

**KIRKWOOD URBAN FORESTRY COMMISSION**

**MEETING MINUTES**

**City of Kirkwood**

**139 S. Kirkwood Road**

**Kirkwood, MO 63122**

**November 23, 2021**

**PRESENT VIA ZOOM:** Tanner Craft, Mike Hankins, Chris Molitor, Carol Rush, Barbara Sandhagen, Cory Meyer – Urban Forester

**ABSENT:** Ned Golterman, Renee Werner, David Weidler – Staff Liaison

**GUESTS:**

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on November 23, 2021 via Zoom for a virtual meeting due to the COVID-19 pandemic.

Under Section 610.015 of the Mo. Sunshine Law provides that members of the Urban Forestry Commission who are not physically at the meeting site can participate and vote on all matters when an emergency exists and the nature of the emergency is stated in the minutes.

The U.S., and the world, is in a state of emergency due to the Coronavirus—Covid-19. Therefore, members of the Urban Forestry Commission have elected to participate in this meeting electronically for the public health and safety of each other and the general public.

1. Call To Order: The meeting was called to order at 7:06 pm by **Carol Rush**.
2. Secretary Report: Motion was made by **Tanner Craft** and seconded by **Mike Hankins** to approve minutes as submitted. Minutes from the October 26, 2021 meeting of the Commission were approved unanimously.
3. Tree Removal Requests:

**529 N. Holmes** – Motion was made by **Mike Hankins** and seconded by **Barbara Sandhagen** to approve removal request. The motion was approved unanimously.

**307 W. Rosehill** – Motion was made by **Barbara Sandhagen** and seconded by **Mike Hankins** to approve the removal with the condition that a small tree be planted in the Right of Way. The motion was approved unanimously.

1. Urban Forester Report: **Cory Meyer** informed the commission that the TRIM grant was awarded to PlanIT GEO and the inventory will start mid-January. The 50 Trees volunteer group planted 77 trees this year. The Forestry Division is working on the development of an Assistant Urban Forester position. All non-emergency pruning and removals have been suspended until the new fiscal year.
2. ACTIVITY REPORTS
	1. Junior TreeKeepers Program: The subcommittee of **Carol Rush**, **Ned Golterman**, **Renee Werner** and **Tanner Craft** reported. Motion was made by **Tanner Craft** and seconded by **Barbara Sandhagen** to modify the program to utilize the Parks summer camp program. The motion was approved unanimously.
	2. Education and Outreach:
	3. Award and Grant Submittals:
		1. Tree city, USA. Recertification (Growth award if applicable) Due 12/31/21.
		2. MDC- Missouri Arbor Award of Excellence: Due 12/01/21.
		3. KUFC Advocate Award – Due 3/31/2022.
	4. KUFC Annual Report: Due 1/30/2022.
	5. Event Participation: Greentree went well and the booth was well received.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Downtown Holiday Tree Sponsorship – **Cory Meyer** requested that the KUFC think about sponsoring the downtown Holiday Tree and assisting with the purchase of a tree for future years.
2. Budget – It was discussed that the KUFC does have a yearly budget for commission support items (saplings, giveaways, printing, awards, etc.).

**NEXT MEETING:** January 25, 2022 at 7:00 p.m. using Zoom.

**ADJOURN:** Motion to adjourn 8:01 p.m. made by **Barbara Sandhagen** and seconded by **Chris Molitor**

Carol Rush, Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_