**Arts Commission**

**KPAC Visual Arts Subcommittee Minutes**

**Thursday, December 9, 2021, 9:00 a.m.**

**Kirkwood Community Center, Room 202**

**Meeting called to order** by chairperson, Zoe Perkins.

**In attendance:** Glenda Hares, Stephanie Kirkland, Zoe Perkins, April Morris, Art McDonnell.

1. **CITIZEN COMMENTS** **—** No Citizen Comments.
2. **APPROVAL OF MEETING MINUTES —** Minutes approved with one correction:  
   Sandy Haynes name was incorrectly spelled.
3. **UNFINISHED BUSINESS — none**
4. **NEW BUSINESS**
5. **Naming the visual arts program** — Various program names were floated by committee members. Pros and cons were discussed and the group agreed that a simple and straight-forward name would reflect the program goals. Stephanie proposed *The Gallery* *Program at Kirkwood Performing Arts Center*. Discussion followed noting the flexibility of the name: can be shortened easily in marketing and news content to The Gallery Program at KPAC, or the Gallery Program. Motion to accept the name was made by Glenda Hares. Seconded by Stephanie Kirkland, and passed unanimously by a show of hands.
6. **Invitation to Artists** — A draft of the to submit their work for consideration was handed out for review. Stephanie provided experience and expertise regarding additional information needed. She agreed to revise the existing draft
7. **First Exhibition Schedule** – The opening was pushed to March to allow for 4 weeks promotion before the opening. Submissions will be due January 25th. Artists will be notified by February 15. Exhibit will viewable for approximately 4 months.
8. **Action Steps** — April will format the invitation for distribution before the next meeting and set-up new email address for submissions. Zoe will check with City officials on KPAC building liability insurance and contracts. Committee members are asked to forward the invitation to any artists they know who may have work available/suitable for the spaces at KPAC.
9. **Sale of Artwork** — Discussion tabled for next meeting.
10. **Other Matters** — Next meeting scheduled: **January 6, 9:00 am via Zoom.**
11. **ADJOURNMENT**