date) \_\_\_\_\_ (Signature) \_\_\_\_\_ (Printed Name) \_\_\_\_\_ (Telephone) \_\_\_\_\_

**NOTE: THIS IS AN INFORMAL TAX RATE CALCULATOR FILE INTENDED FOR POLITICAL SUBDIVISION'S PRELIMINARY/ESTIMATED CALCULATIONS ONLY. THIS FILE IS NOT INTENDED TO BE USED BY THE POLITICAL SUBDIVISION TO SUBMIT THEIR TAX RATE TO THE COUNTY.**

**ONLY THE PROFORMA PRINTED FROM THE STATE AUDITOR'S ONLINE TAX RATES SYSTEM SHOULD BE SUBMITTED TO THE COUNTY TO SET THE FINAL TAX RATE. CONTACT THE STATE AUDITOR'S OFFICE IF YOU HAVE MISPLACED YOUR USER ID**

RESOLUTION 118-2022

A RESOLUTION AUTHORIZING THE REVERSAL OF VOLUNTARY REDUCTION IN PARKS & RECREATION PROPERTY TAX RATES.

WHEREAS, the Park Board recognizes park expenditures are outpacing revenue increases and have given their support for the reversal of voluntary reduction in Parks & Recreation property tax, and

WHEREAS, the City of Kirkwood’s Parks & Recreation property tax rate is below the rate approved by voters, and

WHEREAS, staff recommends that the City Council reverse the voluntary reduction in Parks & Recreation property tax rates, and

WHEREAS, the State Auditor’s Office allows that the reversal of voluntary reduction in property tax rates may be done by Resolution, and

WHEREAS, the City Council conducted a public hearing on September 1, 2022 regarding the reversal of voluntary reduction in Parks & Recreation property tax rates, and

WHEREAS, it is proposed that the following rates be approved and included in the property tax rate schedule that will be considered by the City Council:

**Parks & Recreation:**

Reverse Voluntary Reduction Rate <b>Residential</b>	Reverse Voluntary Reduction Rate <b>Commercial</b>	Reverse Voluntary Reduction Rate <b>Personal</b>	<b>Reverse Voluntary Reduction Property Tax Revenue</b>
0.024	0.048	0.081	364,000

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KIRKWOOD, MISSOURI, AS FOLLOWS:

SECTION 1. The reversal of voluntary reduction in General Government Services Property Tax Rates is hereby accepted and approved and shall be included in the 2022 property tax rates as follows:

**Parks & Recreation:**

Reverse Voluntary Reduction Rate <b>Residential</b>	Reverse Voluntary Reduction Rate <b>Commercial</b>	Reverse Voluntary Reduction Rate <b>Personal</b>	<b>Reverse Voluntary Reduction Property Tax Revenue</b>
0.024	0.048	0.081	364,000

SECTION 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF SEPTEMBER 2022.

\_\_\_\_\_  
Mayor, City of Kirkwood

ATTEST:

\_\_\_\_\_  
City Clerk

# Legislation Request

## Resolution

Place On The Agenda Of: 9/1/2022

Step #1:

Strategic Plan Select... Goal # & Title

### Background To Issue:

In the State of Missouri, taxing authorities are authorized to adjust taxes to voter approved levels in even years only. In 2022, the City of Kirkwood has the opportunity to reverse voluntary reduction made in 1998 for Parks & Recreation. The Park Board recognizes park expenditures are outpacing revenue increases and have given their support for the reversal of voluntary reduction. Public hearing will be held on September 1, 2022.

### Recommendations and Action Requested:

I recommend Council approves the reversal of voluntary reduction in Parks & Recreation property tax rates.

### Alternatives Available:

Council can approve, deny and/or reduce the property tax rates.

Does this project have a public information component?  Yes  No

Cost: \$0.00 Account #: N/A Project #: Budgeted: YES

If YES, Budgeted Amount: If NO, or if insufficient funding (Complete Step #3).

### Department Head Comments:

The Park Fund depends on this revenue source to maintain of City parks and green spaces which have increased over the last 24 years. As revenue streams in the Park Fund are not keeping pace with increases in park operating expenditures, the Park Fund can ill afford to forgo this already citizen-approved funding.

BY: Sandra Stephens

Date: 8/25/2022

Authenticated: stephesf

*You can attach up to 3 files along with this request.*



Resolution Reversal Voluntary  
Parks.docx  
Microsoft Word Document  
13.4 KB



2022 Park Reverse Voluntary  
Reduction.xlsx  
Microsoft Excel Worksheet  
12.9 KB



SAO Pro Forma KWD Review  
2022-08-24.pdf  
Adobe Acrobat Document  
99.3 KB

Step #2: If request involves approval of bids, contracts, proposals, purchases, etc. **(Must have Purchasing Director's approval).**

Select...

Purchasing Director's Comments:

BY: Select...

Date:

Authenticated:

*You can attach up to 3 files along with this request.*

 File Attachment

 File Attachment

 File Attachment

---

Step #3: If budgetary approval is required (**Must have Finance Department's approval**).

Select...

From Account # or Fund Name:

To Account # or Fund Name:

Finance Director's Comments:

I recommend the reversal of voluntary reduction for the Parks & Recreation property tax.

BY: Sandra Stephens

Date: 8/25/2022

Authenticated: stephesf

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Step #4: All Requests Require Chief Administrative Officer Approval for Placement on Meeting Agenda.

Approve     Disapprove

Chief Administrative Officer's Comments:

BY:



Date:

8-25-22







Informational Summary Page

(2022)

For Political Subdivisions Other Than School Districts With a Separate Rate on Each Subclass of Property

City of Kirkwood

09-096-0045

Parks & Recreation

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Table with 6 columns: Residential, Agriculture, Commercial, Personal Property, Prior Method Single Rate. Rows include: A. Prior year tax rate ceiling, B. Current year rate computed, C. Amount of rate increase authorized by voters for current year, D. Rate to compare to maximum authorized levy to determine tax rate ceiling, E. Maximum authorized levy, F. Current year tax rate ceiling.



PAID

AUG 15 2022

14144



CITY OF KIRKWOOD  
139 S. Kirkwood Road  
Kirkwood, MO 63122

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

- NEW
- RENEWAL

APPLICATION FOR LIQUOR LICENSE

Type of License Requested:

All applicants must pay \$20 Background check made out to: Mo Highway Patrol

- Intoxicating Liquor by the Drink, Not including Sunday \$450.00
- Intoxicating Liquor by the Drink, Plus Sunday \$550.00
- Intoxicating Liquor in Original Package, Not including Sunday \$150.00
- Intoxicating Liquor in Original Package, Plus Sunday \$450.00
- Malt Liquor by Drink, Not Including Sunday \$200.00
- Malt Liquor by Drink, Plus Sunday \$500.00
- Malt Liquor in Original Package, Not including Sunday \$22.50
- Malt Liquor in Original Package, Including Sunday \$322.50
- Malt Liquor and Wine by the Drink, Not including Sundays \$225.00
- Malt Liquor and Wine by the Drink, Including Sundays \$525.00
- Wholesaler/Distributor Intoxicating Liquor, All Kinds \$375.00
- Wholesaler/Distributor Intoxicating Liquor, =<22% Alcohol by Weight \$150.00
- Wholesaler/Distributor Intoxicating Liquor, =<5% Alcohol by Weight \$75.00
- Picnic License (\$25.00 for first day, \$10.00 for each additional day) No organization shall obtain permits for more than 7 days per year. Date of event: \_\_\_\_\_ Place event will be held: \_\_\_\_\_

\*\*Establishments licensed to sell intoxicating liquor in the original package may apply for and obtain a license to conduct wine tasting on the premises of the licensed establishment for an additional fee of \$25.00.

Name of Company: Waterway Gas and Wash Company

Location Address: 10850 Manchester Road Phone: 314-965-3757

Name of Owner of Business: Michael Goldman Phone: 636-537-3551

Address of Owner: 80 Lake Forest Dr. St. Louis, MO 63117

Name of Managing Officer: Michael Goldman Phone: 636-537-3551

Address of Managing Officer: 80 Lake Forest Dr. St. Louis MO 63117

Date of Birth: \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Place of Birth: St. Louis, MO

Driver's License #. \_\_\_\_\_ Social Security \_\_\_\_\_

Do you have an interest in any liquor license which is now in NO  
If so, give details \_\_\_\_\_

Have you previously held a liquor license of any type? NO  
If so, give details \_\_\_\_\_

Have you ever had a liquor license suspended or revoked? NO  
If so, give details \_\_\_\_\_

Have you ever been convicted of any violation of a federal law, state statute or local ordinance relating to toxicating liquor? NO

If so, give details \_\_\_\_\_

Signature of Applicant: [Handwritten Signature]

Print Applicant's Name: Michael P. Goldman